



Bulloo
Shire

**I hereby give notice that
an Ordinary Meeting of Council will be held on:**

Date: Tuesday, 15 June 2021
Time: 10:00am
**Location: Council Chambers, 68 Dowling Street
Thargomindah Queensland 4492**

BUSINESS PAPER

Ordinary Council Meeting

15 June 2021

**Lew Rojahn
Chief Executive Officer**

Order Of Business

1	Opening of Meeting.....	5
2	Acknowledgement of Traditional Owners	5
3	Attendance including Apologies.....	5
4	Condolences.....	5
5	Declaration of Material Personal Interest/Conflict of Interest	5
6	Confirmation of Minutes	6
6.1	Minutes of Council Meeting - 25 May 2021.....	6
7	Business Arising from Previous Meeting	21
8	Reception of Petitions	21
9	Notice of Motion	21
	Nil	
10	Rescission Motions.....	21
	Nil	
11	Mayoral Reports.....	22
11.1	Mayors Report.....	22
12	Chief Executive Officer's Reports	34
12.1	Chief Executive Officers Report.....	34
13	Committee Authority Meeting Minutes & Business Arising	38
	Nil	
14	General Business & Matters for Noting Reports	39
14.1	Administrative Services Report	39
14.2	Financial Performance Report.....	49
14.3	Australis Indexation.....	55
14.4	Asset Materiality Policy	80
14.5	Community Grants Policy	88
14.6	Local Roads and Community Infrastructure (LRCI) Program - Phase 3.....	106
14.7	Grant Funds Acquitted	111
14.8	Industrial Land	114
14.9	Material Change of Use - Retirement Facility Stage 2	118
14.10	Material Change of Use - Telecommunications Facility.....	151
14.11	Rural Services Department Report.....	173
14.12	Medicines and Poisons Act 2019 Local Government Consultation	177
14.13	AgForce Queensland Membership.....	208

14.14	Infrastructure and Project Services Report	214
14.15	Proposed Amended Budget for the Works for Queensland Covid 19 Grant Funding 20/21	218
14.16	Hungerford Facility Recognition	221
14.17	Engineer's Report	223
14.18	Corporate Services Report	226
14.19	Visitor Information Centre Report	231
14.20	Road Services Report.....	235
14.21	Plant Report.....	239
14.22	Hungerford Columbarium	242
14.23	Council Contribution to SWQROC Carbon Farming Study	244
14.24	Her Majesty The Queen's Platinum Jubilee Celebration.....	257
14.25	LGAQ Annual Conference 2021 - Registration to Attend.....	261
14.26	T2021-2021-114 Tyre Supply & Changing Service	282
15	Late Items	284
16	Confidential Matters	285
16.1	Application for Review of Local Decision	285
17	Next Meeting	286
18	Closure.....	286

1 OPENING OF MEETING**2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The Bulloo Shire Council acknowledges the traditional owners of the land on which the meeting is being held, and pay respects to their elders, past and present.

3 ATTENDANCE INCLUDING APOLOGIES**4 CONDOLENCES****5 DECLARATION OF MATERIAL PERSONAL INTEREST/CONFLICT OF INTEREST**

- Pursuant to section 172 of the Local Government Act 2009, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees
 - (a) must disclose the interest to the meeting; and
 - (b) must not be present at or take part in the meeting while the issue is being considered or voted on.
- A councillor who is barred from a meeting under subsection (1) must not be in the chamber where the meeting is being conducted, including any area set apart for the public.

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF COUNCIL MEETING - 25 MAY 2021

File Number: 124710

Author: Chloe Tuite, Admin

Authoriser: Lew Rojahn, Chief Executive Officer

Attachments: 1. Minutes of Council Meeting - 25 May 2021

RECOMMENDATION

That the Minutes of the Council Meeting held on Tuesday 25 May 2021 be received and the recommendations therein be adopted.

HEADING

Council held the Ordinary Council Meeting on Tuesday, 25th May 2021 at the Bulloo Shire Council Chambers, Thargomindah.



MINUTES

Ordinary Council Meeting

25 May 2021

**MINUTES OF BULLOO SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 68 DOWLING STREET THARGOMINDAH QUEENSLAND 4492
ON TUESDAY, 25 MAY 2021 AT 9:00 AM**

PRESENT: Cr John Ferguson (Mayor), Cr Shirley Girdler, Cr Vaughan Collins, Cr Glyn Dare, Cr Stewart Morton

IN ATTENDANCE: Mr Lew Rojahn (Chief Executive Officer), Chloe Tuite (Minute Taker)

1 OPENING OF MEETING

The Mayor welcomed all Councillors and guests and declared the meeting open at 9:30am.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Bulloo Shire Council acknowledges the traditional owners of the land on which the meeting is being held, and pay respects to their elders, past and present.

3 ATTENDANCE INCLUDING APOLOGIES

Nil

4 CONDOLENCES

Council acknowledges the recent passing of Mr. David Edwards and Mr. Jack Keane. The meeting observed one minute's silence in remembrance.

5 DECLARATION OF MATERIAL PERSONAL INTEREST/CONFLICT OF INTEREST

- Pursuant to section 172 of the Local Government Act 2009, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees
 - (a) must disclose the interest to the meeting; and
 - (b) must not be present at or take part in the meeting while the issue is being considered or voted on.
- A councillor who is barred from a meeting under subsection (1) must not be in the chamber where the meeting is being conducted, including any area set apart for the public.

Councillor	COI	Meeting Items
Mayor John Ferguson	COI	Upgrade of Rodeo Grounds Electricity
Cr Glyn Dare	COI	Upgrade of Rodeo Grounds Electricity
Cr Stewart Morton	COI	14.16 Channel Country Ladies Day 2021 – Financial Support

6 CONFIRMATION OF MINUTES**6.1 MINUTES OF COUNCIL MEETING - 20 APRIL 2021****RESOLUTION 2021/111**

Moved: Cr Shirley Girdler

Seconded: Cr Stewart Morton

1. That the Minutes of the Council Meeting held on Tuesday 20 April 2021 be received and the recommendations therein be adopted.

CARRIED

7 BUSINESS ARISING FROM PREVIOUS MEETING

Nil

8 RECEPTION OF PETITIONS

Nil

9 NOTICE OF MOTION

Nil

10 RESCISSION MOTIONS

Nil

11 MAYORAL REPORTS**11.1 MAYORS REPORT****RESOLUTION 2021/112**

Moved: Cr Glyn Dare

Seconded: Cr Vaughan Collins

That Council receive and note the Mayors Report for the month of April 2021.

CARRIED

11.2 COUNCILLOR REPORT - CR VAUGHAN COLLINS SWQROC DEPUTATION**RESOLUTION 2021/113**

Moved: Cr Vaughan Collins

Seconded: Cr Shirley Girdler

Cr Vaughan Collins advised Council of discussions that took place at the SWQROC Meeting he attended at Brisbane on the 10th and 11th of May 2021.

CARRIED

Attendance

Danielle Tuite, Gerda Glasson, Tamie Warner, Diane Montgomerie and Kitsa Warner entered the meeting at 10:00am to discuss the Shearers Shindig.

Attendance

Danielle Tuite, Gerda Glasson, Tamie Warner, Diane Montgomerie and Kitsa Warner left the meeting at 10:27am.

Adjournment:

Council adjourned the meeting at 10:27am for Morning Tea.

Resumption:

Council resumed the meeting at 10:48am.

Attendance

Kym Murphy and Shay Crawford (TMR) entered the meeting at 10:48am to discuss upcoming funding and projects delivered by Transport and Main Roads.

Attendance

Kym Murphy and Shay Crawford (TMR) left the meeting at 11:36am.

12 CHIEF EXECUTIVE OFFICER'S REPORTS**12.1 CHIEF EXECUTIVE OFFICERS REPORT****RESOLUTION 2021/114**

Moved: Cr Stewart Morton

Seconded: Cr Shirley Girdler

That Council receive and note the Chief Executive Officers report for the month of April 2021

CARRIED

12.2 ADOPTION OF ROAD SIGN MANAGEMENT POLICY**RESOLUTION 2021/115**

Moved: Cr Stewart Morton

Seconded: Cr Shirley Girdler

That Council adopt the Road Sign Management Policy as presented.

CARRIED

12.3 REVIEW OF THE LOCAL GOVERNMENT GRANTS COMMISSION METHODOLOGY**RESOLUTION 2021/116**

Moved: Cr Vaughan Collins

Seconded: Cr Glyn Dare

That Council receive and note the report.

CARRIED

12.4 WARRI GATE INTERSTATE ROUNDTABLE**RESOLUTION 2021/117**

Moved: Cr Shirley Girdler

Seconded: Cr Glyn Dare

That Council proceed with the Organisation of an Interstate Roundtable including Commercial Businesses, Mining, Agriculture, Transport, Federal and State Government and Local Government and Interstate representatives.

CARRIED

13 COMMITTEE AUTHORITY MEETING MINUTES & BUSINESS ARISING**13.1 MINUTES OF SPECIAL COUNCIL MEETING - 30 APRIL 2021****RESOLUTION 2021/118**

Moved: Cr Vaughan Collins

Seconded: Cr Shirley Girdler

That the Minutes of the Special Council Meeting held on Friday 30 April 2021 be received and the recommendations therein be adopted.

CARRIED

Adjournment:

Council adjourned the meeting at 12:20pm for Lunch.

Resumption:

Council resumed the meeting at 12:37pm.

14 GENERAL BUSINESS & MATTERS FOR NOTING REPORTS**14.1 ADMINISTRATIVE SERVICES REPORT****RESOLUTION 2021/119**

Moved: Cr Vaughan Collins

Seconded: Cr Glyn Dare

That Council receive and note the Administrative Services Report for April 2021.

CARRIED

14.2 FINANCIAL PERFORMANCE REPORT**RESOLUTION 2021/120**

Moved: Cr Shirley Girdler

Seconded: Cr Vaughan Collins

That Council adopt the Financial Performance Report for period ending 30th April 2021 in accordance with Section 204 of the *Local Government Regulations 2012*.

CARRIED

Attendance

Tiffany Dare entered the meeting at 1:03pm.

14.3 CORPORATE PLAN 2021-2026**RESOLUTION 2021/121**

Moved: Cr Vaughan Collins

Seconded: Cr Glyn Dare

That Council review the draft Corporate Plan 2021-2026 and provide comments to Administrative Services Manager.

CARRIED

14.4 POLICY REVIEW**RESOLUTION 2021/122**

Moved: Cr Shirley Girdler

Seconded: Cr Stewart Morton

That Council

- a) adopt the following reviewed policies, as presented.
 - 1. 1.06.1 Entertainment and Hospitality Expenses Policy
 - 2. 1.10.1 Dealing with a complaint involving the Public Official Policy
 - 3. 1.11.2 Code of Conduct for Councillors Policy
 - 4. 2.01.2 Advertising Expenditure Policy
 - 5. 2.12.1 Administrative Actions Complaints Policy
- b) rescind 4.08.1 Thargomindah Town Common and Racecourse Reserve Usage

CARRIED

14.5 COMMUNITY CENTRE FEES AND CHARGES**RESOLUTION 2021/123**

Moved: Cr Glyn Dare

Seconded: Cr Shirley Girdler

That Council receive and note the report.

CARRIED

Attendance

Tiffany Dare left the meeting at 1:40pm.

Attendance

Tamie Warner entered the meeting at 1:41pm.

14.6 CORPORATE SERVICES REPORT**RESOLUTION 2021/124**

Moved: Cr Shirley Girdler

Seconded: Cr Vaughan Collins

That Council

- a) receive and note the Corporate Services report for the month of April 2021.
- b) that the Coffee On Dowling position be readvertised.

CARRIED

14.7 VISITOR INFORMATION CENTRE REPORT

RESOLUTION 2021/125

Moved: Cr Shirley Girdler

Seconded: Cr Glyn Dare

That Council receive and note the Visitor Information Centre report for the month of April 2021.

CARRIED

Attendance

Tamie Warner left the meeting at 2:15pm.

14.8 RURAL SERVICES DEPARTMENT REPORT

RESOLUTION 2021/126

Moved: Cr Stewart Morton

Seconded: Cr Glyn Dare

That Council receive and note the Rural Services Department Report for April 2021.

CARRIED

14.9 MURRAY DARLING ASSOCIATION MEMBERSHIP

RESOLUTION 2021/127

Moved: Cr Glyn Dare

Seconded: Cr Vaughan Collins

That Council become a member of Murray Darling Association for the 2021/22 financial year for \$118.44

CARRIED

Attendance

Neil Crotty entered the meeting at 2:30pm.

14.10 INFRASTRUCTURE AND PROJECT SERVICES REPORT**RESOLUTION 2021/128**

Moved: Cr Vaughan Collins

Seconded: Cr Shirley Girdler

That

- a) Council receive and note the Infrastructure and Project Services Report for the month of April 2021.
- b) Officers finalise Noccundra Sports Ground Stage 1 at a final estimated cost of \$63,000 + GST with Council share being approximately \$15,000 subject to Drought Communities grant funding approval.
- c) Officers investigate the cost for a stylised hand pump.

CARRIED

Conflict of Interest

I, Mayor John Ferguson, inform the meeting that I have a declarable conflict of interest as a result of 'Upgrade of Rodeo Grounds Electricity.'

My relationship with Ago Vires is: Son in Law is the owner. Their interest in this matter is: Ago Vires is carrying out the works.

As a result of the above conflict of interest I will leave the meeting and not vote on the matter.

Conflict of Interest

I, Councillor Glyn Dare, inform the meeting that I have a declarable conflict of interest as a result of 'Upgrade of Rodeo Grounds Electricity.'

My relationship with Ago Vires is: Sister is the partner of one of the Contractor's managers. Their interest in this matter is: Ago Vires is carrying out the works.

As a result of the above conflict of interest I will leave the meeting and not vote on the matter.

At 3:15 pm, Cr John Ferguson left the meeting.

At 3:15 pm, Cr Glyn Dare left the meeting.

UPGRADE OF RODEO GROUNDS ELECTRICITY**RESOLUTION 2021/129**

Moved: Cr Vaughan Collins

Seconded: Cr Shirley Girdler

That Council approve the additional expenditure of \$50,000 prior to obtaining funding for the complete upgrade project to ensure the integrity of the electrical system at the Rodeo Grounds

before the upcoming events and that the budget be amended accordingly.

CARRIED

At 3:23 pm, Cr John Ferguson returned to the meeting.

At 3:24 pm, Cr Glyn Dare returned to the meeting.

Attendance

Richard Watkins entered the meeting at 3:25pm.

14.11 LRCI GRANT LINE ITEMS ADJUSTMENT - FOOTPATHS & KERB AND CHANNEL

RESOLUTION 2021/130

Moved: Cr Shirley Girdler

Seconded: Cr Stewart Morton

That Council endorse the reallocation of \$40,000 from the Kerb and Channelling Towns Streets project to the Thargomindah Streets Footpath Construction project under the LRCI Grant.

CARRIED

Attendance

Neil Crotty left the meeting at 3:30pm.

14.12 PLANT REPORT

RESOLUTION 2021/131

Moved: Cr Stewart Morton

Seconded: Cr Glyn Dare

That Council receive and note the Plant Report for the month of April 2021.

CARRIED

14.13 ROAD SERVICES REPORT

RESOLUTION 2021/132

Moved: Cr Vaughan Collins

Seconded: Cr Shirley Girdler

That Council receive and note the Road Services report for the month of April 2021.

CARRIED

Attendance

John Chen entered the meeting at 4:10pm.

Attendance

Richard Watkins left the meeting at 4:13pm.

14.14 ENGINEER'S REPORT

RESOLUTION 2021/133

Moved: Cr Vaughan Collins

Seconded: Cr Glyn Dare

That Council receive and note the Engineer's Report for April 2021.

CARRIED

14.15 REQUEST FOR COUNCIL'S DELEGATION TO CEO TO AWARD SUBCONTRACTORS FOR TMR CULVERT UPGRADE PROJECT 1831905

RESOLUTION 2021/134

Moved: Cr Glyn Dare

Seconded: Cr Stewart Morton

That Council delegates the authority to the CEO to award tenders for subcontractor(s) of TMR 94A Ch 126.36 Culvert Upgrade Project 1831905.

CARRIED

Attendance

John Chen left the meeting at 4:45pm.

Conflict of Interest

I, Councillor Stewart Morton, inform the meeting that I have a declarable conflict of interest as a result of Item number 14.16 Channel Country Ladies Day 2021 – Financial Support.

My relationship with Channel Country Ladies Day is: Mother wrote the letter to Council requesting financial support as an active member of the organisation. Their interest in this matter is: Channel Country Ladies Day has requested financial support.

As a result of the above conflict of interest I will leave the meeting and not vote on the matter.

At 4:46 pm, Cr Stewart Morton left the meeting.

14.16 CHANNEL COUNTRY LADIES DAY 2021 - FINANCIAL SUPPORT

RESOLUTION 2021/135

Moved: Cr Glyn Dare

Seconded: Cr Shirley Girdler

That Council approve financial sponsorship in the amount of \$5,000 to the Channel Country Ladies Day for the Ladies Day Event to be held in Quilpie on 15th – 17th October 2021.

CARRIED

At 4:48 pm, Cr Stewart Morton returned to the meeting.

14.17 SHOW HOLIDAY - 21 MAY 2021

RESOLUTION 2021/136

Moved: Cr Shirley Girdler

Seconded: Cr Glyn Dare

That Council acknowledge the acceptance of the date of the Show Holiday and the information be noted.

CARRIED

14.18 THARGOMINDAH POLOCROSSE CLUB - REQUEST TO WAIVE FEES FOR PLANT AND EQUIPMENT

RESOLUTION 2021/137

Moved: Cr Shirley Girdler

Seconded: Cr Glyn Dare

That Council

- a) Approve the hire of a Tractor and Water Truck (club to provide qualified operators) for the Thargomindah Polocrosse 2021 Carnival at no charge, provided plant is not required by Council works.
- b) Waive the hire fees for the Rodeo Grounds for the Junior Coaching Clinic on the 24th and 25th of June 2021.
- c) Deliver a skip bin to the Rodeo Grounds the Friday of Carnival at no charge.
- d) Advise that the Thargomindah Polocrosse Club must pick up the bollards and wheelie bins return them at the close of the event.
- e) Approve the hire of the Council bus for the weekend at no charge.
- f) Check toilets, showers, water tank, power and pressure pump prior to event to ensure

they are working.

- g) Request that the Thargomindah Polocrosse Club share event attendance statistics with the Shire after the event.

CARRIED

14.19 COMMUNITY GRANTS APPLICATION - THARGOMINDAH POLOCROSSE CLUB

RESOLUTION 2021/138

Moved: Cr Stewart Morton

Seconded: Cr Shirley Girdler

That Council approve the application under the Community Grants program for \$3,593.50 for the Thargomindah Polocrosse Club to hold the 2021 Thargomindah Polocrosse Carnival to fund the band, ambulance, line marking powder, balls and whistles.

CARRIED

14.20 T2020-2021-118 SALE OF LAND - HUNGERFORD

RESOLUTION 2021/139

Moved: Cr Shirley Girdler

Seconded: Cr Glyn Dare

That Council accept the tenders from

- a) Lea Macken for the purchase of Lot 904 on H2341 for the total sum at \$765.00 including GST.
- b) David Crosswell for the purchase of Lot 6 on H2341 for the total sum of \$4,000.00 including GST.
- c) Realign Canopus Street from the 2021/22 Road Maintenance budget

CARRIED

15 LATE ITEMS

Nil

16 CONFIDENTIAL MATTERS

Nil

17 NEXT MEETING

15th June 2021

18 CLOSURE

The Meeting closed at 5:00pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 June 2021.

.....

CHAIRPERSON

7 BUSINESS ARISING FROM PREVIOUS MEETING

8 RECEPTION OF PETITIONS

9 NOTICE OF MOTION

Nil

10 RESCISSION MOTIONS

Nil

11 MAYORAL REPORTS

11.1 MAYORS REPORT

File Number: 124340

Author: John Ferguson, Mayor

Authoriser: Lew Rojahn, Chief Executive Officer

Attachments:

1. Photos of Water Around Town
2. Letter from the Honourable Mark Bailey MP
3. Letter from Mr Neil Scales - Director-General TMR

RECOMMENDATION

That Council receive and note the Mayors Report for the month of May 2021.

MEETINGS

The Mayor and Councillors, as part of their roles attend a range of meetings. Accordingly, meetings, appointments, functions, media commitments, civic receptions and committee meetings have been listed below.

Consultation and Engagement for the month of May 2021.

Meetings and Consultations

10 – 11 May 2021 SWQROC Meeting – Cr. Vaughan Collins
13 May 2021 Corporate Plan Consultation – Cr. Shirley Girdler, Cr. Glyn Dare
18 May 2021 Budget Workshop – Mayor Ferguson, Cr. Shirley Girdler, Cr. Vaughan Collins, Cr. Glyn Dare
25 May 2021 Council Meeting – Mayor Ferguson, Cr. Shirley Girdler, Cr. Vaughan Collins, Cr. Glyn Dare, Cr. Stewart Morton
27 May 2021 LGMA Awards for Excellence – Mayor Ferguson, Cr. Shirley Girdler, Cr. Vaughan Collins, Cr. Glyn Dare

Media

2WEB
River FM
ABC Brisbane
ABC Western QLD
ABC Sydney
ABC Broken Hill
ABC Adelaide
ABC Melbourne
Channel 10
Channel 7
Channel 9
Channel 2

CORRESPONDENCE

Nil

Attachments

1. Local flooding issues around town, see attached photos.
2. Letter from the Honourable Mark Bailey MP, Minister for Transport and Main Roads re
Bulloo and Paroo Bridges.

















Minister for Transport and Main Roads

Our ref: MC119949

Your ref: 123676/CT

3 June 2021

Councillor John Ferguson OAM
Mayor
Bulloo Shire Council
mayor@bulloo.qld.gov.au

1 William Street Brisbane 4000
GPO Box 2644 Brisbane
Queensland 4001 Australia
Telephone +61 7 3719 7300
Email transportandmainroads@ministerial.qld.gov.au
Website www.tmr.qld.gov.au

Dear Councillor Ferguson

Thank you for your letter of 7 May 2021 in support of Paroo Shire Council's request about the Paroo River Bridge and approaches at Eulo and the Bulloo River bridge at Thargomindah on the Bulloo Developmental Road. I appreciate the opportunity to meet with Councillor Vaughan Collins and your colleagues from the South West Queensland Regional Organisation of Councils on 11 May 2021.

I am advised that the Department of Transport and Main Roads (TMR) has developed the *South West Queensland Regional Transport Plan* (the plan), which outlines a shared direction for shaping the region's transport system over the next 15 years. To access the plan, please visit TMR's website at www.tmr.qld.gov.au, and search 'Regional Transport Plans' and select 'South West Queensland Regional Transport Plan'. The plan was developed in consultation with local government and key stakeholders, with input from customers and industry.

At this time, there is no funding allocated to undertake planning for the Paroo and Bulloo River bridges, and the projects will need to compete against other statewide priorities for any future funding. However, I am aware that flood immunity upgrades on the Bulloo Developmental Road are a short-term planning priority under the plan (refer to Action Item A4.01 Flood Immunity Priorities).


In the past three years, the Palaszczuk Government has funded planning for the following bridge and major culvert upgrades in South West Queensland:

- Carnarvon Highway (Injune–Rolleston), Baffle Creek Bridge
- Carnarvon Highway (Injune–Rolleston), Dawson River crossing
- Carnarvon Highway (Mungindi–St George), Moonie River
- Balonne Highway (St George–Bollon), Wallam Creek
- Warrego Highway (Miles–Roma), Bungil Creek
- Carnarvon Highway (Roma–Injune), major culvert upgrades
- Carnarvon Highway (Surat–Roma), major culvert upgrades
- Diamantina Development Road (Charleville–Quilpie), major culvert upgrade
- Blackall–Adavale Road, major culvert upgrade.

If you require further information, I encourage you to contact Ms Kym Murphy, Regional Director, Southern Queensland, TMR, by email at sqr_communications@tmr.qld.gov.au or telephone on 4639 0890.

I trust this information is of assistance.

Yours sincerely

A handwritten signature in black ink, consisting of a large, stylized 'M' followed by a long, sweeping horizontal line that ends in a small upward flick.

MARK BAILEY MP
Minister for Transport and Main Roads



Office of the
Director-General

Department of
Transport and Main Roads

Our ref: DG41562

9 June 2021

Councillor John (Tractor) Ferguson
Mayor
Bulloo Shire Council
South West Queensland Regional Organisation of Councils
mayor@bulloo.qld.gov.au

Dear Councillor Ferguson

Thank you for your letter of 10 May 2021 co-signed by Councillor Suzette Beresford, Mayor, Paroo Shire Council, and Councillor Samantha O'Toole, Mayor, Balonne Shire Council, extending an invitation to travel the Warri Gate Road.

I enjoyed catching up with Councillor Vaughan Collins and your colleagues in the South West Queensland Regional Organisation of Councils in May 2021.

I understand that Warri Gate Road is a significant infrastructure priority for Bulloo Shire Council (BSC) and as both the Honourable Mark Bailey MP, Minister for Transport and Main Roads, and I have indicated previously, the Department of Transport and Main Roads (TMR) supports BSC's proposal to seal the road. As Warri Gate Road is a local road, the most appropriate options for funding contribution from the state is the Local Road and Community Infrastructure Program and Transport Infrastructure Development Scheme Policy 2020.

I thank you for your invitation to visit Bulloo Shire and travel the Warri Gate Road. However, I will have to respectfully decline. Should an opportunity arise in the future, my office will be in touch.

I trust this information is of assistance.

Yours sincerely

Neil Scales
Director-General
Department of Transport and Main Roads

1 William Street Brisbane
GPO Box 1549 Brisbane
Queensland 4001 Australia

Telephone +61 7 3066 7316
Website www.tmr.qld.gov.au
ABN 39 407 690 291

12 CHIEF EXECUTIVE OFFICER'S REPORTS

12.1 CHIEF EXECUTIVE OFFICERS REPORT

File Number: 124708
Author: Lew Rojahn, Chief Executive Officer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Chief Executive Officers report for the month of May 2021

ITEMS FOR INFORMATION AND DISCUSSION

1.1 Deputation to Canberra

We are currently in the process of trying to obtain appointments with ministers of the crown in Canberra to discuss funding for Warri gate road and also to speak about Housing and Connectivity in the Shire. By this time, we had hoped to secure a number of meetings however, this has not been the case. To date we have three meetings and only one is with a minister. The rest are with Heads of Department. We have been working With Minister Littleproud's office and they have been advised that most of the Ministers will not commit until two weeks out from the suggested time. This timeline has now put at risk our flight bookings in terms of availability. Also in line with the current COVID 19 outbreaks, there is the added risk that we may not even be able to attend.

At this time, unless we have heard more definite arrangements we will not be proceeding with appointments and will seek to gain more firm commitments for later in the year.

1.2 LGMA Awards

Council was recently awarded an LGMA award for the category of sustainability for our Water-Cooling Project in partnership with Peak Services as project managers and the State Government who partnered in funding. This was a significant achievement as we were competing against much larger Councils on the east coast. We will now publicise this for the community to appreciate it as well. In the interim, I will arrange for the award to be displayed in the VIC centre for the public to see and appreciate.

I have requested Peak Services to submit an entry into the Institute of public Works Engineering Australia Qld Div. (IPWEAQ) awards. This is the main engineering professional institution in Australia.

1.3 Multicultural Project

Noni Mc Carthy is still progressing well with the above project; I have provided an extract from a recent email from her and her report is attached.

Filming – Our Stories

We managed 17 stories all up, 8 from Bulloo and 9 from Paroo after a stressful few days where a number of things went pear-shaped with illness, job changes and people needing to be out of town! Our final list was;

Aish – Eulo – School Teacher – Irish
Pieter – Eulo – Farm Manager – South African
Bea – Eulo – Executive Administration – Italian
Linda – Eulo – Jeweller – Australian – Relocated Business to Eulo for the opportunities
Mandeep – Cunnamulla – Skilled Migrant – Business Visa (BP) – Indian
Hannah – Cunnamulla – Early Learning Centre Manager – Employing Migrants and what they bring to the table
Tandin – Cunnamulla – Day Care Centre Staff – Bhutan
Kerry Crumblin – Cunnamulla – Major Employer, Opportunities, Employing Migrants
Isa Tolete – Cunnamulla – Opportunities, Major Employer

John – Thargomindah – Engineer – China
Claire – Thargomindah – Artist/Nail Artist – China – Learning English as an Adult
Vaughan and Deslie – Thargomindah – Police/QGAP – Moving a family to the Outback – Australian
Gerda – Thargomindah – Tourism and Events Manager – Holland
Daryll – Thargomindah – Council Staff – Arizona
Ben – Thargomindah – Working with migrants
Trish – Thargomindah – School Principal – Australian – Professional Opportunities, Family

The aim is to have these stories ready to push out mid-July – and some kind of function to celebrate the diversity of stories we have... I have been informed this will need to be a non-footy night!

Housing Strategy and Actions

Not coming along quite as quickly as anticipated, however still moving in the right direction – leave it to Lew to provide updates on exactly what is happening.

Welcoming Plan

This needs to be finalised and ready for distribution in July. I will go over the document in the next few weeks and present to the Steering Committee for consideration.

It is pretty much done, however I need to just tweak a few things that I am now comfortable that we are able to consistently deliver.

Business/Migrant Sponsorship Activities

O'Brien Toyota is now planning on rotating a couple of their mechanics from St George through the Thargo business, and is also in the process of ensuring better accommodation that is more suited to a longer stay. Please make these staff members feel welcome in the community and make sure they are invited to community gatherings rather than waiting for them to turn up themselves – remember it is very difficult to move to a new town where everyone's social cliché is already established – also keep in mind – that Philippine culture is not as heavily reliant on alcohol as a social lubricant as ours is – so getting it on at the pub, while normal for Australian young males is not so for others.

Connecting Our Young People

I seem to be collecting young people who are interested in becoming involved in this which is great, with a good spread of people from the little townships across both shires – though I will say that Eulo is leading the charge. We are looking to have our first gathering in Mid-June at Eulo, so we'll see how that pans out.

1.4 Preparation of Videos

Pete Murray was engaged to undertake the preparation of a video for the whole of the Warri Gate Road to prepare for the visitations to Canberra. Not only has a drone image been taken of the whole road but Pete has also included interviews with people from neighbouring shires eg Mayor Mackenzie at Quilpie but also the Mayor of Broken Hill. This gives the Warri Gate road broad appeal across two states and emphasizes the importance this road has not just locally but for Australia.



Warri Gate V1.mp4

1.5 Construction of a Large Welcoming Bilby at Hungerford

I have recently received a quote to construct a large “Welcoming” Bilby at Hungerford as per requests from that community. The construction of a 2-metre bilby will be in the vicinity of \$52 000.

Please note,

- this is not a firm quote
- No design has been considered
- No funding, either revenue or grant, has been approved.

I am seeking Council’s opinion on whether we should continue to investigate the project? (Resolution Required).

May Engagement 2021		
Date	Attendee/s	Purpose
06/05/21	QRA – Brendan Moon	Department Liaison
11/05/21	Teleconference – RHSQ and FSG –	WI Fi Facility at Dig Tree
12/05/21	Jacob Barton	TMR Works meeting
14/05/21	BROC meeting – Donna Attended in person	ZOOM attendance.
17/05/21	Coultons/RHSQ/	Operation of Dig Tree Ranger
19/05/21	ADF/JOSS Tour meeting	Disaster Management and Defence role within the structure.
25/05/21	Meeting with Kullilli Representatives	Discussion of future issues
	Kym Murphy	TMR Liaison.

13 COMMITTEE AUTHORITY MEETING MINUTES & BUSINESS ARISING

Nil

14 GENERAL BUSINESS & MATTERS FOR NOTING REPORTS**14.1 ADMINISTRATIVE SERVICES REPORT****File Number:** 123989**Author:** Tiffany Dare, Administrative Services Manager**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Administrative Services Report for May 2021.

ARISING FROM PREVIOUS MEETINGS-

Resolution	Action	Status
2019/306	Survey of Warri Gate	<ul style="list-style-type: none"> • Negotiations commenced with DNRME regarding the Road Opening and Closure processes. • Commenced negotiations with surveyor • Surveyor engaged, background work commenced, physical survey work anticipated to commence in May 2020. • Ian Rosenberger forwarded a progress report on the Warri Gate Road survey works on 17th September 2020.

ADMINISTRATION**Corporate Plan**

Corporate Plan 2021-2026 and Operational Plan 2021-2022 are included in the Special Meeting Agenda for adoption.

Customer Service

Listed below is a summary of the 5 External Service Requests received for the month of May 2021.

Department - Type	Number
Dogs/Cats Complaints	1
Housing Maintenance	1
Road Conditions	1
Water Services	2
Total	5

INSURANCE

Description	Decision	Comment
Class: ISR Property Loss Date: 04/11/2020 Excess: \$5,000 Description: Electrical Fire has damaged Electrical Infrastructure at caravan park.	Sedgwick Loss adjusting have been allocated the claim to review cause and scope of works.	Council lodged a progress claim on 11 February which is currently under review by JLT. Assessor carried out an onsite inspection on Monday 25 th January 2021. Claim 1 under review by JLT. Claim 2 has been submitted to Sedgwick for assessment. ONGOING

PLANNING**Development Applications**

Material Change of Use	Reconfiguring a Lot	Operational Work	Building Work
Nil	Nil	Nil	Nil

BUILDING, PLUMBING & DRAINAGE APPLICATIONS

Building Application:

Ref	Applicant	Description	Decision
11-202121	BSC	Relocation of House from 58 Sams Street	Pending - <i>Waiting on QBCC insurance</i>
12-202121	FSG	Telecommunications Facility at 1 Easton Drive	Pending - <i>Waiting on planning approval</i>

LAND DEALINGS**Racecourse Reserve (Lot 7 WN68) & Pasturage Reserve (Lot 30 on WN8)**

Council contact NDRME to

1. Make an application to change the purpose of the lease from Racecourse Reserve to Recreation Reserve. Recreation reserve being the more appropriate given the current use of the site.

The Racecourse reserve was issued under the *Land Act 1962* and there is not the same information available today. But being both are Community purpose, following advice from NDRME, we are proposing to amend the purpose of the reserve to Recreation Reserve. The activities of the new purpose would not have a greater impact on the reserve.

Recreation - to be used for informal active recreation facilities (e.g. bicycle track, cricket net, tennis walls, half-size tennis or basketball courts).

This is relatively easy process including community consultation in relation to the change of purpose and a formal letter from Council requesting the change of purpose.

Council will continue with the change of purpose from Racecourse to Recreation Reserve once the below has been addressed.

2. Include the Rodeo Grounds, currently located on the Pasturage Reserve, into the Racecourse/Recreation Reserve.

In the QLD Globe mapping below, the Rodeo Ground is located on the Pasturage Reserve (Lot 30 on WN8). Council inquired about amending the Racecourse/Recreation Reserve boundary to include the Rodeo Grounds and was advised that the inclusion of the Rodeo Grounds into the Racecourse/Recreation Reserve will require native title to be addressed. A determination that native title exists was handed down on the 5/12/2014 in relation to the Kullili People. NNTT reference QI2014/030.

Council sort legal advice from MacDonnell's Law to determine if the Indigenous Land Use Agreement (ILUA) provides for the amendment of the reserve by the inclusion of part of the Pasturage Reserve and to also allow the amendment of the pasturage reserve by the exclusion of the area to be included into the adjoining Racecourse/Recreation Reserve.

Following advice from MacDonnell's Law, Council forwarded a letter to DNRME.

The ILUA between Council and the Kullili People contains, among other things, native title compliance and a process for undertaking future acts.

'Council is of the view that the dedication of part of Lot 30 on WN8 (and inclusion in Lot 7 WN68) and the appointment of Council as trustee (proposed dealing), in so far as it affects native title, can be dealt with under the terms of the existing ILUA because it would be considered a "Low Impact Tenure Grant".'

Advised by DNRME on 15th December that this matter has been referred to our native title services unit for confirmation on whether the proposed activity is acceptable under the Kullilli People and Local Government ILUA area agreement.

Council received a response from Department of Recourses on the 8th February 2021 advising "the only foreseeable way forward for this proposed dealing, would be by way of a newly negotiated ILUA in accordance with Module Q of the Native Title work procedures."

Council advised our Solicitor for the matter and they have contacted the Department to arrange a meeting with their Land Administration officers, native title services officers and Crown law to discuss further.

April – Council has been in discussions with the Department of Resources (formerly DNRME) regarding the dealing, and whilst the Department does not disagree that the dealing is a Low Impact Tenure Grant, the Department nevertheless requires Council to provide written confirmation from the Kullilli People that it agrees that the dealing is a Low Impact Tenure Grant to which upfront consent is provided under the terms of the ILUA.

Council's solicitor is now liaising with the Kullilli Bulloo River Aboriginal Corporation RNTBC to confirm that the Kullilli People agrees with the matter and that the proposed dealing is a Low Impact Tenure Grant to which upfront consent is provided under the terms of the ILUA.

[2 June 2021 - Council is still in discussions with the Department of Resources and the Kullilli Bulloo River Aboriginal Corporation RNTBC regarding the dealing](#)

Bona Vacantia Transfer of Lot 510 on CP T1911 - 17 Sams St & 17B Fitzwalter St, Thargomindah

Correspondence has been forwarded to Crown Law in relation to this matter and Ian Rosenberger will advise Council when they receive a response from the Office of the Crown Law.

This matter was determined 'Bona vacantia' as the property that has no owner. The property was registered in the name of Cobb and Company Limited (Cobb & Co). A search of the Australian Securities & Investments Commission (ASIC) records reveal that Cobb & Co was deregistered as a company in 14 June 1907 and all property and rights of a dissolved company vested in Crown bona vacantia.

Crown law are finalising their research into the relevant law and facts of the matter. The solicitor handling the matter hoped to have a preliminary report to her managing partner by Friday 22nd January 2021. Provided this is in order the matter will be elevated to the next tier on the management process. There are two more tiers.

Ian Rosenberger have spoken with crown law and good news is they have finally come to a definitive view and the matter has now been referred to the attorney general through the deputy crown solicitor. It is possible the attorney general could reach a decision in about 2 weeks and if the decision favourable the matter can then be referred to the supreme court for a final decision. There is no timeline for the supreme court for a final decision.

12 April 2021 - Decision reached and Crown Law and Attorney General are not prepared to proceed with the Writ of Inquisition. Crown Law advice is to liaise with Department of Resources to have the matter resolved. Ian Rosenberger believes the Department will not be interested as technically this is Freehold land and proposed preparing a letter of advice to the Principal Surveyor Titles Registry and request they liaise with the Registrar to try and resolve this issue.

11 May 2021 – Ian Rosenberger is preparing a detailed brief to send to the Senior Surveyor in the titles office and will advise Council when a response has been received.

Ongoing

Proposed Road Opening Road Closure in Naryilco and Noccundra – Warri Gate Road

Ian Rosenberger advised that they are in the process of corresponding with the registered owner of the Nockatunga Freehold, the owner of the Nockatunga Holding Lease and also the lease of the Noccundra Town Reserve with a view to obtaining the relevant lessee and owners consent to the relevant Plans of Survey and also to enable use to make application to the Shire for a lot reconfiguration for the Nockatunga Freehold lot by way of the proposed road opening from the Bundeena Road over the Warri Gate construction.

They are also in the process of corresponding with the owners of the Naryilco Holding, again with a view to obtaining the consent of the owners to the proposed road opening over the Warri Gate construction.

Ian has corresponded with the DNRME in relation to the Department's requirements for the proposed opening of road within a Leasehold holding and have been advised that the Departments preference is for us to obtain the landowners consent to the relevant Plans of Survey and accordingly they are following the Departments direction in this regard.

Once they have received the necessary consents and authorities they will continue to process the necessary application to both the Department and the Shire in relation to the lot reconfiguration.

The consent documents have been prepared and the relevant Applications to BSC and also the applications to the DNRME. Rosenberger's have prepared correspondence to send to the relevant registered owners and lease holders. The draft plans are being finalised to a more final level so that the owners can use the plans to make a decision in relation to the consent issues.

11 May - Finalising model reductions to enable the plans to be finalised so we can make application to the Department for the road opening and closures and liaise with the relevant owners and lessees. Nearing completion.

Deed over Operational Reserve Land (Thargomindah Shire Hall Reserve)

On 12 March 2021 Council made an application for issue of a deed of grant (freehold) over operational reserve land described as Lot 6 on T19119 being reserve for Local Government under the trusteeship of the Bulloo Shire Council.

Council will be required to provide DNRM with a Statutory Declaration certifying the current and proposed use of the land; and include a statement declaring the local government has no plans to sell the property.

On 25 May 2021 the Department advised Council that they are awaiting a valuation by the State Valuation Service before they can progress this application further.

Selling Land on Overdue Rates (Lot 9 RP860688)

Council has served the notices of intention to sell on all interested parties.

On 4 May 2020, Council's solicitors sent letters to the interested parties advising that they act for Council with responded to the intended sale.

Council's solicitors have received no response from the interested parties except for the registered mortgagee, National Australia Bank who advised on 12 May 2021 that the letter has been forwarded to the responsible department. Solicitors have not heard anything further from the Bank.

The earliest date Council may proceed to issue an auction notice setting a time and date for the auction of the land is **1 July 2021**.

GRANTSRemote Airstrip Upgrade Program Round 8 – Successful

Grant funding for \$154,000 was successful for the Thargomindah Aerodrome Wildlife Exclusion Barrier Fence.

Project includes the installation of a wildlife exclusion barrier fence at the Thargomindah airport. The fence will be located between a large area of heavy vegetation that wildlife can access due to the existing low security fence that was constructed along the western boundary of the airport reserve.

Total Project costs is \$308,000.

Councils contribution to the project is 50% - \$154,000

Queensland Health – Community Services Funding Branch – Localised Mental Health Initiatives – Successful

Council was successful in obtaining \$75,000 under this funding initiative.

Council nominated the Music Muster for July 2021 & July 2022 & the Channel Country Quickshears in 2022.

Funding is for

- a) Delivering program/s that enhance mental health and financial capability
- b) Upskilling individuals within the community to enhance wellbeing and increase mental health and wellbeing and suicide preventions literacy through the implementation of mental training programs
- c) Delivering community events that bring people together and re-establish community connectedness.

Local Roads and Community Infrastructure (LRCI) Program

Bulloo Shire Council will receive an estimated \$1.69 million in additional funding through Phase 3 of the LRCI Program to deliver local priority projects, building on \$1.42 million allocated through Phases 1 and 2 of the Program.

Funding nominations open 1 January 2022.

Separate report included in agenda.

SES Support Grant round 21-22 – Unsuccessful

Council was advised that the State Emergency Service Support Grant for Flood Ramps was unsuccessful.

The department received 31 applications with a total value reaching \$960,761.07 excl GST. Applications were prioritised according to how well each application met the criteria in the funding guidelines.

DIG TREE REPORTDig Tree Monthly Financial Reports – 31st May 2021

MONIES HELD IN BULLOO SHIRE COUNCIL TRUST ACCOUNT	
BURKE & WILLS DIG TREE	
As of 31st May, 2021	
Opening Balance 01-04-21	\$ 15,715.10
Receipts	
19/05/2021 – Deposit	\$ 6060.00
Total Income	\$ 21,875.10
Payments	
Closing Balance 31/05/2021	\$ 21,875.10

PLANT AND EQUIPMENT PROFITABILITYThe table below shows actual vs budget BSC Plant Profitability to 31st May 2021.

		REVENUE		
		31-May-21	%	Budget
7000-0001	ASSET & RESOURCE			
7100-0002	PLANT			
7100-1100	Fuel Rebate Subsidy		210%	
7100-1900	Flood Truck Revenue		0%	
7100-1905	Plant Hire		101%	
7100-1917	Other Income - Plant		5%	
7100-1918	Profit/Loss on Disposal of Assets	-	0%	
TOTAL REVENUE			95%	

		EXPENDITURE		
		31-May-21	%	Budget
7100-2005	Plant Maint. - Parts & Labour		101%	
7100-2010	Plant Maint. - Tyres & Batteries		111%	
7100-2015	Plant Maintenance - Fuel & Oils		80%	
7100-2020	Plant Rego. & Insurance		92%	
7100-2025	Workshop Consumables		72%	
7100-2026	Private Plant Hire		220%	
7100-2030	Workshop Operating Costs		83%	
7100-2035	Radio & T.V. Maintenance		81%	
7100-2600	Depreciation-Plant & Depot		88%	
TOTAL EXPENDITURE			97%	

SURPLUS/(DEFICIENCY)

31-May-21	%	Budget
	87%	

ASSET MANAGEMENT

Nil

TENDER

Item	Department	Status
T2020-2021-104 Trade/Sale of Two (2) Used Mack Granite 90-Ton Prime Movers & Supply & Delivery of Two (2) New Turbo Diesel 90-Ton Prime Movers	Town Services	Request for tender advertised and closing on Friday, 2nd October 2020. Council did not accept any tender and readvertised via VendorPanel – Report to Council. Council accepted the tender from Western Truck Group for the supply and delivery of one Mack Superliner and one Mack Granite Prime Mover. Expected delivery end of May 2021. Council still to sell the two used Mack Granite prime movers.
T2020-2021-114 Tyre Contract	Town Services	Separate Report included in Agenda
T2020-2021-118 Sale of Land – Hungerford	Administrative	Council has accepted the Tenderers. Letters have been sent to Tenderers.
T2020-2021-119 Construction of the Independent Living Units	Projects	No tender submission received.
T2020-2021-120 94A Cunnamulla Culvert Upgrade	Town Services	Request for tender advertised and closing on Thursday, 24 th June 2021.

