



Senior Finance Officer

Full-Time Position

**WE'RE
HIRING**

 68 Dowling St, Thargomindah

 07 4621 8000

 council@bulloo.qld.gov.au

Fortnightly RDOs and 5 weeks annual leave per year

Rental accommodation and locality allowance available

Experience a unique and peaceful outback Australian lifestyle

We are seeking a highly motivated and experienced professional to join our Finance Team.

Reporting directly to the Admin and Finance Manager, the successful applicant will oversee the day-to-day operations of key financial and administrative functions, including procurement, rates, reception, accounts payable, and accounts receivable. This role requires a proactive individual with strong leadership, analytical and organisational skills who can contribute to the efficient management of Council's financial operations.

Key responsibilities include:

- Supervising the procurement, rates, reception, accounts payable and accounts receivable functions
- Preparing monthly financial reports, including actual-to-budget analysis and variance reporting
- Assisting senior managers in monitoring departmental budgets through regular actual-to-budget reporting
- Undertaking regular reconciliations of general ledger accounts, bank accounts, subsidiary systems, and stock holdings to ensure the accuracy and integrity of financial records
- Contributing to the continuous improvement of financial systems, processes, and internal controls.

The successful applicant will demonstrate sound financial management experience, excellent attention to detail, strong communication skills, and the ability to work collaboratively across the organisation. Experience in local government finance will be highly regarded.

How to Apply:

- You can find the full position description on the Bulloo Shire Council Website - <https://www.bulloo.qld.gov.au/About-Council/Positions-Vacant>
- Your application, inclusive of your cover letter, resume and references should be submitted electronically to council@bulloo.qld.gov.au
- Applications close 4PM, 22nd of July 2026

For more information contact Community, Culture & Places Manager, Tamie Warner on (07) 4621 8000