EXPRESSIONS OF INTEREST

Nil

PROCUREMENT

Bulloo Shire Council Procurement Policy states the commitment of Council to assist the local businesses in the development of competitive local business and industry. This is stated in Council Procurement Policy Statement No. 2:

“Council acknowledges that it has an important role to play in the local economy and is committed to assisting local industry engage in business with Council.”

To date, Council has paid a total of \$7,216,072.10 to local businesses for all goods and services procured from 1st July 2020 to 31st May 2021.

DEBTORS SUMMARY

Debtors Category	Current	30 Days	60 Days	90 Days	Balance
Sundry Debtors	476,123.95	1212.02	0	5,177.74	482,513.71
QLD Gov Debtors	104,705.50	0	0	0	104,705.50
Fed Gov Debtors	0	0	0	0	0
Housing & Common Debtors	12,251.77	650.97	0	7,434.82	20,337.56
Total	593,126.22	1,862.99	0	12,612.56	607,601.77

RATES SUMMARY

Rates	\$
Brought forward arrears including Interest	\$ 37,821.15
Interest current year	\$ 4,047.43
Rates Levied in 2020-21	\$ 5,421,121.96
Total	\$ 5,462,990.54
Less Rates Collected during 2020-21	\$ 5,238,893.80
Government & Council pensioner subsidy 2020-21	\$ 2,852.94
Discount on rates collection during 2020-21	\$ 147,947.47
Write-Offs	\$ -
Credit supplementary notices	\$ 3,726.56
Total Outstanding Balance	\$ 69,569.77
Less Outstanding Instalments not yet due	\$ 14,888.70
Current Outstanding Balance	\$ 54,681.07

14.2 FINANCIAL PERFORMANCE REPORT

File Number: 124138
Author: Tiffany Dare, Administrative Services Manager
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of this report is to present the Council Monthly Financial Statements.

APPLICABLE LEGISLATION

Section 204 of the *Local Government Regulations 2012*.

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council adopt the Financial Performance Report for period ending 31st May 2021 in accordance with Section 204 of the *Local Government Regulations 2012*.

BACKGROUND

In accordance with Section 204 of the *Local Government Regulations 2012*, Council must prepare a financial report and present the report at each meeting of government.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

Financial statements including Councils Operating Statement and Statement of Financial Position (Balance Sheet), are included as attachments for information of Council as at 31st May 2021.

Performance to Budget**Operating Capability (deficit).**

The budget performance year to date figure reflects monthly performance (actual). As Council levies the yearly rates and charges twice a year the budget will reflect this as it is raised (rather than on a monthly basis). Accordingly, operating capability is positive.

A summary of the Actual v Budget Estimates in relation to the Operating Statement is outlined in the table below: -

OPERATING STATEMENT For the period ended 31st May 2021			
Operating Revenues		79.46%	
Operating Expenditures		86.09%	
OPERATING REVENUE	Actual	Budget	% of Annual Budget
Rates & Charges	5,133,808	5,138,038	99.92%
Rates and charges for the second half of the financial year where levied in February 2021.			
Fees & Charges	230,529	142,159	162.16%
Annual Dog Registrations totalling \$6,280.50 have been levied. (Budget of \$6,200.00)			
Tourism Receipts are currently \$149,286.56 (Budget of \$52,000.00)			
Rental Income	385,434	370,540	104.02%
Interest	118,437	168,580	70.26%
Recoverable Works	1,731,034	2,338,640	74.02%
Other Revenue	148,938	46,050	323.43%
Increase primarily due to Insurance Recovery \$122,730.78			
Subsidies & Grants	4,560,807	7,287,600	62.59%
OPERATING EXPENDITURE			
Administrative & Governance	3,456,118	3,900,437	88.61%
Insurances totalling \$282,785.90 to date, with a budget of \$251,000.00.			
Corporate Service Costs	1,352,610	1,665,647	81.21%
Town Service Cost	3,200,736	3,907,860	81.91%
Council has spent \$1,133,173.23 out of the budget allocation of \$1,214,240 for RMPC works.			
Net Plant Operating Costs	-1,546,303	-1,572,000	98.37%
Other operating costs are within budget			
Rural Service	608,432	716,960	84.86%
Finance	-36,253	17,200	-210.77%
Negative caused by Stores adjustments \$-15,579.78 (Budget \$0) Avgas, Jet A-1, Premix were the large contributors. Other smaller values were identified during fortnightly stocktakes.			
Stores On-cost Recovery \$-54,674.45 (Budget \$-76,000)			
Depreciation	5,889,154	6,508,446	90.48%
Road Services	2,589,673	2,875,963	90.05%

Capital Works

The table below shows total expenditures for 2020/2021 against the budget for the year for each category, including carryovers. Details of capital works projects have been included in the officer's reports.

	G/L No	Actual to Date (20/21)	Budget 20/21
Land	1709-4000-0	\$0.00	\$0.00
Rental Buildings	1728-4000-0	\$46,209.69	\$47,000.00
Buildings	1729-4000-0	\$1,184,725.65	\$3,462,973.00
Other Structures	1739-4000-0	\$5,273,140.99	\$5,823,178.00
Plant & Equipment*	1749-4000-0	\$1,185,191.69	\$2,358,400.00
Furniture & Fittings	1759-4000-0	\$19,187.50	\$21,859.00
Road Infrastructure	1769-4000-0	\$6,468,338.22	\$8,093,866.00
Road Infrastructure Flood Damage	1769-4010-0	\$4,081,875.76	\$1,316,836.00
Water Infrastructure	1779-4000-0	\$217,352.37	\$894,189.00
Sewerage Infrastructure	1789-4000-0	\$428,490.28	\$398,690.00

*Sales to cover budget

Balance Sheet

Cash at bank – the majority of this has been invested in QTC at market rates to maximise return on investment.

<u>BANK</u>	<u>\$</u>	<u>INTEREST RATE</u>
NAB	1,171,027.20	
QTC	15,834,378.03	0.82%
Float Money	1,169.38	
TOTAL	17,006,574.61	

Financial Sustainability Indicators

The current and cash expense ratios are within guidelines. The negative operating surplus reflects that Council has expended cash on work/projects and is awaiting reimbursement once this money is claimed this will change the ratio in the remainder of the year.

Key Local Government Performance Indicators

Indicator	Target		31/05/21	Comment
Current Ratio Is Council able to pay off its short-term liabilities with its current assets?	>3.0	<i>Current Assets/Current Liabilities</i>	10.32	Within recommended guidelines.
Operating Surplus Ratio Does Council have sufficient operating revenue to meet Council operating costs?	Between 0 & 10%	<i>Surplus/(Deficit) from council operations / Revenue generated from Council operations</i>	-0.26%	Annualised Payments for Insurance, Registration and subscriptions.
Cash Expense Ratio Has Council properly planned for when payments associated with Council activities are due?	3 months	Cash at Bank / Expected cash operating costs for one month	14.17 months	Better than recommended guidelines.

2020/2021 Budget

Annual budget entered.

FINANCIAL IMPLICATIONS-

Operating Revenues at 79.46%

Operating Expenditures at 86.09%.

CRITICAL DATES

N/A

CONSULTATION

Finance Officer

Finance Officer (Assets and Tenders)

Bulloo Shire Council
Operating Statement
For the period ended 31st May 2021

	1 July to 31 May 2021	Amended Budget 2020/21	Original Budget 2020/21	Notes
Operating Revenue				
Rates and Charges	5,284,608	5,286,440	5,275,140	
Less: Discount, Rebate & Remissions	(150,800)	(148,402)	(149,598)	
	5,133,808	5,138,038	5,125,542	
 Fees and Charges	 230,529	 142,159	 72,921	
Interest	118,437	168,580	244,680	
Rental Income	385,434	370,540	305,040	
	734,400	681,279	622,641	
 Other Income	 148,938	 46,050	 39,050	
Recoverable Works	1,731,034	2,338,640	2,244,200	
Subsidies and Grants	4,560,807	7,286,600	7,285,100	
	6,440,779	9,671,290	9,529,300	
 Total Operating Revenues	 12,308,987	 15,490,607	 15,316,533	 79.46%
 Operating Expenditure				
Administration and Governance Services	3,456,118	3,900,437	3,671,177	
Corporate Services	1,352,610	1,665,647	1,576,212	
Town Services	3,200,736	3,907,860	3,434,675	
Costs	0	0	0	
Net Plant Operating Costs	(1,546,303)	(1,572,000)	-1,247,000	
Rural Services	608,432	716,960	691,015	
Finance Services	(36,253)	17,200	7,230	
Depreciation	5,889,154	6,508,446	5,894,237	
Road Services	2,589,673	2,875,963	2,444,683	
	15,514,167	18,020,513	16,472,229	86.09%
 OPERATING CAPABILITY BEFORE	 (3,205,180)	 (2,529,156)	 (1,155,696)	
 Capital Items				
Sale of Non-current Assets	(236,811)	0	0	
Contributions	0	0	0	
Subsidies and Grants	3,026,972	6,104,283	1,773,382	
Flood Damaged Road Write-Off	0	0	0	
INCR / (DECR) IN OPERATING	-415,019	3,574,377	617,686	

Bulloo Shire Council Financial Position As at 31 st May 2021			
	Actual 2021	Amended Budget 2020/21	Original Budget 2020/21
Current Assets			
Cash and Equivalents	16,999,310	16,902,755	16,902,755
Trade and Other Receivables	855,951	469,093	541,506
Inventories	356,108	555,137	555,137
Other Financial Assets	0	0	-
Total Current Assets	18,211,369	17,926,985	17,999,398
Non-Current Assets			
Trade & Other Receivables	114,446	223,253	223,253
Property, Plant and Equipment	202,561,521	207,237,705	197,923,809
Intangible Assets	0	0	0
Total Non-Current Assets	202,675,967	207,460,958	198,147,062
TOTAL ASSETS	220,887,336	225,387,943	216,146,460
Current Liabilities			
Trade and Other Payables	709,765	2,651,391	2,600,591
Contract Liabilities	481,936	1,191,620	1,191,620
Borrowings	0	0	-
Provisions	573,303	590,637	590,637
Total Current Liabilities	1,765,004	4,433,648	4,382,848
Non-Current Liabilities			
Trade and Other Payables	0	7,317	7,317
Contract Liabilities	0	0	0
Borrowings	0	0	0
Provisions	102,572	110,931	110,931
Total Non-Current Liabilities	102,572	118,248	118,248
TOTAL LIABILITIES	1,867,576	4,551,896	4,501,096
NET COMMUNITY ASSETS	219,019,760	220,836,047	211,645,364
Community Equity			
Asset Revaluation Reserve	89,054,387	87,310,118	87,310,118
Accumulated Surplus	129,965,373	141,853,159	124,334,446
Shire Capital	0	0	0
Other Reserves	0	0	0
TOTAL COMMUNITY EQUITY	219,019,760	229,163,277	211,644,564

14.3 AUSTRALIS INDEXATION

File Number: 124149
Author: Tiffany Dare, Administrative Services Manager
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: 1. Bulloo SC Indexation Report 2021

PURPOSE

The purpose of this report is for Council to consider not implementing the indices increases as the impact is well within the acceptable materiality threshold for 30 June 2021.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That indices increases are not implemented for 30 June 2021 in the financial records of Council.

BACKGROUND

Council must have a full revaluation of its assets at least every five years, while during the intervening years council applies an appropriate cost index to ensure that the asset values are recorded materially correct as at 30 June of each year. The date of the last full revaluation was 30 June 2018, thus this is the 3rd of the intervening years in this cycle.

For the years ended 30 June 2019 and 30 June 2020 the increases in the cost indices (as per the Australis reports for those years) were actually recorded in the Asset Register and financial records for those years respectively, resulting in increases in the Asset Register values and in the Asset Revaluation Reserve.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION**Position for 30 June 2021**

A summary of the asset cost movements as per the Australis report for 30 June this year, expressed as indices increases, are as follows per individual asset classes:

- Buildings (Cost Approach) 1.20%
- Other Infrastructure (Cost Approach) 1.30%

• Land (Market Approach (Market Value index)	0.00%
• Water (Cost Approach)	0.66%
• Sewer (Cost Approach)	0.80%
• Roads (Cost Approach)	0.28%

Should these indices be applied to the actual asset written down values as at 30 June 2020, the increases in Asset Register values as well as the Revaluation Reserve, would be the following:

• Buildings	(\$20,232,925 X 1.2%)	242,795
• Other Infrastructure	(\$7,478,188 X 1.3%)	97,216
• Land		0
• Water	(\$6,173,464 X 0.66%)	40,745
• Sewer	(\$2,545,435 X 0.8%)	20,363
• Roads	(\$146,713,044 X 0.28%)	410,797

Total expected increase based on net asset values 30 June 2020 811,916

The above calculation should be done on net asset values as at 30 June 2021, but due to capitalisations being in process (and may be in process until early August) it is not possible to do a definite calculation now. The changes experienced by assets from 30 June 2020 to 30 June 2021 will be mostly an approximate decrease in asset values due to depreciation for the year of approximately \$6.5 million, and an increase in asset values due to new assets capitalised to a maximum value of \$12 million. A maximum net value increase of \$5.5 million is thus anticipated, which even at the highest indices increase (1.3%) will only increase the revaluation calculation by a further \$71,500.

Recommendation

The Materiality Threshold for Property, Plant and Equipment for 30 June 2021 is \$9,700,000 as per the Bulloo Shire Council 2021 External Audit Plan. As the impact of not implementing the indices increases as per the Australis Indices Assessment report is well within the acceptable materiality threshold for 30 June 2021, it is recommended that indices increases are not implemented for 30 June 2021 in the financial records of Council.

FINANCIAL IMPLICATIONS

Total expected increase based on net asset values 30 June 2020 - 811,916

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

30 June 2021

CONSULTATION

Accountant

External Auditors



Bulloo Shire Council

Indices Assessment for Financial Reporting Purposes

Asset Categories: Buildings, Land, Water, Sewer, Roads and Other Infrastructure Assets

Date of Indices: 30 June 2021

Date of Report: 16 April 2021

aspiring . accountable . accurate

Bulloo Shire Council
30 June 2021



TABLE OF CONTENTS

Executive Summary	3
1. Introduction	5
1.1 Instructions	5
1.2 Certification	5
1.3 Definitions	5
1.4 Measurement of Fair Value	9
2 Valuation/Revaluation Methodologies	11
2.1 Indices Assessment	11
3 Micro and Macro Construction Cost Trends	12
3.1 Construction Market	12
3.2 Data Source Review	14
4 Disclosure	15
4.1 Buildings (Non-Market) and Other Infrastructure	15
4.2 Infrastructure Assets – Water, Sewer and Roads	17
4.3 Market Value Buildings and Land	19
5 Valuers Pecuniary Interest and Report Qualifications	20

Document Control

Version	Date	Description	Author
210416	16 April 2021	Draft Report	EW
210430	30 April 2021	Report Review	AW
210430	30 April 2021	Draft Report Issued	EW
210513	13 May 2021	Final Report Issued	EW
210520	20 May 2021	Final report update to infrastructure indexation rates	AS

Bulloo Shire Council
30 June 2021



Executive Summary

Property Address	Various assets located within the Bulloo Local Government Area.
Client	Bulloo Shire Council (BSC)
Instructions	In accordance with the instructions provided by BSC we have provided an indices assessment of Building, Land, Water, Sewer, Road and Other Infrastructure assets.
Overview/Purpose	This report has been prepared for Financial Reporting purposes under the relevant Australian Accounting Standards, Professional Industry Guidelines and State Regulations and Policies.
Date of Inspection	Indices Assessment, no inspections made.
Date of Valuation (Date of Measurement)	30 June 2021
Valuation Rationale	For the prior comprehensive valuations, the Cost Approach was utilised for the Buildings (2018) asset category, and Market Approach was applied for the Land (2018) asset category. The Cost Approach was applied to Water, Wastewater, Roads and Other Infrastructure (2018) assets. The desktop methodology does not change the level of valuation with regards to the AASB 13 Fair Value hierarchy.
Assessment of Indexed Assets	The asset categories as detailed above have been assessed having regard to the construction and property market movements for the relevant periods as nominated by Council.
Applicable Standards/ Guidance Notes/Regulations	<p>The valuation has been prepared to comply with:</p> <ul style="list-style-type: none"> ⦿ Australian Accounting Standards ⦿ The Australian Property Institute's Practice Standards ⦿ Queensland Local Government Act 2009 ⦿ Queensland Local Government Regulation 2012. <p>The valuation has been prepared to comply with the following Accounting Standards (where applicable):</p> <ul style="list-style-type: none"> ⦿ AASB13 Fair Value Measurement ⦿ AASB116 Property, Plant and Equipment ⦿ AASB136 Impairment of Assets ⦿ AASB5 Non-Current Assets Held for Sale ⦿ AASB140 Investment Properties ⦿ AASB123 Borrowing Costs

Bulloo Shire Council
30 June 2021



Valuation Statement

Subject to the comments, qualifications, assumptions and conditions stated herein, our assessment of asset cost movement for the specified asset categories as at 30 June 2021 and exclusive of GST is as follows:

Asset Category	Index Rate 1/07/2020 – 30/06/2021
Buildings (Cost Approach)	1.20%
Other Infrastructure (Cost Approach)	1.30%
Land (Market Approach (Market Value index)	0%
Water (Cost Approach)	0.66%
Sewer (Cost Approach)	0.8%
Roads (Cost Approach)	0.28%

Special Comments

- ⦿ This summary must be read in conjunction with the following report of which this summary forms part and is subject to our remarks and qualifications therein.
- ⦿ Liability limited by a scheme approved under Professional Standards Legislation.

Elise Wallace AAPI
Property
Australis Asset Advisory Group

Andrew Suddards BEng Mech MIPWEA Partner,
Partner, Plant, Equipment & Infrastructure Services
Co-Signatory

Bulloo Shire Council
30 June 2021



1. Introduction

1.1 Instructions

We refer to communication from Bulloo Shire Council (BSC) requesting an index report of specified asset categories as described above for Financial Reporting purposes as at 30 June 2021.

We confirm that this assessment has been prepared in accordance with the Australian Accounting Standards (including AASB13), the Queensland Local Government Act 2009 and the Queensland Local Government Regulation 2012.

1.2 Certification

We hereby certify that the Valuer/s:

- Have no interest, financial or otherwise, in the properties subject to appraisal
- Are suitably qualified to carry out the valuation
- Confirm that the valuation has been prepared for financial reporting purposes.

1.3 Definitions

Australis Asset Advisory provides the following definitions, which apply to the valuation:

1.3.1 Active Market

A market in which all the following conditions exist:

- a) The items traded within the market are homogeneous
- b) Willing buyers and sellers can normally be found at any time, and
- c) Prices are available to the public.

1.3.2 Component

A significant part of a complex asset which has a different useful life or pattern of consumption from the other significant parts.

1.3.3 Comprehensive Valuation

A revaluation which entails significant levels of physical inspection and evaluation of all appropriate aspects such as methodology, assumptions and Unit Rates.

1.3.4 Depreciation

The systematic allocation of the depreciable amount of an asset over its useful life which reflects the pattern in which the asset's future economic benefits are expected to be consumed by the entity.

1.3.5 Depreciable Amount

The cost of an asset, or other amount substituted for cost, less its residual value.

1.3.6 Depreciated Replacement Cost

The current replacement (or reproduction) cost of an asset less deductions for physical deterioration and all relevant forms of obsolescence.

Bulloo Shire Council
30 June 2021



1.3.7 Desktop Summary Assessment

A desktop assessment is a report prepared:

- a) By valuers on specified documents and information, and
- b) That does not involve and inspection of the subject property, and
- c) That produces an indicative assessment (with conditions) of value of the subject

1.3.8 Exit Price

The price that would be received to sell an asset or paid to transfer a liability.

1.3.9 Fair Value

Fair Value is defined in Australian Accounting Standard 13 as follows:

"The price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date."

1.3.10 Highest and Best Use

A Fair Value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use. For financial reporting purposes in Australia the definition of Highest and Best Use in accordance to the Australian Accounting Standards Board (AASB 13) is:

"The highest and best use of a non-financial asset takes into account the use of the asset that is physically possible, legally permissible and financially feasible, as follows:

- (a) A use that is physically possible takes into account the physical characteristics of the asset that market participants would take into account when pricing the asset (eg the location or size of a property).
- (b) A use that is legally permissible takes into account any legal restrictions on the use of the asset that market participants would take into account when pricing the asset (eg the zoning regulations applicable to a property).
- (c) A use that is financially feasible takes into account whether a use of the asset that is physically possible and legally permissible generates adequate income or cash flows (taking into account the costs of converting the asset to that use) to produce an investment return that market participants would require from an investment in that asset put to that use."

Highest and best use is determined from the perspective of market participants, even if the entity intends a different use. However, an entity's current use of a non-financial asset is presumed to be its highest and best use unless market or other factors suggest that a different use by market participants would maximise the value of the assets. Assets are valued on the basis that the entity intends to retain the assets for a continuous use for the purposes of the enterprise and for the foreseeable future.

1.3.11 Market Value

In accordance with the definition defined in Australian Accounting Standards and adopted by the Australian Property Institute, Market Value is defined as:

Indices for Financial Reporting

Page 6 of 23

Bulloo Shire Council
30 June 2021



"The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion".

1.3.12 Modern Equivalent Asset

A structure similar to an existing structure and having the equivalent service potential, which could be built using modern materials, techniques and design.

1.3.13 Most Advantageous Market

The market that maximises the amount that would be received to sell the asset or minimises the amount that would be paid to transfer the liability, after taking into account transaction costs and transport costs.

1.3.14 Optimisation

Any method that looks to reduce the inputs or costs required to produce an output or replace an asset, by which a least cost replacement option is determined for the remaining service potential of an asset. It is a process of adjustments reducing the replacement cost to reflect that an asset be technically obsolescent or over-engineered, or that the asset has a greater capacity than required. Hence optimisation minimises, rather than maximises, a resulting valuation where alternative lower cost replacement options are available. In determining the depreciated replacement cost, optimisation is applied for obsolescence and relevant surplus capacity.

1.3.15 Pattern of Consumption

The pattern in which the assets' future economic benefits are expected to be consumed by the entity. This may be constant, increasing, decreasing or variable.

1.3.16 Principal Market

The market with the greatest volume and level of activity for the asset or liability.

1.3.17 Remaining Useful Life

The estimate of time remaining until an asset ceases to provide the required level of service or reaches the end of its economic usefulness. Regard to Physical Deterioration, Functional and Economic Obsolescence is required in the calculation of the useful remaining life.

Physical Deterioration is the loss in value or usefulness of an asset due to the using up or expiration of its useful life caused by wear and tear, deterioration, exposure to various elements, physical stresses and similar factors.

Functional Obsolescence is the loss in value or usefulness of an asset caused by inefficiencies or inadequacies in the asset itself when compared to a more efficient or less costly replacement asset that new technology has developed.

Economic Obsolescence is a loss of value or usefulness caused by factors external to the asset, especially factors related to changes in supply or demand for products produced by the asset that results in a loss of value.

Bulloo Shire Council
30 June 2021



1.3.18 Residual Value

Residual value is recognised as the estimated amount that an entity would currently obtain from disposal of an asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life. Recent development in 2015 by the AASB have determined that this does not include the recycled value contained within a renewed asset.

1.3.19 Straight-line Depreciation

Straight-line depreciation is a systematic consumption or use of an asset that results in a constant charge over the useful life.

1.3.20 Useful Life (Economic Useful Life)

The useful life (UL or EUL) of an asset is the period of time over which an asset is expected to generate economic benefits, for:

- a) The period over which an asset is expected to be available for use by an entity, or
- b) The number of production or similar units expected to be obtained from the asset by an entity.

The physical life of an asset may be shorter than its economic life, necessitating renewal. The estimating of the useful life of the asset is a matter of judgement and analysis based on the experience of the Valuer and factors such as the entity's recorded historical renewal data of similar assets.

Bulloo Shire Council
30 June 2021



1.4 Measurement of Fair Value

The valuation has been prepared in accordance with the Australian Accounting Standards and Treasury NCAP policies regarding Measurement of Fair Value (we note however that it is the responsibility of the entity to comply with the Accounting Standards).

AASB13 Fair Value Measurement

AASB13 outlines how to measure Fair Value when Fair Value measurement is permitted or required by other Australian Accounting Standards and other policies or statutory bodies. The concept of Fair Value considers an exit price approach, wherein calculations must reflect the assumptions market participants would use when pricing the asset. To determine a fair value for an asset, a number of factors and/or assumptions must be made by the Valuer, including but not limited to:

- ⦿ The characteristics (e.g. the condition, location, construction, design) of an asset.
- ⦿ The market a sale of that asset would take place in.
- ⦿ The market buyer and what they would factor into their decisions to purchase.
- ⦿ The highest and best use of the asset; and
- ⦿ Costs that are to be taken into account or not (e.g. Transaction costs are not to be included).

Under the AASB13 standard all assets are required to be categorised on a Hierarchy, as Level 1, 2, or 3 assets. The definition of each Level is provided as follows.

AASB13 Input Level

- | | |
|---------|--|
| Level 1 | Fair Values that are assessed based on quoted prices (unadjusted) in active market for identical assets or liabilities that the entity can access on the measurement date. |
| Level 2 | Fair Values that are assessed from inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. |
| Level 3 | Fair Values that are assessed from data unobservable in the market. |

For the most part, within a government asset valuation framework, the majority of assets will fall within level 2 or level 3 of the hierarchy. The Input Level is determined based on the quality and availability of observable inputs to the valuation calculations.

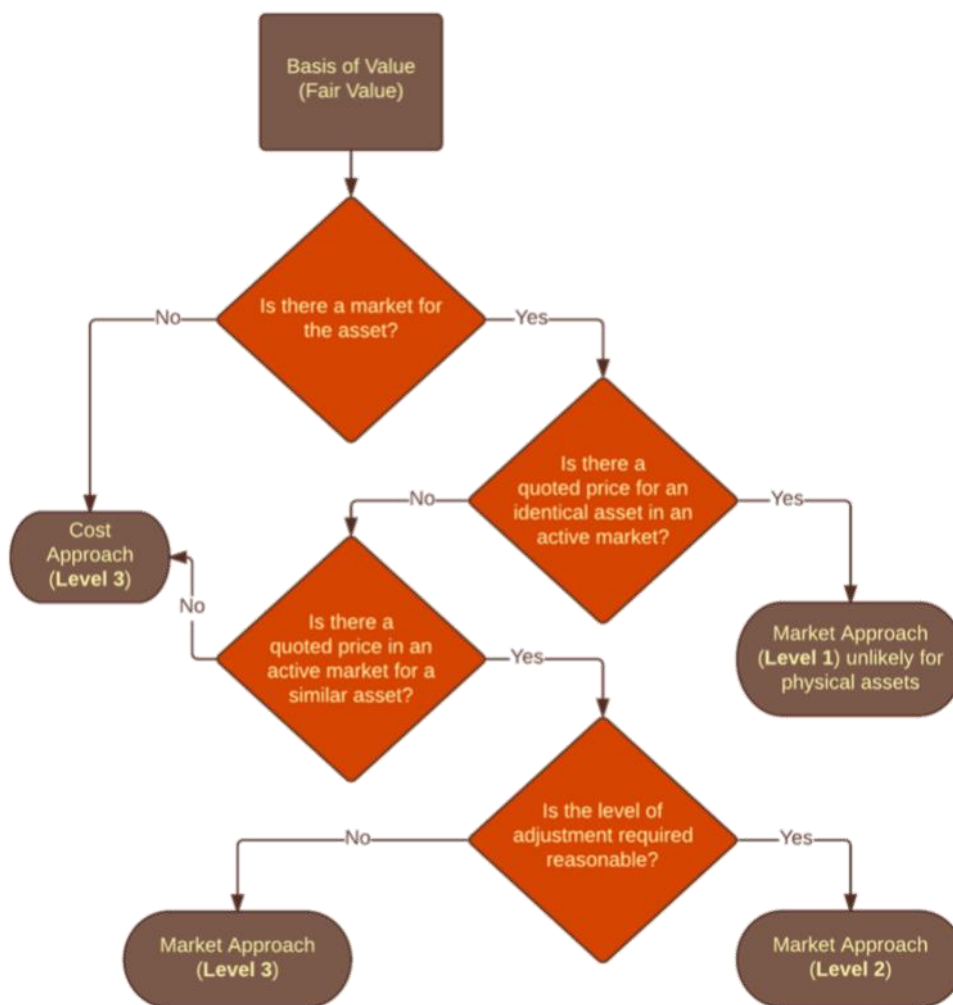
There are three recognised methods that are acceptable under AASB13 guidelines, the market approach, income approach, and cost approach. Where possible, Fair Value is to be measured by way of market comparison. With specialised and government assets, or assets that are rarely transacted, there may not always be identifiable comparable market evidence, therefore the market or income approaches may not be deemed the most reliable measurement of valuation. As a general rule (though still assessed on an asset-by-asset basis), it is considered that those assets which are able to be measured on a Market or Income Approach will be considered a Level 2 asset, while those assets measured on a Cost Approach will be considered a Level 3 asset.

Bulloo Shire Council
30 June 2021



The methodology adopted by Australis Asset Advisory (Australis) is on an individually assessed (asset-by-asset) basis to determine which method is the most appropriate. The decision process in order to determine this can be explained in the following flow chart:

AASB 13 Input Decision Tree



Bulloo Shire Council
30 June 2021



2 Valuation/Revaluation Methodologies

2.1 Indices Assessment

2.1.1 Cost Approach Assets

For the Buildings (Non-market) and Other Infrastructure asset categories, movements in construction markets are calculated through analysis of the following sources where available:

- ⊙ Discussions with cost estimators active within the industry or in-house Council representatives that manage procurement and project constructions.
- ⊙ Analysis of industry or sector indices (such as the producer price, local government, construction, wage, engineering design and management indices) as well as price guides and quotes from market participants.
- ⊙ Analysis of historical and current construction costs for new assets (where available).

For the Buildings (Market Value assets) and Land category where an indices assessment has been made, the asset category is reviewed with reference to market movements. This is assessed through analysis of the following sources, where available:

- ⊙ Analysis of price movements in the local property market during the indexation year (reviewing market transactions).
- ⊙ Review of publicly available statistical data such as Real Estate Institute of Queensland Market Monitor, Australian Bureau of Statistics, Department of Environment and Resource Management (DERM).
- ⊙ Published reports by real estate research services and independent property journals.

For infrastructure categories indices are developed for each asset component type and then each component is assigned an index of either:

- ⊙ Civil Structures Index – Combination of engineering construction index, road & bridge index.
- ⊙ Mechanical Index – Combination of producer price index mix and currency index.
- ⊙ Electrical Index – Producer price index mix.
- ⊙ Reticulation Index – Combination of producer price index mix and currency index.

For infrastructure assets a summary desktop indexation was created using the composite indices weighted as % of RC applied to each index type. The components applied to each asset category are:

Composite Index		Index Rate 01/07/20 to 31/06/21
Civil	C	0.28%
Electrical	E	1.53%
Mechanical	M	-0.14%
Reticulation	R	1.22%

For all asset categories, weight is given to the observable inputs, such as data that is verifiable and publicly available. If indices are utilised, this will not change the Level of the valuation with regards to the Fair Value Hierarchy. Indexation must be considered in line with measures of significance on a cumulative basis year on year to ensure indexation is a valid valuation approach.

Bulloo Shire Council
30 June 2021

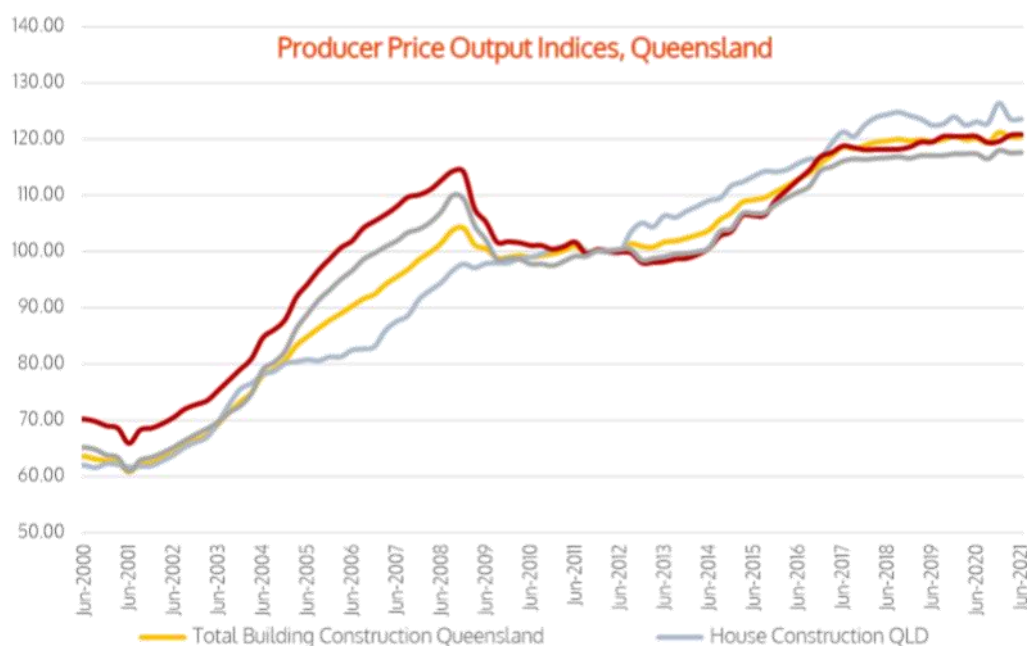


3 Micro and Macro Construction Cost Trends

We have reviewed a variety of sources regarding the movement of construction costs to allow a broad cross section of data with which to form an opinion on the indicative price movement (historical and forecast).

3.1 Construction Market

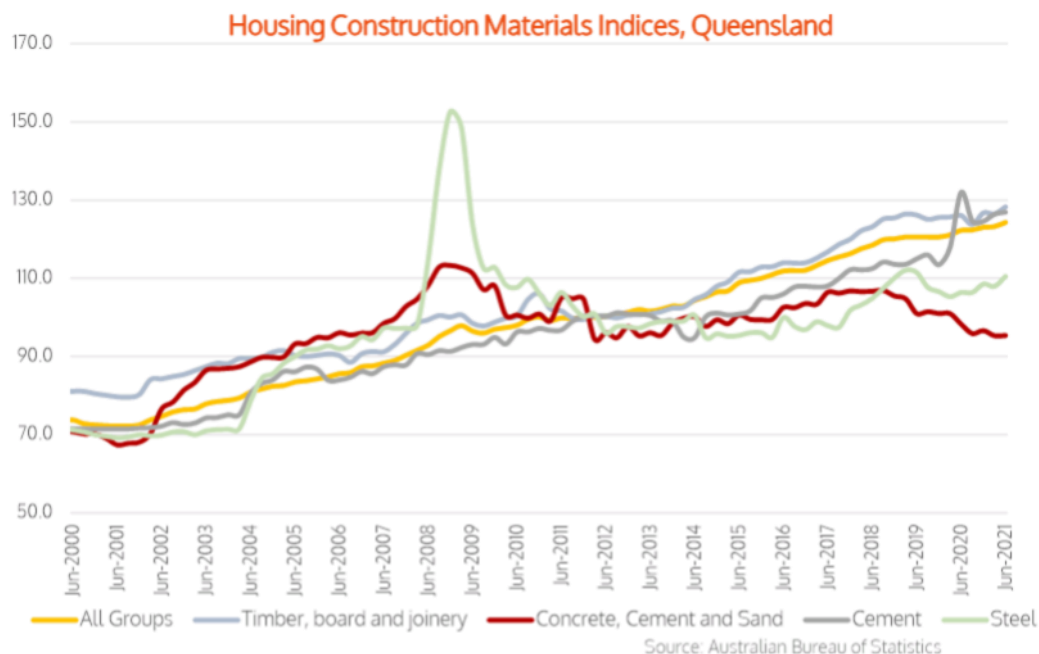
The Australian Bureau of Statistics (ABS) Producer Price Output Index relates to basic prices, defined as the amount received by the producer exclusive of any taxes on products and transport and trade margin (i.e. the pricing point is excluding factory, farm, service provider etc.). For the purposes of this report we have reviewed Queensland Construction Industry data to provide an indication of historical price movement patterns on the available data set. This shows a steady peak in 2008 followed by a market adjustment in 2009, and around 3 years of static movement. Since 2013 prices have seen a gradual incline in all sectors and have now surpassed the 2008 peak, particularly the Housing sector. However, from mid-2017 the slowing of the incline of basic prices has occurred, resulting in another period of near mostly static movement in basic prices.



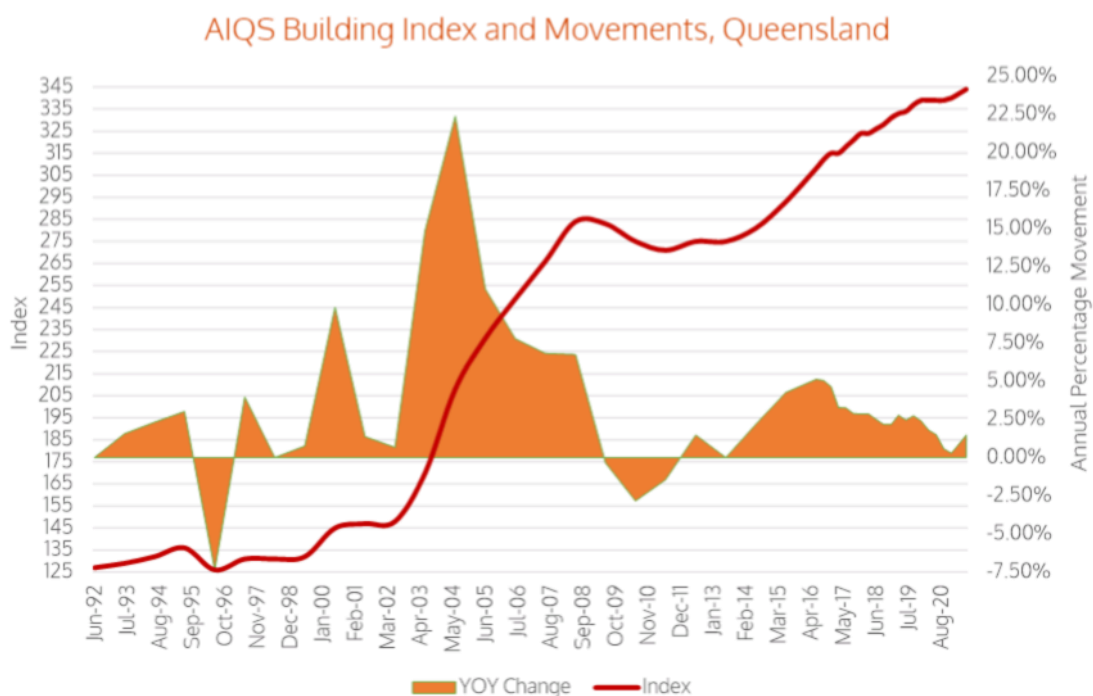
Source: Australian Bureau of Statistics

The ABS Producer Price Input Index relates to purchasers' prices, defined as the amount paid by the purchaser inclusive of any non-deductible taxes on products and transport and trade margins (i.e. the prices recorded in the index should be those relating to products delivered into store, delivered on site, etc.). For the purposes of this report we have selected a sample of base construction materials to provide an indication of historical price movement patterns on the available data set. In this instance, there has been a gradual decrease in steel prices since 2019 as well as concrete, cement and sand prices from 2017/18. We note the combined value (All Groups) has trended on a gradual increase for most part of the last decade.

Bulloo Shire Council
30 June 2021



We provide the following charts for Australian Institute of Quantity Surveyors (AIQS) data for the Building Price Index and annual percentage movement since between 1992 and 2020 for Brisbane.



Bulloo Shire Council
30 June 2021



3.2 Data Source Review

For the macro construction environment, movements have been showing between -0.18% and 2.04%. According to the ABS data in Queensland for all construction groups, the materials index is 2.04% and labour movements have been between than -0.18% and 1.06% over the measurement year. We consider building activity in SEQ has a large influence on the ABS producer price index output noting that the cost guides have an overall construction movement index of 0.29%-1.25% over the year which includes lineal forecasts where appropriate to the date of measurement. The various categories are depicted in the following:



Bulloo Shire Council
30 June 2021



4 Disclosure

4.1 Buildings (Non-Market) and Other Infrastructure

We note Australis undertook the prior comprehensive valuations as at 30 June 2018. We have provided an indices assessment for the 12-month period from 1 July 2020 to the current measurement date being 30 June 2021. All assets within these classes were valued on a Cost Approach (Level 3).

The indices input has been analysed from a number of sources (see Section 4.1.1 below) and includes a review of producer price indexes, building cost indices, wage index, Architectural, Engineering and Technical services index, construction costs movements (sourced from Australian Institute of Quantity Surveyors and Rawlinson's) and where available, discussion with local contractors and suppliers or in-house Council representatives. Where reported data has not yet been realised for the June Quarter, lineal forecasts have been applied to allow for the relevant measurement date.

We have analysed two indices for the Buildings (Non-Market) and Other Infrastructure categories. We consider that the weightings of general construction sector movements, materials and labour inputs are considered to vary between the two asset types.

For Buildings, in calculating the index rates, we have weighted the information obtained from each source to provide an annual index.

- ⦿ The ABS Producer Price Indexes (Building Construction and Non-Residential) as well as the Materials (All Groups) index has been applied a weighting of 50%.
- ⦿ The Rawlinson's, AIQS and Wage indexes have been categorised together, with a 25% weighting factor applied.
- ⦿ The Technical/Consultation Services indexes has had a 15% weighting factor applied, which reflects a component of the projects for cost of design and management and other professional fees.
- ⦿ The Council Short Survey data for construction movement in the region has been provided a 10% weighting reflecting a local factor.

For Other Infrastructure assets:

- ⦿ the ABS Producer Price Index (Building Construction) and Materials (All Groups) index has been applied a weighting of 45%.
- ⦿ The Rawlinson's and AIQS data inputs have been categorised together, with a 25% weighting factor applied, and
- ⦿ the Wage Index, and Technical/Consultation Services indexes have also been categorised together and given a 20% weighting factor.
- ⦿ The Council short survey data for construction movement in the region has been provided a 10% weighting reflecting a local factor.

Bulloo Shire Council
30 June 2021



The final index rates we have adopted has been based on the cumulative annual weighted indexes of the sources above. The importance of undertaking an analysis such as this is that it better combines the observable industry factors, which we believe is strengthened by the activity occurring in the South-East Queensland region, with the unobservable local factors, and better reflects what is occurring in Bulloo Shire Council LGA. Our adopted indices for Buildings and Other Infrastructure assets is as follows:

Indicative Replacement Cost Index	12 month Index to 30 June 2021
Buildings (Level 3 assets)	1.20%
Other Infrastructure	1.30%

4.1.1 Data Input Sources

For this project, movements in each asset's market segment are calculated through analysis of the following sources where available:

- ⊙ Analysis of industry or sector indices, as well as price guides and quotes from market participants including Producer Price Indexes, ABS Construction materials index, Wage Index, Architectural, Engineering and Technical Services Index, available from the Australian Bureau of Statistics.
- ⊙ Buildings Cost Indices available from the Australian Institute of Quantity Surveyors (AIQS)
- ⊙ Building Cost Indices available from construction guides (such as Rawlinson's)
- ⊙ Short survey with local external or internal Council representatives.

4.1.2 Extent of Inspections and other Limitations

We confirm that this is an indices desktop assessment, and no assets were inspected.

4.1.3 Significant Assumptions

- ⊙ Assets are assumed to be owned by the BSC.
- ⊙ As no physical inspections of these assets have been made, any impairment applicable in the initial valuation will be carried over following the application of the relevant indices.

4.1.4 Statement of Valuation Reasonableness

The Valuer has had considerable regard to the most recent relevant data in order to determine appropriate indexation rates. The Valuer has reviewed and analysed a selection of relevant data including producer price indices, wage price indices, professional services indices (such as the Architectural, Engineering and Technical Services Index), materials index, construction indices from other sources, and consultation with local representatives. Each index has been weighted (see more detail of this on the previous page) to reflect a reasonable level of approximate project cost breakdowns (ie materials, labour and professional). To check for reasonableness, the Valuer will also compare these indices to the current inflation levels, the wage index and overall building construction index.

4.1.5 Prior Valuation Methodology

Indexation is not considered to reflect a change in methodology.

Bulloo Shire Council
30 June 2021



4.2 Infrastructure Assets – Water, Sewer and Roads

We note Australis undertook the prior comprehensive valuations in 2018. We have provided an indices assessment for the 12-month period to 30 June 2021. All assets within these classes were valued on a Cost Approach (Level 3) in 2018.

Infrastructure assets indexes are based on analysis of producer price indices, import indices, wage price index, local government and construction indices, consultation with local contractors and suppliers (local adjustment factor), as well as any currency fluctuations over the subject period. The valuer has analysed and developed a number of composite index factors, which include Civil, Mechanical, Electrical and Reticulation categories. Each composite index has been combined with an Engineering and Design Management Index, and split based on a notional total project cost breakdown. Typically, this is an 80% (composite index) and 20% (Engineering design and management index) split. Below is a table listing these inputs for 2021 and the subsequent tables detailing the application to respective asset classes:

Composite Index	Material			Labour			Professional			Weighted Local Index
	Weight Material	Index	Ref	Weight Labour	Index	Ref	Weight Prof	Index	Ref	
Civil	33%	0.01%	ABS	33%	0.64%	ABS	33%	0.20%	ABS	0.28%
Electrical	40%	1.31%	ABS	40%	1.42%	ABS	20%	2.21%	ABS	1.53%
Mechanical	40%	-2.88%	ABS/AUD	40%	1.42%	ABS	20%	2.21%	ABS	-0.14%
Reticulation	35%	0.52%	ABS/AUD	50%	1.42%	ABS	15%	2.21%	ABS	1.22%

*Note: AUD means AUD to US exchange rate as at date of measurement.

Weightings used for calculating the category indices are shown in the table below. Weightings are calculated from previous replacement costs.

Composite Index		Water Weights	Sewer Weights	Roads Weights	2021 Index Rates	Water Index	Sewer Index	Roads Index
Civil	C	51.92%	38.71%	100%	0.28%	0.1479%	0.1103%	0.2848%
Electrical	E	4.23%	2.07%		1.53%	0.0649%	0.0317%	
Mechanical	M	6.47%	5.06%		-0.14%	-0.0093%	-0.0073%	
Reticulation	R	37.37%	54.15%		1.22%	0.4573%	0.6628%	
Totals						0.66%	0.80%	0.28%

To check for reasonableness, the valuer will also compare these indices to the wage index and non-residential building construction index.

Bulloo Shire Council
30 June 2021



4.2.1 Data Input Sources

For this project, movements in each asset component category are calculated through analysis of the following sources where available:

- ⊙ Analysis of industry or sector indices, as well as price guides and quotes from market participants including
- ⊙ Producer Price Indexes, Wage Index, Engineering and Technical Services Index available from the Australian Bureau of Statistics
- ⊙ Engineering Cost Indices available from the QLD Treasury Department
- ⊙ Cost Indices available from construction guides (such as Rawlinsons)
- ⊙ Discussions with local external or internal Council contractors and suppliers.

4.2.2 Extent of Inspections and other Limitations

We confirm that this is a desktop indexation assessment, and no assets were inspected.

4.2.3 Significant Assumptions

- ⊙ We have assumed the assets are fully utilised and any major changes to the asset's usage have been communicated to the valuer, these facts are not able to be verified with the desktop methodology.

4.2.4 Prior Valuation Methodology

Indexation is not considered to reflect a change in methodology.

Bulloo Shire Council
30 June 2021



4.3 Market Value Buildings and Land

We note Australis undertook the prior comprehensive valuations as at 30 June 2018. We have provided an indices assessment for the 12-month period from 1 July 2020 to the current measurement date being 30 June 2021. All assets within these classes were valued on a Market Approach (Level 3).

Observable and unobservable inputs are utilised to established market movements. The Valuer has reviewed a number of sources including:

- ⊙ Analysis of price movements in local property market during the Indexation year.
- ⊙ Review of publicly available analysis data indicating market movements (such as Real Estate Institute of Queensland, property market reports, and Valuer General reports.
- ⊙ Analysis of registered sales data

For Land Assets we have studied the available data for the Bulloo market. The most reliable data available is the Valuer General (latest) valuation data, which shows since the end of 2017, residential land has decreased -25%, rural residential -29.9% and commercial -28.3%. As there has only been 1 sale over the last 12 months within Thargomindah, it is not a large enough sample to perform our typical analysis. Therefore, we have looked at the cumulative index applied for the asset class since the last valuation, which total 29.20%. Based on the Valuer General information and the interim assessments performed to date, coupled with the lack of sales data over the last 12 months, we are of the opinion the cumulative movement is correct and therefore adopt 0% for the 30 June 2021 year.

We have adopted the follow index inputs.

Indicative Fair Value Index	12 month Index to 30 June 2021
Land	0%

4.3.1 Extent of Inspections and other Limitations

We confirm that this is a desktop and indices assessment, and no assets were inspected.

4.3.2 Significant Assumptions

Assets are assumed to be owned by the Bulloo Shire Council.

4.3.3 Statement of Valuation Reasonableness

The Valuer has had considerable regard of the most recent market data in order to determine current market movements. Based on our analysis of sales as well as analysis of sale and population trends in the area, the indices assessed are considered to be reasonable.

4.3.4 Prior Valuation Methodology

Indexation is not considered to reflect a change in methodology.

Bulloo Shire Council
30 June 2021



5 Valuers Pecuniary Interest and Report Qualifications

5.1.1 Valuers Pecuniary Interest

The Valuer/s and Australis Asset Advisory Group (Australis) confirm that they have no pecuniary interest in the said property assets or client and the opinion expressed is free of any bias in this regard. The company warrants that this valuation has been prepared in accordance with the instructions issued, however, the quantum of value cannot form part of the warranty being related to prevailing market conditions and ethical opinion.

5.1.2 Confidential Document for Authorised Users Only

This report is prepared for the private and confidential use of our client and their Auditors and should not be reproduced in whole or part or relied upon by any other party for any use without the express written authority of Australis.

Any intending third party wishing to rely upon the contents of this valuation and its recommendations should note that in accordance with the provisions of our company's policy, they must, in written form, seek our approval in response to which we will consider the authorisation of this report for their use.

Under the provisions of our policy, certain third parties may be ineligible for reliance upon the whole or any part of the contents of this report. It should be noted that any subsequent amendments or changes in any form thereto, would only be notified to and known by the parties to whom it is authorised.

This valuation has been prepared on specific instruction from **Bulloo Shire Council (BSC)**, for **Financial Reporting Purposes**. The report is not to be relied upon by any other person or for any other purpose, unless stated or extended herein. We accept no liability to third parties, nor do we contemplate that third parties will rely upon this report. We invite other parties who may come into possession of this report to seek our written consent to them relying on this report. We reserve our right to withhold consent or to review the contents of this report in the event that our consent is sought.

5.1.3 Not Subject to Change and Market Movement

This valuation represents the Valuer's opinion of value at the date of valuation. This valuation has been made on the basis that there was no material change to the asset, its features, or market conditions, between the dates of inspection and the date of valuation. Furthermore, the Valuer/s has/have utilised information available to them, including obtaining information from Council, to ensure to the best of their ability the values represent the date of valuation.

This valuation is current as at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period (including as a result of general market movements or factors specific to the particular property). We do not accept liability for losses arising from such subsequent changes in value. Without limiting the generality of the above comment, we do not assume any responsibility or accept and liability where this valuation is relied upon after the expiration of 3 months from the date of the valuation, or such earlier date if you become aware of any factors that have any effect of the valuation.

Bulloo Shire Council
30 June 2021



5.1.4 Investigations

This valuation is conducted on the basis that we are not, or for reasons outside of our control cannot, carry out all possible investigations and inspections in relation to each asset. We have, however identified where this has occurred, as well as certain limitations to our investigations to enable you to instruct further investigations if you consider this appropriate. Australis are not liable for any repercussions occasioned by a decision not to instruct further investigations.

5.1.5 Desktop Assessment

A Desktop Assessment is an indicative assessment made without the benefit of a full inspection of the subject and is not a valuation. The client should be aware that the Desktop Assessment methodology carries with it a higher risk of variation than might be expected to be produced by a completely inspected valuation and report. Australis considers that there are inherent risks to a party who relies on a Desktop Assessment but acknowledges that the client has expressed a commercial need for such an assessment to be carried out by Australis.

The client expressly acknowledges and confirms that in producing the assessment contained in the Desktop Assessment, the Valuer has not carried out the usual range of enquiries that a Valuer is required to make by professional practice standards (as determined by the Australian Property Institute and laws) in carrying out an Assessment of property and that this is at the specific request of the client. Australis understands the client fully understands and accepts the risks inherent in such circumstances.

Where indexation has been provided for a desktop assessment, the indices have been provided on the basis that:

- ⦿ We have not been instructed to inspect and provide a valuation of the specified assets.
- ⦿ The indicative market movements contained within the report should not be used as a substitute to valuations in forming the instructing entity's accounts as at the date of indexing.
- ⦿ This report is not a valuation or revaluation of the properties, but rather a review of the general market that may indicate a change of value since the last undertaken valuation; and
- ⦿ This report provides an indicative estimate of the degree of market movement likely to be revealed in the event that a valuation or revaluation was commissioned.

5.1.6 Information Supplied by Others

This document contains a significant volume of information, which is directly derived from other sources. This information can be verifiable (observable) or non-verifiable (unobservable). We will, however, as part of the AASB guidelines stipulate what inputs have been observable or unobservable and therefore how this affects the asset's status on the Fair Value Hierarchy. The client acknowledges that in some cases where observable inputs are not available, unobservable inputs must be utilised by the Valuer to determine value.

Bulloo Shire Council
30 June 2021



5.1.7 Contamination Issues

Contaminants such as asbestos, chemicals, toxic wastes, or other potentially hazardous materials could, if present, adversely affect the value of property. Unless otherwise stated in this report, the extent of hazardous substances, which may or may not be represented on or in the property, was not considered by the Valuer in the conclusion of value. The stated value estimated is on the assumption that there is no material on or in the property that would cause loss in value. No responsibility is assumed for any such conditions, and the recipient of this report is advised that the Valuer is not qualified to detect such substances, quantify the impact on values, or estimate the remedial cost.

5.1.8 Environmental Considerations

We draw your attention that Australis is not an expert in identifying environmental hazards and compliance requirements effecting properties.

While we will attempt to identify all matters of environmental concern and the effect they may have on the value of the property, we accept no liability for failure to identify all such matters or environmental concern and the impact which any such related issue may have on the property or its value including loss arising from:

- ⊙ Site contamination
- ⊙ The non-compliance with any environmental laws
- ⊙ Costs associated with the clean-up of the property in which an environmental hazard has been recognised, including action by the Environmental Protection Authority to recover clean-up cost pursuant to the Environmental Protection Act.
- ⊙ Flooding or coastal erosion
- ⊙ Native vegetation and Threatened Species
- ⊙ Acid Sulphate Soils
- ⊙ Bushfire Hazards
- ⊙ Cultural Heritage
- ⊙ Foreshore Rehabilitation
- ⊙ Developable Area.

5.1.9 Future Matters

To the extent that this document includes any statement as to a future matter, that statement is provided as an estimate and/or opinion based on the information known to Australis at the date of this document. Australis does not warrant that such statements are accurate or correct.

Bulloo Shire Council
30 June 2021



5.1.10 Market Uncertainty

The outbreak of the Novel Coronavirus (COVID-19) was declared as a 'Global Pandemic' by the World Health Organisation on 11 March 2020. We have seen global financial markets and travel restrictions and recommendations being implemented by many countries, including Australia. The real estate market is being impacted by the uncertainty that the COVID-19 outbreak has caused. Market conditions are changing daily at present. As at the date of valuation we consider that there is a significant market uncertainty.

This valuation is current at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period of time (including as a result of factors that the Valuer could not reasonably have been aware of as at the date of valuation). We do not accept responsibility or liability for any losses arising from such subsequent changes in value. Given the valuation uncertainty noted, we recommend that the user(s) of this report review this valuation periodically.

5.1.11 Structural and Mechanical Survey

We emphasise that we have not carried out a structural or mechanical survey of the improvements nor have we examined them for signs of rusting, timber infestation, concrete cancer and the like, and accordingly cannot be responsible for the consequence of such defects. No soil analysis or geological studies were ordered or made in conjunction with this report. No electrical testing was undertaken as this is outside the scope of this brief.

5.1.12 Market Uncertainty

The outbreak of the Novel Coronavirus (COVID-19) was declared as a 'Global Pandemic' by the World Health Organisation on 11 March 2020. We have seen global financial markets and travel restrictions and recommendations being implemented by many countries, including Australia. The real estate market is being impacted by the uncertainty that the COVID-19 outbreak has caused. Market conditions are changing daily at present. As at the date of valuation we consider that there is a significant market uncertainty.

This valuation is current at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period of time (including as a result of factors that the Valuer could not reasonably have been aware of as at the date of valuation). We do not accept responsibility or liability for any losses arising from such subsequent changes in value. Given the valuation uncertainty noted, we recommend that the user(s) of this report review this valuation periodically.

Full Inspection

Given that this report has been prepared without a full physical or personal inspection of the property, we recommend that the client considers having us conduct a full inspection of the property when it is deemed appropriate to do so, in order to consider any impact that has on our valuation.

5.1.13 Limitation of Liability

Liability limited by a scheme approved under Professional Standards Legislation.

14.4 ASSET MATERIALITY POLICY**File Number:** 124317**Author:** Tiffany Dare, Administrative Services Manager**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:** 1. 2.93.1 Asset Materiality Policy**PURPOSE**

The purpose of this report is to adopt the Asset Materiality Policy.

APPLICABLE LEGISLATION

AASB 1031 Australian Accounting Standard; AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors

POLICY CONSIDERATIONS

New Policy - 2.93.1 Asset Materiality Policy

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council adopt the reviewed 2.93.1 Asset Materiality Policy, as presented.

BACKGROUND

This policy will provide definitive guidance to Council staff, Asset Valuer's and External Auditors with regards to establishing clear and measurable guideline requirements for the revaluation of assets within Bulloo Shire Council.

It deals with various valuation and revaluation principles for all asset classes, as well as reasons / occurrences that may give rise to interim valuation considerations. Top of this list is flood events, and more specifically the financial treatment of Flood events in the most practical way that could be defined, mostly satisfying all disciplines (engineering, accounting and audit).

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

The concept of materiality is an overriding concept which governs not only the preparation and presentation of financial statements, but also the applicability of statements of accounting standards.

AASB 1031 is the Australian Accounting Standard relating to materiality.

Guidelines which attempt to establish quantitative thresholds for determining the materiality of an item must be drawn at arbitrary levels. The policy outlines guidance to be used when determining materiality and related frequency of desktop and full revaluations.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

Nil

CONSULTATION

Accountant

Engineer

Policy No: 2.93.1

Asset Materiality Policy

CONTROL:

Policy Type:	Asset Materiality Policy
Authorised by:	Council
Head of Power:	AASB 1031 Australian Accounting Standard; AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors
Responsible Officer:	Council Engineer
Adopted / Approved:	15 June 2021
Last Reviewed:	New Policy
Review:	<p>June 2023</p> <p>Note: This Policy is reviewed when any of the following occur:</p> <ol style="list-style-type: none"> 1. The related information is amended or replaced. 2. Other circumstances as determined from time to time by the Chief Executive Officer. <p>Notwithstanding the above, this Policy is to be reviewed every 2 years.</p>
Version:	Version 1

1. INTRODUCTION

1.1 PURPOSE:

This document will provide definitive guidance to Council staff, Asset Valuer's and External Auditors with regards to establishing clear and measurable guidelines for the requirement for the revaluation of assets within Bulloo Shire Council.

1.2 POLICY OBJECTIVES:

To establish guidelines for the frequency and related triggers for asset revaluation within Bulloo Shire Council.

1.3 COMMENCEMENT OF POLICY:

This Policy will commence on adoption.

2. POLICY

2.1 CONTEXT:

The policy will cover the frequency and identify the related triggers for undertaking asset revaluations for Council assets.

2.2 POLICY STATEMENT:

Bulloo Shire Council owns/controls a large amount of assets. This policy will assist in determining the frequency of which these assets are valued taking into account specific circumstances that prevail within Bulloo Shire Council.

Asset Materiality Policy

2.3 SCOPE:

The scope of this policy is all assets owned and maintained by Bulloo Shire Council which include Land, Buildings, Roads, Water Infrastructure, Sewerage Infrastructure and Other Structures.

3. STANDARDS AND PROCEDURES

The concept of materiality is an overriding concept which governs not only the preparation and presentation of financial statements, but also the applicability of statements of accounting standards.

AASB 1031 is the Australian Accounting Standard relating to materiality.

Guidelines which attempt to establish quantitative thresholds for determining the materiality of an item must be drawn at arbitrary levels. The below guidance is to be used when determining materiality and related frequency of desktop and full revaluations.

Council considers the following benchmarks in considering materiality according to AASB 1031 and AASB 108 for the specific asset classes:

Land:

Land fair values at 30 June 2021 are as determined by independent valuers Australis Asset Advisory Group effective 30th June 2018, combined with annual indexation considerations, and with subsequent acquisitions at cost. Level 2 & 3 valuation inputs were used to value land in freehold title as well as land used for special purposes, which is restricted in use under current zoning rules. Sales prices of comparable land sites in close proximity are adjusted for differences in key attributes such as property size. The most significant inputs into this valuation approach are price per square metre as market evidence is limited.

A comprehensive valuation by an independent valuer will be undertaken during the 2022/23 financial year at the latest.

Frequency for Full Revaluation: Minimum every 3-5 years or based on evidence to the contrary such as a significant external trigger (e.g. large scale/ rapid development of a new industry).

Buildings:

Within Bulloo Shire Council there are few instances of the sale of buildings and land. Given the relatively low level of turnovers it is reasonable to conclude that the value of the buildings and land will vary little over time and remain somewhat static. An annual Indices Assessment of price movements will be obtained from a Certified Practising Valuer.

Frequency for Full Revaluation: Minimum every 3-5 years, while a 5% increase in the relevant Producer Price Index or based on evidence to the contrary such as a significant external trigger (e.g. large scale/ rapid development of a new industry) may help to influence the next full revaluation date.

Water and Sewerage:

The water and sewerage infrastructure located in the towns is currently assessed to be in generally good condition. The soil type in both towns is stable and not susceptible to movement that may damage the underground assets.

Frequency for Full Revaluation: Minimum every 3-5 years, while a 5% increase in the relevant Producer Price Index or based on evidence to the contrary such as a significant external trigger (e.g. large scale/ rapid development of a new industry) may help to influence the next full revaluation date.

Asset Materiality Policy

Roads:

The majority of the road network within Bulloo Shire consists of unsealed gravel roads. The condition of these roads can vary greatly from day to day due to a combination of seasonal weather variations and heavy vehicle traffic. In addition to normal usage and weather patterns, Bulloo Shire's road network is regularly subject to flood damage as the road network is situated on multiple floodplains of the Channel Country. This situation results in ongoing flood damage repairs over the network. These repairs are generally undertaken by a combination of contractors and council staff and plant on a rolling basis.

Frequency for Full Revaluation: Minimum every 5 years, while a 5% increase in the relevant Producer Price Index or based on evidence to the contrary such as a significant external trigger (e.g. large scale/ rapid development of a new industry) may help to influence the next full revaluation date.

Other Structures:

The majority of the assets in 'Other Structures' are various community assets not necessarily fitting into the Buildings asset class, or any of the infrastructure asset classes.

Frequency for Full Revaluation: Minimum every 5 years, while a 5% increase in the relevant Producer Price Index or based on evidence to the contrary such as a significant external trigger (large scale/ rapid development of a new industry) may help to influence the next full revaluation date.

Accounting Treatment for Flood Damage on Road Assets

Expenditure due to unexpected damage can be either maintenance or capital depending on the extent and type of damage. Damage can be a result of a variety of external influences, most of which will cause minimal damage and result in maintenance expenditure to ensure the useful life of the asset is realised. The major cause of damage to transport assets is prolonged or repetitive inundation caused by cyclonic, flooding and monsoonal rainfall events. The majority of damage caused by declared events is repaired using the funding of Disaster Recovery Funding Arrangements (DRFA) as a combination of operational and capital expenditure.

Affected assets are inspected after each event to establish the extent of the damage. Whilst the majority of damage is evident immediately after the event, damage to sealed roads due to saturation of subgrade and pavement material can become evident sometime after the event. Subsequent inspections are therefore required to ensure all damage is recorded.

- If the damage is extensive rendering the asset unusable and requires immediate reconstruction, the relevant components of the asset will be partially or completely written off at the time of the initial inspection after the event. Replacement works will be carried out in the immediate future and all expenditure will be **capitalised**.
 - Unsealed roads are repaired by the reinstatement of the granular layer to the depth prior to the event. This is considered maintenance and will be recorded as **operational expenditure** similar to maintenance re-sheeting projects carried out by Council during normal gravel road maintenance. A change in condition is recorded in the asset register at the time of the inspection. Restoration works are carried out as required depending on the extent of damage and road function. The asset is reconditioned at the completion of works.
 - Repairs/reinstatement of sealed road components vary from minor dig-outs, insitu-stabilisation of short or partial width sections of roads to full reconstruction of road segments including subgrade, pavement and seal to current engineering standards.
 - Damage to sealed roads that has not impaired the functionality or capacity of the road is addressed as follows:
-

Asset Materiality Policy

- Reconstruction or in-situ stabilisation of a partial width of a road segment or a minor full-width length of a road (<50m) will be recorded as an **operational expense**. A change in condition is recorded in the asset register at the time of the inspection. Restoration works are carried out as required depending on the extent of damage and road function. The asset is reconditioned at the completion of works.
- Replacement of road components to reinstate the capacity or function of the road or a full-width section of the road more than 50m in length will extend the life of the asset and therefore considered as a capital expense. The remaining useful lives of all components are to be reduced with the corresponding reduction in the value written off at the time of inspection. A further write-off will occur at the time of reconstruction if required. All works will be capitalised.

The vast majority of the Bulloo Shire road network is unsealed gravel roads so the majority of the flood damage repairs are expected to be operational expenditure. Figure 1 below provides some examples.

Asset Materiality Policy						
<i>Type of Damage</i>	<i>Cause of damage</i>	<i>Extent of Damage</i>	<i>Affect on service potential</i>	<i>Type of Restoration required</i>	<i>Capital/Maintenance</i>	<i>Accounting treatment of asset and expenditure</i>
Stripping of surfacing material (Sealed Road)	Overtopping of road with stormwater at high velocity	Seal damaged For full width of the road for a length of <50m	Condition and functionality reduced.	Repair road pavement and seal	Maintenance	Change in condition recorded in asset register at time of inspection. Change back to new condition after restoration
Stripping of surfacing material (Sealed Road)	Overtopping of road with stormwater at high velocity	Seal damaged For full width of the road for a length of >50m	Condition and functionality reduced.	Repair road pavement and seal	Capital	Write-off asset completely at time of inspection.
Stripping of pavement material (Sealed Road)	Overtopping of road with stormwater at high velocity	Pavement damaged for full width of road for a length of <50m	Reduced service potential on minor section of road segment	Repair road pavement and seal	Maintenance	Change in condition recorded in asset register at time of inspection. Change back to new condition after restoration
Stripping of pavement material (Sealed Road)	Overtopping of road with stormwater at high velocity	Pavement damaged for full width of road for a length of >50m	Severe reduction in service potential. If road is unpassable it needs to be closed to traffic for safety reasons.	Reconstruct pavement and seal	Capital	Partially or completely write-off asset at the time of inspection.
Stripping of pavement material (Unsealed Road)	Overtopping of road with stormwater at high velocity	All damage		Gravel re-sheeting	Maintenance	Change in condition recorded in asset register at time of inspection. Change back to new condition after restoration

Figure 1.

4. REFERENCE AND SUPPORTING INFORMATION

4.1 DEFINITIONS:

To assist in interpretation, the following definitions shall apply:

Word / Term	Definition
Council	means Bulloo Shire Council.

4.2 RELATED POLICIES, LEGISLATION AND DOCUMENTS:

Links to supporting documentation

4.3 VERSION CONTROL:

Previous Version Number	Adopted/Approved Date
Version 1	15 June 2021

14.5 COMMUNITY GRANTS POLICY

File Number: 124225
Author: Tiffany Dare, Administrative Services Manager
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: 1. 4.03.2 Community Grants Policy

PURPOSE

The purpose of this report is to review Councils Community Grants Policy.

APPLICABLE LEGISLATION

Section 195 of the Local Government Regulation 2012

POLICY CONSIDERATIONS

4.03.2 Community Grants Policy

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

OP - Review Community Grants Policy

RECOMMENDATION

That Council adopt the reviewed 4.03.2 Community Grants Policy, as presented.

BACKGROUND

The Local Government Act establishes principles which the Council must adhere to requiring, amongst other things good governance and effective decision making. The establishment of Council policies which specify how the administration should handle various matters is a critical for good governance.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

No changes recommended.

The maximum funding in section 3.1.3 was reduced to \$5,000 in 2019 per application to allow more groups to apply for funding throughout the financial year.

Due to COVID only 1 application was received in the 2020/21 year.

FINANCIAL IMPLICATIONS

No budget for Community Grants has been included in the 2021/22 Budget however Council will present a report to the July 2021 meeting for a budget amendment to include \$10,000 for Community grants and \$10,000 for In-kind support.

The 2020/21 Budget was \$28,000 however due to COVID only \$8,722.40 was expended.

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

Nil

CONSULTATION

Community & Environmental Services Manager

Finance Manager



Community Grants Policy

CONTROL:

Policy Type:	Community
Authorised by:	Council
Head of Power:	Section 195 of the Local Government Regulation 2012
Responsible Officer:	Chief Executive Officer
Responsibilities:	Ensure application of the Community Grants Process
Adopted / Approved:	25 June 2019; Resolution 2019/113 15 June 2021; Resolution 2021/xxx
Last Reviewed:	June 2019 2021
Review:	June 2021 2023 Note: This Policy is reviewed when any of the following occur: 1. The related information is amended or replaced. 2. Other circumstances as determined from time to time by the Chief Executive Officer. Notwithstanding the above, this Policy is to be reviewed at intervals of no more than two years.

1. INTRODUCTION

1.1 PURPOSE:

The purpose of this Policy is to ensure a clear and concise approach is undertaken in respect to the Community Grants program run by Council.

1.2 POLICY OBJECTIVES:

The objectives of this Policy are to ensure that Council can provide grants to encourage and support individuals and groups in the community to make a positive contribution to the Shire's economic development, social and cultural life, and environmental sustainability and that such grants are consistent in all instances.

1.3 COMMENCEMENT OF POLICY:

This Policy will commence on adoption. It replaces all other specific Community Grant policies of Council (whether written or not).

1.4 SCOPE:

This policy applies to all Council employees, particularly the Chief Executive Officer, Accountant, Finance Officer and Community Service Manager.

Community Grants Policy

2. POLICY

2.1 POLICY STATEMENT:

The Council is committed to supporting not-for-profit community organisations that provide positive contributions within the Bulloo Shire.

Organisations must agree to take responsibility for the receipt, application and acquittal of the assistance provided.

3. STANDARDS AND PROCEDURES

3.1 KEY PRINCIPLES

3.1.1 Council will allocate funds in the annual budget to assist the community in meeting their desire for positive contributions within the Bulloo Shire.

3.1.2 Funding Categories

3.1.2.1 Funding is available through the following categories;

3.1.2.1.1 Sport and Recreation;

3.1.2.1.2 Community Activities;

3.1.2.1.3 Events;

3.1.2.1.4 Environment; and

3.1.2.1.5 Individuals

3.1.3 Funding Limit for all categories EXCEPT Individuals

Council will provide a maximum of 50% of total project funding to successful applicants up to a maximum of \$5,000, with the lower limit of \$500.

3.2 CONSIDERATIONS

3.2.1 General Eligibility Criteria

3.2.1.1 In order to be eligible for a grant, your organisation must satisfy the following criteria;

3.2.1.1.1 Operate within the Shire boundaries or demonstrate that it provides services to members, clients or residents of the Bulloo Shire;

3.2.1.1.2 Is a non-profit incorporated body or sponsored by an incorporated body;

Community Grants Policy

- 3.2.1.1.3 Has appropriate insurance;
- 3.2.1.1.4 Has satisfactorily acquitted all previous Council grants;
- 3.2.1.1.5 Has policies and practices that encourage participation regardless of gender, age, race, or ability; and
- 3.2.1.1.6 Demonstrate that remaining project costs will be covered through other funding sources.
- 3.2.1.2 Applications from organisations must include the following supporting documentation;
 - 3.2.1.2.1 Receipt from the Office of Fair Trading indicating current Incorporation;
 - 3.2.1.2.2 Audited Financial Statements for the past year;
 - 3.2.1.2.3 A copy of the minutes confirming the decision to seek financial assistance and expend organisational funds on the specific project; and
 - 3.2.1.2.4 Certificate of Currency for Public Liability Insurance.
- 3.2.2 Individual applicants**
 - 3.2.2.1 In order to be eligible for a grant, you must satisfy the following criteria;
 - 3.2.2.1.1 Reside within the Shire boundaries
 - 3.2.2.1.2 Has satisfactorily acquitted all previous Council grants;
 - 3.2.2.1.3 Written proof of selection into representative sport/sporting team from the Official Sporting Body
 - 3.2.2.1.4 Funding Limits
 - 3.2.2.1.5 Council will provide a maximum of \$2,500 to successful individual applicants, with a tiered system listed below:

Funding Tiers:

Regional Representation	\$ 500
State Representation	\$1,500
Australian Representation	\$2,500
- 3.2.3 Ineligible Activities**
 - 3.2.3.1 The Council Grants Program does not fund;
 - 3.2.3.1.1 The purchase of land;

Community Grants Policy

- 3.2.3.1.2 The core business of schools, churches and hospitals;
- 3.2.3.1.3 The development of privately owned facilities;
- 3.2.3.1.4 Projects that do not meet Australian design standards where appropriate;
- 3.2.3.1.5 Events, programs, or services run for commercial purposes;
- 3.2.3.1.1 The purchase of trophies, ribbons and prizes
- 3.2.3.1.2 Prize money
- 3.2.3.1.3 The purchase of food and beverages
- 3.2.3.1.4 Projects that have already been completed; or
- 3.2.3.1.5 Ongoing operational funding for organisations except where a special agreement has been developed with the Chief Executive Officer and approved by Council. In these circumstances additional grant conditions and eligibility criteria will apply.

3.3 SPECIFIC AND STANDARD**3.3.1 Specific Funding Priorities**

- 3.3.1.1 Council's grants funding is linked to its priorities as detailed in the Corporate Plan, Applicants need to demonstrate how their project will contribute to Council's broad priorities.

3.3.2 Assessment Criteria

- 3.3.2.1 All grants will be assessed using the following criteria;
 - 3.3.2.1.1 Benefit to the Bulloo Shire community;
 - 3.3.2.1.2 Ability of applicant to meet the priorities stated in Council's corporate documents;
 - 3.3.2.1.3 The ability of a project to become self-sustaining and/or develop community partnerships;
 - 3.3.2.1.4 Extent to which the application demonstrates the need for the project, including evidence of consultation;
 - 3.3.2.1.5 Capacity of the applicant to successfully undertake the proposal;
 - 3.3.2.1.6 Justification of the project budget; and
 - 3.3.2.1.7 Level of funding contributed by the applicant and/or others towards the project.

Community Grants Policy

3.3.3 Application Requirements

- 3.3.3.1 Application kits, including application forms and guidelines are available on Council's website or by phoning Council.
- 3.3.3.2 All applications must be submitted on the application form and be received by Council by the due date.

3.3.4 Application Closing Dates

- 3.3.4.1 Advertisements calling for applications are to be placed in the local media and on the Council website.
- 3.3.4.2 Two funding rounds will be called each year in March and September.

3.3.5 Letters of Support and Commitment

- 3.3.5.1 Letters of Support from organisations and individuals directly involved with the project for which funding is being sought are a highly regarded criteria in considering applications.
- 3.3.5.2 Letters of support from Councillors or Council Officers will not be accepted.

3.3.6 Assessment Process

- 3.3.6.1 When an application is received, the following process will be undertaken;
 - 3.3.6.1.1 On receipt, all applications are registered and an acknowledgment sent within two (2) weeks;
 - 3.3.6.1.2 In the week after the closing date applications are checked to ensure eligibility;
 - 3.3.6.1.3 The relevant area in Council then considers the applications, using the above assessment criteria, and prioritises an order of merit;
 - 3.3.6.1.4 Applications are considered and approved by Council;
 - 3.3.6.1.5 Unsuccessful applicants are notified within two (2) weeks of Council's decision;
 - 3.3.6.1.6 Council staff negotiate service agreements or grant disbursement arrangements with successful applicants; and
 - 3.3.6.1.7 Unsuccessful applicants will be provided with feedback by the assessment panel, upon request.

3.3.7 Consultation

- 3.3.7.1 Applicants are to be advised that as a general rule, they should discuss their application with the relevant Council Officer or Councillor prior to submitting their application.

Community Grants Policy

3.3.8 Accountability

3.3.8.1 For all funding applications, the signature on the application form constitutes agreement to the conditions of the grant, including, but not limited to:

3.3.8.1.1 Funds being used for the purpose for which they were granted. Any variations are to be approved in advance by Council and confirmed in writing;

3.3.8.1.2 An acquittal statement being provided to Council within 2 months of funds being expended or the project being completed;

3.3.8.1.3 The funds must be expended within the financial year stated on the application form.

3.3.8.2 Grant recipients who fail to comply with these basic accountability requirements will be expected to reimburse Council in full for the grant received.

3.3.9 Acknowledgement of Council

3.3.9.1 Organisations and individuals in receipt of funds under the Council's Grants Program are required to acknowledge Council's contribution in any publications or publicity material or signage associated with the funded activities.

3.3.10 Further Information

3.3.10.1 The information pack to applicants should include a Council contact should further information be sought.

4. REFERENCE AND SUPPORTING INFORMATION

4.1 DEFINITIONS:

To assist in interpretation, the following definitions shall apply:

Word / Term	Definition
Council	means Bulloo Shire Council.

4.2 RELATED POLICIES, LEGISLATION AND DOCUMENTS:

Links to supporting documentation
Section 195 of the Local Government Regulation 2012;
Council's Corporate Plan;



Bulloo Shire Council Community Grants Program

APPLICATION FORM

Please read the Guidelines thoroughly before completing this application form. Faxed copies and incomplete application forms will not be considered.

1. WHICH GRANTS CATEGORY ARE YOU MAKING APPLICATION TO? Tick ONE only.

- ☐ Sport & Recreation
- ☐ Events
- ☐ Community Development
- ☐ Environmental

2. ORGANISATION'S/INDIVIDUAL'S DETAILS – this section must be completed

Organisation name *Provide the name of the organisation undertaking the project/activity.*

Contact Person for the project

Does your organisation have an ABN? Yes ☐ Give ABN
 No ☐ Please attach a "Statement by Supplier" form.

Is your organisation GST registered? Yes ☐ No ☐

Postal Address

Email

Status of Organisation

- ☐ Incorporated Association Give Certificate Number
- ☐ Company Limited by Guarantee
- ☐ Other Give details ***If not incorporated, you will need to complete Q.3***

Number of members

Does your organisation have Open Membership? No ☐ Yes ☐

Grant Amount Requested
(from budget on page 7)

\$

Total Project Budget
(from budget on pg 7)

\$



Bulloo Shire Council Community Grants Program

3. SPONSOR'S DETAILS *If your organisation is not incorporated you need a sponsor – an incorporated body to accept the legal and financial responsibility for the project. Please ensure you attach a letter of agreement from the sponsor organisation confirming acceptance of responsibility for the project.*

Sponsor Organisation's name

Does this organisation have an ABN? ☐ Yes Give ABN

☐ No Please attach a "Statement by Supplier" form

Is this organisation GST registered? ☐ No ☐ Yes

Postal Address

Status of Sponsor

- ☐ Incorporated Association Give Certificate number
- ☐ Company Limited by Guarantee
- ☐ Other Give details

4. PROJECT OVERVIEW – Please complete. Do not write "see attached". You may wish to attach further information, but this section must be completed.

Provide a detailed description of the project, including:

a) Title of Project

b) Brief description

c) Date/s of project/event

d) Where the project/event will take place – *Street address, Town*



Bulloo Shire Council Community Grants Program

e) List who will be involved – *including any partnering organisations*

f) Objective the project aims to achieve

5. FINANCIAL & LEGAL DOCUMENTATION *Attach copies of the following documentation*

- ☐ Certificate of Incorporation (*for applicant organisation or sponsor organisation*)
- ☐ Latest Audited Financial Statement
- ☐ Current Public Liability Insurance Policy/Certificate
- ☐ Where applicable – a letter from the sponsor organisation confirming acceptance of responsibility for the project.
- ☐ A copy of the Statement by a Supplier form, where an organisation does not have an ABN.

6. CONTACT PERSON'S DETAILS *For enquiries relating to the application*

Title

Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Other ☐

Full name

--

Position in organisation

--

Business hours phone number Mobile phone number Fax number

--	--	--

Email

--



Bulloo Shire Council Community Grants Program

7. ASSESSMENT CRITERIA Refer to guidelines – Page 2

How will your project address Council's identified priorities (as stated in corporate documents)?

8. COMMUNITY BENEFIT

How will the community or sector benefit from the project?



Bulloo Shire Council Community Grants Program

9. CONSULTATION

Who has been consulted in development of this project?

Who supports the proposal?

10. MARKETING & PROMOTION

How will your project be promoted and marketed to the broader community?

How will you share what you have learnt with others?



Bulloo Shire Council Community Grants Program

11. PROJECT PLAN *Provide brief and succinct points.*

Project Tasks <i>Brief description of task</i>	Task Responsibility <i>Who will perform task</i>	Time Frame <i>Approx date when task to be performed</i>	Costs <i>Costs required to complete task</i>



Bulloo Shire Council Community Grants Program

BUDGET List proposed expenditure and income for your project. Only include costs which relate to this project.

WHEN APPLYING FOR THE PURCHASE OF EQUIPMENT OR CONSTRUCTION OF ASSETS, APPLICANTS ARE REQUIRED TO PROVIDE 2 RECENT QUOTES

N/A	Budget Item	Total Cost Inc. GST	N/A	Budget Item	Total Cost Inc GST
	Project Expenditure	\$		Income	\$
	Project staff / contractors/coaches			Organisation's contribution to project	
	Materials and equipment			Projected project revenue/income	
	Venue hire			Donations/Sponsorship	
	Travel costs			Contributions from other funding schemes (see Q.13)	
	Administration costs			Grant – Bulloo Shire Council Which budget items are to be covered by the grant?	
	Insurance for event/project				
	Approvals (see Q.13)				
	Training				
	Advertising & Marketing				
	Other (please list)				
	Other (please list)				
	Total Project Expenditure	\$		Total Project Income	\$

NB: PROJECT EXPENDITURE AND INCOME MUST BE THE SAME AMOUNT

12. CONTRIBUTIONS FROM OTHER FUNDING SCHEMES

Provide details of any other funding body that may contribute to this project

Organisation's name	Approved		Pending	Amount \$
	Yes	No		



Bulloo Shire Council Community Grants Program

13. RELEVANT APPROVALS *Your project may require approvals from various authorities. Have these approvals been obtained?*

Agency	Approval Required	Approval Obtained
Council's Building Approval		
Environmental authorities		
Liquor Licensing		
Land Owner		
Lease Holder		
Native Title		
Other (please specify)		

15. CERTIFICATION

To be signed by the President/Chair Chief Executive of the organisation.

- I certify that to the best of my knowledge the statements made in this application are true.
- I understand that if the Bulloo Shire Council approves a grant, I will be required to accept the conditions of grant in accordance with Bulloo Shire Council's audit requirements
- I consent to the information contained within this application being disclosed to or by Bulloo Shire Council for the purpose of assessing, administering and monitoring my current and any future Bulloo Shire Council grant applications.

Name: _____ Position in Organisation: _____

Signature: _____ Date: _____

***Congratulations! You have finished.
Please forward with required documentation to:***

**The Chief Executive Officer
Community Grants
Bulloo Shire Council
PO Box 64
Thargomindah QLD 4492**



Bulloo Shire Council Community Grants Program

CHECKLIST FOR ORGANISATIONS

Please check you have included the following information or documents, where applicable:

- ☐ Certificate of Currency for Public Liability Insurance
- ☐ Receipt from the Office of Fair Trading indicating current incorporation
- ☐ Audited Financial Statements for the past year
- ☐ A copy of the minutes confirming the decision to seek financial assistance and expend organisational funds on the specific project.
- ☐ Copies of quotations (at least 2 quotations) for capital works or purchases of capital items, equipment etc
- ☐ Letters of support
- ☐ Names of proposed contractors/artists, including a summary resume, or details on how suitable staff will be identified to be engaged in the project.



Bulloo Shire Council Community Grants Program

Acquittal Form – to be completed at the end of your project

Important information about your Bulloo Shire Council Community Grants Program Acquittal.

- Please ask Council for assistance if you are unsure about how to complete any part of this report.
- This is a legal document. It is your responsibility to ensure that all amounts and information recorded on this form and other related documents are accurate and can be justified.
- Any Bulloo Shire Council Community Grant money not used for the project will need to be returned to the Council with this report if you have not already done so.
- All receipts/invoices relating to the Bulloo Shire Council Community Grants Program money you spent on your project, must be attached to this Acquittal Form.
- Acquittal Forms must be postmarked or hand delivered to your local Council NO LATER than two months after the completion of your project.

GRANT RECIPIENT'S DETAILS

Organisation

Contact Person's Name

Phone Number

Fax Number

FINANCIAL SUMMARY

Project Expenditure Items	What you expected to spend (refer to your copy of the application form)	Amount actually spent
TOTAL	\$	\$

Is there any BSCGP money to be returned?

(Bulloo Shire Council Community Grant Program)

☐ Yes \$ _____

☐ No

PROJECT SUMMARY

Please attach a project summary to this report (no more than one page)

Project summary should include a brief description of the project, results achieved and any information they could be useful for other organisations undertaking similar projects. Support material such as photos may also be included.

GRANT RECIPIENT'S DECLARATION

- I certify that to the best of my knowledge, information and belief, the details provided in this report (and relevant attachments) are true and correct.
- I understand I may need to provide the Bulloo Shire Council with additional information on the funded activity if required.

Grant Recipient's

Signature: _____ Date: _____

14.6 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI) PROGRAM - PHASE 3**File Number:** 124339**Author:** Tiffany Dare, Administrative Services Manager**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That the information be noted.

FOR INFORMATION

Council received a Media Release on 19th May 2021 from Hon David Littleproud MP's Office advising that the Bulloo Shire Council be receive an estimated \$1.69 million in additional funding through Phase 3 of the LRCI Program to deliver local priority projects, building on \$1.42 million allocated through Phases 1 and 2 of the Program.

Phase 3 funding will be open for project nominations on 1 January 2022.

Phase 1 – Various Projects	\$848,291
Kerb & Channel in Thargomindah	\$400,000
Installation of Security Fencing at Tourism sites	\$100,000
Beautification of existing and historical cemetery	\$129,921
Standby Generator-Purchase and Installation at Senior Units	\$ 60,000
Multiple Footpaths-Construction	\$159,000

Physical works must be completed by 30 June 2021

Phase 2 – Spa Gazing Facility	\$574,491
--------------------------------------	------------------

Total Project Cost \$780,000

Council contribution \$205,509

Physical works must be completed by 30 December 2021

Phase 3 – Various Projects	\$1,690,000
-----------------------------------	--------------------

Management will meet to discuss projects using the 'Priority Projects list for grant submissions' endorsed by Council in March 2021 for Phase 3 funding.

There is no requirements in the Program Guidelines for Councils to co-fund projects.

MEDIA RELEASE

19 May 2021

Federal Budget delivers local jobs and infrastructure in Bulloo

The 2021–22 Federal Budget delivers substantial support to assist Maranoa councils to boost Australia's economic recovery thanks to an additional \$1 billion through Phase 3 of the Local Roads and Community Infrastructure (LRCI) Program.

Federal Member for Maranoa David Littleproud said Bulloo Shire Council will directly benefit from the funding boost.

"This Budget injection for our hard-working local councils means even more funding for upgrades to local roads, bike paths, community halls, playgrounds, parks and sports facilities, as well as improved accessibility to public facilities," Mr Littleproud said.

"Bulloo Shire Council will receive an estimated \$1.69 million in additional funding through Phase 3 of the LRCI Program to deliver local priority projects, building on \$1.42 million allocated through Phases 1 and 2 of the Program.

"Providing more time for planning and construction will enable local governments to consider a broader range of priority projects and potentially undertake larger, more complex developments to deliver even greater benefits for their communities.

"I have been delighted to see LRCI Program projects being delivered across Maranoa over recent months, supporting local businesses and delivering even more jobs – Phase 3 will further assist our local communities in emerging from the pandemic stronger and more resilient.

The LRCIP Program has already funded a number of significant projects within the Bulloo shire including \$440,000 for kerbing and channelling in Thargomindah and \$129,921 for the beautification of the cemetery.

The new investment brings the total Australian Government commitment to the highly successful LRCI Program to \$2.5 billion.

LRCI Phase 3 is expected to support an estimated 3,500 jobs over the life of the projects across the nation, particularly where employment in other sectors such as tourism has been negatively impacted.

Councils will be able to access funding through LRCI Phase 3 from 1 January 2022, with Phase 3 projects to be completed by 30 June 2023.

For more information, visit the Department of Infrastructure, Transport, Regional Development and Communications [website](#).

ENDS

14.6 PRIORITY PROJECTS LIST FOR GRANT SUBMISSIONS**RESOLUTION 2021/60**

Moved: Cr Vaughan Collins

Seconded: Cr Shirley Girdler

That Council endorse the priority of the list of projects below for future grant submissions:

1. Warri Gate Road					
2. Spa Gazing Facility				LRCI Phase 2 – Successful - \$574,491	
3. Independent Living Units Stage 2				Application assessment	under
4. Native Nursery					
5. Housing Development				Council Funded	
6. Explorers Centre					
7. Stormwater Drainage Town Plan					
8. Leahy House and Old Hospital Preservation Plan					
9. Memorial Park Cenotaph					
10. Thargomindah Streetscape Plan					
11. Kerb and Channel - Thargomindah Streets					
12. Thargomindah Footpath Construction		W4Q	4	– Successful - \$145,000	
13. Noccundra Sports Ground Upgrade - Stage 2		W4Q	4	– Successful - \$485,000	
14. Thargomindah Pool - Shade Structures					
15. Canteen/Storage Facility Thargo Sports Ground/Football Oval		W4Q	4	– Successful - \$245,000	
16. Walkway and Tourism Display Boards					
17. Undercover Stage, Sound Booth, Elec/Water					
18. Memorial Wall					

CARRIED

In regard to project 14. Thargomindah Pool - Shade Structures it has been recommended that the project be re-named Swimming Pool “Shade Structure” to Swimming Pool “**Modernisation**”- The purpose is to provide for application of Fibre Glass Protection, Furniture Upgrade, Filtration System Upgrade etc.

Other suggestions outside the project list include

- Thargomindah Streetscaping
- Thargomindah Rodeo Ground Upgrade (Inc Water and Electrical)

Additional information on project nominations will be forthcoming.

Viewing the below LRCI Project Work Categories almost all Council project could be nominated under Phase 3.

LRCI Project Work Categories

Work Category	Description
General Road Maintenance	Pothole repairs, vegetation clearing, minor crack sealing and grading (unless new gravel is being added) are all considered to be general maintenance.
Construction of a new road	Construction of a road where no road existed on that alignment before.
Reconstruction	Rebuilding a road that already exists (can include upgrading)
Rehabilitation	Work to return a road to its original standard
Widening	Work to make the surface or pavement of a road wider
Sheeting / Re-sheeting	Where additional gravel etc. is added on top of an existing road
Sealing	Putting a seal on an unsealed road.
Resealing	Second or subsequent sealing of roads
Bridge works	Any work involving bridges or culverts
Tunnel works	A tunnel to enable the building an underground road
Drainage	Culverts, kerb and guttering and related activities where the purpose of the works is to improve drainage only.
Traffic improvement	Works involving traffic calming devices, traffic lights, pedestrian islands, lighting, warning signs and roundabouts
Street lighting equipment	Works related to vehicle traffic and pedestrian lighting
Closed Circuit TV (CCTV)	Works associated with installing a fixed mobile CCTV system
Bicycle and Walking Paths	Works involving cycling and pedestrian infrastructure
Painting/Improvements to community facilities	Community facilities include community centres, community halls, childcare centres, educational establishment, club houses, and entertainment facilities
Repairs/Replacement of fencing	Works relating to building a new fence or repairs/replacement of existing fences
Improved Accessibility of Community Facilities and Areas	Works could include pedestrian bridges, ramps, accessible public toilets, and designated car parking for individuals with a disability
Landscaping Improvements	Works could include tree planting to increase shade, creation of green spaces, and beautification of roundabouts
Picnic Shelters or Barbeque Facilities at Community Parks	Self-explanatory
Playgrounds and Skate parks (including all ability playgrounds)	Self-explanatory
Toilet Blocks	Works relating to construction or maintenance of public toilet block amenities
Replacement of Light Bulbs in Street Lights	Self-explanatory
Noise and Vibration Mitigation Measures	Works related to reducing and mitigating noise and vibrations, such as quieter pavement surfaces and noise barriers
Off-road Car Parks	Such as off-road car parks at sporting grounds or parks
Sporting and recreation facilities	Works to upgrade, repair or maintain sporting ovals, courts, swimming pools etc
Other	Works that do not fall into the above categories

14.7 GRANT FUNDS ACQUITTED**File Number:** 124224**Author:** Tiffany Dare, Administrative Services Manager**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:** Nil**PURPOSE**

The purpose of this report is to provide Council with an update on funds acquitted through grants.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Annual Report to Council in June on total funds acquitted through grants program

RECOMMENDATION

That Council receive and note the report

BACKGROUND

Council is required to report the total funds (through grants programs) acquitted, as a task through our operational plan.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

As of 3rd June 2021, Council has received the following Grants Revenue in 2020/21.

Several Grants Programs are due to be completed by 30 June or earlier, and acquittals will be due soon after including:

Grant	Project End Date	Outstanding Grant Revenue
LGGSP Thargomindah Whole Town Renewable Energy Solution	30 April 2021 <i>Acquittal lodged 31st May 2021</i>	\$1,366,713.48
LRCI Program Phase 1	30 June 2021	\$234,764
W4Q Rd 3	30 June 2021	\$104,000
W4Q COVID	30 June 2021	\$515,000

	<i>Request for extension of time to 30 September 2021 under assessment to complete the Water & Sewerage Projects.</i>	
Drought Communities Program – Extension	31 March 2021 <i>Request for extension of time to 30 June 2021 under assessment to complete the Noccundra Sports Ground Project.</i>	\$495,000

GL Grants & Subsidies

19/08/2020	FAGS	786,620.25
14/10/2020	LRCI – Phase 1	424,461.00
16/10/2020	QRA – Standby Generator	12,715.50
19/10/2020	Works for Queensland Rd 3	416,000.00
04/11/2020	DET COM – Apprenticeship Training Incentive	1,500.00
17/11/2020	FAGS	786,620.25
23/11/2020	Australia Day Funding	1,000.00
04/12/2020	Traineeship Training Funding 20/21	15,000.00
10/02/2021	QRA – Burke and Wills Bridge	144,368.40
16/02/2021	FAGS	786,620.25
31/03/2021	QRA – Burke and Wills Bridge Claim	24,061.40
23/04/2021	LRCI – Spa Gazing	287,246.00
12/05/2021	LRCI – Phase 1	189,696.00
18/05/2021	FAGS	786,620.25
		4,662,529.30

GL Sports Grants

19/03/2021	Community Gambling Benefits	33,264.95
		33,264.95

GL Community Grants

29/07/2020	Works for Queensland – COVID	515,000.00
4/08/2020	Community Drought Support 2019	11,500.00
20/08/2020	BOR Dig Tree payment Heritage grant- 7930	11,000.00
18/12/2020	Drought Communities Infrastructure Funding	400,000.00
15/02/2021	DLGRMA - Connecting Communities for Prosperity	50,000.00
2/03/2021	BOR Dig Tree payment-36808	53,800.00
19/05/2021	BOR Dig Tree milestone payment	37,561.49
		1,078,861.49

GL Library

29/09/2020	Grant Funding	693.00
13/10/2020	Grant Funding	1,000.00
		1,693.00

GL Liabilities

29/09/2020	RADF Program	22,500.00
		22,500.00

GL Health Grants

30/09/2020	Healthy Ageing Flex funding	55,000.00
5/01/2021	Healthy Ageing Flex funding	27,500.00
7/04/2021	Healthy Ageing Flex funding	57,500.00
		140,000.00

GL Rural Services Grants

4/12/2020	QFPI Rd 4 - Invasive Animal Management	25,000.00
20/01/2021	QFPI Rd 4 - Invasive Animal Management	42,750.00
27/01/2021	QFPI - Biosecurity Enhancement Project	20,000.00
		87,750.00

FINANCIAL IMPLICATIONS

Grant Revenue received to date \$6,026,598.74

Outstanding Grant Revenue \$2,715,477.48

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

30 June 2021

CONSULTATION

Nil

14.8 INDUSTRIAL LAND

File Number: 124198
Author: Tiffany Dare, Administrative Services Manager
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of this report is for Council to consider making a request to the Department of Resources to excise land from the Pasturage Reserve.

APPLICABLE LEGISLATION

Section 33 of the Land Act 1994

Section 14(1) and 122(2) of the Land Act 1994

Acquisition of Land Act 1967

Native title Act 1993

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Growth & Strong Diverse Economy – Ensure our Planning Scheme supports growth for industry, tourism and population

RECOMMENDATION

That Council

- (a) Engage a surveyor to carry out an onsite survey and mark boundary corners and prepare the plan of survey.
- (b) Make application to Department of Resources to excise land from the Pasturage Reserve (Lot 30 on WN8)
- (c) Make application to purchase Lots 1 -3 on SP289775 (excised from Pasturage Reserve Lot 30 on WN8).

BACKGROUND

During an assessment of vacant industrial land within the Bulloo Shire it was identified that there is no freehold land available in the Industrial Zone.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

It is recommended that Council make application to the Department of Recourses to excise land from the Pasturage Reserve (Lot 30 on WN8) for new industrial lots and make application to purchase Lots 1 -3 on SP289775 (excised from Pasturage Reserve Lot 30 on WN8).

Council originally made application to purchase Lots 1 -3 on SP289775 in 2017 however due to the Departments native title requirements and Council inability to come to an arrangement with the Kullilli people Council cancelled the application.

It is expected that the Department will flag Native Title Rights and Interests over the proposed area once the application is lodged and this will be dealt with as it arises. Council has advised the Kullilli people of the proposal.

Council may consider increasing the size of the proposed boundary for the survey.

FINANCIAL IMPLICATIONS

Survey Costs - \$3,300.00

Solicitor fees for Native Title negotiation.

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

Nil

CONSULTATION

MacDonnell Law

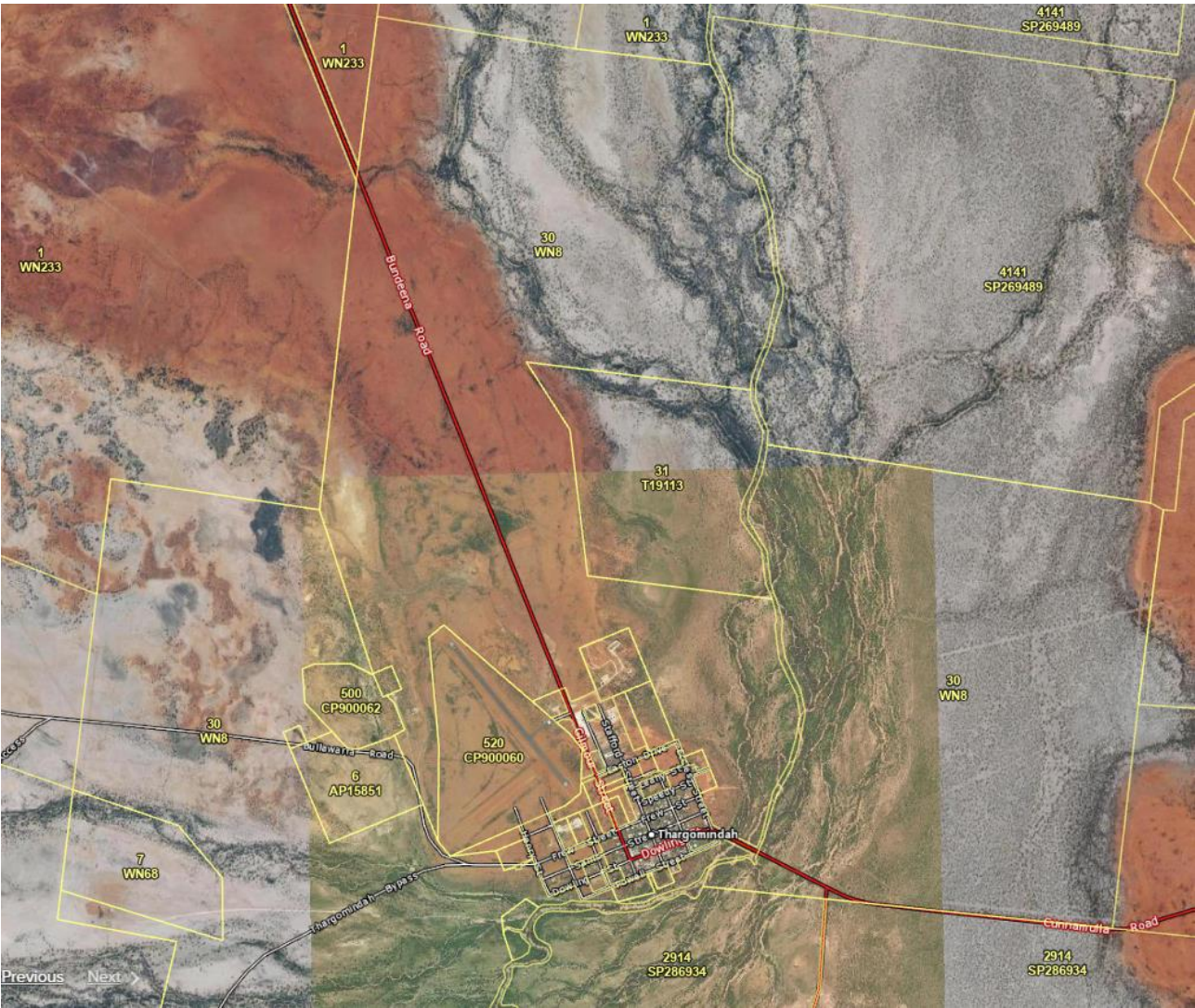
CEO

Proposed boundary for survey

The below will provide approximate 24x 3000m² lots if Council continues the pattern of the Lot 1-3 SP289775 subdivision and continues Watts & Stafford Street through the proposed development.

Subdivision options can be discussed at a later date.





14.9 MATERIAL CHANGE OF USE - RETIREMENT FACILITY STAGE 2**File Number:** 123152**Author:** Tiffany Dare, Administrative Services Manager**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:**

1. Assessment Report - 07-202021 BSC - MCU for Retirement Facility
2. Independent Living Units - State 2 Design

PURPOSE

The purpose of the report is to provide Council with information to assess an application for a Material Change of Use – Retirement Facility to be located at 65 Frew Street, Thargomindah.

APPLICABLE LEGISLATION

- *Planning Act 2016*

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council approve the development application 07-202021 for a development permit being a Material Change of Use comprising a “Retirement Facility” to be located at 65 Frew Street, Thargomindah on land described as Lot 30 on T1913 with Assessment Managers Conditions and the applicant being advised accordingly.

Assessment Manager Conditions**General Conditions**

1. The applicant must ensure that development of the premises complies with the provisions of Council's local laws, policies and planning scheme to the extent they have not been varied by this approval.
2. The development shall be generally in accordance with supporting information supplied by the applicant with the development application including the approved plans.

Certificate of Classification

3. Prior to commencement of the use, a lawful certificate of classification must be obtained from a building certifier in respect of all buildings and structures.
4. All conditions of this decision notice must be complied with, prior to the issuing of that lawful certificate of classification by a building certifier.

Engineering

5. A minimum of one car parking space shall be provided on-site per unit.
6. All internal driveways and areas where vehicles regularly manoeuvre and park shall be constructed of suitable material to facilitate all weather operation in accordance with the Bulloo Shire Planning Scheme.
7. The site shall be adequately drained and all stormwater shall be disposed of in accordance with Schedule 1, Division 5: Standards for Stormwater Drainage of the Bulloo Shire Planning Scheme or to other accepted and Council endorsed engineering standards.
8. Best practice soil erosion control techniques shall be used at the location of all works to be completed on the subject site in accordance with Schedule 1, Division 1: Standards for Construction Activities of the 8a/100 Shire Planning Scheme or to other accepted and endorsed engineering standards, and shall remain in place for the duration of construction.

Landscaping

9. Landscaping and external activity areas are to be constructed and maintained in a tidy manner.
10. The applicant must plant and maintain shrubbery and trees around the boundary of the lot to provide wind and dust protection.

Environment and Health

11. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or the safety of vehicles using Frew Street.
12. Provision shall be made for the on-site collection of refuse in covered waste containers with a capacity sufficient for the use. At all times while the use continues, the waste collection area and waste containers shall be maintained in a clean and tidy state. Waste containers shall be emptied and the waste removed from the site on a regular basis.

Work Health and Safety Act 2011

13. The use must comply with all relevant requirements of the *Work Health and Safety Act 2011* and the *Work Health and Safety Regulation 2011*.

Rates and Cost

14. The cost of carrying out works and providing services to the site, as required by conditions of approval, shall be at the expense of the applicant.

Compliance with Conditions

15. Compliance with the conditions of this approval shall be maintained at all times while the use continues.

Referral Agency Conditions

No.	Conditions	Condition timing
Material change of use for a Retirement Facility (4 x Independent Living Units and Recreational Building for older members of the community)		
10.9.4.2.4.1—Material change of use of premises near a state transport corridor and within 100m of a state-controlled road intersection—The chief executive administering the Planning Act 2016 nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	Any excavation, filling/backfilling/compaction, retaining structures, stormwater management measures and other works involving ground disturbance must not encroach or de-stabilise the state-controlled road or the land supporting this infrastructure, or cause similar adverse impacts.	At all times.
2.	a) Stormwater management of the development must ensure no worsening or actionable nuisance to the state-controlled road. b) Any works on the land must not: <ul style="list-style-type: none"> i. create any new discharge points for stormwater runoff onto the state-controlled road; ii. interfere with and/or cause damage to the existing stormwater drainage on the state-controlled road; iii. surcharge any existing culvert or drain on the state controlled road; IV. reduce the quality of stormwater discharge onto the state-controlled road. 	(a) and (b) At all times.
3.	Road access to Frew Street is to be located generally in accordance with the Site Plan prepared by Statewide Building Design Solutions, dated 220221, job number 2042, sheet number 1 of 8, issue 2 (as amended in red by SARA on 7 April 2021).	At all times.

FURTHER ADVICE TO APPLICANT

- No work shall be commenced on works which will ultimately revert to Council or on adjacent roads or drainage schemes until Council has been advised in writing, of the name of the responsible contractor and that the contractor has received from Council a notice of

appointment of principal contractor under the provisions of the *Workplace Health and Safety Act*.

2. All works shall be carried out in accordance with the *Workplace Health & Safety Act 1989*.
3. It is the owner's and occupants responsibility under the *Environmental Protection Act 1994* to advise the Chief Executive administering the *Environmental Protection Act 1994* of any notifiable activity conducted on the site or contamination or suspected contamination which may cause a hazard to human health or the environment within 30 days of becoming aware of the operation of a notifiable activity on the site or of any contamination or suspected contamination. The Chief Executive, pursuant to the Act, is empowered to require that the development complies with the provisions of the Act, including the preparation of site investigation reports and if necessary the remediation of the site at the owners expense.
4. This approval takes effect in accordance with the timeframes of the *Planning Act 2016*.
5. The currency period for this approval is in accordance with the *Planning Act 2016*.

REASON FOR APPROVAL

1. The application for a development permit being a material change of use - "Retirement Facility" at 65 Frew Street, Thargomindah on land described as Lot 30 on T1912 was properly made.
2. The proposed use complied with the provisions of the Bulloo Shire Planning Scheme 2019.

BACKGROUND

Council received a Material Change of Use application on the 26th February 2021 for a Retirement Facility – 6 Units.

A development application has been lodged for a material change of use for "Retirement Facility" consisting of 4x 1 bedroom Independent Living Units & 2x 2 bedroom Independent Living Units to be located at 65 Frew Street, Thargomindah on land described as Lot 30 T1912

The application proposes to develop the site for a Retirement Facility designed to contribute to a liveable, well-designed and serviced community that support wellbeing and enhance quality of life. Site access is provided via Frew Street.

The application is impact assessable and therefore is subject to public notification.

The Proposed Development is adjacent to a road that intersects with a State-controlled road and within 100m of the intersection corridor therefore triggers a Referral to SARA.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

Public notification

Public notification was carried out for this development application in accordance with the requirements set out in Part 4 of the Development Assessment Rules. The public notification period for this development application was 15 business days, in accordance with section 53(4)(b) of the *Planning Act 2016*.

Public Notification was carried out from 22nd April – 15th May 2021

0 submissions were received.

Referral

As the Proposed Development for a material change of use was adjacent to a road that intersects with a State-controlled road and within 100m of the intersection corridor the development application was referred to SARA on 8th March 2021.

On 19th March 2021 the State Assessment and Referral Agency (SARA) advised that they had reviewed the application (reference 2103-21435 SRA) and it would not be making an information request.

Report

Attached

FINANCIAL IMPLICATIONS

Nil

CRITICAL DATES

Nil

CONSULTATION

SARA



DEVELOPMENT ASSESSMENT REPORT

SITE:	
Address of Site:	65 Frew Street, Thargomindah QLD 4492
Real Property Description:	Lot 30 T1912
Property Area	2023m ²
Name of Owner:	Bulloo Shire Council
Zone:	Centre Zone
Locality	Town of Thargomindah
APPLICATION:	
Application Number:	07-202021
Type of Permit required:	Development Permit
Type of Application:	Material Change of Use
Description of Proposal:	Retirement Facility
Level of Assessment:	Impact Assessable
Planning Scheme:	Bulloo Shire Planning Scheme 2019
Applicant:	Bulloo Shire Council
Lodgement Date:	26 th February 2021
Submissions Close:	15 th May 2021

1. EXECUTIVE SUMMARY:

A development application has been lodged for a material change of use for "Retirement Facility" consisting of 4x 1 bedroom Independent Living Units & 2x 2 bedroom Independent Living Units to be located at 65 Frew Street, Thargomindah on land described as Lot 30 T1912

The application proposes to develop the site for a Retirement Facility designed to contribute to a liveable, well-designed and serviced community that support wellbeing and enhance quality of life. Site access is provided via Frew Street.

The application is impact assessable and therefore is subject to public notification.

The proposed development is generally consistent with the provisions of the *Bulloo Shire Planning Scheme 2019*.

The location for the proposed development is appropriate in its context with surrounding development and the application is recommended for approval subject to conditions.

2. INTRODUCTION

2.1. THE PREMISES

The subject site is described as Lot 30 on T1912 with an area of 2023m². The allotment is rectangular in shape and runs east / west. The site is generally flat. Access is achieved via Frew Street.

The site is adjoined by the truck stop to the west of the lot, a residential dwelling to the north, independent living units – stage 1 to the east of the property, and a residential dwelling across Gilmour Street.

2.2. DESCRIPTION OF PROPOSAL

The applicant seeks Council approval for a material change of use – “Retirement Facility” consisting of 4x 1 bedroom Independent Living Units & 2x 2 bedroom Independent Living Units to be assessed under the *Bulloo Shire Planning Scheme 2006*.



Figure 1 – Aerial View of proposed development site.

2.3. PUBLIC NOTIFICATION AND SUBMISSIONS

Public notification was carried out for this development application in accordance with the requirements set out in Part 4 of the Development Assessment Rules. The public notification period for this development application was 15 business days, in accordance with section 53(4)(b) of the *Planning Act 2016*.

Public Notification was carried out from 22nd April – 15th May 2021

0 submissions were received.

3. PLANNING CONSIDERATIONS

The application is subject to Impact Assessment and therefore requires assessment against the applicable State Planning Policy (SPP) and applicable codes to which the application relates within the *Bulloo Shire Planning Scheme 2019*. The following is an assessment of the proposal's compliance with the SPP and Centre Zone Code of the current scheme.

3.1. STATE PLANNING POLICIES

The application is subject to the State Planning Policy 2014 (SPP).

The subject site (and the town of Thargomindah) is located within the 'State Interest', 'Natural Hazards Risk and Resilience', 'Flood Hazard Area – Level 1 – Queensland Floodplain Assessment Overlay'.

However, a review of the Level 2 Flood Investigation for Thargomindah, identifies the subject site is not located in the Flood Hazard Area and therefore, the Natural Hazards, Risk and Resilience objectives do not apply to this application.

3.2. BULLOO SHIRE PLANNING SCHEME 2019

This proposal has been assessed against the following relevant provisions of the current *Bulloo Shire Planning Scheme 2019*.

3.2.1. Zoning

The land is located in the centre zone. The intent of the centre zone is to provide for the urban development of the town of Thargomindah as a community and service centre. Development located in this zone provides for a mix of uses which support the needs of the local community.

3.2.2. Level of Assessment

Table SC1.1.2 of the *Bulloo Shire Planning Scheme 2019* identifies "Retirement facility" – means a residential use of premises for— (a) accommodation for older members of the community, or retired persons, in independent living units or serviced units; or (b) amenity and community facilities, a manager's residence, health care and support services, preparing food and drink or staff accommodation, if the use is ancillary to the use in paragraph (a) as impact assessable.

3.2.3. Development Codes

The applicable code is the centre "zone" code.

Section 6.2.4 sets out the purpose and overall outcomes desired for land in the centre zone. Of note, the following comments are made with respect to the proposed use:

Council has identified an aging population throughout the community and recognized there is a shortfall for suitable accommodation for older people and people requiring assisted living.

The proposed development will contribute to a liveable, well-designed and serviced community that support wellbeing and enhance quality of life.

The overall Code Purpose outcomes, the proposed development maintains the environment, including soil, air and water compatible with healthy natural systems and public health and safety, is located, designed and operated in a manner that protects and enhances residential scale, intensity, form and character and does not prejudice or impact adversely on other uses including those within other zones.

The development has an appropriately designed access to the road network and traffic generated by the development does not impact adversely on the local road network. Further, the development is serviced with BSC infrastructure including sewerage system and main water supply and is located outside the floodplain assessment area and where bushfire hazard risk is low.

Specific matters that require consideration when considered against Section 6.2.4.2 – Performance Criteria, Acceptable Solutions and Self Assessable Applicability – Material Change of Use under the scheme are as follows:

Performance Criteria	Acceptable Solution	Assessment
PO1 Development is consistent with the existing built form in terms of size, design, siting and physical characteristics. The appearance and siting of buildings, other structures, car parking areas or signage is compatible with the local streetscape character, the style and design of nearby buildings, and is respectful and sympathetic to any heritage place identified in the SPP mapping a) – Environment, Cultural heritage.	AO1 No acceptable outcome provided.	The proposed building is going to be constructed of brick veneer walls & colorbond roof, which is keeping with the local streetscape character. The buildings are beside existing independent living units, which are also brick veneer and colorbond roof and opposite the Bulloo Shire Council Administration carpark area, which is an undercover parking area with colorbond roof. There are no other neighbouring buildings to consider.
PO2 Development with frontage to a highway must have safe access points that do not adversely impact on the safety and efficiency of the road.	AO2 No acceptable outcome provided.	The Access point is from Frew Street. There will be minimal increase in traffic, each unit has 1 parking space.
PO3 Development adjacent to the highway corridor is setback from the corridor to avoid adverse impacts to the operation of the road corridor.	AO3 As per Queensland Development Code requirements.	The rear of the proposed units will be facing Gilmore Street and will be set back approximately 4.5m from the property boundary alignment. This property alignment will have a n 1800mm high colorbond fence and no access to Gilmore

		Street.
<p>PO4 All uses are located, designed, orientated and constructed to minimise the impacts from the noise, vibration and dust emissions from the State-controlled road.</p>	<p>AO4 As per Queensland Development Code requirements.</p>	<p>The rear of the proposed units will be facing state controlled road, Gilmore Street. There will be a 1800mm high colorbond fence around the property. The building units are orientated to give maximum protection from the western sun and the direction in which most dust storms come from. As this section from the main corridor is closed off to heavy vehicle via a heavy vehicle route, there will be minimum heavy vehicle movement past the rear of the building. This will minimize noise and vibration. However, with fencing and back yard landscaping, this will minimize noise, dust and vibration.</p>
<p>PO5 Tourist accommodation in the form of a caravan park or motel is provided in a location where it can be serviced with infrastructure, where it: (a) is complementary to the existing character of the area. (b) does not have an adverse impact on residential amenity in terms of including privacy, safety, noise, odour, fumes, lighting and traffic generation. does not lead to a reduced quality of accommodation experiences available within the location.</p>	<p>AO5 No acceptable outcome provided.</p>	<p>Not Applicable – Development is for Independent Living Units.</p>
<p>PO6 Commercial uses that support and service the residential areas are centrally located where they can be conveniently and safely accessed without having an adverse impact on residential amenity including privacy, safety, noise, odour and fumes, lighting and traffic generation.</p>	<p>AO6 No acceptable outcome provided.</p>	<p>Not Applicable – Development is for Independent Living Units.</p> <p>Aged Care Housing is an identified shortfall within our Community, Council selected Lot 30 T1912 in the Centre Zone as they border existed Independent Living Facility</p>
<p>PO7 The character of the Centre zone is enhanced by the design of new buildings that are sympathetic to traditional streetscapes, in terms</p>	<p>AO7.1 Developments are no higher than 2 storeys or 8.5 metres above the ground level within the Centre zone.</p>	<p>Development are no higher than 2 storeys or 8.5 metres above the ground level within the Centre</p>

of scale, siting, architectural elements such as awnings and building features.	AO7.2 Site cover of buildings does not exceed 85% of the site area, with the remainder to be used for landscaping, access and car parking areas.	zone. (All buildings are 1 story high) Site cover of buildings does not exceed 85% of the site area, with the remainder to be used for landscaping, access and car parking areas. The building will be brick veneer and colorbond roof and will be in keeping with the neighbouring architecture.
PO8 New buildings maintain and enhance the existing streetscape and relationship with adjoining buildings.	AO8 Footpaths and awnings contribute towards the street frontage, complement adjacent styles and materials, and join at the same or similar levels.	Footpaths and awnings contribute towards the street frontage, complement adjacent styles and materials, and join at the same or similar levels.
PO9 a) New uses developed in the zone do not detract from the zone's predominant commercial nature.	AO9 No acceptable outcome provided.	Independent Living Units are not of a commercial nature however, Aged Care Housing is an identified shortfall within our Community Council selected Lot 30 RT1912 in the Centre Zone as they border existed Aged Care homes. There will be no impact on the existing commercial uses.

4. REFERRALS

1.4. STATE REFERRALS

As the Proposed Development for a material change of use was adjacent to a road that intersects with a State-controlled road and within 100m of the intersection corridor the development application was referred to SARA on 8th March 2021.

On 19th March 2021 the State Assessment and Referral Agency (SARA) advised that they had reviewed the application (reference 2103-21435 SRA) and it would not be making an information request.

5. CONCLUSION AND RECOMMENDATIONS

The application is for a material change of use – “Retirement Facility”. The proposed development generally complies with the provisions of the *Bulloo Shire Planning Scheme 2019*. This application is recommended for approval.

IT IS RECOMMENDED:-

That Council approve the development application 07-202021 for a development permit being a material change of use - “Retirement Facility” at 65 Frew Street, Thargomindah on land described as Lot 30 on T1912, subject to the following conditions and the applicant be advised accordingly:

Retirement Facility – 4 Units

Assessment Manager Conditions

General Conditions

1. The applicant must ensure that development of the premises complies with the provisions of Council's local laws, policies and planning scheme to the extent they have not been varied by this approval.
2. The development shall be generally in accordance with supporting information supplied by the applicant with the development application including the approved plans.

Certificate of Classification

3. Prior to commencement of the use, a lawful certificate of classification must be obtained from a building certifier in respect of all buildings and structures.
4. All conditions of this decision notice must be complied with, prior to the issuing of that lawful certificate of classification by a building certifier.

Engineering

5. A minimum of one car parking spaces shall be provided on-site per unit.
6. All internal driveways and areas where vehicles regularly manoeuvre and park shall be constructed of suitable material to facilitate all weather operation in accordance with the Bulloo Shire Planning Scheme.
7. The site shall be adequately drained and all stormwater shall be disposed of in accordance with Schedule 1, Division 5: Standards for Stormwater Drainage of the Bulloo Shire Planning Scheme or to other accepted and Council endorsed engineering standards.

8. Best practice soil erosion control techniques shall be used at the location of all works to be completed on the subject site in accordance with Schedule 1, Division 1: Standards for Construction Activities of the 8a/100 Shire Planning Scheme or to other accepted and endorsed engineering standards, and shall remain in place for the duration of construction.

Landscaping

9. Landscaping and external activity areas are to be constructed and maintained in a tidy manner.
10. The applicant must plant and maintain shrubbery and trees around the boundary of the lot to provide wind and dust protection.

Environment and Health

11. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or the safety of vehicles using Frew Street.
12. Provision shall be made for the on-site collection of refuse in covered waste containers with a capacity sufficient for the use. At all times while the use continues, the waste collection area and waste containers shall be maintained in a clean and tidy state. Waste containers shall be emptied and the waste removed from the site on a regular basis.

Work Health and Safety Act 2011

13. The use must comply with all relevant requirements of the *Work Health and Safety Act 2011* and the *Work Health and Safety Regulation 2011*.

Rates and Cost

14. The cost of carrying out works and providing services to the site, as required by conditions of approval, shall be at the expense of the applicant.

Compliance with Conditions

15. Compliance with the conditions of this approval shall be maintained at all times while the use continues.

Referral Agency Conditions

(Under section 56(1)(b)(i) of the Planning Act 2016 the following conditions must be attached to any development approval relating to this application) (A copy of the plan referenced below can be found at Attachment 5)

No.	Conditions	Condition timing
Material change of use for a Retirement Facility (4 x Independent Living Units and Recreational Building for older members of the community)		
10.9.4.2.4.1—Material change of use of premises near a state transport corridor and within 100m of a state-controlled road intersection—The chief executive administering the Planning Act 2016 nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	Any excavation, filling/backfilling/compaction, retaining structures, stormwater management measures and other works involving ground disturbance must not encroach or de-stabilise the state-controlled road or the land supporting this infrastructure, or cause similar adverse impacts.	At all times.
2.	a) Stormwater management of the development must ensure no worsening or actionable nuisance to the state-controlled road. b) Any works on the land must not: <ul style="list-style-type: none"> i. create any new discharge points for stormwater runoff onto the state-controlled road; ii. interfere with and/or cause damage to the existing stormwater drainage on the state-controlled road; iii. surcharge any existing culvert or drain on the state controlled road; iv. reduce the quality of stormwater discharge onto the state-controlled road. 	(a) and (b) At all times.
3.	Road access to Frew Street is to be located generally in accordance with the Site Plan prepared by Statewide Building Design Solutions, dated 220221, job number 2042, sheet number 1 of 8, issue 2 (as amended in red by SARA on 7 April 2021).	At all times.

FURTHER ADVICE TO APPLICANT

1. No work shall be commenced on works which will ultimately revert to Council or on adjacent roads or drainage schemes until Council has been advised in writing, of the name of the responsible contractor and that the contractor has received from Council a notice of appointment of principal contractor under the provisions of the *Workplace Health and Safety Act*.
2. All works shall be carried out in accordance with the *Workplace Health & Safety Act 1989*.
3. It is the owner's and occupants responsibility under the *Environmental Protection Act 1994* to advise the Chief Executive administering the *Environmental Protection Act 1994* of any notifiable activity conducted on the site or contamination or suspected contamination which may cause a hazard to human health or the environment within 30 days of becoming aware of the operation of a notifiable activity on the site or of any contamination or suspected contamination. The Chief Executive, pursuant to the Act, is empowered to require that the development complies with the provisions of the Act, including the preparation of site investigation reports and if necessary the remediation of the site at the owners expense.
4. This approval takes effect in accordance with the timeframes of the *Planning Act 2016*.
5. The currency period for this approval is in accordance with the *Planning Act 2016*.

REASON FOR APPROVAL

1. The application for a development permit being a material change of use - "Retirement Facility" at 65 Frew Street, Thargomindah on land described as Lot 30 on T1912 was properly made.
2. The proposed use complied with the provisions of the Bulloo Shire Planning Scheme 2019.

ATTACHMENTS:

1. Sara Response – 65 Frew Street, Thargomindah
2. 2103-21435 SRA Approved Plans

RA6-N



SARA reference: 2103-21435 SRA
Council reference: 121635/TD

7 April 2021

Chief Executive Officer
Bulloo Shire Council
PO Box 46
THARGOMINDAH QLD 4492
council@bulloo.qld.gov.au

Attention: Mr Lew Rojahn

Dear Mr Rojahn

SARA response—65 Frew Street, Thargomindah

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 8 March 2021.

Response

Outcome:	Referral agency response – with conditions
Date of response:	7 April 2021
Conditions:	The conditions in Attachment 1 must be attached to any development approval
Advice:	Advice to the applicant is in Attachment 2
Reasons:	The reasons for the referral agency response are in Attachment 3

Development details

Description:	Development permit	Material Change of Use – Retirement Facility consisting of 4 x 1 bedroom Independent Living Units and 2 x 2 bedroom Independent Living Units
SARA role:	Referral agency	
SARA trigger:	Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 (10.9.4.2.4.1) – Material change of use of premises near a state transport corridor and within 100m of a state-controlled road intersection (Planning Regulation 2017)	

Page 1 of 7

Darling Downs South West regional office
128 Margaret Street, Toowoomba
PO Box 825, Toowoomba QLD 4350

2103-21435 SRA

SARA reference: 2103-21435 SRA
Assessment Manager: Bulloo Shire Council
Street address: 65 Frew Street, Thargomindah
Real property description: Lot 30 on T1912
Applicant name: Bulloo Shire Council
Applicant contact details: 68 Dowling Street
THARGOMINDAH QLD 4492
Council@bulloo.qld.gov.au

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 *Development Assessment Rules*). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Javier Samanes, Principal Planning Officer, on (07) 4037 3237 or via email ToowoombaSARA@dsdmip.qld.gov.au who will be pleased to assist.

Yours sincerely



Susan Kidd
Manager (Program Improvement)

cc Bulloo Shire Council, Council@bulloo.qld.gov.au
enc Attachment 1 - Referral agency conditions
Attachment 2 - Advice to the applicant
Attachment 3 - Reasons for referral agency response
Attachment 4 - Representations about a referral agency response provisions
Attachment 5 - Approved plan

2103-21435 SRA

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (A copy of the plan referenced below can be found at Attachment 5)

No.	Conditions	Condition timing
10.9.4.2.4.1—Material change of use of premises near a state transport corridor and within 100m of a state-controlled road intersection—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	Any excavation, filling/backfilling/compaction, retaining structures, stormwater management measures and other works involving ground disturbance must not encroach or de-stabilise the state-controlled road or the land supporting this infrastructure, or cause similar adverse impacts.	At all times
2.	(a) Stormwater management of the development must ensure no worsening or actionable nuisance to the state-controlled road. (b) Any works on the land must not: <ol style="list-style-type: none"> create any new discharge points for stormwater runoff onto the state-controlled road; interfere with and/or cause damage to the existing stormwater drainage on the state-controlled road; surcharge any existing culvert or drain on the state-controlled road; and reduce the quality of stormwater discharge onto the state-controlled road. 	(a) and (b) At all times
3.	Road access to Frew Street is to be located generally in accordance with the Site Plan prepared by Statewide Building Design Solutions, dated 220221, job number 2042, sheet number 1 of 8, issue 2 (as amended in red by SARA on 7 April 2021).	At all times

2103-21435 SRA

Attachment 2—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the <i>State Development Assessment Provisions</i> (SDAP), version 2.6. If a word remains undefined it has its ordinary meaning.

2103-21435 SRA

Attachment 3—Reasons for referral agency response*(Given under section 56(7) of the Planning Act 2016)***The reasons for SARA's decision are:**

The proposed development complies with *State code 1: Development in a state-controlled road environment* of the SDAP. Specifically, the development:

- does not create a safety hazard for users of a state-controlled road
- does not compromise the structural integrity of state-controlled roads, road transport infrastructure or road works
- does not result in a worsening of the physical condition or operating performance of state-controlled roads and the surrounding road network
- does not compromise the state's ability to construct, or significantly increase the cost to construct state-controlled roads and future state-controlled roads
- does not compromise the state's ability to maintain and operate state-controlled roads, or significantly increase the cost to maintain and operate state-controlled roads
- does not compromise the structural integrity of public passenger transport infrastructure or compromise the operating performance of public passenger transport services.

Material used in the assessment of the application:

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- the SDAP (version 2.6), as published by SARA
- the *Development Assessment Rules*
- SARA DA Mapping system
- *Human Rights Act 2019*.

2103-21435 SRA

Attachment 4—Representations about a referral agency response provisions

(page left intentionally blank)

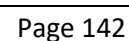
2103-21435 SRA

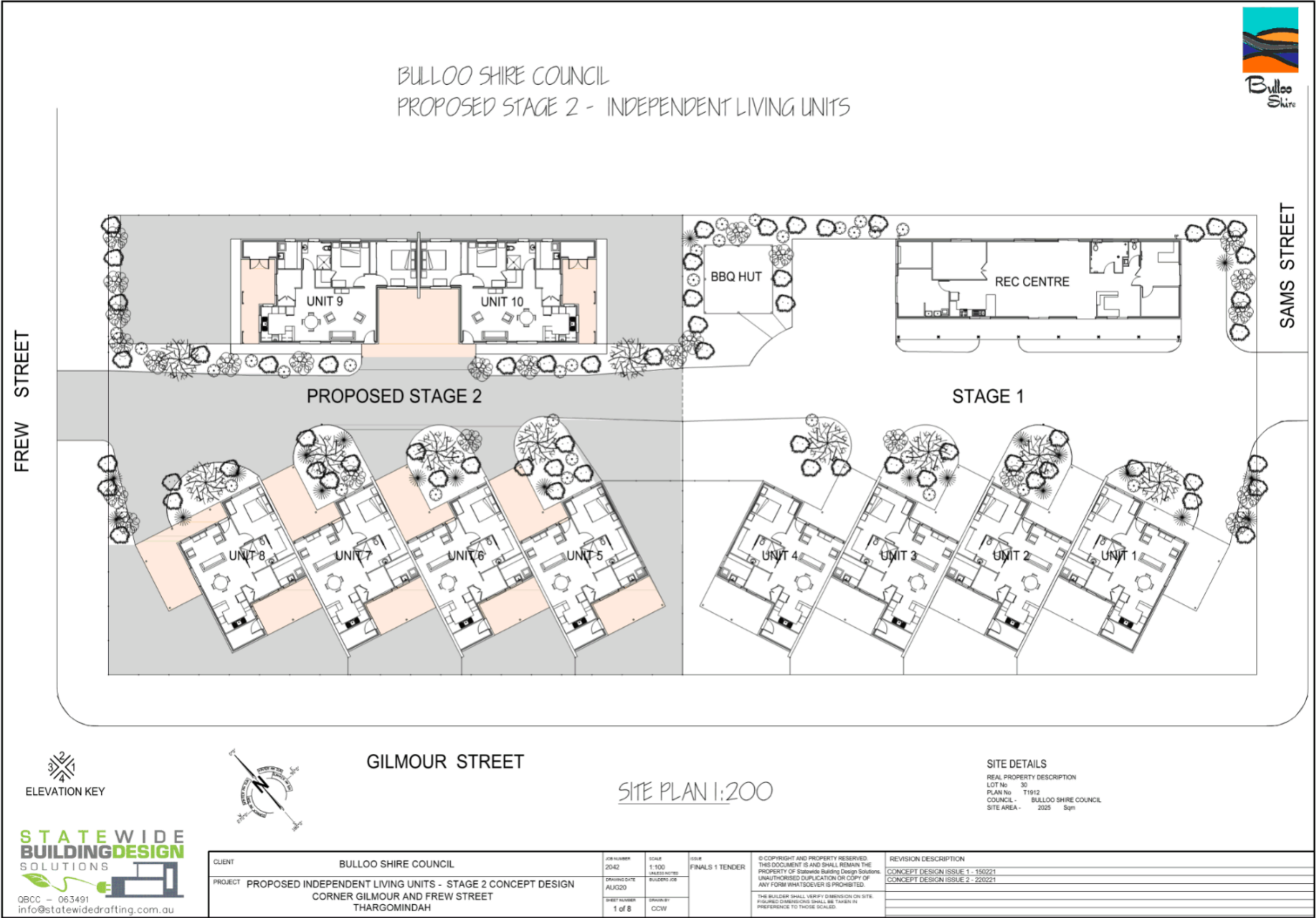
Attachment 5—Approved plan

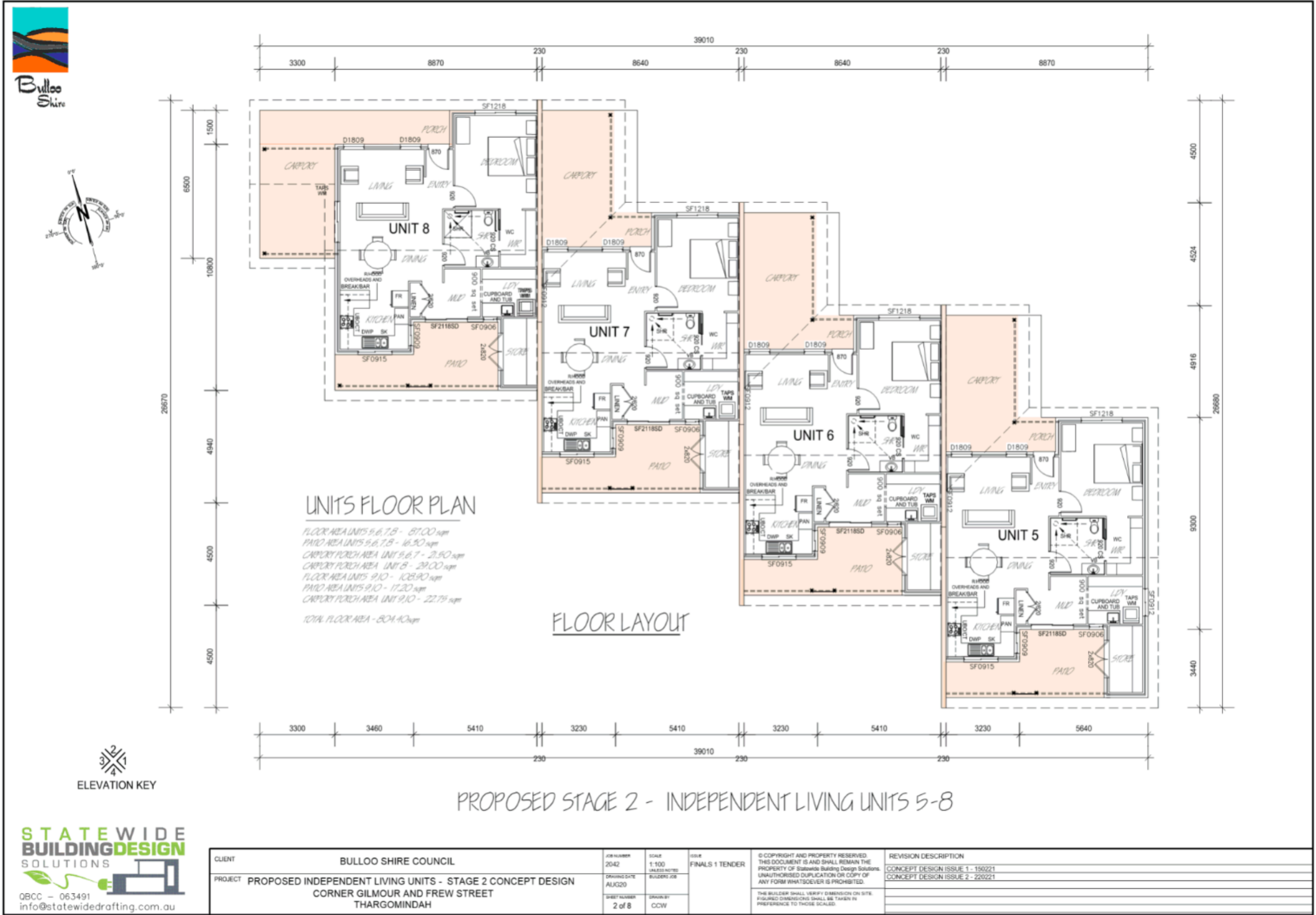
(page left intentionally blank)

State Assessment and Referral Agency

Page 7 of 7



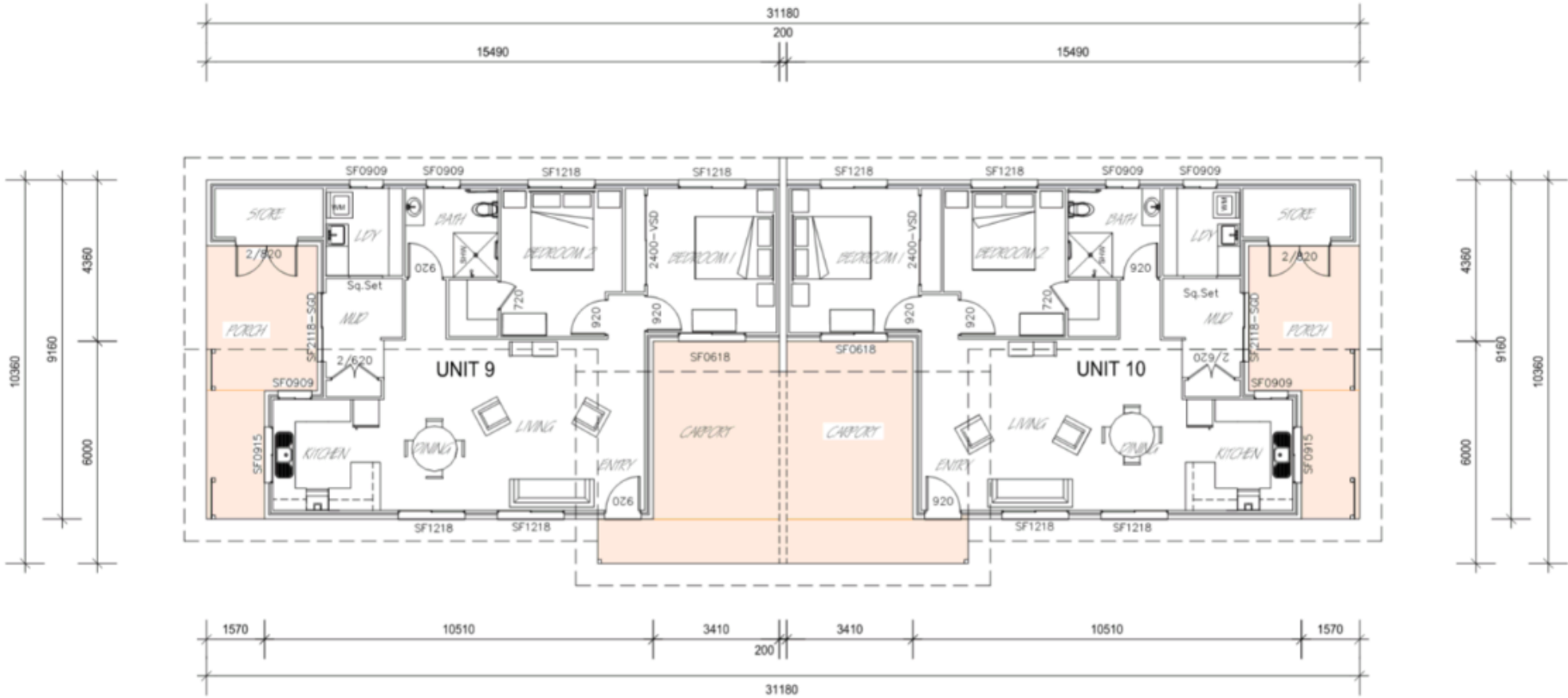






UNITS FLOOR PLAN

FLOOR AREA UNITS 5,6,7,8 - 87.00 sqm
PATIO AREA UNITS 5,6,7,8 - 16.50 sqm
CARPORT PORCH AREA UNIT 5,6,7 - 23.50 sqm
CARPORT PORCH AREA UNIT 8 - 29.00 sqm
FLOOR AREA UNITS 9,10 - 108.90 sqm
PATIO AREA UNITS 9,10 - 17.20 sqm
CARPORT PORCH AREA UNIT 9,10 - 22.79 sqm
TOTAL FLOOR AREA - 804.40 sqm



FLOOR LAYOUT



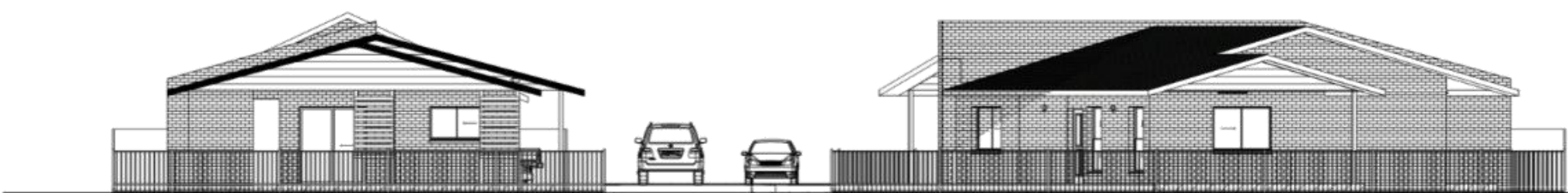
PROPOSED STAGE 2 - INDEPENDENT LIVING UNITS 9-10



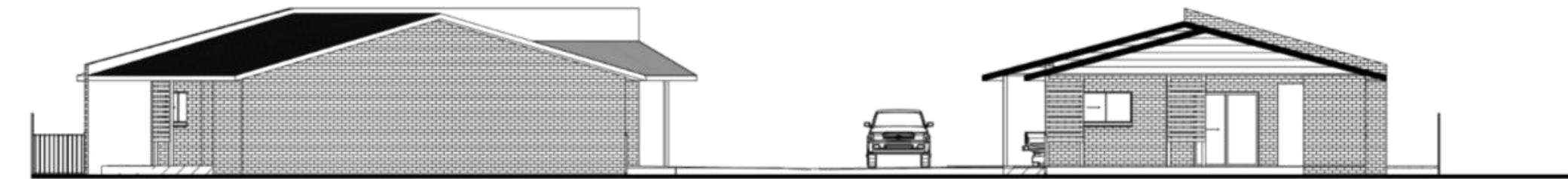
CLIENT	BULLOO SHIRE COUNCIL	JOB NUMBER	2042	SCALE	1:100 UNLESS NOTED	ISSUE	FINALS 1 TENDER	© COPYRIGHT AND PROPERTY RESERVED. THIS DOCUMENT IS AND SHALL REMAIN THE PROPERTY OF Statewide Building Design Solutions. UNAUTHORISED DUPLICATION OR COPY OF ANY FORM WHATSOEVER IS PROHIBITED.	REVISION DESCRIPTION
PROJECT	PROPOSED INDEPENDENT LIVING UNITS - STAGE 2 CONCEPT DESIGN CORNER GILMOUR AND FREW STREET THARGOMINDAH	DRAWING DATE	AUG20	BUILDER'S JOB					CONCEPT DESIGN ISSUE 1 - 150221 CONCEPT DESIGN ISSUE 2 - 220221
		SHEET NUMBER	3 of 8	DRAWN BY	CCW			THE BUILDER SHALL VERIFY DIMENSION ON SITE. FIGURED DIMENSIONS SHALL BE TAKEN IN PREFERENCE TO THOSE SCALED.	



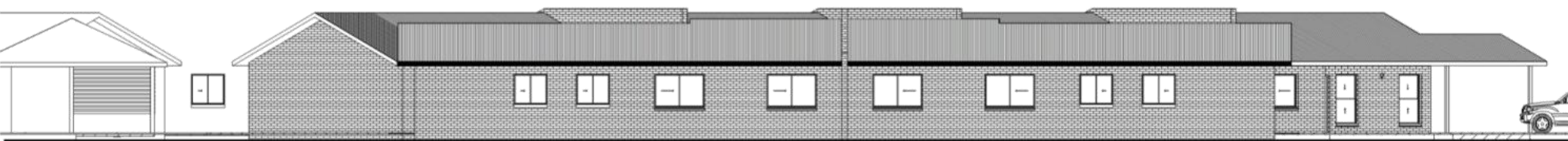
ELEVATION 3



ELEVATION 1



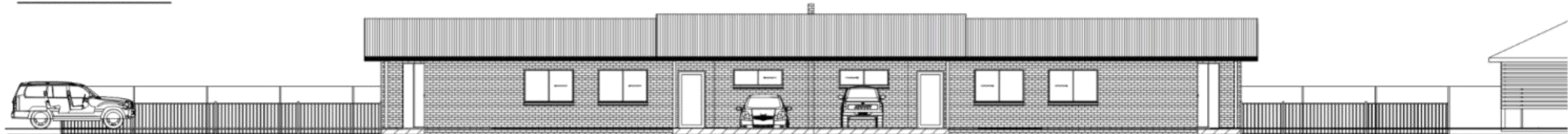
ELEVATION 2 UNITS 9-10



ELEVATION 2 UNITS 5-8



ELEVATION 4 UNITS 5-8



PROPOSED STAGE 2 - INDEPENDENT LIVING UNITS



CLIENT	BULLOO SHIRE COUNCIL	JOB NUMBER	2042	SCALE	1:100 UNLESS NOTED	DATE	FINAL 1 TENDER	© COPYRIGHT AND PROPERTY RESERVED. THIS DOCUMENT IS AND SHALL REMAIN THE PROPERTY OF Statewide Building Design Solutions. UNAUTHORISED DUPLICATION OR COPY OF ANY FORM WHATSOEVER IS PROHIBITED.	REVISION DESCRIPTION
PROJECT	PROPOSED INDEPENDENT LIVING UNITS - STAGE 2 CONCEPT DESIGN CORNER GILMOUR AND FREW STREET THARGOMINDAH	DRAWING DATE	AUG20	BUILDER JOB					CONCEPT DESIGN ISSUE 1 - 150221 CONCEPT DESIGN ISSUE 2 - 220221
		SHEET NUMBER	4 of 8	DRAWN BY	CCW			THE BUILDER SHALL VERIFY DIMENSION ON SITE. FIGURED DIMENSIONS SHALL BE TAKEN IN PREFERENCE TO THOSE SCALED.	



BULLOO SHIRE COUNCIL
PROPOSED STAGE 2 - INDEPENDENT LIVING UNITS



CLIENT	BULLOO SHIRE COUNCIL	JOB NUMBER	2042	SCALE	1:100 UNLESS NOTED	ISSUE	FINAL 1 TENDER	© COPYRIGHT AND PROPERTY RESERVED. THIS DOCUMENT IS AND SHALL REMAIN THE PROPERTY OF Statewide Building Design Solutions. UNAUTHORISED DUPLICATION OR COPY OF ANY FORM WHATSOEVER IS PROHIBITED.	REVISION DESCRIPTION
PROJECT	PROPOSED INDEPENDENT LIVING UNITS - STAGE 2 CONCEPT DESIGN CORNER GILMOUR AND FREW STREET THARGOMINDAH	DRAWING DATE	AUG20	BUILDER JOB					CONCEPT DESIGN ISSUE 1 - 150221 CONCEPT DESIGN ISSUE 2 - 220221
		SHEET NUMBER	5 of 8	DRAWN BY	CCW			THE BUILDER SHALL VERIFY DIMENSION ON SITE. FIGURED DIMENSIONS SHALL BE TAKEN IN PREFERENCE TO THOSE SCALED.	



BULLOO SHIRE COUNCIL
PROPOSED STAGE 2 - INDEPENDENT LIVING UNITS

STATEWIDE
BUILDINGDESIGN
SOLUTIONS



QBCC – 063491
info@statewidedrafting.com.au

CLIENT	BULLOO SHIRE COUNCIL	JOB NUMBER	2042	SCALE	1:100 UNLESS NOTED	ISSUE	FINALS 1 TENDER	© COPYRIGHT AND PROPERTY RESERVED. THIS DOCUMENT IS AND SHALL REMAIN THE PROPERTY OF Statewide Building Design Solutions. UNAUTHORISED DUPLICATION OR COPY OF ANY FORM WHATSOEVER IS PROHIBITED.	REVISION DESCRIPTION
PROJECT	PROPOSED INDEPENDENT LIVING UNITS - STAGE 2 CONCEPT DESIGN CORNER GILMOUR AND FREW STREET THARGOMINDAH	DRAWING DATE	AUG20	BUILDER JOB					CONCEPT DESIGN ISSUE 1 - 150221 CONCEPT DESIGN ISSUE 2 - 220221
		SHEET NUMBER	6 of 8	DRAWN BY	CCW			THE BUILDER SHALL VERIFY DIMENSION ON SITE. FIGURED DIMENSIONS SHALL BE TAKEN IN PREFERENCE TO THOSE SCALED.	



BULLOO SHIRE COUNCIL
PROPOSED STAGE 2 - INDEPENDENT LIVING UNITS



STATEWIDE
BUILDINGDESIGN
SOLUTIONS

QBCC – 063491
info@statewidedrafting.com.au

CLIENT	BULLOO SHIRE COUNCIL	JOB NUMBER	2042	SCALE	1:100 UNLESS NOTED	ISSUE	FINALS 1 TENDER	© COPYRIGHT AND PROPERTY RESERVED. THIS DOCUMENT IS AND SHALL REMAIN THE PROPERTY OF Statewide Building Design Solutions. UNAUTHORISED DUPLICATION OR COPY OF ANY FORM WHATSOEVER IS PROHIBITED.	REVISION DESCRIPTION
PROJECT	PROPOSED INDEPENDENT LIVING UNITS - STAGE 2 CONCEPT DESIGN CORNER GILMOUR AND FREW STREET THARGOMINDAH	DRAWING DATE	AUG20	BUILDER JOB				THE BUILDER SHALL VERIFY DIMENSION ON SITE. FIGURED DIMENSIONS SHALL BE TAKEN IN PREFERENCE TO THOSE SCALED.	CONCEPT DESIGN ISSUE 1 - 150221 CONCEPT DESIGN ISSUE 2 - 220221
		SHEET NUMBER	7 of 8	DRAWN BY	CCW				



14.10 MATERIAL CHANGE OF USE - TELECOMMUNICATIONS FACILITY**File Number:** 124112**Author:** Tiffany Dare, Administrative Services Manager**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:**

1. Assessment Report - 09-202021 FSG - MCU for Telecommunications Facility
2. Site Plan - Thargomindah Town
3. Technical Drawing - 45m tower

PURPOSE

The purpose of the report is to provide Council with information to assess an application for a Material Change of Use – Telecommunications Facility to be located at 1 Easton Drive, Thargomindah.

APPLICABLE LEGISLATION

Planning Act 2016

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council approve the Material change of use for a “Telecommunication facility” at 1 Easton Drive, Thargomindah being more accurately described as Lot 8 SP106864 subject to relevant, reasonable, and enforceable conditions. This recommendation is consistent with existing Council policy.

General Advice

- i. The relevant planning scheme for this development is the *Bulloo Shire Planning Scheme 2019*. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to this Planning Scheme.
- ii. All Aboriginal Cultural Heritage in Queensland is protected under the (Aboriginal Cultural Heritage Act 2003) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- iii. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable

and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.

- iv. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.
- v. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended that the applicant contact Council for advice in the event of any potential change in circumstances.

Use

- 1. The approved development is a Material Change of Use – “Telecommunications facility” as defined in the Planning Scheme and as shown on the approved plans.
- 2. A development permit for building works must be obtained prior to commencing construction of the telecommunications facility.
- 3. Access and land use agreements must be in place with the landowner prior to the commencement of works.

Compliance inspection

- 4. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
- 5. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

Approved Plans and Document

- 6. All works and operations are to be carried out generally in accordance with the approved plans listed in the following table. Where the approved plans are in conflict with the Assessment Manager's conditions, the Assessment Manager's conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
067-BU003 - A	Site Plan	9/04/2021
RQ5341-1-2 A	Sample Drawing	9/04/2021

Construction works

- 7. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning

devices are in place at all times.

8. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
9. All works must comply with:
 - a. this development approval;
 - b. any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
 - c. Council's standard designs for such work where such designs exist;
 - d. any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-d above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-e in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrent lawful requirements outside those stated above.

Safety

10. Any required obstacle lighting or marking is to be installed and maintained on the approved "Telecommunication Facility" in accordance with the Civil Aviation Safety Authority's (CASA) *and Manual of Standards Part 139 – Aerodromes*.

Note: The applicant/developer will be required to contact the relevant aviation authorities and obtain the necessary clearances and permits in the event that there is any potential conflict between the development and aviation activities/operations.

Avoiding Nuisance

11. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.
12. All lighting shall be directed or shielded to ensure that no glare directly affects nearby properties.
13. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
14. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the

above times or on Sundays or Public Holidays.

Waste Management

15. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
16. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction & Recycling Act 2011*.

Earthworks and Construction

17. During construction, erosion controls and silt collection measures are to be put in place to protect environmental values and mitigate potential impacts to adjoining properties and roadway/s.

Services

18. The proposed development must be connected to an electricity supply that is adequate for the use.

No Cost to Council

19. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development.

Latest versions

20. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions, and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.

Application Documentation

21. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.

FURTHER ADVICE TO APPLICANT

1. No work shall be commenced on works which will ultimately revert to Council or on adjacent roads or drainage schemes until Council has been advised in writing, of the name of the responsible contractor and that the contractor has received from Council a notice of

appointment of principal contractor under the provisions of the *Workplace Health and Safety Act*.

2. All works shall be carried out in accordance with the *Workplace Health & Safety Act 1989*.
3. It is the owner's and occupants responsibility under the *Environmental Protection Act 1994* to advise the Chief Executive administering the *Environmental Protection Act 1994* of any notifiable activity conducted on the site or contamination or suspected contamination which may cause a hazard to human health or the environment within 30 days of becoming aware of the operation of a notifiable activity on the site or of any contamination or suspected contamination. The Chief Executive, pursuant to the Act, is empowered to require that the development complies with the provisions of the Act, including the preparation of site investigation reports and if necessary the remediation of the site at the owners expense.
4. This approval takes effect in accordance with the timeframes of the *Planning Act 2016*.
5. The currency period for this approval is in accordance with the *Planning Act 2016*.

REASON FOR APPROVAL

1. The application for a development permit being a material change of use - "Telecommunications Facility" at 1 Easton Drive, Thargomindah on land described as Lot 8 SP106864 was properly made.
2. The proposed use complied with the provisions of the Bulloo Shire Planning Scheme 2019.

BACKGROUND

Council received an application on the 9th April 2021 for a Telecommunications Facility consisting of 45m telecommunications tower and associated infrastructure to be located at 1 Eason Drive, Thargomindah on land described as Lot 8 SP106864.

Legislation

The proposal constitutes a *Material change of use* as defined in the *Planning Act 2016*.

Provisions of the *Bulloo Shire Planning Scheme 2019* make the required development application subject to Impact assessment. An Impact assessment is an assessment that must be carried out against the assessment benchmarks prescribed by the *Planning Regulation 2017*, in this case being:

- the *State Planning Policy*; and
- the *Bulloo Shire Planning Scheme*.

In accordance with Section 60 of the *Planning Act 2016*, after carrying its assessment Council must decide to;

- (a) approve all or part of the application; or

- (b) approve all or part of the application, but impose development conditions on the approval;
or
- (c) refuse the application.

Council

The Bulloo Shire Planning Scheme 2019 is applicable to the assessment of further application. The following sections of the planning scheme are applicable:

- Township Zone Code
- General Development Code

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

The proposed development of a telecommunications facility will provide a much needed service to the Bulloo community. The location of the proposed tower on the eastern edge of Thargomindah will not impact on the privacy or visual amenity of the local residents.

The proposed location of the facility is outside of any flood or bushfire hazard areas and will not be a burden on reticulated services.

The application is impact assessable and therefore is subject to public notification.

Public notification

Public notification was carried out for this development application in accordance with the requirements set out in Part 4 of the Development Assessment Rules. The public notification period for this development application was 15 business days, in accordance with section 53(4)(b) of the *Planning Act 2016*.

Public Notification was carried out from 22nd April – 17th May 2021

0 submissions were received.

Referral

Nil

Report

Attached

FINANCIAL IMPLICATIONS

Nil

RISK:

Potential risks associated with the proposal can be addressed in the development assessment. Other matters outside of this, which are not called up in the *Planning Act 2016*, cannot be considered in decision making.

As with any planning decision reached by Council, there is a risk that the applicant can appeal any

aspect of the decision to the Planning and Environment Court (the Court).

Note: The likelihood of an appeal by any party is not a valid planning consideration and must not be used to inform Council's decision on any planning matter.

CRITICAL DATES

Nil

CONSULTATION

Public Consultation in accordance with the *Planning Act 2016*.



DEVELOPMENT ASSESSMENT REPORT

SITE:	
Address of Site:	1 Easton Drive, Thargomindah QLD 4492
Real Property Description:	Lot 8 SP106864
Property Area	3.55ha
Name of Owner:	Bulloo Shire Council
Zone:	Township Zone
Locality	Town of Thargomindah
APPLICATION:	
Application Number:	09-202021
Type of Permit required:	Development Permit
Type of Application:	Material Change of Use
Description of Proposal:	Telecommunications Facility
Level of Assessment:	Impact Assessable
Planning Scheme:	Bulloo Shire Planning Scheme 2019
Applicant:	Field Solutions Group
Lodgement Date:	22 nd April 2021
Submissions Close:	17 th May 2021

1. EXECUTIVE SUMMARY:

Filed Solutions Group is seeking a development permit to construct a telecommunication tower at 1 Easton Drive, Thargomindah described as Lot 8 SP106864. The proposal constitutes a *material change of use* as defined in the *Planning Act 2016* (being *the start of a new use at the premises*) and requires a development permit to be issued by Council prior to the commencement of works. Provisions of the *Bulloo Shire Scheme 2019* make the required development application subject to Impact assessment.

An impact assessable application must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the *Planning Act 2016* and any matters prescribed by regulation. The *Development Assessment Rules* set out the procedural requirements for the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the *Development Assessment Rules*. There were no properly made submissions received during this period. All other procedural requirements set out by the *Development Assessment Rules* to enable Council to decide this application have been fulfilled.

The development application has been assessed against all relevant assessment benchmarks and found to generally comply or be able to be conditioned to comply. Further, as part of the assessment of the application, Council officers have identified several relevant matters that support the approval of the development, including that there is an overall absence of negative impacts resulting from the proposal and that the development will result in an improved telecommunication network/services in the Region.

2. INTRODUCTION

2.1. THE PREMISES

The subject site is described as Lot 8 SP106864 with an area of 3.55ha. The allotment is rectangular and is generally flat. Access is achieved via Easton Drive.

The site is adjoined by light industrial lot to the west, vacant land to the north, east south of the property.

There are no existing structures on the premises.

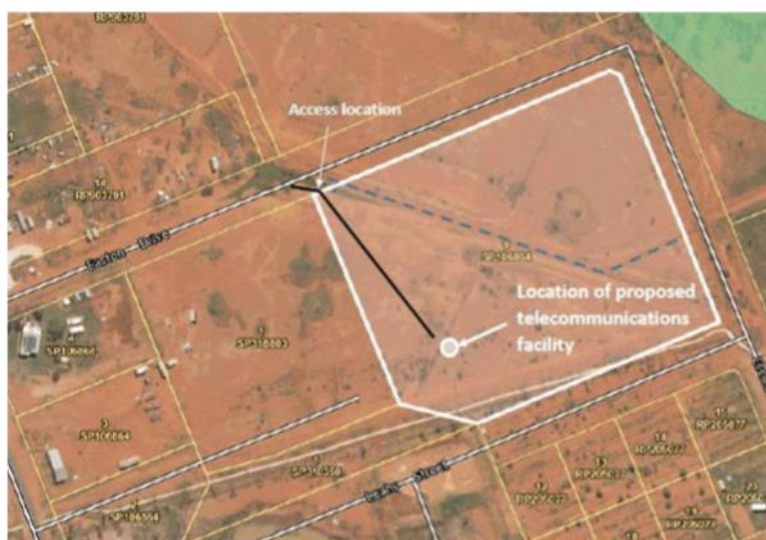
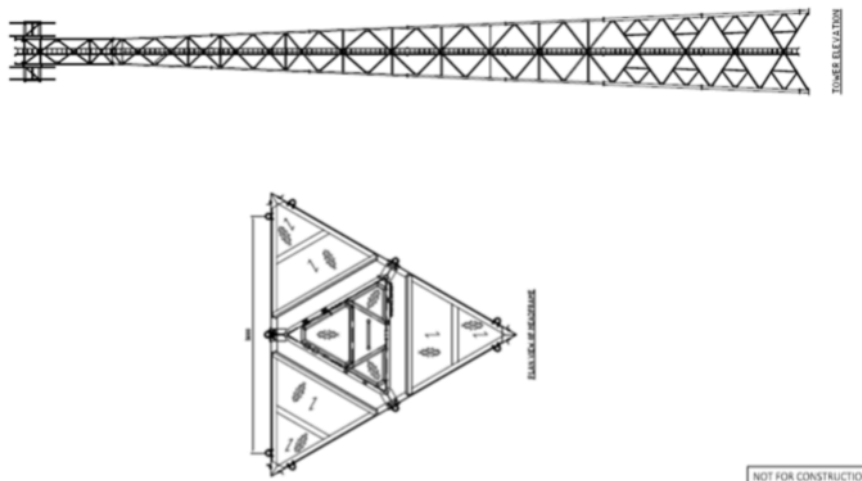


Figure 1 – Aerial View of proposed development site.

2.2. DESCRIPTION OF PROPOSAL

Field Solutions Group want to construct a 45-metre-high telecommunication tower. The telecommunication tower will form part of a region wide network that will provide telecommunication coverage to remote and rural areas.



Access to the site during construction and to carry out annual maintenance will be via Easton Drive. Other than a connection to the existing on-site electricity supply, the facility does not require access to any other of Council's infrastructure networks. The period of construction will be approximately one week, following which routine maintenance will occur one day per year.

The proposed development is highly desirable in terms of providing expanded telecommunication services in the Region and is appropriately located in the township area outside of the more densely populated residential and centre zones of Thargomindah. Should Council resolve to approve the development it should ensure that relevant, reasonable and enforceable conditions are imposed to mitigate potential impacts on surrounding development.

2.3. REFERRAL

Nil

2.4. PUBLIC NOTIFICATION AND SUBMISSIONS

Public notification was carried out for this development application in accordance with the requirements set out in Part 4 of the Development Assessment Rules. The public notification period for this development application was 15 business days, in accordance with section 53(4)(b) of the *Planning Act 2016*.

Public Notification was carried out from 22nd April to the 17th May 2021
0 submissions were received.

3. PLANNING CONSIDERATIONS

The application is subject to Impact Assessment and therefore requires assessment against the applicable State Planning Policy (SPP) and applicable codes to which the application relates within the *Bulloo Shire Planning Scheme 2019*. The following is an assessment of the proposal's compliance with the SPP and Centre Zone Code of the current scheme.

3.1. STATE PLANNING POLICIES

The application is subject to the State Planning Policy 2014 (SPP).

The subject site (and the town of Thargomindah) is located within the 'State Interest', 'Natural Hazards Risk and Resilience', 'Flood Hazard Area – Level 1 – Queensland Floodplain Assessment Overlay'.

However, a review of the Level 2 Flood Investigation for Thargomindah, identifies the subject site is not located in the Flood Hazard Area and therefore, the Natural Hazards, Risk and Resilience objectives do not apply to this application.

3.2. BULLOO SHIRE PLANNING SCHEME 2019

This proposal has been assessed against the following relevant provisions of the current *Bulloo Shire Planning Scheme 2019*.

3.2.1. Zoning

The land is located in the township zone. The intent of the township zone is to provide for the urban development of the smallest towns and villages of the Shire as community and service centres. Development located in this zone provides for a mix of uses which support the needs of the local rural community.

3.2.2. Level of Assessment

Table SC1.1.2 of the *Bulloo Shire Planning Scheme 2019* identifies "Telecommunications Facility" means the use of premises for a facility that is capable of carrying communications and signals by guided or unguided electromagnetic energy.

3.2.3. Development Codes

The applicable code is the township "zone" code.

Section 6.2.6 sets out the purpose and overall outcomes desired for land in the township zone. Of note, the following comments are made with respect to the proposed use:

- The telecommunications tower will provide a much needed community use in the way of access to faster internet speed within the Thargomindah community.
- Electricity will be provided to the site from existing reticulated electricity or by way of solar power, whichever is appropriate for the site. Access to the site is existing and is appropriate for the use. No other services are required.

- Electricity is the only service required for the use and, if existing to the site, the development will be connected to the reticulated service, otherwise solar power will be provided.
- It is not expected that the telecommunications facility will impact neighbouring uses.
- The nearest sensitive receptor is over 200m from the proposed location of the tower and it is expected that the buffer is sufficient to limit impacts.
- Part of the subject land is affected by the Thargomindah 1 percent AEP Flood Overlay however the proposed location of the telecommunications facility is outside of the mapped flood area and on the high side of the levee bank. The subject land is not affected by bushfire hazard.
- The facility will be located on a site that is not fronting the state-controlled road. It is not expected that the facility will compromise the safety or efficiency of the local road network given the infrequent need to visit the site once constructed.

Specific matters that require consideration when considered against the Township Zone Code under the scheme are as follows:

Performance Solution

- The proposed telecommunications facility is not consistent with built form in the area however the facility will be located on the eastern edge of the town and it is not expected that the facility will impact on the amenity of the area.
- The proposed telecommunications facility is 45m high and cannot provide a traditional streetscape however the facility will be located on the eastern edge of the town and it is not expected that the facility will impact on the amenity of the area.
- The proposed telecommunications facility is not consistent with character of the area however the facility will be located on the eastern edge of the town and it is not expected that the facility will impact on the amenity of the area.

Complies

- The use is not an Environmentally Relevant Activity.
- The proposed telecommunications facility will not generate noise, dust, vibration, light or odour.
- The proposed telecommunications facility will not generate air, noise or odour emissions.

Specific matters that require consideration when considered against the General Development Code under the scheme are as follows:

Performance Solution

- It is not proposed to provide additional landscaping to the subject land. A line of mature trees runs for the full length of the southern boundary of the subject land which will soften the visual appearance of the 45m tower.

- The proposed tower is 45m high to be able to achieve the coverage required for remote areas. The height is justified given the proposal will provide a much needed and essential service to the community.
- The proposed facility is not able to provide a traditional façade however the use is justified given the proposal will provide a much needed and essential service to the community.
- Potable water is not required for the unmanned telecommunications tower.
- The telecommunications tower does not produce waste water and therefore the use will not need to be connected to the reticulated sewerage network.
- It is not expected that stormwater drainage on the site will be affected by the development of the telecommunications tower.

Complies

- The proposed facility has a development footprint of about 625m² and has a site cover of approximately 2% of the site area.
- The proposed tower location complies with setbacks.
- The subject land contains a levee bank and there is no other existing use. The telecommunications tower has a development footprint of approximately 625m².
- Table 7.3.1.2 does not provide a required number of parking spaces for a telecommunications facility. There is adequate area for parking on site and it is not considered necessary to formalise parking spaces given the infrequent access required to the site.
- The existing access is clear of all impediments.
- Access to the site is adequate for the use and the volume of traffic. It is not considered necessary to formalise any parking or manoeuvring areas given the infrequent access required to the site.
- Telecommunications are not required for the telecommunications tower. Electricity will be provided from the reticulated service or via solar panels, whichever is appropriate for the site.
- The structure will be built clear of all BSC assets.
- The crossover and driveway are existing and it is assumed that compliance was sought at the time of development.
- The nearest watercourse, being the Bulloo River is approximately 300m from the location of the proposed telecommunications facility. The proposed facility is approximately 250m from riparian vegetation. Therefore, it is not expected that the proposal will interfere with Matters of State Environmental Significance.
- The proposed development is located within the obstacle limitation surfaces area but not within the building restriction area of Thargomindah Airport. It is not expected that the proposed development will interfere with the function of the airport.

4. CONCLUSION AND RECOMMENDATIONS

It is considered that the proposal presents no significant conflict with the applicable assessment benchmarks. Development conditions have been recommended to ensure compliance to the greatest extent possible. Any residual inconsistency with the assessment benchmarks needs to be considered in light of various relevant matters including:

- the development is appropriately located on a township zoned lot outside of the more densely populated areas of the township of Thargomindah;
- the development is a passive use that once constructed is unlikely to generate large volumes of traffic, noise, dust or other environmental nuisance;
- it will contribute and booster the telecommunication service network in the Region; and
- there is an absence of any significant impacts that result from the development.

IT IS RECOMMENDED:-

That Council approve the Material change of use for a “Telecommunication facility” at 1 Easton Drive, Thargomindah being more accurately described as Lot 8 SP106864 subject to relevant, reasonable, and enforceable conditions. This recommendation is consistent with existing Council policy.

General Advice

- i. The relevant planning scheme for this development is the *Bulloo Shire Planning Scheme 2019*. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to this Planning Scheme.
- ii. All Aboriginal Cultural Heritage in Queensland is protected under the (Aboriginal Cultural Heritage Act 2003) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- iii. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- iv. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.

- v. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended that the applicant contact Council for advice in the event of any potential change in circumstances.

Use

1. The approved development is a Material Change of Use – “Telecommunications facility” as defined in the Planning Scheme and as shown on the approved plans.
2. A development permit for building works must be obtained prior to commencing construction of the telecommunications facility.
3. Access and land use agreements must be in place with the landowner prior to the commencement of works.

Compliance inspection

4. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
5. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

Approved Plans and Document

6. All works and operations are to be carried out generally in accordance with the approved plans listed in the following table. Where the approved plans are in conflict with the Assessment Manager’s conditions, the Assessment Manager’s conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
067-BU003 - A	Site Plan	9/04/2021
RQ5341-1-2 A	Sample Drawing	9/04/2021

Construction works

7. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.

8. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
9. All works must comply with:
 - a. this development approval;
 - b. any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
 - c. Council's standard designs for such work where such designs exist;
 - d. any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-d above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-e in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrent lawful requirements outside those stated above.

Safety

10. Any required obstacle lighting or marking is to be installed and maintained on the approved "Telecommunication Facility" in accordance with the Civil Aviation Safety Authority's (CASA) and *Manual of Standards Part 139 – Aerodromes*.

Note: The applicant/developer will be required to contact the relevant aviation authorities and obtain the necessary clearances and permits in the event that there is any potential conflict between the development and aviation activities/operations.

Avoiding Nuisance

11. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.
12. All lighting shall be directed or shielded to ensure that no glare directly affects nearby properties.
13. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be

maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

14. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.

Waste Management

15. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
16. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction & Recycling Act 2011*.

Earthworks and Construction

17. During construction, erosion controls and silt collection measures are to be put in place to protect environmental values and mitigate potential impacts to adjoining properties and roadway/s.

Services

18. The proposed development must be connected to an electricity supply that is adequate for the use.

No Cost to Council

19. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development.

Latest versions

20. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions, and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.

Application Documentation

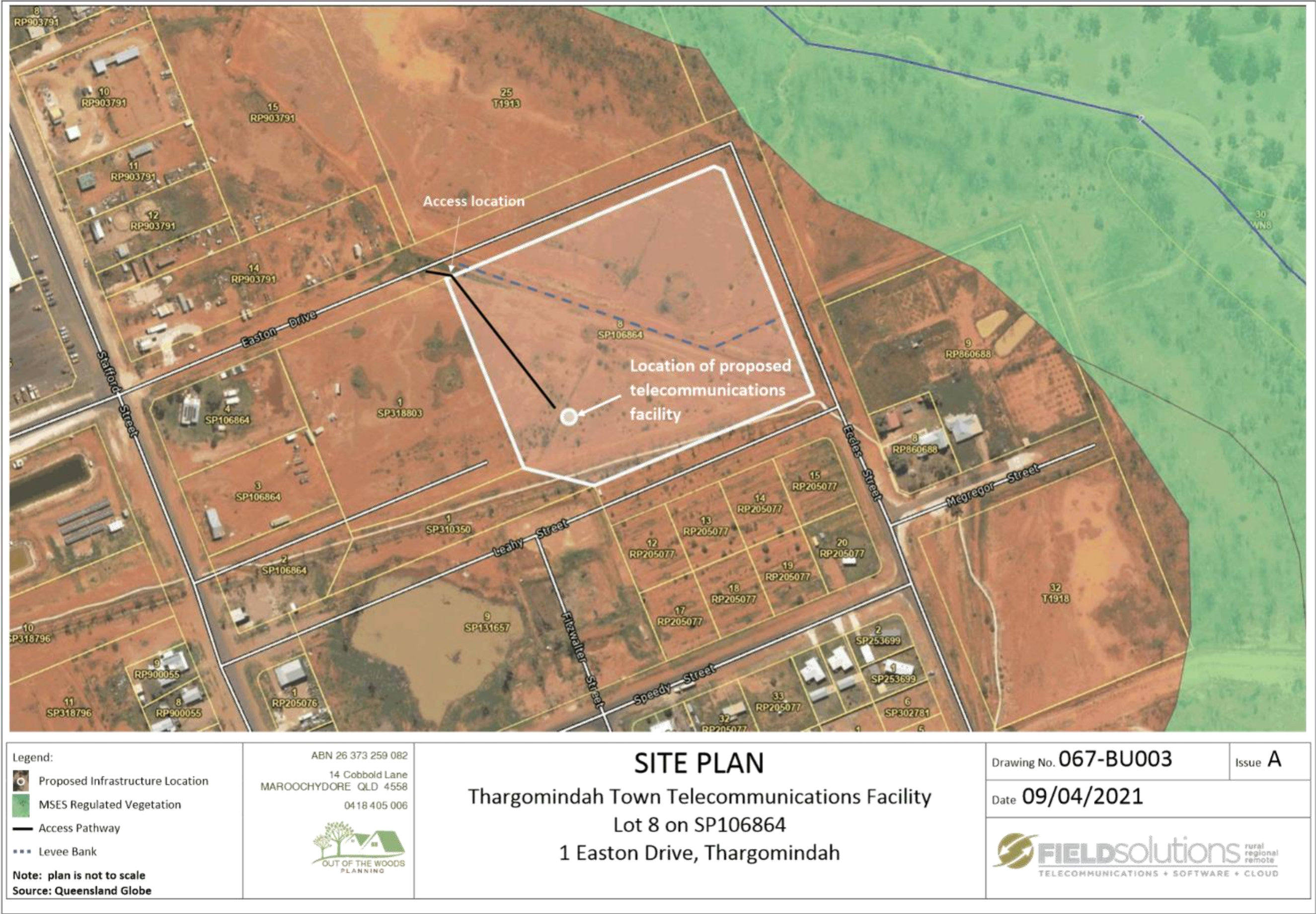
21. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.

FURTHER ADVICE TO APPLICANT

1. No work shall be commenced on works which will ultimately revert to Council or on adjacent roads or drainage schemes until Council has been advised in writing, of the name of the responsible contractor and that the contractor has received from Council a notice of appointment of principal contractor under the provisions of the *Workplace Health and Safety Act*.
2. All works shall be carried out in accordance with the *Workplace Health & Safety Act 1989*.
3. It is the owner's and occupants responsibility under the *Environmental Protection Act 1994* to advise the Chief Executive administering the *Environmental Protection Act 1994* of any notifiable activity conducted on the site or contamination or suspected contamination which may cause a hazard to human health or the environment within 30 days of becoming aware of the operation of a notifiable activity on the site or of any contamination or suspected contamination. The Chief Executive, pursuant to the Act, is empowered to require that the development complies with the provisions of the Act, including the preparation of site investigation reports and if necessary the remediation of the site at the owners expense.
4. This approval takes effect in accordance with the timeframes of the *Planning Act 2016*.
5. The currency period for this approval is in accordance with the *Planning Act 2016*.

REASON FOR APPROVAL

1. The application for a development permit being a material change of use - "Telecommunications Facility" at 1 Easton Drive, Thargomindah on land described as Lot 8 SP106864 was properly made.
2. The proposed use complied with the provisions of the Bulloo Shire Planning Scheme 2019.



NOT FOR CONSTRUCTION

14.11 RURAL SERVICES DEPARTMENT REPORT

File Number: 124274
Author: Donna Hobbs, Manager Rural Services
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Rural Services Department Report for May 2021.

BIOSECURITY**Landholders**

Phone, email and face to face consultations with landholders during the month on topics including Water Agreements, Road Conditions, wild dog numbers, baiting, weeds, education, QFever, Rotary vouchers and general services. Properties consulted included Wombula, Naryilco, Autumnvale, Besm, Yakara, Moombidary, Boodgherree, Kilcowera, Nooyeah, Wiralla, Bingara, Norley, Durham Downs, Picarilli, Orientos, Nockatunga, Dynevor Downs, Wathopa and Thargomindah Station. Property visits undertaken during the month included Kilcowera, Picarilli, Thargomindah Station and Wiralla.

Wild Dog Management

1 dog trapped on Thargomindah Station during the month, with traps still set on Wiralla, Picarilli and Thargomindah Station.

Strategic Coordinated Aerial 1080 Baiting Program – 10 to 14 May 2021

Ten out of fifteen properties inside the Wild Dog Barrier Fence baited during the May Program including Wombula, Dynevor Downs, Autumnvale, Wiralla, Picarilli, Thargo Station, Yakara, Wathopa, Moombidary and National Parks. Landholder support at the bait stations was great and Council was able to subsidise the meat costs for the landholders with QFPI funding. The plane costs were fully funded as per Council Policy No. 4.11.1 Aerial 1080 Baiting Expenses Policy.

Baiting Station	Meat Qty (kg)
Pinidary	1,320
Lakehouse	1,650
Yakara	2,145
Currawinya	1,700
TOTAL	6,815kg



Southern Queensland Landscapes

Council has received \$15,000 pest funding from Southern Queensland Landscapes to assist with the May 2021 Strategic Coordinated Pig Baiting Program and the delivery of a feral pig management workshop. Rural Services Manager met with Dan Roy at the Thargomindah Remote Learning Centre to invite the High School Children to attend the Feral Pig Management Workshop.

Council has also received \$10,000 weed funding from Southern Queensland Landscapes to assist with targeted weed control to reduce weed threats to artesian springs and across the Currawinya project which includes Bingara & Dynevor Downs.

These projects are a collaboration with SQ Landscapes to protect the Currawinya Ramsar wetlands and surrounding areas and to reduce feral pigs' impact as part of the Regional Land Partnership (RLP) Program. Chris Crafter is the SQ Landscapes field officer working with Council staff on the projects.

Water Agreements

The Durham Downs water agreement has been completed and emailed to Kidman & Co for approval. This was the final property water agreement to be completed.

LGAQ Natural Resource Management Forum – Charleville

James and Alison attended the Local Government Association of Queensland Natural Resource Management forum in Charleville on the 25th May. Presentations included:

- Southern Queensland Landscapes - Traditional Burning Partnerships
- Department of Agriculture and Fisheries - Biosecurity Planning Tools and biocontrol of cactus
- Department of Environment and Science - river rehabilitation tool to restore rivers after floods and cyclones, Queensland Wetland Program for wetlands and aquatic ecosystem management and the mapping being done across the state to show where lakes, wetlands, rivers are and data about them.
- Bulloo Shire Council (James) - Rural Services Department delivery model



QFever Clinic Update

A follow email has been sent out to our landholders in relation to the QFever Clinic. To date 13 landholders are registered to have the initial consultation that includes blood and skin tests. RFDS will be delivering the clinic that involves patients having to attend the clinic for two appointments, seven days apart. QFever is an infectious disease that is spread from animals to people by the bacteria *Coxiella burnetii*. Cattle, sheep and goats are the most common source of human infection, but other animals such as kangaroos, bandicoots, camels, dogs and cats can also cause infection. This program is being co-funded by the Western Queensland Primary Health Network (PHN).

Council LPA Accreditation

Rural Services staff completed the accreditation for the Livestock Production Assurance Scheme (Integrity Systems) for both Hungerford and Thargomindah Town Commons, Stock Routes and Noccundra Rodeo Grounds. This will ensure Council has relevant accreditation to be able to move stock in the case of a biosecurity event, sale of stock, impoundment and movement of stock by Rural Crime or Council. Council's Registration of Biosecurity Entity, under Department of Agriculture and Fisheries is also up to date.

ConnectAg

Rural Services Manager held a teleconference with Rhonda from ConnectAg 10 May 2021. ConnectAg is an agricultural innovation broker in the South West, with an office in Roma. They provide farmer advocacy, facilitation and business planning services. ConnectAg work with AWI, Leading Sheep, Agforce, MLA, Qld Government and many other providers to deliver partnership programs. Rural Services staff are working with Rhonda to deliver workshops to landholders including Auction Plus, NLIS, Excel Spreadsheets and Basic Welding.

**Local Government Biosecurity Reference Group Meeting**

Rural Services Manager attended the LGBRG teams meeting on 18 May 2021. Issues discussed included:

- Qld Health 1080 fact sheets
- Wild Matters biosecurity templates
- Biosecurity Qld PINs manual adapted for Local Government use.
- Biosecurity Qld provide new learning material on BQ Act
- National Feral Pig Action Plan
- Medicines and Poisons Act 2019
- Biosecurity Qld compliance strategies
- NSW Feral Deer Masterclass
- Update on other issues – LGAQ
 - LGAQ Natural Assets and NRM Advisory Group
 - Review of Darling Downs Moreton Rabbit Board and Wild Dog Barrier Fence
 - Biosecurity Act 2014 review

Agforce Queensland

Rural Services Manager met with Amy Klein, South West Regional Manager on 12 May 2021. Council is looking to partner with Agforce to deliver landholder workshops to assist in any aspect of their agriculture operations. Amy has been busy assisting landholders across the south west to submit their objections to the latest land valuations. Amy has also been representing Agforce at the Charleville Show and ICPA Conference in Cunnamulla.

14.12 MEDICINES AND POISONS ACT 2019 LOCAL GOVERNMENT CONSULTATION**File Number:** 124278**Author:** Donna Hobbs, Manager Rural Services**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:**

1. Authorised Biosecurity & Nature Conservation Officers
2. Rural Landholders using restricted S7 poisons
3. Consultation Paper -poisons

PURPOSE

For Council to be informed of the proposed changes to the Medicines and Poisons Act 2019.

APPLICABLE LEGISLATION

Medicines and Poisons Act 2019

Health (Drugs and Poisons) Regulation 1996

Pest Management Act 2001

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS***Natural Environment***

Continue to partner with other local governments, NRM groups and community through a regional approach to pest management programs

Implement our Biosecurity Plan 2018-2022

RECOMMENDATION

That Council receive and note the report

BACKGROUND**Medicines and Poisons Act 2019 (MPA):**

Replacing the:

- Health Act 1937 & subordinate legislation including Health (Drugs and Poisons) Regulation 1996 (HDPR) and
- Pest Management Act 2001 & Pest Management Regulation 2003

MPA is underpinned by:

Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021 (**Poisons Regulation**) & Medicines and Poisons (Pest Management Activities) Regulation 2021 (**Pest Regulation**)

Departmental Standards x 5

The Medicines and Poisons Act 2019 is due to commence in September this year. Qld Health has completed information session to Councils to provide an overview of the changes and for Councils to provide feedback.

Bulloo Shire Rural Services staff attended an online consultation session on Thursday 27th May 2021. Proposed changes are being implemented in line with the last use of the DAF 1080 stores. Historically, the Department of Agriculture and Fisheries provided Council's with 1080 solution at no cost. DAF also provided the following at no costs to Councils:

- 1080 solution
- 1080 training and support
- Return Books
- Compliant baiting bags and signage
- Incident investigation

The provision of 1080 solution and all products will now need to be purchased through S7 retailers and all training and compliance activities will be delivered by Queensland Health.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

Medicines and Poisons Act 2019 - overview of legislative framework

The Medicines and Poisons Act 2019 (the Act) was passed in September 2019 and introduces a new legislative framework for the regulation of medicines, poisons and pest management in Queensland. The new legislative framework aims to protect public health and safety by:

- Ensuring health and safety risks arising from the use of regulated substances are appropriately managed
- Requiring persons using regulated substances to have competencies to carry out the activities safely and effectively; and
- Ensuring regulated substances are made, sold, used and disposed of appropriately.

The principle concept of the Act is that any activity performed with a substance must be done in the authorised way. Doing something in the authorised way means that the person must be authorised to carry out that activity, and they must comply with the requirements that are prescribed by Regulation.

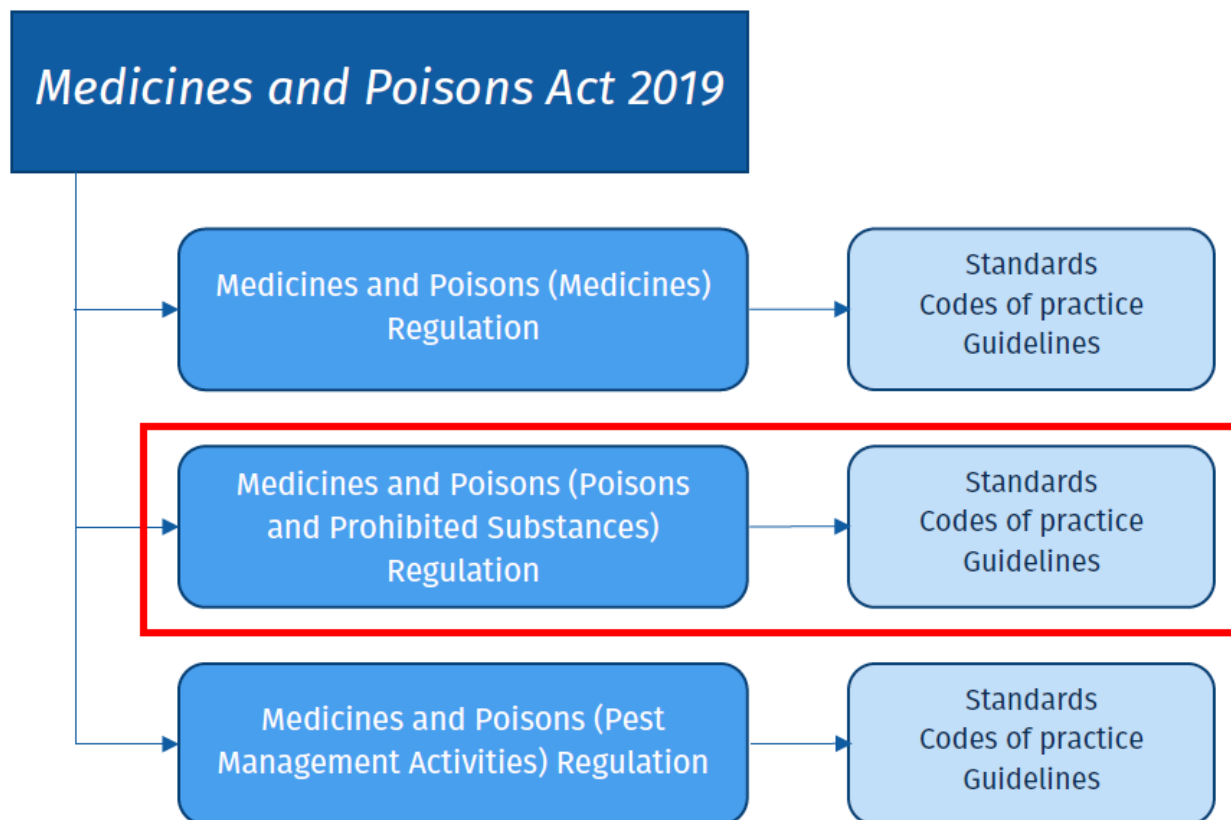
Technical amendments to the Medicines and Poisons Act 2019

On 25 March 2021, technical amendments to the Act were introduced into Parliament to clarify head of power matters and improve the operation of the supporting regulations, including the

Poisons Regulation. The consultation versions of the regulations are drafted taking these amendments into account.

Regulations under the Medicines and Poisons Act 2019

Three regulations have been drafted to support the Act, as seen in the diagram below. This consultation paper will focus on the Poisons Regulation and the Departmental Standard that this Regulation references.



Transitional arrangements

Compliance periods

A one-year transition period has been stipulated in the Act to prepare a Substance Management Plan. For poisons and prohibited substances, the plan must comply with the Departmental Standard – Substance Management Plans for Poisons and Prohibited Substances.

Approved persons

Particular classes of persons (approved persons) are authorised to carry out specific regulated activities with regulated substances because of their profession or qualifications or authorisation under another relevant Queensland legislation. Approved persons will not be required to apply for a licence or general approval under the Act to carry out specific regulated activities.

Schedule 4 of the Poisons Regulation prescribes approved persons and the activities, which they are authorised to undertake. The table below provides a summary of approved persons prescribed in the Poisons Regulation and the Part of the Schedule which relates to each approved person.

Approved person	Authorised activity	Section In the Regulation
An authorised officer under the Biosecurity Act 2014, who has completed competencies prescribed in schedule 4, part 3 section 10(a).	The approved person may supply a low-risk fluoroacetic acid bait to a landholder to control invasive animals on their land, apply a low-risk fluoroacetic acid bait in accordance with the Departmental Standard ' <i>Dealing with restricted S7 poisons for invasive animal control</i> ,' possess and dispose of waste from a low-risk fluoroacetic acid bait.	Schedule 4, Part 3, Sections 10 - 12
A local government, including a chief executive or employee	The approved person may supply a non-restricted S7 substance to a person for delivering a local government service or to an owner or occupier of private land for the control of weeds or vegetation on the private land. They may also possess and dispose of waste from a non-restricted S7 substance.	Schedule 4, Part 4, Sections 18 - 19
A landholder, an adult employee of the landholder or an adult authorised to be the agent of the landholder.	The approved person may apply a low-risk fluoroacetic acid bait supplied by an authorised officer in accordance with the Departmental Standard ' <i>Dealing with restricted S7 poisons for invasive animal control</i> ,' possess and dispose of waste from a low-risk fluoroacetic acid bait.	Schedule 4, Part 3, Sections 15 - 17

Under these proposed changes to the Drugs and Poisons Regulation, Council will be required to:

- Comply with new Quality Control & Record Keeping
- Implement a Substance Management Plan
- Purchase all 1080 related products including 1080 solution, signage and bags.
- Ensure Council's RLO's qualification is transitioned to an "Approved Person"
- Council will NOT be licenced to sell any 1080 products including Factory Baits to landholders
- Council can continue to operate the coordinated baiting program for invasive animal control utilising *low-risk fluoroacetic acid baits* (LRFAB) (fresh meat baits or manufactured) with no more than 0.05% of fluoroacetic acid. Landholders must comply with the departmental standard '*Dealing with restricted S7 poisons for invasive animal control*'.

Health (Drugs and Poisons) Regulation 1996 and The Pest Management Act 2001**Use of poisons, pesticides and fumigants**

- Under the current legislation, two pieces of public health legislation apply to the use of agricultural chemicals in Queensland, that is, Health (Drugs and Poisons) Regulation 1996 and The Pest Management Act 2001.

Health (Drugs and Poisons) Regulation

- This regulation applies to the use of scheduled poisons in agriculture, industrial or mining activities.

Pest Management Act 2001

This Act applies to the use of APVMA registered pesticides and fumigants for management activities outside of primary productions. Persons undertaking pest management activities must have an appropriate licence or authorisation under the Act. Under the Pest Management Act (2001):

- LGOs (Local Government Officers) who carry out pest control or fumigation as part of their duties, e.g. treating insect pests or fumigating fox dens/rabbit burrows, are required to hold a Pest Management Licence.
- LGOs are exempted from requiring a pest management licence to control pests on local government owned recreational or sporting fields (e.g. spraying for lawn grubs).
- LGOs may carry out pest management activities required for prevention and control programs under other legislation. For example, a biosecurity program (e.g. fire ants) under the Biosecurity Act 2014 or mosquito control under the Public Health Act 2005.
- LGOs can use S7 poisons registered by the Australian Pesticides and Veterinary Medicines Authority for use as a pesticide, for their registered purpose.

Under the proposed changes listed above, Council will be required to:

- Ensure staff undertaking mosquito management using a UV Fogger are authorised under the Health Act; obtain a Pest Management Technician Licence and complete Activity Risk Management Plans.
- Ensure staff using fumigation as part of the invasive animal management program for rabbits are licenced Pest Management Technicians.

FINANCIAL IMPLICATIONS

1080 solution \$79/L plus Dangerous Goods Freight \$110

1080 Bags \$0.52 per bag (bulk purchase with SWRED Councils in 2020)

1080 Signs – no price provided by Qld Health

Authorised Officer General Approval (2 years) – no price provided

Pest Management Technician Training Course – no price provided

Pest Management Technician Licence (5 years) \$968 each plus processing fee \$138

An application for funding was submitted under the Queensland Feral Pest Initiative to have 75% of Council's annual 1080 solution funded by Department of Agriculture and Fisheries (for the next 3 years). Council's average annual use of 1080 solution is 100 litres. No outcome has been received in relation to this funding.

DAF stored 1080 solution can be utilised by Councils up until 30 June 2022.

In an average year, Council would utilise:

100 litres of 1080 solution	7,900
5 shipments of Dangerous Goods Freight	550
100 bags	52
1080 Baiting Program Warning Signs (100)	270
Total estimated new yearly cost	\$8,772

This does not consider additional administrative hours to complete Substance Management Plan; training requirements and ongoing reporting to Qld Health.

STRATEGIC/OPERATIONAL RISK

Council is required to comply with all legislative changes

CRITICAL DATES

Medicines Poisons Act 2019 is expected to commence on 1 September 2021

CONSULTATION

LGAQ

Queensland Health

Department of Agriculture and Fisheries (DAF)

Queensland Health

Authorised Biosecurity & Nature Conservation Officers

Factsheet

Who is this factsheet for?

This factsheet is for Authorised Officers under the *Biosecurity Act 2014* and the *Nature Conservation Act 1992* who hold an approval under the Health (Drugs and Poisons) Regulation 1996 (the HDPR) to use regulated poisons, such as baiting products containing poisons used for invasive animal control.

This factsheet details how the *Medicines and Poisons Act 2019* (the Act) may affect invasive animal control activities.

How will it affect me?

Under the Health (Drugs and Poisons) Regulation 1996

- An Authorised Biosecurity Officer or a Nature Conservation Officer must hold an approval to obtain, possess, use, supply or dispose of the regulated poisons (e.g. fluoroacetic acid (1080), strychnine) for the purposes of invasive animal control. This includes fluoroacetic acid concentrate to make fresh baits.
- Authorised officers under the *Biosecurity Act 2014* can give prepared baits containing not more than 0.03% fluoroacetic acid to a suitable landholder to control invasive animals on their property as part of a coordinated baiting program.

Under the new *Medicines and Poisons Act 2019*

- The term 'regulated poisons' has been replaced with 'restricted S7 poisons' and 'prohibited substances' (S9 and S10 substance). The list of restricted S7 (RS7) poisons includes vertebrate poisons, such as strychnine, fluoroacetic acid and para-aminopropiophenone (PAPP). RS7 poisons are prescribed in schedule 2 of the Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021 (the Poisons Regulation).
- An Authorised Biosecurity Officer or a Nature Conservation Officer will be required to hold a general approval or be employed by an entity with a general approval, to buy, possess, use, supply or dispose of a RS7 poisons for the purposes of invasive animal control. This includes fluoroacetic acid concentrate to make fresh meat baits.
- Queensland Government departments and local governments may either choose to hold an entity level approval (at department, division or regional level) or continue with the current arrangement of qualified Authorised Officers holding individual general approvals.
- Under an entity level approval, the department/division/region will be responsible for ensuring that each officer complies with the approval conditions such as storing, applying,

Authorised Biosecurity & Nature Conservation Officers – Factsheet



disposal and transporting RS7 poisons safely and securely to prevent unauthorised access as specified under the Poisons Regulation.

- It will be a condition that departments/divisions/regions that hold an entity approval will be required to have a Substance Management Plan (SMP) if they intend to hold more than a total of 100g of undiluted RS7s at any one time (refer to the 'Do I need a substance management plan' factsheet [[link to factsheet](#)]).
- Departmental Standards, 'Dealing with restricted S7 poisons for invasive animal control,' and 'Substance Management Plans for poisons and prohibited substances' provide details about how to comply with the Poisons Regulation. [[link to documents](#)].

Coordinated baiting programs (Authorised Officers under the Biosecurity Act 2014 and Nature Conservation Act 1992 only)

- There are no changes to the current coordinated baiting programs other than the concentration of fluoroacetic acid allowable in the APVMA-registered (manufactured) or fresh meat baits that may be supplied to suitable landholders has been **increased** from no more than 0.03% to **no more than 0.05%**. These baits are now classed as *low-risk fluoroacetic acid baits*.
- Landholders must also comply with the Departmental Standard, 'Dealing with restricted S7 poisons for invasive animal control,' when applying low-risk fluoroacetic acid baits on their property.

For further information

Please refer to the 'Queensland Health Consultation Paper Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021 and Departmental Standards.' [[link to document](#)].

For more information about how the new Act affects Local Governments, please see the factsheet 'Local Government.' [[link to factsheet](#)].

Queensland Health

Rural landholders using restricted S7 poisons – approval holders

Factsheet

Who is this factsheet for?

This factsheet is for landholders who hold an approval or permit to use regulated poisons such as strychnine, fluoroacetic acid or para-aminopropiophenone (PAPP) for invasive animal control, under the Health (Drugs and Poisons) Regulation 1996 (the HDPR).

This factsheet details how the *Medicines and Poisons Act 2019* (the Act) and the draft Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021 (the Poisons Regulation) may affect a landholder who uses regulated poisons under the current legislation.

How will it affect me?

Under the Health (Drugs and Poisons) Regulation 1996

- Landholders may possess, use and dispose, of fluoroacetic acid (1080) in baits for invasive animal control, without a general approval or a permit, if the baits contain **no greater than 0.03%** fluoroacetic acid. This includes fresh or manufactured baits supplied by an authorised person under the *Biosecurity Act 2014*, or manufactured baits sold by a licenced S7 poison retailer.
- Individual landholders are required to hold an approval or permit to obtain, possess, use or dispose of PAPP, strychnine, fluoroacetic acid of **greater than 0.03%** in baiting products, e.g. in ejector capsules.
- Landholders are required to hold specific competencies to be eligible for an approval or permit (excluding strychnine) and are required to comply with the safety measures on the product label e.g. neighbour notification and bait distance requirements from neighbour's dwellings. Other requirements apply including, storage, disposal and transport.
- The application process for an approval or permit requires sufficient information to verify that public health risks are identified and addressed. No fee is payable for a permit or approval.

Under the new *Medicines and Poisons Act 2019*

- Poisons such as strychnine, fluoroacetic acid and PAPP, are called restricted schedule 7 (RS7) poisons. RS7 poisons are prescribed in schedule 2 of the Poisons Regulation.

Rural landholders using restricted S7 poisons – approval holders – Factsheet



- Landholders will continue to be required to hold a general approval to use RS7 poisons under the new Act. The general approval will allow landholders to deal with (buy, possess, apply (use) and dispose) RS7 poisons for invasive animal control.
- Employees of the landholder may also operate under this general approval. The application process remains unchanged and there are no fees payable for a general approval.
- The Poisons Regulation requires the holder of a general approval to implement measures for storage, transport and disposal of RS7 poisons to ensure the safe application of poison for invasive animal control.
- Landholders seeking a general approval, including for strychnine, will be required to hold competencies which are specified in the Departmental Standard '*Competency requirements for authority holders dealing with poisons*.' The competency requirements are harmonised with national requirements for use of poisons for invasive animal control.
- The general approval holder will also be required to comply with the departmental standard '*Dealing with restricted schedule 7 poisons for invasive animal control*.' This includes any nominated employees of the landholder dealing with the RS7 poison.
- Landholders dealing with low-risk fluoroacetic acid baits (see definition) are not required to hold competencies specified in the departmental standard. However, they will be required to comply with the departmental standard '*Dealing with restricted S7 poisons for invasive animal control*.'
- This standard sets out requirements about storage and transport of baits containing RS7 poisons and seeks to prevent unauthorised access. The standard also specifies requirements about how the baits may be applied in the control of invasive pests to prevent health risk to persons and non-target animals including disposal of unused baits.
- The concentration requirements of the *low-risk fluoroacetic acid baits* have been increased to **0.05% of fluoroacetic acid on the basis of a health risk assessment**.

Please refer to the '*Queensland Health Consultation Paper Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021 and Departmental Standards*' for further details. [\[link to document\]](#).

For additional information relating to primary producers' use of poisons, pesticides and fumigants without a general approval, please see the '*Use of poisons, pesticides and fumigants by primary producers*', '*Aerial distribution of poisons and pesticides*', and '*Primary production industry contractors*' factsheets [\[link to factsheet\]](#).

Rural landholders using restricted S7 poisons – approval holders - This factsheet is for landholders who hold an approval or permit to use regulated poisons such as strychnine, fluoroacetic acid or para-aminopropiophenone (PAPP) for invasive animal control, under the Health (Drugs and Poisons) Regulation 1996 (the HDPR). Page 2 of 2

Queensland Health Consultation Paper

Medicines and Poisons (Poisons and Prohibited
Substances) Regulation 2021 and Departmental
Standards

April 2021



Queensland
Government

Queensland Health Consultation Paper: Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021 and Departmental Standards

April 2021

Published by the State of Queensland (Queensland Health), 2021

This document is licensed under a Creative Commons Attribution 3.0 Australia licence.



To view a copy of this licence, visit creativecommons.org/licenses/by/3.0/au

© State of Queensland (Queensland Health) 2021

You are free to copy, communicate and adapt the work, as long as you attribute the State of Queensland (Queensland Health).

For more information contact:

Health Protection Branch, Department of Health, Queensland Health, PO Box 2368, Fortitude Valley BC QLD 4006, email environmentalhazards@health.qld.gov.au, phone (07) 3328 9310.

An electronic version of this document is available at

https://www.health.qld.gov.au/_data/assets/pdf_file/0021/1036443/consultation-paper-poisons.pdf

Disclaimer:

The content presented in this publication is distributed by the Queensland Government as an information source only. The State of Queensland makes no statements, representations or warranties about the accuracy, completeness or reliability of any information contained in this publication. The State of Queensland disclaims all responsibility and all liability (including without limitation for liability in negligence) for all expenses, losses, damages and costs you might incur as a result of the information being inaccurate or incomplete in any way, and for any reason reliance was placed on such information.

Contents

Purpose of this document	4
Overview of legislative framework	4
Technical amendments to the <i>Medicines and Poisons Act 2019</i>	5
Regulations under the <i>Medicines and Poisons Act 2019</i>	5
Transitional arrangements	5
Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021	6
Terminology	6
Approved persons	7
General requirements for dealings with poisons	10
Manufacturing licences	10
General approvals for restricted S7 poisons for controlling invasive animals	11
Substance Authorities for dealing with high-risk poisons	11
Storage	12
Extra security for high-risk poisons	12
Notification conditions for substance authorities	12
Wholesale buying	13
Supply	13
Disposal	14
Substance Management Plans	14
Body art and cosmetic tattooing	15
Label & container requirements	15
Recordkeeping	15
Departmental Standards	16
Summary	17
Appendix 1: Sections of consultation paper and Poisons Regulation relevant to stakeholder groups	18

Purpose of this document

This paper provides an overview of the proposed Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021 (Poisons Regulation), in addition to four Departmental Standards that are referred to in the Poisons Regulation. Some fact sheets are available to assist in understanding the proposed legislation.

This paper and the fact sheets should be read in conjunction with the consultation draft of the Regulations and associated Standards.

Please note that the draft Regulations and associated consultation documents do not represent Government policy. Indicative drafts of the Regulations and Standards are provided as an opportunity for key stakeholders to review the proposed framework and assist Queensland Health in developing the legislative framework for medicines and poisons in Queensland.

Peak bodies, professional organisations, industry participants and their members are invited to examine the proposed legislative framework.

Please see the Government's GetInvolved website for the draft Regulations, draft Standards and consultation documents. Should you wish to make a submission, consultation feedback can also be provided via the website:

<https://www.getinvolved.qld.gov.au/gi/consultation/7352/view.html>

You may also provide a written submission directly to Queensland Health via email:

MPAct@health.qld.gov.au.

Submissions will not be made publicly available. However, submissions may be subject to disclosure under the *Right to Information Act 2009*, and access applications for submissions will be determined in accordance with the Act.

Overview of legislative framework

The *Medicines and Poisons Act 2019* (the Act) was passed in September 2019 and introduces a new legislative framework for the regulation of medicines, poisons and pest management in Queensland. The new legislative framework aims to protect public health and safety by:

- ensuring health and safety risks arising from the use of regulated substances are appropriately managed;
- requiring persons using regulated substances to have competencies to carry out the activities safely and effectively; and
- ensuring regulated substances are made, sold, used and disposed of appropriately.

The principle concept of the Act is that any activity performed with a substance must be done in the authorised way. Doing something in the authorised way means that the person must be authorised to carry out that activity, and they must comply with the requirements that are prescribed by Regulation.

Technical amendments to the *Medicines and Poisons Act 2019*

On 25 March 2021, technical amendments to the Act were introduced into Parliament to clarify head of power matters and improve the operation of the supporting regulations, including the Poisons Regulation. The consultation versions of the regulations are drafted taking these amendments into account.

Regulations under the *Medicines and Poisons Act 2019*

Three regulations have been drafted to support the Act, as seen in the diagram below. This consultation paper will focus on the Poisons Regulation and the Departmental Standard that this Regulation references.

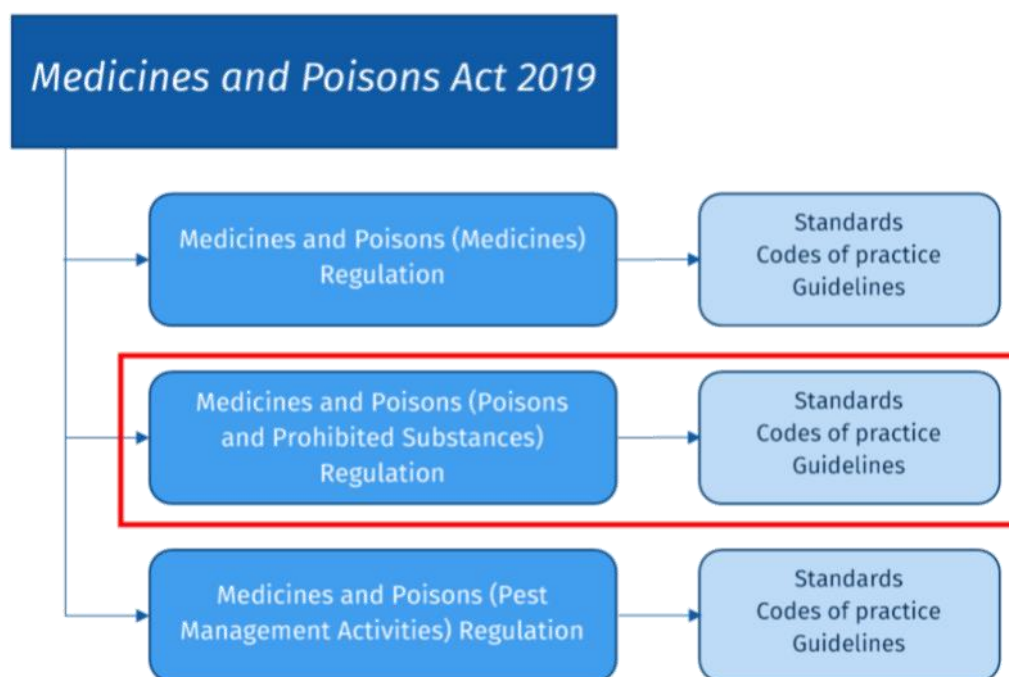


Figure 1: Medicines and Poisons legislative framework

Transitional arrangements

Compliance periods

A one-year transition period has been stipulated in the Act to prepare a substance management plan. For poisons and prohibited substances, the substance management plan must comply with the Departmental Standard – *Substance Management Plans for Poisons and Prohibited Substances*.

Licences and fees

Existing licences and other endorsements will be recognised under the new legislation and will continue to be valid until the licence is renewed or expires. Any application under consideration at the time of commencement of the Act will be issued under the new legislation.

Current licences will be eligible for renewal under the new legislation, i.e. a new application will not be required. Licensees will be given sufficient time to ensure that they are compliant with the requirements of the new legislation.

There are no new or increased fees under the new legislation. However, fees will continue to be subject to annual indexation as advised by Queensland Treasury.

Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021

The purpose of the Poisons Regulation is to provide details on how persons are authorised to deal with poisons and prohibited substances and to specify any requirements that relate to dealing with poisons and prohibited substances to prevent harm to public health from exposure to poisons and prohibited substances.

The Poisons Regulation will provide details relating to:

- who is authorised to deal with poisons and prohibited substances;
- requirements for persons carrying out regulated activities with poisons and prohibited substances;
- substance management plans (SMPs); and
- provisions relating to tattoo inks.

Major changes in the Poisons Regulation include:

- new terminology;
- approved persons – persons authorised to carry out activities with specified poisons and prohibited substances without requiring a licence or general approval;
- SMPs; and
- excluded tattoo inks.

Terminology

The Act introduces several new terms and modifies some existing terminology. The full list of terms and their definitions can be found in the Dictionary in Schedule 1 of the Act. The Poisons Regulation also introduces new terminology for the purpose of clarification and readability of the Regulation. New terminology in the Regulation is included in the table below.

Term	Definition
Hazardous poison	Is an S2, S3, S4 or an S8 poison or an S7 substance.
High-risk poisons	Is an S8 poison or a prohibited substance.
Low-risk fluoroacetic acid baits	A bait containing not more than 0.5 grams of fluoroacetic acid for each kilogram of bait.
Manufacturing supervisor	For a manufacturing licence, means the person responsible for supervising manufacture under the licence.
Non-restricted S7 substances	An S7 substance, other than a Restricted S7 poison.
Regulated poison	A hazardous poison or a prohibited substance.
Restricted Schedule 7 (RS7) poison	Schedule 7 poisons in the Poisons Standard prescribed in schedule 2 of the Poisons Regulation requiring additional controls.
Secure area	Means an area, or receptacle in an area, that is locked or otherwise secured in a way that is designed to prevent access to the area or receptacle by a person who is not authorised to access the area or receptacle.
Secure system identifier	Means a unique identifier to identify a particular person given access to an electronic register or database that can only be used in combination with a password.
Storage facility	Means an authorised place, location, vehicle or bag in which the poison is stored.
Substance authority	For the Poisons Regulation, includes a licence to manufacture, wholesale or retail, or a general approval.

Approved persons

Particular classes of persons (approved persons) are authorised to carry out specific regulated activities with regulated substances because of their profession or qualifications or authorisation under another relevant Queensland legislation. Approved persons will not be required to apply for a licence or general approval under the Act to carry out specific regulated activities.

Schedule 4 of the Poisons Regulation prescribes approved persons and the activities, which they are authorised to undertake. The table below provides a summary of approved persons prescribed in the Poisons Regulation and the Part of the Schedule which relates to each approved person. Please refer to the Schedule in the Poisons Regulation for full details.

Approved person	Authorised activity	Section in the Regulation
A person who holds a pilot licence issued by CASA; and holds, or is employed by the holder of, an air operator's certificate issued by CASA that is endorsed with an aerial application rating; and has obtained a spraysafe accreditation issued by the Aerial Application Association of Australia.	The approved person may apply via aerial distribution, possess and dispose of waste from a low-risk fluoroacetic acid bait.	Schedule 4, Part 1, Sections 1 - 3
A person who holds a remote pilot licence issued by CASA; and holds, or is employed by the holder of, an air operator's certificate issued by CASA; and has obtained chemical and baiting competencies prescribed in schedule 4, section 1.	The approved person may apply via aerial distribution, possess and dispose of waste from a low-risk fluoroacetic acid bait.	Schedule 4, Part 1, Sections 1, 4 - 5
A person who holds either an air operator's certificate that is endorsed with an aerial application rating issued by CASA; or a remotely piloted aircraft operator's licence issued by CASA.	The approved person may apply via aerial distribution, possess and dispose of waste from a low-risk fluoroacetic acid bait.	Schedule 4, Part 1, Sections 6 - 7
A person engaged to transport poisons (i.e. courier).	The approved person may possess the poison for the purpose of transporting the poison and must follow any conditions applying to the entity that engaged the approved person.	Schedule 4, Part 2, Sections 8 - 9
An authorised officer under the Biosecurity Act 2014, who has completed competencies prescribed in schedule 4, part 3 section 10(a).	The approved person may supply a low-risk fluoroacetic acid bait to a landholder to control invasive animals on their land, apply a low-risk fluoroacetic acid bait in accordance with the Departmental Standard ' <i>Dealing with restricted S7 poisons for invasive animal control</i> ,' possess and dispose of waste from a low-risk fluoroacetic acid bait.	Schedule 4, Part 3, Sections 10 - 12

Approved person	Authorised activity	Section in the Regulation
An authorised person under the <i>Nature Conservation Act 1992</i> who has completed competencies prescribed in schedule 5, part 3 section 10(a).	The approved person may supply a low-risk fluoroacetic acid bait to a landholder to control invasive animals on their land, apply a low-risk fluoroacetic acid bait in accordance with the Departmental Standard ' <i>Dealing with restricted S7 poisons for invasive animal control</i> ,' possess and dispose of waste from a low-risk fluoroacetic acid bait.	Schedule 4, Part 3, Sections 10, 13 - 14
A landholder, an adult employee of the landholder or an adult authorised to be the agent of the landholder.	The approved person may apply a low-risk fluoroacetic acid bait supplied by an authorised officer in accordance with the Departmental Standard ' <i>Dealing with restricted S7 poisons for invasive animal control</i> ,' possess and dispose of waste from a low-risk fluoroacetic acid bait.	Schedule 4, Part 3, Sections 15 - 17
A local government, including a chief executive or employee	The approved person may supply a non-restricted S7 substance to a person for delivering a local government service or to an owner or occupier of private land for the control of weeds or vegetation on the private land. They may also possess and dispose of waste from a non-restricted S7 substance.	Schedule 4, Part 4, Sections 18 - 19
A qualified person under the <i>Medicines and poisons (Pest Management Activities) Regulation 2021</i> .	The approved person may buy and possess an S7 substance for the purpose of carrying out the pest management activities for which they are authorised.	Schedule 4, Part 5, Sections 20 - 21
A pharmacist at a community pharmacy	The approved person may supply, give a purchase order for, possess and dispose of waste from a non-restricted S7 substance and cyanide or strychnine.	Schedule 4, Part 6, Sections 22 - 24

Approved person	Authorised activity	Section in the Regulation
Another person employed at a community pharmacy	The approved person may supply, at the direction of the pharmacist, and possess a non-restricted S7 substance and cyanide or strychnine.	Schedule 4, Part 6, Sections 22, 25 - 26
A person permitted to supply a poison by wholesale or retail under a corresponding law in another State or foreign jurisdiction	The approved person may supply a regulated poison directly from their jurisdiction to the purchaser in compliance with the corresponding law under their jurisdiction.	Schedule 4, Part 7, Sections 27 - 28
A veterinary surgeon	The approved person may buy, possess, apply, supply, and dispose of waste from a non-restricted S7 substance that is used for animal treatment.	Schedule 4, Part 8, Sections 29 - 31
Another person employed at a veterinary premise	The approved person may supply, possess, apply and dispose of waste from a non-restricted S7 substance that is used for animal treatment.	Schedule 4, Part 8, Sections 29, 32 - 33

General requirements for dealings with poisons

The Poisons Regulation applies to a diverse range of stakeholders that have varying and overlapping requirements when it comes to their use of poisons. For this reason, Appendix 1, *Sections of consultation paper and Poisons Regulation relevant to stakeholder groups*, lists the stakeholders to which the information below applies. Stakeholders should focus on the headings that are relevant to them, as listed in the table. For further, and more detailed information, you should refer to the sections of the regulation listed in the third column of the table.

Manufacturing licences

The Poisons Regulation prescribes standard conditions for the holder of a manufacturing licence. These standard conditions relate to:

Manufacturing supervisors

(Poisons Regulation Section 18)

The holders of manufacturing licence must not appoint a manufacturing supervisor unless the person satisfies the competency requirements. The licence holder must also ensure that the poison is manufactured under the supervision of the manufacturing supervisor.

Quality control & records

(Poisons Regulation Sections 19 – 20)

The holder of a manufacturing licence must take all reasonable steps to ensure the manufactured poison is fit for purpose and free from contamination. Batch manufacturing records are required to be kept so that any out-of-specification poisons can be identified and recalled, or other appropriate actions taken. Details to be recorded are specified in section 20.

The intent of the regulation is to ensure that any manufactured poisons are not a risk to public health.

General approvals for restricted S7 poisons for controlling invasive animals

(Poisons Regulation Sections 21 – 23)

The holder of a general approval for invasive animal control must comply with the Departmental Standards *'Dealing with restricted Schedule 7 poisons for invasive animal control'* and *'Competency requirements for authority holders undertaking regulated activities with poisons.'*

Substance Authorities for dealing with high-risk poisons

(Poisons Regulation Sections 24 – 34)

Register

The holder of a substance authority for a high-risk poison must keep a high-risk poison register to record each dealing with a portion of the high-risk poison, from buying to disposal, to track the use of the high-risk poison until it is completely used or destroyed.

Section 27 of the Poisons Regulation specifies the information to be recorded in the register.

If a high-risk poison register is amended, then the additional information related to the amendment must be recorded in the register. Section 28 describes the information that must be recorded relating to any amendments. If an amendment is made to the high-risk poison register, another person must witness the amendment.

High-risk poison registers can be kept in either electronic or paper form. Requirements for an electronic register are prescribed in section 29 and requirements for a paper register are prescribed in section 30 of the Poisons Regulation. If a high-risk poison register is in electronic form, each person who is authorised to make entries and edits must have a unique secure system identifier so that each entry or amendment may be automatically tracked. If a high-risk poison register is in paper form, pages must be numbered or not able to be removed without detection.

The holder of the authority must reconcile the high-risk poison register at least once a month.

Notifying the chief executive

If a high-risk poison register is lost, stolen or destroyed the holder of the substance authority must give the chief executive notice about the incident. Notice must be given to the chief executive as soon as practicable and no later than 7 days after an incident has occurred.

Storage

(Poisons Regulation Sections 33, 35, 58, 64)

The Poisons Regulation includes several requirements about the storage of poisons and prohibited substances to prevent unauthorised access, inappropriate use, contamination, deterioration or theft, which may result in risks to public health or the substance being diverted for illicit activities.

Substance authority holders are required to store S2, S3 or S4 poisons in a way that prevents unauthorised access e.g. locked cabinets.

Wholesale licence holders or retail licence holders who supply S7 substances or another substance authority holder dealing with a RS7 poison or a high-risk poison, are required to ensure the poisons are stored in a secured area that is not able to be accessed by the public or anyone that is not authorised to deal with the poison, unless they are supervised by the substance authority holder.

During transport, a substance authority holder that deals with a RS7 poison or a high-risk poison must ensure the poison is kept in a secure area of a vehicle and the secure area of the vehicle is kept locked when not being accessed.

Schedule 6 poisons for retail sale must be stored so that they are out of reach of children under four years of age or in child resistant packaging. Schedule 6 poisons stored in compliance with the *'National guideline for retail storage of schedule 6 and schedule 7 poisons'*, authorised by the Australian Health Ministers' Advisory Council are deemed to comply with this requirement.

Extra security for high-risk poisons

(Poisons Regulation Section 33)

If the holder of a substance authority deals with high-risk poisons, the holder must have additional security in place to ensure the premises is constantly monitored.

Notification conditions for substance authorities

(Poisons Regulation Sections 37 – 41)

The holder of a substance authority must notify the chief executive of the following events:

- a change to the place authorised under the substance authority;
- if the authority is a manufacturing licence – a change in manufacturing supervisor;
- a change of Director/Chairperson/Partner as indicated on the authority holder's initial application form or change of Executive Officer or equivalent who signed the initial application form on behalf of the authority holder;

- if the holder of the authority intends to stop dealing with one or more regulated poison stated on the authority;
- loss of any amount of an RS7 or high-risk poison; and
- a release of an RS7 or high-risk poison that causes, or is likely to cause, a person to require medical treatment.

Notifications relating to loss or exposure to RS7 or high-risk poisons must be made as soon as practical after the event. Notifications may be oral or in writing; however, oral notification must be followed up with a written notification within seven days.

Wholesale buying

(Poisons Regulation Sections 43 – 47)

All persons that buy regulated poisons, including holders of a substance authority and approved persons, must comply with the provisions that relate to buying regulated poisons by wholesale.

Buyers must give a purchase order to their supplier, before or at the time of purchase, that states all items mentioned in section 45 of the Poisons Regulation. The buyer must also show the supplier information that they are authorised to purchase the poison. Information may include a general approval or licence under the Act, an ABN if the poison is for workplace use, or any document that enables the buyer to show that they are an approved person.

For persons buying an RS7 or high-risk poison by wholesale, the supplier must confirm that the buyer has received the poison. Buyers are also required to keep invoices for purchases of high-risk poisons.

Supply

(Poisons Regulation Section 48 – 53)

The holder of a wholesale licence, an S7 retail licence or a general approval to supply an RS7 poison are required to comply with the provisions that relate to supplying poisons.

The supplier is responsible for ensuring that the poison is delivered directly to the buyer and that, if using an external courier service for delivery, the carrier has established procedures that enable direct delivery to the buyer.

The supplier must give the buyer an invoice for the supply of the poison that includes details outlined in section 51 of the Poisons Regulation. The supplier must also keep a copy of the invoice or a copy of the information contained in the invoice.

The supplier is only able to supply poisons to persons who are authorised. Low-risk fluoroacetic acid baits can only be supplied by retail if the buyer has a general approval and payment is made for the baits by a method other than cash.

If supplying an RS7 or high-risk poison by wholesale, the supplier is required to confirm the receipt of the poison. If, after seven days, the supplier has not received an acknowledgement of the delivery, the supplier must notify the chief executive.

Disposal

(Poisons Regulation Sections 34, 36 & 59)

The Poisons Regulation prescribes the acceptable way for disposing of waste from high-risk and hazardous poisons.

High-risk poison must only be disposed of if the disposal is lawful under the *Environmental Protection Act 1994* for example thermal treatment or landfill, and the disposal is witnessed by an inspector or another person approved by the chief executive.

Hazardous poisons (with the exception of S8 poisons) must only be disposed of if the disposal is lawful under the *Environmental Protection Act 1994* or by giving the poison to another authority holder that is authorised to dispose of waste.

If the poison is used for invasive animal control, then the poison must be disposed of as stated in the departmental standard. This includes allowing approved landowners to bury waste from hazardous poisons used for controlling invasive species on their own property.

Substance Management Plans

(Poisons Regulation Sections 60 – 62)

The Substance Management Plan (SMP) has been introduced as a co-regulatory tool which will assist with managing foreseeable risks relating to regulated activities with regulated substances. These plans will provide the overarching framework for implementing a regulated substance risk-management system that is dynamic and proportionate to the risk associated with a regulated activity being carried out with a regulated substance by an entity or individual.

An entity will have to nominate a person who is responsible for making, implementing and reviewing the SMP. The new legislation sets out who will be required to have an SMP, including:

- The holder of a manufacturing licence.
- The holder of a wholesale licence.
- The holder of a general approval that authorises a regulated activity with a high-risk poison. For example, entities such as research and analytical facilities that use prohibited substances.
- The holder of a substance authority required to have an SMP under a condition stated in the authority. This may include entities such as local governments, research and analytical facilities who hold approvals for restricted Schedule 7 poisons. This requirement will be specified as a condition of authority or prescribed under the Poisons Regulation.

Matters to be addressed in the Substance Management Plan

The Act specifies several matters that must be contained in an SMP. The Act also states that a regulation may prescribe additional matters. The Poisons Regulation sets out matters relating to the review of the SMP and states that the SMP must also address the minimum outcomes stated in the Departmental Standard, *'Substance management plans for poisons*

and prohibited substances. Please review the Departmental Standard for specific information relating to the matters to be addressed in an SMP.

Review of the Substance Management Plan

The plan must be reviewed at least every five years or after a significant event such as, an identified risk occurring, an audit identifying gaps in the management of risks, the entity changing premises, an organisational restructure or changed employee accountability or a variation in major contracts such as supply or delivery agreements.

Body art and cosmetic tattooing

(Poisons Regulation Sections 14)

The proposed offence provision for tattoo inks in the Act do not apply to a substance prescribed by regulation to not be a tattoo ink. Section 14 prescribes tattoo inks prepared in a traditional manner for tattooing a person not to be a tattoo ink.

Label & container requirements

(Poisons Regulation Sections 50, 68 – 70)

The supplier of a Schedule 5, 6 or 7 poison must ensure that the poison is labelled and packaged according to Part 2 of the Poisons Standard. The Chief Executive is authorised to approve alternative labelling and packaging if the alternative labelling and packaging is as safe as the original.

If a poison container is cracked or damaged, or a person chooses to decant a poison from its original container, the new container must comply with Part 2 of the Poisons Standard. It is also a requirement that a person must not wash poison containers in a tank or receptacle used to wash food or drink containers.

Recordkeeping

(Poisons Regulation Sections 74 – 75)

If a person is required to keep a record under the Poisons Regulation, the person must ensure that information is written in English. The information may also be written in another language, if it is necessary for the document to be understood by a person who does not understand English.

A person must ensure that information is readily retrievable, cannot be altered or deleted and is to be kept for five years after the day it is recorded unless otherwise stated in a specific requirement.

Departmental Standards

The Act empowers the chief executive of Queensland Health to make Standards that are relevant to matters regulated under the Act to provide guidance and allow flexibility on activities. A copy of each Standard made by the chief executive of Queensland Health will be published on the Queensland Health website.

Draft Standards have been included for consultation purposes. If required, further Standards will be prepared in consultation with industry experts.

The Standards listed below have been developed under the Poisons Regulation.

Substance Management Plans for Poisons and Prohibited Substances

This Standard establishes the minimum requirements for the contents of substance management plans (SMP) relating to poisons and prohibited substances. It addresses the general requirements, including governance and operational arrangements, training and competency of staff working under an authority. It should also be noted that the Act contains other general information that a SMP must include, such as the day the plan starts, the location of the place applicable to the plan and the persons to whom the plan applies.

The Standard specifies requirements for risk management across the lifespan of the substance(s), from manufacture to disposal. Part 2 of the Standard outlines the foreseeable risks that must be addressed in the SMP, based on the type of regulated activity undertaken with the substance.

Dealing with Restricted Schedule 7 poisons for invasive animal control

This Standard establishes the minimum requirements for using restricted S7 (RS7) poisons for the control of invasive animals in Queensland. Invasive animals are defined in Schedule 7 of the Poisons Regulation. This Standard aims to ensure that RS7s are stored, applied and disposed of in a way that is safe and protective of public health, and that the substances are effective for their intended use.

The Standard applies to anyone who uses RS7s for invasive animal control. This includes landholders, officers under the *Biosecurity Act 2014* and *Nature Conservation Act 1992*, and commercial baiters.

Persons using this Standard must also be aware that the Poisons Regulation also prescribes requirements relating to the use of RS7 poison baits with which they are also required to comply.

Tattoo Inks

This Standard establishes the requirements for dealing with body art and cosmetic tattoo inks to ensure that inks are safe and fit for purpose.

This Standard prescribes requirements for a Compliant Analysis Certificate (CAC) under section 48A of the Act. The maximum allowable concentrations of substances that may be present in tattoo inks to prevent harmful effects to health are provided for in the Standard.

Details that must be included in a CAC and requirements for analytical laboratories undertaking the analysis and certifying the results are also provided. The Standard specifies that the period of validity of certificates is for two years.

The manufacturer or suppliers of inks must ensure that CACs have been prepared for any tattoo inks they supply in Queensland. Further, they must also ensure that the ink containers are labelled in accordance with the Departmental Standard.

Recordkeeping requirements for importers and body art and cosmetic tattoo artists are also specified in the Departmental Standard.

Competency requirements for authority holders dealing with poisons

This Standard prescribes the minimum competency requirements for persons seeking to carry out regulated activities with poisons. This includes manufacturing supervisors, landholders and other persons conducting invasive animal control. The competency requirements have been aligned with the national requirements.

This Standard should be used by applicants to determine the competency requirements prior to applying for a substance authority.

Summary

In summary, the Poisons Regulation prescribes requirements for dealing with poisons and prohibited substances in the authorised way. It also prescribes classes of persons that are authorised to deal with regulated substances without an authority.

The regulation introduces requirements for tattoo inks to reduce risks to people being tattooed. It also sets out requirements for manufacturers, importers and body art and cosmetic tattoo artists dealing with tattoo inks which includes compliant analysis to verify that the ink can be used, record keeping, labelling etc.

Major new concepts introduced include some terminology, approved persons, SMPs and tattoo ink requirements.

Appendix 1: Sections of consultation paper and Poisons Regulation relevant to stakeholder groups

Stakeholder	Relevant section of this consultation paper	Relevant section of the Poisons Regulation
Holders of a manufacturing licence	Manufacture licences Buying high-risk poisons Storage Extra security for high-risk poisons Notification conditions Buying Supplying Disposal Substance management plans Label & container requirements Recordkeeping	Chapter 2 Standard conditions for substance authorities – Act, section 70 Chapter 3 Requirements for dealings Chapter 4 Substance management plans Chapter 5 Other offences Chapter 6 Administration
Holders of a wholesale licence	Buying high-risk poisons Storage Extra security for high-risk poisons Notification conditions Buying Supplying Disposal Substance management plans Label & container requirements Recordkeeping	Chapter 2 Standard conditions for substance authorities – Act, section 70 Chapter 3 Requirements for dealings Chapter 4 Substance management plans Chapter 5 Other offences Chapter 6 Administration
Holders of an S7 retail licence	Storage Notification conditions Buying Supplying Disposal Substance management plans Label & container requirements Recordkeeping	Chapter 2 Standard conditions for substance authorities – Act, section 70 Chapter 3 Requirements for dealings Chapter 4 Substance management plans Chapter 5 Other offences Chapter 6 Administration

Stakeholder	Relevant section of this consultation paper	Relevant section of the Poisons Regulation
General approval holders – universities, research & analytical laboratories	Buying high-risk poisons Storage Extra security for high-risk poisons Notification conditions Buying Supplying Disposal Substance management plans Label & container requirements Recordkeeping	Chapter 2 Standard conditions for substance authorities – Act, section 70 Chapter 3 Requirements for dealings Chapter 4 Substance management plans Chapter 5 Other offences Chapter 6 Administration
General approval holders – Industrial users of cyanide	Storage Notification conditions Buying Supplying Disposal Substance management plans Label & container requirements Recordkeeping	Chapter 2 Standard conditions for substance authorities – Act, section 70 Chapter 3 Requirements for dealings Chapter 4 Substance management plans Chapter 5 Other offences Chapter 6 Administration
General approval holders – State Departments (Other than Department of Health), local government and commercial baiters	Manufacture licences General approvals for controlling invasive animals Storage Notification conditions Buying Supplying Disposal Substance management plans Label & container requirements Recordkeeping	Chapter 2 Standard conditions for substance authorities – Act, section 70 Chapter 3 Requirements for dealings Chapter 4 Substance management plans Chapter 5 Other offences Chapter 6 Administration
General approval holders and approved persons– Landholders	General approvals for controlling invasive animals Storage Notification conditions Buying Disposal Label & container requirements Recordkeeping	Chapter 1 Introduction Chapter 2 Standard conditions for substance authorities – Act, section 70 Chapter 3 Requirements for dealings Chapter 5 Other offences Chapter 6 Administration
Aerial distributors	Buying Supplying Disposal Label & container requirements Recordkeeping Regulated activities	Chapter 1 Introduction Chapter 3 Requirements for dealings Chapter 5 Other offences Chapter 6 Administration Schedule 4 Part 1 Aerial distributors

Stakeholder	Relevant section of this consultation paper	Relevant section of the Poisons Regulation
Persons engaged to transport poisons (i.e. courier)	Supplying Disposal Label & container requirements Recordkeeping Regulated activities	Chapter 1 Introduction Chapter 3 Requirements for dealings Chapter 5 Other offences Chapter 6 Administration Schedule 4 Part 2 Carriers
Authorised officers under the <i>Biosecurity Act 2014</i> Authorised person under the <i>Nature Conservation Act 1992</i> Rural landholders	Buying Supplying Disposal Label & container requirements Recordkeeping Regulated activities	Chapter 1 Introduction Chapter 3 Requirements for dealings Chapter 5 Other offences Chapter 6 Administration Schedule 4 Part 3 Invasive animal control
Pharmacists and other persons employed at community pharmacies	Buying Supplying Disposal Label & container requirements Recordkeeping Regulated activities	Chapter 1 Introduction Chapter 3 Requirements for dealings Chapter 5 Other offences Chapter 6 Administration Schedule 4 Part 6 Pharmaceutical services
Veterinary surgeons and other persons employed at veterinary premises	Buying Supplying Disposal Label & container requirements Recordkeeping Regulated activities	Chapter 1 Introduction Chapter 3 Requirements for dealings Chapter 5 Other offences Chapter 6 Administration Schedule 4 Part 8 Veterinary services
Body art tattoo and cosmetic tattoo industry members (including suppliers and end users)	Regulated activities	Chapter 1 Introduction

14.13 AGFORCE QUEENSLAND MEMBERSHIP

File Number: 124641
Author: Donna Hobbs, Manager Rural Services
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: 1. Agforce Renewal Invoice 2021/22

PURPOSE

For Council to consider becoming a financial member of AgForce Queensland for 2021/22.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Partner with other local governments and NRM groups to develop a regional approach to pest management

Partner with other local governments and industry bodies to develop a sustainable tourism industry

RECOMMENDATION

That Council become a Corporate Support Member of AgForce Queensland for the 2021/22 financial year.

BACKGROUND

Agforce states in its documentation:-

“AgForce Queensland is a peak organisation representing Queensland's rural producers, which strives to ensure the long term growth, viability, competitiveness and profitability of broad acre industries of cattle, grain, sheep and wool in Queensland.

*AgForce Purpose
Advance Sustainable Agribusiness*

*AgForce History
AgForce was born out of the need for a single, united voice for broadacre producers with the merging of the Cattlemen's Union of Australia (CU), the Queensland Graingrowers Association (QGGA) and the United Graziers' Association (UGA) in 1998.*

AgForce's success has been built on the strengths of its predecessor organisations, but it has also embraced many different philosophies in its aim to ensure the long term growth, viability, competitiveness and profitability of broadacre industries.

AgForce Office

AgForce's team of policy officers and support staff are based in Brisbane and regional offices, Charleville being our closest.

*AgForce Core Values**Credible and Trusted*

We value our credibility and the trust placed in us. Our high-quality research, activities, and communications ensure that we are authentic, reliable and trustworthy. We inspire confidence in all of our stakeholders with professionalism and integrity.

Accessible and Approachable

We value the connection we have with our stakeholders, particularly our members. We are dedicated to open, user-friendly, and easily-understood communication, always ensuring that we invite and encourage interaction from our members, and that channels to reach us are pro-actively monitored, convenient, and readily available to our stakeholders.

Committed to our Community

We value the communities in which we operate and are committed to serving them. We fight for the long-term profitability and sustainability of agriculture and regional and rural communities, knowing that they underpin the sustainability and continued success of our cities, state, and country.

Passionate Leadership

We value the unique and aspirational personal commitment and enthusiasm that drives the people who work with us. We believe that authority and influence come from a commitment to serve, to grow expertise and to continually improve.

Making a Difference

We value the impact we make on the lives of our stakeholders. Our varied and innovative work has the power to influence transformation in both practical and profound ways."

Previous Council Resolutions related to this Matter

Resolution No.2019/231

That Council apply to become a Corporate Support Member of Agforce Queensland for the 2019/20 financial year.

DISCUSSION

Membership Benefits are listed below:

Networking

- Be a part of a broader group of proactive producers
- Have your say on the future of our industry
- Speak to industry leaders and innovators to learn and be inspired by some of the best in the business
- Share ideas and discuss industry issues at AgForce events including forums, workshops and online

Advocacy

- Have policy experts negotiate on behalf of your business for the best outcomes

- Any issues with NBN local and Telstra prioritised for resolution with our Escalation Process

Exclusive Services

- Property mapping and spatial analysis services at a discounted rate
- Access a property valuer with over a decade of experience in rural valuations
- Free industrial relations advice through our experienced specialist
- Discounts on nationally accredited training courses covering a wide range of practical skills such as chemical accreditation and land management
- Great savings from our corporate partners

Industry and News

- Stay up to date via AgForce's quarterly magazine Envoy
- Weekly members-only e-newsletter
- Access to the latest award wages and instant notification when there is a change in legislation

Another matter for noting is that the current South West Regional Manager for Agforce resides on a property within the Bulloo Shire and has been providing services to Council and landholders across the region.

FINANCIAL IMPLICATIONS

Corporate Support Membership \$4,300 per annum (2021/22 financial year)

2000-0017-0 Subscriptions balance as at 08.06.2021 was \$30,086

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

Nil

CONSULTATION

AgForce Queensland

Mayor John Ferguson

AgForce Queensland Farmers Limited

ABN 57 611 736 700

PO Box 13186, North Bank Plaza, Brisbane Qld 4003
Ph (07) 3236 3100 Fax (07) 3236 3077

TAX INVOICE

DATE: 7/6/2021
INVOICE NUMBER: INV-006501
MEMBER NUMBER: 23434



TO

Bulloo Shire Council
Bulloo Shire Council
68 Dowling St
THARGOMINDAH, QLD 4492

DESCRIPTION	AMOUNT	GST	TOTAL INC GST
Membership Fee - Support - Corporate (Bulloo Shire Council) 01 Jul 2021 to 30 Jun 2022	3,909.09	390.91	4,300.00
TOTAL:	\$3,909.09	\$390.91	\$4,300.00
PAID			\$0.00
BALANCE			\$4,300.00

HOW TO PAY	EFT	CREDIT CARD	CHEQUE	RENEW ONLINE	DETAILS UP TO DATE?
	BSB: 484-799 Acc. No: 506 129 170 Ref: INV-006501	Please complete and return the credit card payment remittance below	Please return the remittance with your cheque made payable to: AgForce Qld	You can renew your membership online at www.agforceqld.org.au	Please email us at membership@agforceqld.org.au to stay in touch with what's happening in your area, and any government policy changes.

**REMITTANCE****BULLOO SHIRE COUNCIL**Date _____ Amount **\$4,300.00** (inc \$390.91 GST)

Name on Card _____

☐ Visa ☐ Mastercard

Card Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiry Date

--	--	--	--	--	--

CVN

--	--	--	--

AgForce Queensland Farmers Limited

Tax Invoice: INV-006501

Please return this remittance slip with payment to:

AgForce Queensland
PO Box 13186
North Bank Plaza
Brisbane Qld 4003

or

Fax (07) 3236 3077

Page 1 of 3



AgForce Queensland Farmers Limited

ABN 57 611 736 700



AGFORCE MEMBER RENEWAL 2021-2022

Dear Bulloo Shire

Enclosed - your 2021/22 membership information.

It is a strong, active, united membership that can achieve outcomes for our industry and guide, drive and provide leadership into the future. Thank you for being a member – your support is appreciated.

As a member of AgForce, you are part of a network that includes farming families, Australia's largest pastoral companies, and leading agribusinesses, who all recognise the need to look beyond their farm gate to the future of the sector.

Not only is our industry one of the fastest growing in Australia. It is also one where we are uncovering increasing opportunities for the next generation, for our industry to play an even greater leadership role in important broader community opportunities and for your organisation to play an important and positive role in this.

An overview of what AgForce has achieved during the past 12 months, and where we are headed in the future, is contained in the 'membership annual' edition of Envoy magazine being sent to you shortly. It is worth a read – we have achieved an awful lot and have even more opportunities in front of us.

We are currently finalising our new Strategic Plan for the period 2021/24 – of which a summary will also be included in the upcoming Envoy. Things like our direct connection with over 4000 children through our Schools to Industry Partnership Program (SIPP) so far in 2021 attest to the powerful and important role we play.

Ensuring your organisation is sustainable and strong to continue this great work is at the heart of what drives me and all the volunteers on Committees, Regional Councils, Commodity Boards, etc in AgForce.

With such a great opportunity in front of industry, AgForce can and will with your support play an ongoing and vital role in ensuring these opportunities are realised.

You will receive this letter and membership renewal for the first time this year electronically, as well as by traditional mail. For those who would like to, you can pay your membership online in one or several instalments. This is all available on your member portal – please contact your Regional Manager in the first instance if you need any assistance.

Members will always play a vital role in setting our priorities, and I look forward to again partnering with you in the year ahead to continue to build a productive, profitable, and sustainable agricultural sector into the future.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Georgie', followed by a stylized flourish.

Georgie Somerset
AgForce General President

AgForce Queensland Farmers Limited

ABN 57 611 736 700

**Member Profile** Please check and update the details below with your payment

as at 7 June 2021

Member Information

Name:	Bulloo Shire Council	Preferred Name:		Member Number:	23434
Company:	Bulloo Shire Council	Region:	South West QLD	Branch:	Thargomindah
Phone:	07 4621 8000	Fax:		Mobile:	
Birth Year:		Address:	68 Dowling St THARGOMINDAH, QLD 4492	Email:	council@bulloo.qld.gov.au

Confirmed _____ Date _____

Please sign and return to P.O. Box 13186, North Bank Plaza, Brisbane QLD 4003

Privacy Statement

Protecting the privacy of its members is a key commitment of AgForce Queensland. AgForce does not sell or rent information to other organisations. The information collected on this form is for the sole purpose of processing your application/registration, creating your member/participant record and keeping you informed of member services, policy updates, member initiatives and events. Visit www.agforceqld.org.au to view the AgForce Privacy Policy.

14.14 INFRASTRUCTURE AND PROJECT SERVICES REPORT

File Number: 124293
Author: Neil Crotty, Acting Special Projects Manager
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Infrastructure and Project Services Report for the month of May 2021.

PURPOSE

The water and sewerage systems within the Bulloo Shire are operated and maintained by the Bulloo Shire Council and includes the township of Thargomindah, Hungerford and Noccundra.

WATER**Thargomindah**

The following readings were recorded for the month:

- | | |
|--|-----------|
| • May water supply usage | 16,117KL |
| • Water supply usage July to end May | 200,472KL |
| • Council's annual allocation (Licence No. 618478) | 345,000KL |
| • % of allocation used | 58.1% |
| • Maximum Air Temperature | 30.1°C |
| • Minimum Air temperature | 2.9°C |
| • Average Maximum Air Temperature | 24.1°C |
| • Average Minimum Air Temperature | 10.7°C |
| • Recorded rainfall for May | 0.0mm |

Hungerford (Non-potable & Raw Water Supplies)

- There were no incidents reported for either the raw or bore supplies during May.
- All dams in the offsite river storage currently have sufficient storage to allow town usage without restrictions for the next 6 months.

Noccundra (Raw Water Supplies)

- There were no incidents reported for the raw water supply during May.

SEWERAGE

The calculated volume of effluent pumped and processed by the sewerage treatment plant is ongoing with the following results recorded. The flow through the Thargomindah Sewerage Treatment plant for the month of May was:

○ total discharge pumped to wastewater treatment plant	2,260.860KL
○ total volume of effluent discharge from Wastewater Plant	1,132.1KL
○ average daily discharge to wastewater plant A	68.51KL
○ total discharge from Wastewater Plant (July to May)	21,077.7KL

ANIMALS

- Legal proceedings are ongoing with the dog incident that occurred in March.

CARAVAN PARKS**Explorers Caravan Park**

- No major faults were reported for the Explorers Caravan Park.

Yapunyah Caravan Park

- No major faults were reported for the Yapunyah Caravan Park.

COMMUNITY BUILDINGS

- Minor general maintenance matters reported during the month of May were rectified in a timely manner.

ENVIRONMENTAL HEALTH

- Three environmental incidents were reported to the Pollution Hotline at the Department of Environment and Science. All incidents were dealt with in a timely manner with clean-up carried out.
 - 12 May 2021 – Raw effluent leakage from the sludge pond at the Thargomindah Treatment Plant
 - 18 & 19 May 2021 – Treated effluent leakage from the holding tanks at the Thargomindah Treatment Plant
 - 18 May 2021 – Diesel spill at Explorers Rest Roadhouse

HOUSING

- General maintenance continues to be performed as required.
- Planned maintenance continues to be performed as scheduled.
- Work has commenced on the generator installation at the Senior Units on Sams Street.

PROJECTS

- Kerb & Channelling and Street Widening
 - Kerb & Channelling was performed on 5 streets (Frew, Gilmour, Fitzwalter, Sams and Eccles) in Thargomindah with major widening also occurring on 4 streets, and minor widening on Fitzwalter Street.
- Footpaths
 - Dowling Street - Repair works completed on a 4 metre section where the existing pathway had been lifting.
 - Sams Street – a 200 metre pathway connecting Gilmour and Stafford Streets.
 - Fitzwalter Street – a 13 metre section which extends the existing pathway near the rear of the Community Centre to the corner of Fitzwalter and Sams Streets.
 - Fitzwalter Street – 58 metre pathway connecting the Dowling Street corner to the Secondary Learning Facility.
- Thargomindah Sports Ground Facility Upgrade
 - 4 Jumbo Park outdoor table/chair settings have been installed.
 - 2 interactive wheelchair settings have been installed.
- Standby Generators
 - Standby generator has been installed at the Council Depot
 - Concrete slab for the back-up generator has been installed at the Senior Units - generator is on site, being connected in early June.
- Future Proofing the Community Gym
 - Outdoor exercise equipment has been installed and is operational.
 - New internal gym equipment has been installed and is operational.
 - Existing internal lighting has been upgraded to LED.
 - External down lighting will be installed once the painting of the mural is complete.
- Beautification of Cemeteries
 - Preliminary underground radar testing was performed with satisfactory results – the contractor will be on-site from 14 June to complete the underground radar mapping of both cemeteries.
- Thargomindah and Hungerford Town Water Supply Security

- Works on the connection of Bore 2 to Bore 1 is almost complete, with final connection to occur after water testing can be performed to ensure the water quality is safe to introduce into the existing water supply.
 - A Calclear Filtration system has been installed at Hungerford to improve water quality, further testing will be performed to ensure this system is working successfully.
 - The water meter replacement program has commenced.
- Thargomindah Sewerage System Modernisation
 - Work has commenced on the installation of the Flovac Remote Monitoring System to the vacuum sewerage collection pots.
 - New Transfer Pumps are to be installed in Vacuum Pump Station – a temporary rental pump will be installed on a trial basis to ensure the capabilities are sufficient for our needs.
 - Waiting on delivery and installation of a standby generator for the Sewerage Treatment Plant – due to be installed and operational by the end of June 2021.

SPECIAL PROJECTS

- Decorative scrolls have been installed on the street sign posts in Thargomindah.
- Repairs were made to the play equipment in the Hungerford playground.
- A personal entrance gate was installed at the Hungerford Airfield.
- Construction work has commenced on the cooling paddock fence on the Thargomindah Town Common.
- Installation of standby generator enclosures at Echidna Place and the Council Depot are complete.
- Pilot design is being tabled for the construction of decorative street planter boxes.

OTHER MATTERS

- Communication was received from the Secretary to Bishop Robert McGuckin from the Catholic Diocese of Toowoomba requesting that the return of the memorial plaque to the Catholic Church in Thargomindah is postponed until the new representative commences in Cunnamulla, date to be advised.

14.15 PROPOSED AMENDED BUDGET FOR THE WORKS FOR QUEENSLAND COVID 19 GRANT FUNDING 20/21

File Number: 124294
Author: Neil Crotty, Acting Special Projects Manager
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of this report is to amend the internal budget for the current Works for Qld COVID 19 Grant Funding allocation which remains unchanged. The intent is to make available funding from the projects to the installation of water meters to help cover the cost of the installations.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Operational Plan 2019/2020 – Governance and Financial Management – Council maximises external grants which are in line with corporate aims.

RECOMMENDATION

That Council

- 1) Amend its allocated budget for spending in respect of the 20/21 Works for Queensland COVID 19 Grant Funding as follows:
 - a) Thargomindah and Hungerford Water Supply Security (JC 6111-4506-0000) \$ **435,000**
 - 6111-4506-1000 - Hungerford Town Water \$ 17,437
 - 6111-4506-2000 - Bore 1 to Bore 2 Interconnection \$ 250,000
 - 6111-4506-3000 - Water Meter Install \$ 167,563
 - 6111-4506-4000 - Cooling Tower Pumps \$ 0
 - 6111-4506-5000 - Cooling Tower Sensor Probes \$ 0
 - b) Thargomindah Sewerage System Modernisation (JC 6200-4005-0000) \$ **330,000**
 - 6200-4005-1000 - Remote Mount Kits \$ 20,000
 - 6200-4005-2000 - Upgrade Discharge Pumps \$ 75,000
 - 6200-4005-3000 - Wireless Monitoring System \$ 175,000
 - 6200-4005-4000 - Genset with Auto C/O \$ 60,000

c) Future proofing town gym and multi-purpose court (JC 5000-4003-0000)	\$ 265,000
• 5000-4003-1000 - Tennis Court Shade Structure	\$ 100,000
• 5000-4003-2000 - Walking Track Exercise Stns	\$ 60,000
• 5000-4003-3000 - Gym Equipment & other improvements	\$ 105,000

BACKGROUND

As a matter of procedure, it's prudent for Council to consider a resolution to amend the internal budget for the current Works for Qld Covid 19 Grant Funding allocation given that the year has realised a number of priority purchases e.g. Wireless Monitoring System.

While the overall approved allocation of \$1,030,000 has not changed and the budget changes have been approved by the Department it's essential to ensure Council's Budget reflects those line items so internal audit and Job Costing processes can be followed through.

Additional funds will now be allocated to the meter installation to reduce council's possible exposure to overruns on this project.

COVID Works for Queensland Program

The COVID Works for Queensland Program (COVID W4Q) will support the Queensland Government's economic recovery strategy from the Novel Coronavirus pandemic.

The COVID W4Q program will fund job-creating and/or productive infrastructure and maintenance projects relating to assets owned or controlled by local governments.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

Bulloo Shire Council was assigned \$1,030,000 to fund eligible projects under the COVID W4Q Program. Eligible projects are those which fall into one of the following categories:

- Essential Services Projects, including a water supply, sewerage, waste infrastructure, waste management, stormwater drainage (not associated with a road), energy or communications project
- Economic Development Projects, including economic development infrastructure or tourism infrastructure projects
- Community Well-Being Projects, including an arts and culture; sport and recreation; library/knowledge centre; or community safety, health or education infrastructure project

Proposed projects to be funded under the COVID W4Q Program below:

1. Thargomindah and Hungerford Water Supply Security \$435,000

- | | |
|---|-----------|
| 2. Thargomindah Sewerage System Modernisation | \$330,000 |
| 3. Future proofing town gym and multi-purpose court | \$265,000 |

FINANCIAL IMPLICATIONS

\$1,030,000 Works for Queensland Program COVID Funding

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

30 June 2021

CONSULTATION

Gerhard Van Der Walt

14.16 HUNGERFORD FACILITY RECOGNITION

File Number: 124368
Author: Neil Crotty, Acting Special Projects Manager
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

To consider a consultative strategy to resolve the matter of naming the facilities in Hungerford.

APPLICABLE LEGISLATION

NIL

POLICY CONSIDERATIONS

NIL

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Corporate Plan –

Foster the unique sense of community that defines Bulloo Shire for both residents and visitors

RECOMMENDATION

That Council consider its position with respect to allocating names to public facilities within the Shire and resolve accordingly.

BACKGROUND

Council received a request for the naming of facilities in Hungerford, and passed a resolution to hold a public consultation in order to identify options in that regard.

Subsequently, the Hungerford Progress Association advised that *‘any proposed naming of structures whether after people or organisations come from a moved motion within the Hungerford Progress’*.

Previous Council Resolutions related to this Matter

2020/376

DISCUSSION

Given that this is the view of the Association, is Council of the opinion that this is acceptable, or does Council wish to progress the matter with an alternative policy.

FINANCIAL IMPLICATIONS

NIL

STRATEGIC/OPERATIONAL RISK

N/A

CRITICAL DATES

N/A

CONSULTATION

As reported.

14.17 ENGINEER'S REPORT

File Number: 124372
Author: John Chen, Engineer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Engineer's Report for May 2021.

ARISING FROM PREVIOUS MEETINGS

Resolution	Action	Status
Nil		

ROAD SERVICES – CAPITAL AND TIDS PROJECTS**Bulloo Downs Bridge Repair and Maintenance**

Bridge structure maintenance was completed on 20 November 2020. Concrete repair has been postponed due to water under the bridge.

QRA-NATURAL DISASTER FUNDING AGREEMENT (DRFA) PROJECTS**QRA-DRFA TC Trevor 2019 Close-out**

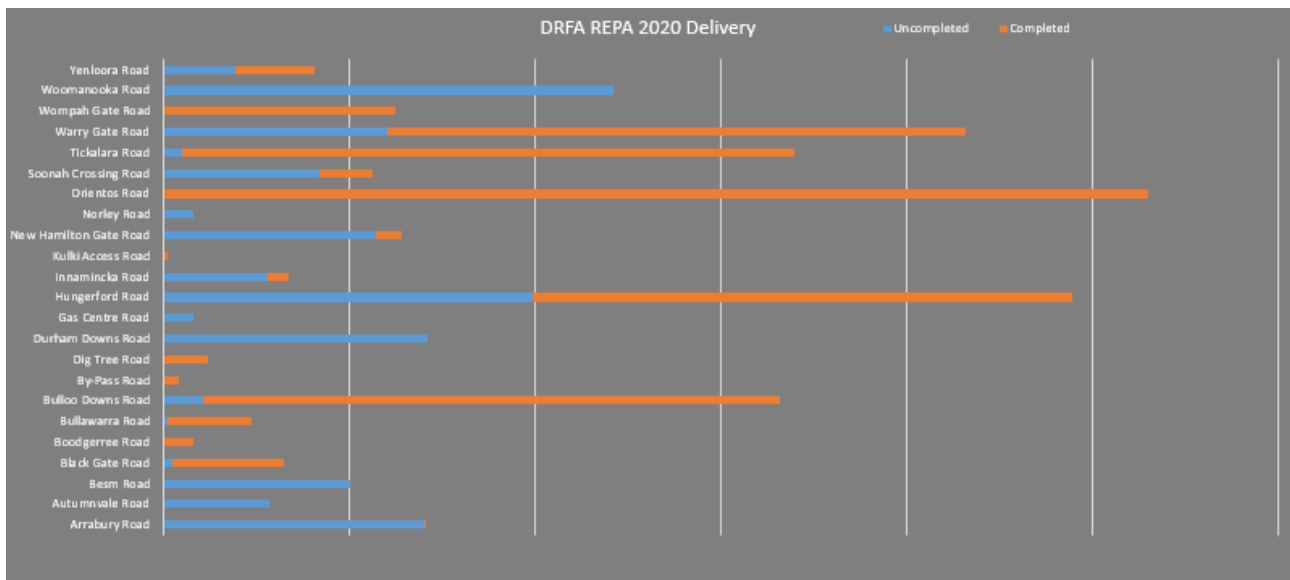
Restoration of Essential Public Asset (REPA) for Trevor 2019 is in close-out and acquittal processes. One of the submissions has been approved this month with 100% reimbursement. One submission is remaining under assessment.

QRA-DRFA TC Esther March 2020

Restoration of Essential Public Asset (REPA) works are constructed by Road Services Crews and contractors. A total expenditure of \$4.44 million and 55% of the overall restoration works have been delivered.

DRFA Flood Damage Works Summary

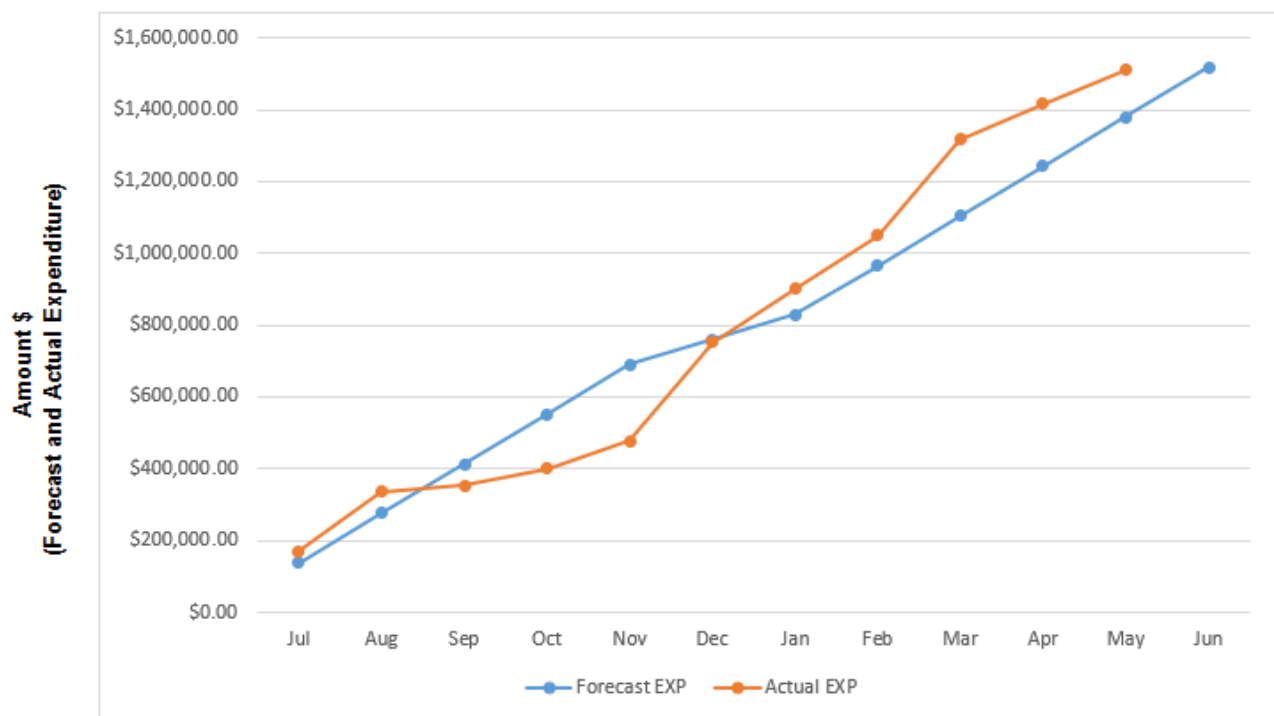
Physical completion –	55%
Expenditure to Date –	\$ 4,441,641.59
Estimated cost to complete –	\$ 3,215,608.12
Expenditure to Date %	58%
Payment from QRA to Date –	\$ 5,791,535.01



- **Hungerford Road** – 63% completed by 7 June 2021.
- **Soonah Crossing Road**– 30% completed by 7 Jun 2021.
- **Yenloora Road** – 40% completed by 7 June 2021.
- **Bulloo Downs Road** – 95% completed by 7 June 2021.
- **Warry Gate Road** – 75% completed by 7 June 2021

ROAD MAINTENANCE PERFORMANCE CONTRACT (RMPC) DELIVERY

The Monthly expenditure claim in May 2021 is \$95,225.73 and the total expenditure is \$1,510,452.53 (99.52% of the contract value).



HOUSING PROJECTS**Independent Living Units**

Stage 1 – The construction Tender closed on 28 May 2021. No tender submissions were received. I am contacting potential builders for post-tender negotiations.

Stage 2 – The application for Building Better Regions Fund (BBRF) fund round five is under assessment.

Sams St Six Two-bedroom Units

I am engaging a designer with concept design and preparing for a public tender.

OTHER PROJECTS**Pelican Point Weir Rehabilitation**

The designer is preparing the draft report and will present to Council in the next Council meeting.

Asset Management

ROADS, WATER AND SEWERAGE ASSET CONDITION ONSITE SURVEY WAS COMPLETED ON 6 MAY 2021, FOLLOWING BY A DESKTOP ROAD CONDITION ASSESSMENT. ASSET MAPPING IS BEING BUILT AND WILL BE FINALIZED BY JUN 2021.

14.18 CORPORATE SERVICES REPORT**File Number:** 124356**Author:** Tamie Warner, Corporate Services Manager**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Corporate Services report for the month of May 2021.

CORPORATE / HUMAN RESOURCES ORGANISATIONAL ACTIVITY

- The Coffee on Dowling Attendant position was re-advertised for a further 2 weeks after no previous applicants.
- Gym/Community Centre communications were distributed on multiple occasions throughout the month to Gym Members.
- Information on the Superannuation Guarantee change from 01 July 2021 has been distributed to relevant employees.
- Financial Auditors visited throughout the month, with minimal queries regarding Payroll.
- Interviews and filming were completed for the Migrant Readiness Assessment Program, as well as a "Recruitment/Live in Thargomindah" video.
- A HR & Industrial Relations Masterclass was held in Charleville with the following partners presenting: Peak Legal, LGIA Super, LGMS (LGW Insurance) and the Crime and Corruption Commission (CCC). This was a great session focusing on employee management, mental health, psychological work cover claims and corruption prevention.
- Multiple training activities have been organised/held during the month. These are mainly Tafe (apprentice), Civica Training (finance based) and RMPC Workshop Training.

HEADCOUNT

Class	Opening Balance	New Starters	Resigned/Terminated	Closing Balance
Full Time	60			60
Part Time	2		1	1
Casual	4	1	1	4
Totals	66	1	2	65

NEW STAFF

-

TERMINATED/RESIGNED

1 X WATER AND SEWERAGE CONSULTANT (CASUAL)

RECRUITMENT

Position	Employment Type	Status	Applicants
Coffee on Dowling Attendant	Fixed-Term	Closes 18 June 2021	-

DIVERSITY DEMOGRAPHICS

Executive Services - 6							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
3	2			1			
Administration Services - 9							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
3	5		1				
Rural Services - 2							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
1	1						
Road and Town Services - 33							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
28	3			2			
Corporate Services - 6							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
	5				1		
Special Projects - 9							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
5	4						

EQUAL EMPLOYMENT OPPORTUNITY

11



Aboriginal, Torres Strait Islander

42



Male

2



Non-English-Speaking Background

23



Female

1



Disability

Executive Services – 6					
16-20	21-29	30-44	45-55	56-64	65+
		2	1	2	1
Administration Services - 9					
16-20	21-29	30-44	45-55	56-64	65+
1	1	4	1	2	
Rural Services - 2					
16-20	21-29	30-44	45-55	56-64	65+
		1	1		
Road Services - 33					
16-20	21-29	30-44	45-55	56-64	65+
	6	9	10	5	2
Corporate Services - 6					
16-20	21-29	30-44	45-55	56-64	65+
1	1	3	1		
Special Projects - 19					
16-20	21-29	30-44	45-55	56-64	65+
	1	2	3	3	

WHS ORGANISATIONAL ACTIVITY

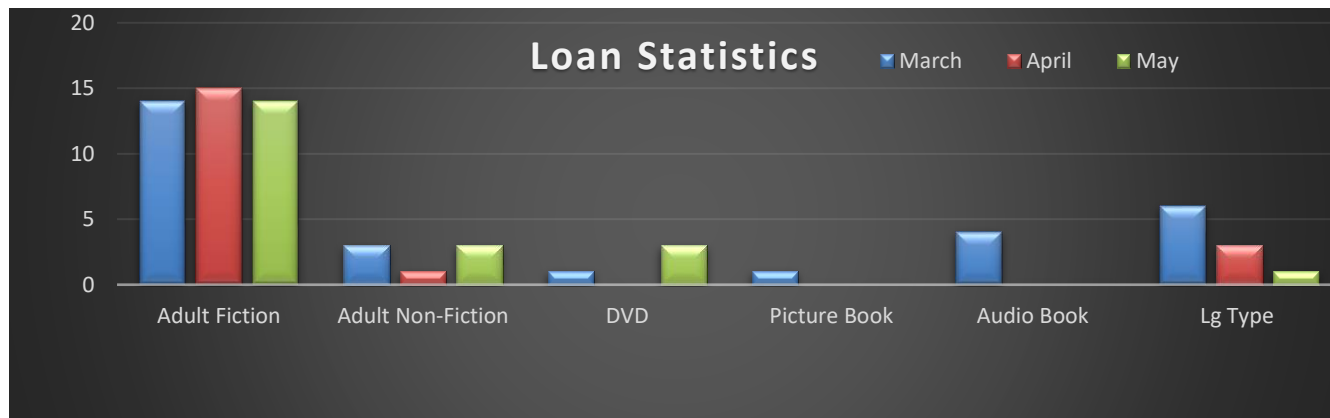
- 1 x Workcover claim has been submitted. Worker has since returned to work and is currently on a Rehabilitation Plan.
- LGMS (LGW Insurance) have now planned a visit for June and August to provide training and assistance around the new Mutual Risk Obligation Program.
- WHS Incident Meeting closing out meeting held regarding a skid steer. Corrective/control actions have been put in place as a result of the investigation.
- 1 x WHS EMT held.
- 31 x Contractor Site Inductions Completed.
- 3 x Risk Assessments reviewed.
- 20 x Toolbox Talks delivered.
- 4 x Work Method Statements reviewed.
- 86 x Pre-starts conducted.
- 1 x SDS reviewed (Rural Services).
- 1 x SLAM raised (when risk assessment identified gap).
- 2 x Policy/Procedure reviewed.
- 7 x Contractor Insurances and Liability Paperwork checked for currency.
- 43 x Inspections completed by Management.
- 4 x Workers undertaking external training activities.
- 2 x First Aid Kits restocked/checked.

LIBRARY, HEALTH AND WELLBEING ORGANISATIONAL ACTIVITY

- Massage Therapist continues to run monthly visits.
- Healthy Ageing Trip to Charleville to “Taste of Ireland” performance.
- Book exchange received and completed.

- First arTour performance held (Weathering Well - With ABC's Jenny Woodward) 27 May 2021, 29 attended – 24 locals 5 tourists. Great feedback was received on this event.

BORROWING STATISTICS

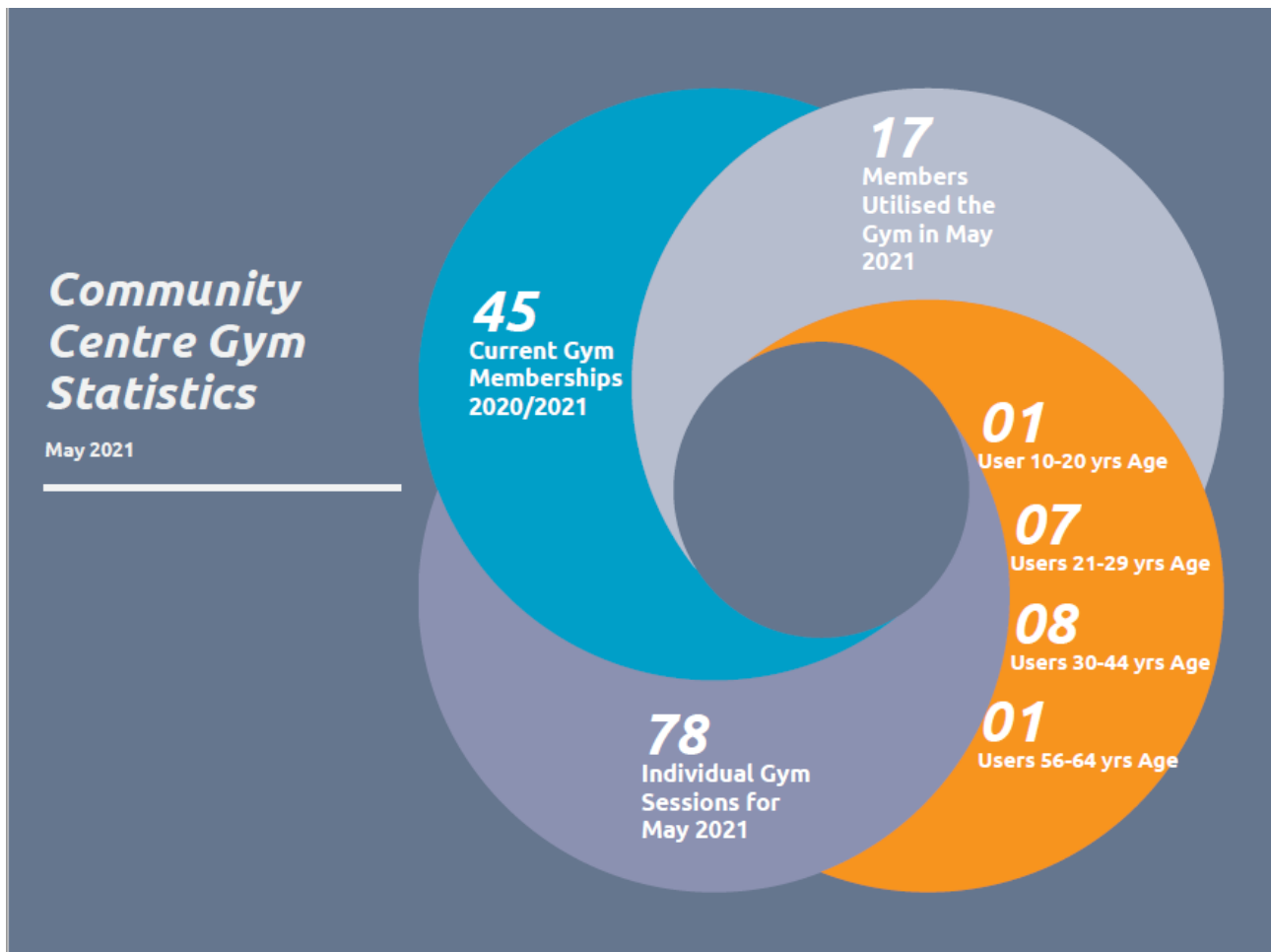


Locations, User types, Item formats, Transactions	Count
Thargomindah - Adult Fiction - Adult Non Resident (18+)	3
Thargomindah - Adult Fiction - Adult Resident (18+)	11
Thargomindah - Adult Non Fiction - Adult Non Resident (18+)	1
Thargomindah - Adult Non Fiction - Adult Resident (18+)	2
Thargomindah - DVD - Adult Resident (18+)	3
Thargomindah - Large Type - Adult Resident (18+)	1

Activity	No.
Total Library Visits	64
Tourists	7
Local Adults	20
Local Children	6
First 5 Forever	-
InBody Scans	2
Workshops/Community Events/School Holiday	
arTour (Weathering Well)	29
WQPHN Activities	
Healthy Body-Happy Mind (Seniors Program)	17
Massage	11
Charleville Trip – Taste of Ireland	2

COMMUNITY CENTRE

The Community Centre and Gym was only opened for a period of 18 Days during the month of May due to the installation of a new door and electronic swipe card system.



14.19 VISITOR INFORMATION CENTRE REPORT

File Number: 124386
Author: Teagan Cook, Human Resources Officer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Visitor Information Centre report for the month of May 2021.

VIC ORGANISATIONAL ACTIVITY

May was a very busy month for tourism in the Bulloo Shire. This was due to hosting the second “Shearers Shindig” and the fact that there were a lot of people traveling through and visiting the area. There has been a continuation of high visitor numbers for the entire month and throughout various places in the Bulloo Shire. The trend of Queenslanders traveling in Queensland seems to continue as the majority.

We have had informal consultation with the Business houses and accommodation providers within our shire and as a whole they have all generally had a terrific month, not necessarily because of the Shindig, just with the calibre of visitors in the area.

There has been a huge rise in followers on both Instagram and Facebook over the past couple of months and believe this has had some influence in the range and number of visitors that we have been seeing.

History stories about the area are the second most popular social media posts for this month after “live” posts at our event, this just shows that when you research the great history of the area people are truly interested and therefore more likely to visit.

THE SHEARERS SHINDIG

Wow what an event! The Bulloo Shire is on the right track to hosting a completely unique outback experience with this event. All of the tourism groups and organisations are striving for a “unique” experience when travelling so it’s great that we have such a great base to build and improve on.

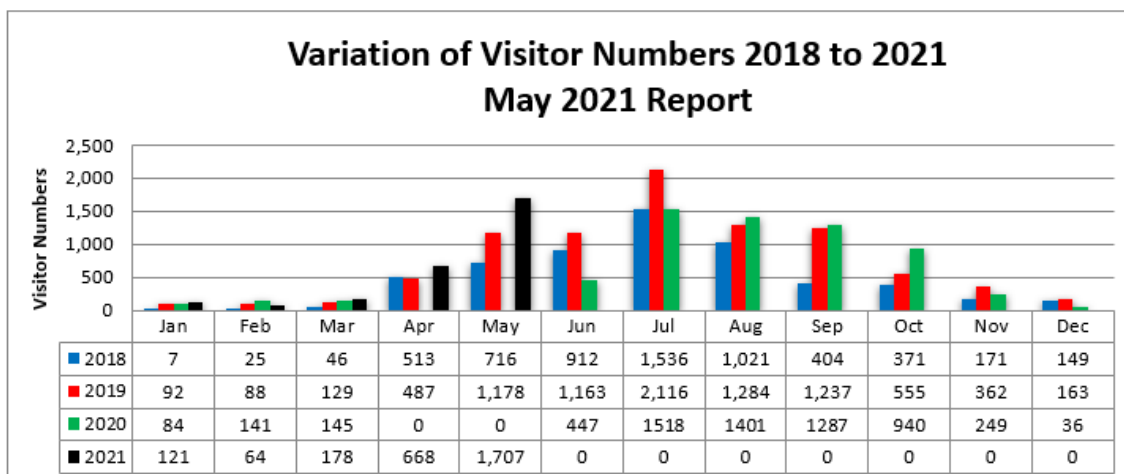
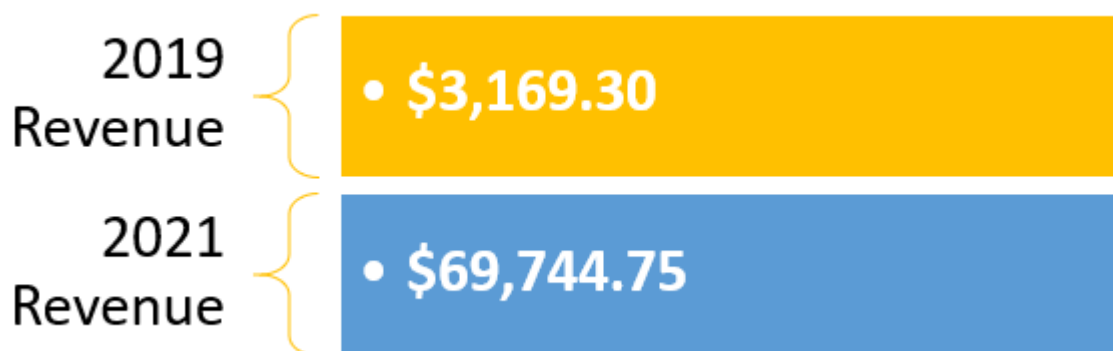
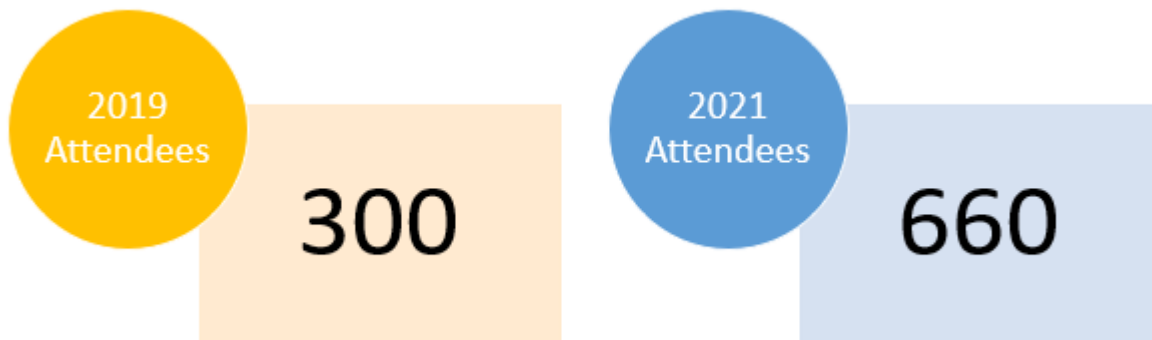
A well-received idea was the community groups working together with Council to raise funds for their committees. This is a win-win situation, as Council can give back to the community through the hosting of an event, as well as allowing for the community to be involved and be a part of this incredible event whilst earning funds for their own future events.

There was some great feedback throughout the weekend of the event itself. Along with an abundance of positive and constructive comments, there has already been a debrief of the event and we can see where improvements and changes can be made, but generally overall, so very pleased with the attendance and the revenue of the Shindig.

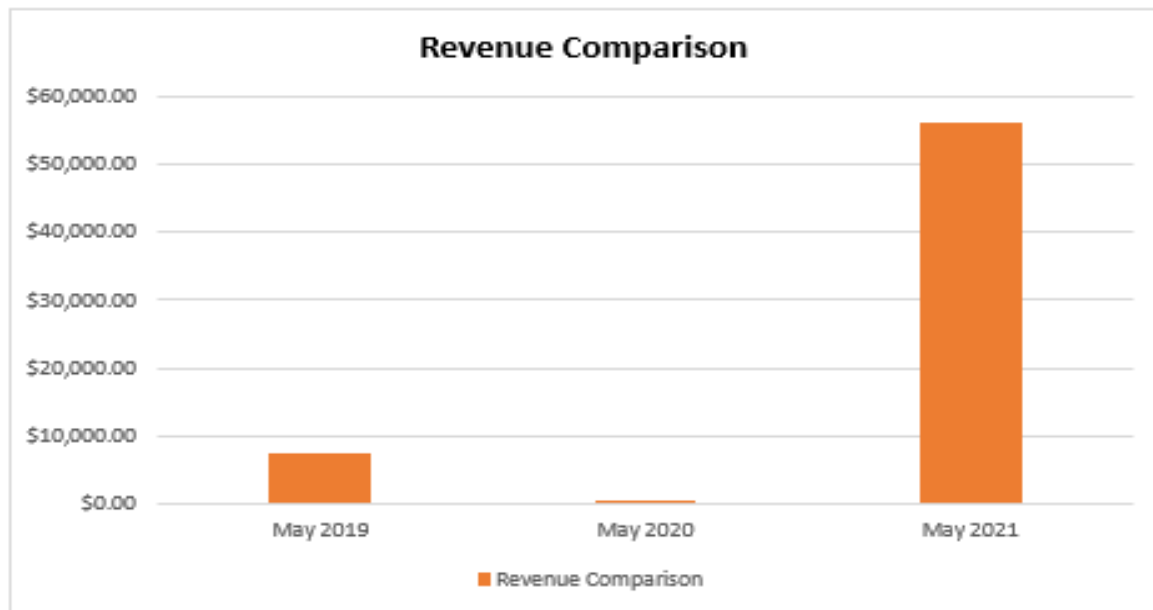
Save the date for 19th, 20th and 21st May 2022!

Tourism is currently working with Pete Murray to report the viewing numbers from all of the news and TV networks that the Shindig was streamed to and hopefully this will extensively improve our chances to lock in major sponsors for next year.

SHINDIG STATISTICS



- There were zero visitors in May 2020 due to COVID- 19 travel restrictions which meant an increase of 1707 from May last year and an increase of 529 from May 2019.



- Revenue in May 2019 was \$7,421.38
- Revenue in May 2020 was \$48.32
- Revenue in May 2021 was \$56,090.30

As you can see in the revenue statistics Council has had a very substantial increase this month, this is due to the increase in general visitors and visitors attending the “Shearers Shindig.” Revenue in May 2020 was extremely low due to COVID-19, however May 2019 was an ordinary year

SOCIAL MEDIA STATISTICS

Website Statistics (Google Analytics)

Users: 1,934
 New Users: 1,852
 Sessions: 2,301
 Pageviews: 5,514
 Highest city users: Brisbane – 940, Sydney – 447 and Melbourne – 188

Facebook Statistics – Explore Bulloo

Followers: 5429
 Likes: 4691
 Page Views: 1,544
 New Page Likes: 158
 New Page Followers: 225
 Post reaches: 157,102

Most engaging posts:	Shearers Shindig LIVE “Presentations”	73,900
	Nockatunga Station “History Post”	27,300
	Shearers Shindig “Conclusion Video”	23,600

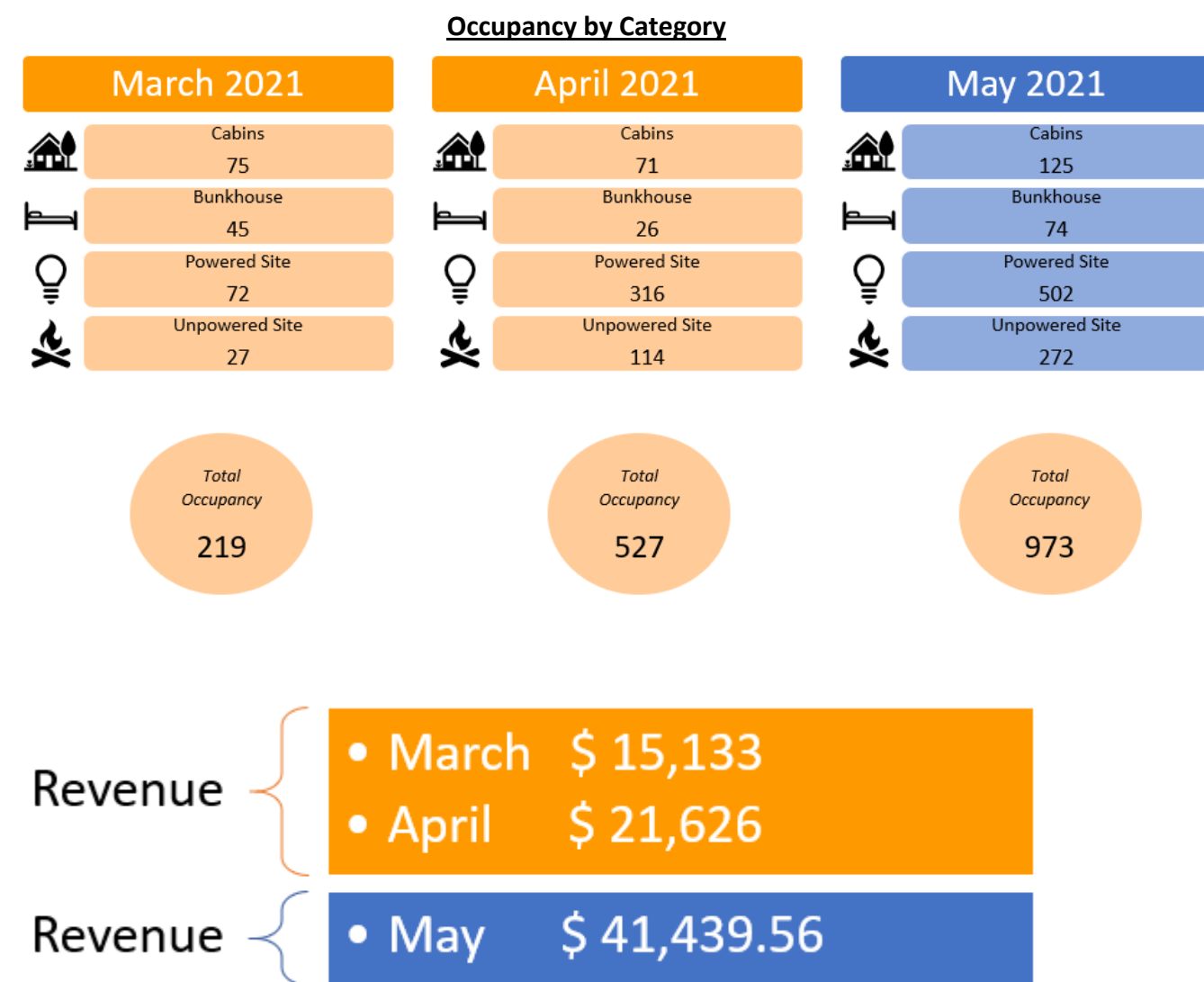
Instagram Statistics – Explore Bulloo

Followers: 979 (increase of 100 followers from May)
 Reaches: 1799

Most engaging Posts:	Kangaroo family	810
	Arial View of Thargomindah	516
	Mural at Community Centre	424

EXPLORERS CARAVAN PARK

Explorers Caravan Park has seen an increase in people staying with them over the past three months. As explained in the Visitor Information report there has been a definite increase in visitors for the month of May. However, given that traditionally our “Tourist Season” doesn’t commence until Mid-April we have also seen good numbers in March and early April this year. Starting June, we also be tracking the number of visitors who stay at the Yapunyah Caravan Park to allow Council to gauge a more accurate number of the Visitors choosing to stay in Thargomindah.



14.20 ROAD SERVICES REPORT

File Number: 124343
Author: Julie Stewart, Technical Services Coordinator
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Road Services report for the month of May 2021.

WORKS REPORT

Bulloo Shire Maintenance budget consists of **\$1,095,000** across all local roads for the 2020/2021 financial year. The below is the expenditure for each road which totals **\$830,772.93**. Not all roads have a budget amount, although these roads are not excluded if any works are to be scheduled. Budget remaining is **\$264,227.07**.

Roaming Grader is on emergent works with a new event starting with Omicron Rd.

Road Numbers in brackets are from the shire road register for your information.

PROJECT % COMPLETION Bulloo Shire Maintenance	COMMITTED EXPENDITURE from July to June 2021
Road Asset Management	\$192,649.52
Hungerford Rd (Road 1)	\$36193.96
Warri Gate Rd (Road 2)	\$66,557.17
Soonah Crossing (Road 5)	1,908.06
Hamilton Gate Rd (Road 6)	4,993.80
Cooks Well Rd (Road 10)	\$-0.64
Innamincka Rd (Road 12)	\$215,365.50
Orientos Rd (15)	\$1,684.64
Camerons Cnr (Road 16)	\$134,888.41
Toonah Gate (Road 18)	\$33,478.35
Kilcowera Rd (Road 25)	\$1,412.01
Boodgherie Road (Road 26)	\$527.14

Yenloora Rd (Road 27)	\$941.92
Besm Rd (Road 29)	\$2,389.72
Norley Rd (Road 31)	1,498.00
Bypass Rd (Road 33)	\$1,024.93
Race Course Rd (Road 34)	\$4,723.99
Bullawarra Rd (Road 35)	\$1,664.60
Dig Tree Rd (Road 39)	\$4,490.10
Blackgate Rd (Road 42)	\$1,863.09
Omicron Rd (43)	\$1,758.53
Bulloo Downs Rd (Road 44)	\$14,986.28
Autumnvale Rd (Road 46)	\$832.30
Woomanooka Rd (Road 48)	\$300.00
Buckaroola Rd (Road 49)	\$8,100.00
Quarry Management	\$96,470.31
Access roads & Airstrips	\$69.24
TOTAL	\$830,772.93

Other Road expenses (This budget is shared with Town Services)

Description	Budget	Expenditure
Shire Road Signage	\$10,000	\$16,208.09
Shire Road Consumables	\$5,000	\$10,404.55
Town Street Maintenance	\$62,500	\$93,556.87

Works in Progress

- **Innamincka Rd – Culvert Replacement Crew 2**
- **Dig Tree Medium Formation Grade – Crew 2**
- **MAINTENANCE CREW**, along with working under the RMPC budget installing signs, guide posts, pot holes, Slashing and Tree Clearing.
Innamincka Culvert replacement & Grid Replacement
Defect logging on local roads.
- **Flood Damage Works -**
Crew 1 - Yenloora Rd, Crew 3 – Hungerford Rd and Contractor Tolbra – Warrigate Rd.

CAPITAL PROJECTS 2020/2021

These projects for Road services will be carried out in this financial year by Bulloo Shire Staff or Contracted

DESCRIPTION	BUDGET	FUNDING	EXPENDITURE TO DATE	START	FINISH
Airport & Industrial Intersection	\$780,000	R2R- \$280,000 Funded Depreciation \$500,000	\$730,375.11	28/01/2020	June 2021
Comments	<p>This job has been carried over to this financial year to complete the boundary fencing. Quotes have been sourced and discussions with TMR have been had regarding land parcels. Santos has also been notified for the pipeline. Santos has requested that they be onsite when the fence is installed.</p> <p>Concrete Matting has arrived and will be installed before Christmas 2020. Still awaiting contracts from John Hardy to finalise the boundary fence. Fence has been approved by Throsby and will now be installed along the boundary of the road corridor. Surveyors are being sourced and Concrete matting is being installed. This job will be finalised and closed in January.</p> <ul style="list-style-type: none"> • Fence is being installed and will be finished by the end of February 2021 • Fence will be completed by mid-March 2021 one side has been completed. • Fence line is now completed • Concrete Matting to be finished by end of June 2021. With remaining rolls required to complete drainage will be purchased next financial year. 				
DESCRIPTION	BUDGET	FUNDING	EXPENDITURE TO DATE	START	FINISH
Water Points & Bores (3100-2420-0)	\$175,000	Funded Depreciation	\$3,427.26	01/07/2020	30/06/2021
Comments	Water points have been excavated on Bulloo Downs Rd & Refuse Lane & the cnr bore at Moombidary				
Grids and Gates (3100-2408-0)	\$100,000	Funded Depreciation	\$24,332.58	1/07/2020	30/06/2021
Comments	<p>Bulloo Downs Grid #2 has been replaced due to wear and tear. The \$359.98 is costed through store parts total for replacement of grid is \$8,405.01</p> <p>Grid numbers have been ordered costing \$754.75</p> <p>Tickalara Station have picked up the Grid for replacement from Bulloo Shire Council, waiting on a time for installation where Bulloo Shire Council will supervise the installation.</p>				

RMPC 2020/2021

	Current Claim	Claim to date	Remaining	Allocated for financial year
RMPC	\$95,227.73	\$1,510,454.97	\$7,345.03	\$1,517,800.00
TMR Flood Damage	89,864.91	\$89,864.91	No Budget	No Allocation

- Flood Damage with TMR has been claimed for Emergent Works on 94A Bulloo Development Rd (Cunnamulla Rd) \$3,087.81, 94B Bulloo Development Rd (Bundeena Rd) \$56,095.80, Quilpie Rd \$5,896.00 & Eulo Hungerford Rd \$24,785.30. This total the above claim \$89,864.91.
- Brian from TMR has now been appointed to assess damages on TMR roads. Brian will be inspecting all Shires and will let Council know when he is due in Thargomindah.
- Contractors are working on RMPC works to keep spending the budget, while BSC crews are working with other funding projects.
- **Sole Invitee from TMR has been processed and awaiting approval for Council to commit to works, TMR Flood damage works will be contracted out to be completed by May 2022. Tender & Quotes are being prepared.**
- **RMPC Sole Invitee has been submitted for 21/22 RMPC works and is awaiting approval.**

CONTRACTORS

Shepherd Services – Flood Damage Project Management

Prisk – Water Cart Hire – Constant Hire for watercart on Crew 3

Tuckwell Transport – Water Cart Hire to be the 2nd watercart on Flood Damage for Crew 1

14.21 PLANT REPORT

File Number: 124323
Author: Helen Taylor, Asset Finance Officer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of the report is to outline for Council, the number of faults recorded and repaired on Councils plant and fleet for the month of May 2021.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council receive and note the Plant Report for the month of May 2021.

BACKGROUND

This report provides a monthly update on plant & equipment services and maintenance.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION**Plant**

- **Plant 509#** - is back in the yard now to have the forward and back gear solenoid repaired
- **Plant 6010# Dig tree Hilux-** is booked into O'Brien to get the auxiliary battery repaired, have been waiting on parts but vehicle is booked in for repairs for the 8/6/21.
- **Plant 6027# Hilux** – is back from O'Brien's are a warranty repair to gearbox,
- **Plant 7044# International Prime mover** – is back in workshop again this time with brake booster etc problem, waiting on parts.

MONTHLY REPORT

A total number of defects YTD – **375** with **37** new defects for the month of April. **297** of the total defects have been completed. With **78** defects still outstanding as outlined in the below Table, most recorded defects received were for Heavy Vehicles. All vehicles other than the items above are still operational.

Council sent **5** Jobs out to local businesses for the month of April, with **2** of those jobs being completed.

DEFECT STATUS

MONTH	PARTS ON ORDER	TO BE INSPECTED	PARTS RECEIVED	WAITING ON QUOTE	VEHICLE SERVICES	CHECK PLANT	TOTAL DEFECT	COMPLETED	TOTAL REMAINING
May	4	26	3	0	3	1	37	15	22
YTD Total	28	278	11	1	46	2	375	297	78

JOBS THAT WERE SENT OUT TO LOCAL BUSINESS IN TOWN AND STATUS.

MONTH	TURNOUTS	O'BRIEN TOYOTA	THARGO GEN STORE	AGO VIRES	TOTAL DEFECT	COMPLETED
April	3	2	0	0	5	2
YTD Total	63	42	0	2	108	99

WARRANTY JOBS

Plant Insurance Claims Register						
Date	Plant No:	Plant Description	Defect Type	Reported Defect Claim No	Rego	Repaired Defect STATUS

Plant Warranty Claims Register						
Date	Plant No:	Plant Description	Defect Type	Reported Defect Claim No	Rego	Repaired Defect STATUS
19-4-2021	6027	Toyota SR Hilux	3rd gear grinds sometimes		231AM6	Waiting on parts

FINANCIAL IMPLICATIONS**PLANT DATA**

The Bottom line Data Is for 2020/21 Financial Year.

APRIL

Year	YTD Hrs	Fuel	Parts	Wages	Rego	Tyres, Tubes	Total Operating Costs	Total Annual Costs	Revenue
2013	58,698	\$727,676	\$547,679	\$495,111	\$162,506	\$133,271	\$2,760,264	\$3,911,722	\$4,026,214
2014	63,402	\$828,165	\$541,426	\$621,126	\$164,344	\$102,209	\$2,425,184	\$3,850,660	\$4,532,561
2015	42,283	\$457,394	\$235,459	\$681,617	\$171,032	\$74,189	\$1,672,278	\$2,907,325	\$2,838,451
2016	39,668	\$450,914	\$282,541	\$548,323	\$173,506	\$152,354	\$1,658,879	\$2,680,698	\$3,685,838
2017	42,950	\$414,584	\$301,141	\$422,273	\$148,331	\$123,460	\$1,453,333	\$2,399,123	\$3,356,376
2018	52,078	\$445,593	\$388,793	\$352,974	\$151,261	\$144,745	\$1,522,762	\$2,357,040	\$3,898,168
2019	71,876	\$483,222	\$311,533	\$290,234	\$143,395	\$107,482	\$1,382,815	\$2,845,369	\$3,144,888
2020	58,664	\$435,839	\$331,682	\$302,299	\$132,831	\$104,169	\$1,384,706	\$2,741,141	\$2,974,467
2021	62,340	\$334,938	\$268,042	\$280,029	\$135,719	\$109,279	\$1,199,399	\$2,178,376	\$2,898,501
2021 Estimated Forecast									
	81,000	\$447,000	\$357,000	\$373,000	\$140,000	\$146,000	\$1,558,000	\$2,863,000	\$3,768,000

MAY

Year	YTD Hrs	Fuel	Parts	Wages	Rego	Tyres, Tubes	Total Operating Costs	Total Annual Costs	Revenue
2013	58,698	\$727,676	\$547,679	\$495,111	\$162,506	\$133,271	\$2,760,264	\$3,911,722	\$4,026,214
2014	63,402	\$828,165	\$541,426	\$621,126	\$164,344	\$102,209	\$2,425,184	\$3,850,660	\$4,532,561
2015	42,283	\$457,394	\$235,459	\$681,617	\$171,032	\$74,189	\$1,672,278	\$2,907,325	\$2,838,451
2016	39,668	\$450,914	\$282,541	\$548,323	\$173,506	\$152,354	\$1,658,879	\$2,680,698	\$3,685,838
2017	42,950	\$414,584	\$301,141	\$422,273	\$148,331	\$123,460	\$1,453,333	\$2,399,123	\$3,356,376
2018	52,078	\$445,593	\$388,793	\$352,974	\$151,261	\$144,745	\$1,522,762	\$2,357,040	\$3,898,168
2019	71,876	\$483,222	\$311,533	\$290,234	\$143,395	\$107,482	\$1,382,815	\$2,845,369	\$3,144,888
2020	58,664	\$435,839	\$331,682	\$302,299	\$132,831	\$104,169	\$1,384,706	\$2,741,141	\$2,974,467
2021	69,674	\$372,517	\$315,408	\$324,902	\$137,152	\$120,958	\$1,358,496	\$2,433,321	\$3,269,950
2021 Estimated Forecast									
	79,000	\$447,000	\$378,000	\$390,000	\$140,000	\$145,000	\$1,605,000	\$2,895,000	\$3,695,000

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

Nil

CONSULTATION

Workshop Staff and Road Services

14.22 HUNGERFORD COLUMBARIUM

File Number: 124377
Author: Jackie Dare, Records Officer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

For Council to consider the installation of a columbarium at Hungerford Cemetery as requested by the Hungerford Progress Association.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council amend the 2021/22 budget to include \$7,000 for the construction of a columbarium at Hungerford Cemetery and engage Mr Glen McCosker to undertake the work.

BACKGROUND

Council received a letter from Michael Fisher from Hungerford Progress Association requesting assistance with establishing a Columbarium Wall in the Hungerford Cemetery.

A photo included in the correspondence provided an archetypical design for the wall and further consultation with Mr Fisher confirmed that 12 niches would be sufficient.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

Enquiries for the construction of a columbarium at Hungerford were made with builders, Glen McCosker from Burke and Southern Cross Brickwork in Toowoomba.

Estimates provided were \$6500 from Burke (including footings) and \$8613 from Toowoomba (excluding footings).

Records show that Council budgeted \$12,000 for construction of the columbarium in Thargomindah in 2005 so current prices provided appear reasonable for the work required.

Recommendations:

Option 1 – Council amend the budget to include \$7,000 for the construction of a columbarium at Hungerford Cemetery.

Option 3 – Council seek funding to cover the cost of constructing a 12-niche columbarium at Hungerford Cemetery.

FINANCIAL IMPLICATIONS

\$7,000 estimate

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

Nil

CONSULTATION

Nil

14.23 COUNCIL CONTRIBUTION TO SWQROC CARBON FARMING STUDY**File Number:** 124365**Author:** Chloe Tuite, Admin**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:** 1. Proposed Terms of Reference - Carbon Farming Study**PURPOSE**

To consider making a financial contribution towards the proposed Carbon Farming Study in conjunction with SWQROC and State and Federal support.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Foster programs and ideas that contribute to better environmental management.

RECOMMENDATION

That Council

- (a) Provide feedback regarding the Carbon Farming Study Terms of Reference; and
- (b) approve a budget allocation of \$5,000 towards the Carbon Farming Study in conjunction with SWQROC and State and Federal support.

BACKGROUND

An action out of the last SWQROC meeting was for each Council to table at an upcoming Council Meeting the prospect of making a financial contribution to the proposed Carbon Farming Study for the region.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

The Emissions Reduction Fund (ERF) incentivises Australian businesses to cut the amount of greenhouse gases they create and to undertake activities that store carbon.

Participants can earn Australian Carbon Credit Units (ACCUs) for every tonne of emissions reduced or stored through a project. Businesses can sell ACCUs to generate income, to the Australian government through an auction, and/or to other businesses.

Given the severe and prolonged drought conditions in South West Queensland (SWQ), increasing numbers of landholders have submitted projects under the ERF as a means to supplement farm incomes. This has resulted in SWQ hosting a large number of projects which, in aggregate, are starting to impact the economic, social and environmental characteristics of local communities.

Whilst fully committed to the aims of the ERF, since the ERAC review, respective Mayors in SWQ have raised concerns about HIR and NFMR projects (in aggregate) having potential unintended consequences on the social, economic and environmental characteristics of local communities within the region. For example, by reducing pastoral activity on properties, the following issues are emerging:

- Depopulation as owners and employees are no longer needed to tend to stock and maintain pastoral capacity.
- Operational expenditure and capital improvements are minimal.
- Landscape priorities change, and the emphasis on weed, pest and fire management are no longer a priority compared to the adjacent grazing cohort.
- The removal of livestock means the need for fencing and good neighbour cooperation is eroded.
- Campaigns for pest management (e.g., wild dog baiting) and landscape infrastructure (e.g., cluster fencing) becomes difficult to coordinate.
- Local government is still obliged to deliver its services (roads, etc) into these areas.

Anecdotally, it appears the national environmental benefits and individual property advantage from the ERF are offset by the aggregate unintended consequences adversely impacting neighbouring properties, the district, local businesses, and individual local government areas.

To better understand both the positive and negative impacts from ERF regeneration projects, the SWQROC is seeking support for a comprehensive study to be undertaken based on the experiences in SWQ.

The objective of the study is to revisit previous reviews and undertake in region analysis to identify and comprehensively evaluate these impacts at an individual local government area level and at an aggregate regional level. It is expected that the outcomes of this study will inform future versions of the ERF to ensure it is able to adapt to local community circumstances in order to maximise its intended benefits and minimise any cumulative and unintended negative consequences.

FINANCIAL IMPLICATIONS

\$5,000

STRATEGIC/OPERATIONAL RISK

Medium

CRITICAL DATES

N/A

CONSULTATION

SWQROC



Proposed Terms of Reference (V1) (DRAFT for discussion purposes only) for a Study into The Impacts of Carbon Farming on South West Queensland Communities

1. Overview

The Emissions Reduction Fund (ERF) incentivises Australian businesses to cut the amount of greenhouse gases they create and to undertake activities that store carbon.

This can be through projects involving:

- new technology
- upgrading equipment
- changing business practices to improve productivity or energy use
- changing the way vegetation is managed to store more carbon

Eligible projects include those associated with:

- vegetation management
- agriculture
- energy consumption
- waste
- transport
- coal and gas production
- industrial processes

Participants can earn Australian Carbon Credit Units (ACCUs) for every tonne of emissions reduced or stored through a project. Businesses can sell ACCUs to generate income, to the Australian government through an auction, and/or to other businesses.

Given the severe and prolonged drought conditions in South West Queensland (SWQ), increasing numbers of landholders have submitted projects under the ERF as a means to supplement farm incomes. This has resulted in SWQ hosting a large number of projects (refer to Appendix 1) which, in aggregate, are starting to impact the economic, social and environmental characteristics of local communities.

2. Emissions Reduction Fund Framework

There are nine ERF methods in total for storing carbon in forests.

Two of these methods provide opportunities for land managers to obtain carbon credits by changing the management of their land to regenerate native forest. The methods are the:

1. *Carbon Credits (Carbon Farming Initiative) (Human-Induced Regeneration of a Permanent Even-Aged Native Forest—1.1) Methodology Determination 2013* (the HIR method). Projects under this method assist native





forest to regenerate where it has been suppressed for at least 10 years, by undertaking land management activities such as:

- ceasing clearing or suppression of native regrowth
- excluding livestock or managing grazing
- managing feral animals or non-native plants.

2. *Carbon Credits (Carbon Farming Initiative) (Native Forest from Managed Regrowth) Methodology Determination 2013* (the NFMR method). Projects assist native forest to regenerate by ceasing clearing, and may also involve:

- excluding livestock or managing grazing
- managing feral animals or non-native plants.

As noted earlier, there are substantial opportunities for farmers to cost effectively diversify their on-farm income by regenerating native forest on grazing lands, particularly in semi-arid regions, in conjunction with other farm management activities. Consistent with this, most HIR projects are being conducted on grazing lands in rangeland areas of northwest New South Wales, southwest Queensland and Western Australia. All current NFMR projects are in southwest Queensland.

As of February 2021, there were 310 HIR projects and 36 NFMR projects nationally. In the six local government areas of the South West Queensland Regional Organisation of Councils (SWQROC), there are 124 projects under these two methods – refer to Appendix 2 (*note, these graphs will need to be updated*).

To date, these 124 projects have been issued over 11 million Australian Carbon Credit Units and most still have over 20 years of their 25-year crediting periods remaining. The number of new projects registered under these methods in the SWQROC region has declined over recent years. The number of projects being registered nationally for other activities, such as soil carbon sequestration, is growing.

The independent Emissions Reduction Assurance Committee (ERAC), which advises the Minister for Energy and Emissions Reduction on ERF methods, reviewed the methods in 2019. The ERAC's main focus when reviewing methods is to consider the methods' ongoing compliance with legislated offsets integrity standards. However, the ERAC also considered environmental and socio-economic matters when it reviewed the two methods. The ERAC found that well-managed regeneration projects have the potential to generate benefits, including dependable new income that can be reinvested to improve farm productivity and environmental sustainability. They also noted there are varying stakeholder views on matters such as fire risk, biodiversity and broader economic outcomes. The ERAC saw no evidence of adverse impacts arising from existing projects, but recognised that they involve long-term changes in land management, and that the full consequences may take some time to become apparent.





3. Study Objectives and Outcomes

Whilst fully committed to the aims of the ERF, since the ERAC review, respective Mayors in SWQ have raised concerns about HIR and NFMR projects (in aggregate) having potential unintended consequences on the social, economic and environmental characteristics of local communities within the region. For example, by reducing pastoral activity on properties, the following issues are emerging:

- Depopulation as owners and employees are no longer needed to tend to stock and maintain pastoral capacity.
- Operational expenditure and capital improvements are minimal.
- Landscape priorities change, and the emphasis on weed, pest and fire management are no longer a priority compared to the adjacent grazing cohort.
- The removal of livestock means the need for fencing and good neighbour cooperation is eroded.
- Campaigns for pest management (e.g., wild dog baiting) and landscape infrastructure (e.g., cluster fencing) becomes difficult to coordinate.
- Local government is still obliged to deliver its services (roads, etc) into these areas.

Anecdotally, it appears the national environmental benefits and individual property advantage from the ERF are offset by the aggregate unintended consequences adversely impacting neighbouring properties, the district, local businesses, and individual local government areas.

To better understand both the positive and negative impacts from ERF regeneration projects, the SWQROC is seeking support for a comprehensive study to be undertaken based on the experiences in SWQ.

The objective of the study is to revisit previous reviews and undertake in region analysis to identify and comprehensively evaluate these impacts at an individual local government area level and at an aggregate regional level. It is expected that the outcomes of this study will inform future versions of the ERF to ensure it is able to adapt to local community circumstances in order to maximise its intended benefits and minimise any cumulative and unintended negative consequences.

4. Scope

4.1 What is in Scope

Further questions for the SWQROC (or a steering committee) to consider in defining what should be in and out of the scope of the assessment may include:

- SWQROC's proposed analysis included projections of impacts from further expansions of carbon farming in the region, in addition to assessing existing and emerging projects. It may be useful to further explore feasibility of doing this, the insights projections could provide, and resourcing implications.





- What scale of impact assessment is appropriate, i.e. would a discrete selection of likely impacts meet the assessment objective or is it necessary to consider primary, secondary and tertiary impacts¹, or a subset of these?
- To what extent should the assessment consider the likely alternative land management for the land under carbon farming vegetation projects using the ERF methods, noting farmers have indicated they locate projects on their more marginal land and that most of the ERF regeneration projects do not displace grazing from that land.
- Should the analysis be limited to the HIR and NFMR methods? The main methods used in the SWQROC area are the HIR and NFMR methods, although the NFMR method has had no recent project registrations. There are two projects in the SWQROC area under the Avoided Clearing of Native Regrowth method.
- One way to assess impacts would be to compare the SWQROC region with other regions. If comparative analysis is used to assess impacts, what are the appropriate characteristics for the comparative/parallel benchmarks, i.e. which regions or what land characteristics are relevant to select as a comparison?
- How can the assessment of the impacts reflect/incorporate each method's specific requirements and project diversity? Regeneration projects apply a range of management activities and this varies between method types; and there is a range of native vegetation types being regenerated under projects.
- What is the appropriate time period over which any historic trend data should be analysed to ensure it reflects typical climate and economic cycles?

4.2 What is out of Scope

To be discussed.

5. Methodology

The project will provide analysis of the economic, social and environmental impacts from ERF regeneration projects in SWQ.

From a process perspective, it is proposed the following components form part of the assessment:

- Engage with stakeholders
- Select the types of impacts to be assessed
- Identify the indicators to be used for each impact, the sources of data and methodological approach for assessing impacts
- Gather data
- Analyse data

¹ Primary impacts are those that occur as a direct result of the projects (e.g. regeneration to native forest, farmer gets income from sale of ACCUs). Secondary impacts are those that occur as a result of the primary impacts (e.g. spending of income from ACCUs, changes in farm management associated with project activities). Tertiary impacts are those induced as a result of the secondary impacts (e.g. changes in farm productivity, local economic activity, or local fire risk management).





- Report findings – this will include:
 - a description of stakeholder engagement
 - identification of data sources
 - a description of assumptions
 - any limitations of the data or analysis.

The analytic approach must be able to attribute economic, social and environmental characteristics/trends in the region to the influence of ERF projects and distinguish this influence from underlying trends and other factors affecting those trends. It must also be able to assess ranges in impacts, which could include positive and negative effects. The analytical approach will also need to consider potential limitations on the availability of data.

Examples of potentially relevant impacts of projects include, but are not limited to²:

- **Economic impacts:** direct income, changes in agricultural output, on-farm and other local employment, property values, demand for goods and services, and provision of services (including public infrastructure), change in volume of rates & charges, and local government revenue base.
- **Social impacts:** demographic changes, migration, loss of local infrastructure (communications, fencing, local roads and fire access trails), indirect income and employment, changes to income distribution, change in social infrastructure e.g. school enrolments, availability of volunteers for community efforts (e.g. SES, QFES).
- **Environmental impacts:** changes in pest and weed abundance, biodiversity/natural capital, water run-off, fire risk, drought preparedness and natural disaster resilience (with associated consequential social and economic impacts).

The analytic approach will also need to account for projects ranging in how much of a property is used for ERF project activities, that many ERF participants continue grazing activities on land also subject to project activities, and that publicly available mapping of project areas may include areas of a property not subject to project activities.

6. Governance

The Department of Industry, Science, Energy and Resources (DISER) is the study sponsor. The SWQROC is the study manager and the Queensland Department of Environment and Science is a key study collaborator. To oversight the progress of the study and ensure all parties have the opportunity to contribute, a Project Steering Committee will be established and governed by Terms of Reference – which is yet to be developed.

It is proposed that the membership of the Project Steering Committee be limited to government bodies and include:

² These potential impacts have been categorised into economic, social or environmental for ease of reference but many do not uniquely fall into a single category and will cut across categories.





- Department of Industry, Science, Energy and Resources
- The Clean Energy Regulator
- Queensland Department of Environment and Science
- The SWQROC
- Murweh Shire Council
- Paroo Shire Council
- Quilpie Shire Council

5.4 Stakeholder Engagement

To support the deliberations of the Project Steering Committee and also inform the study, a stakeholder engagement plan will be developed. At a minimum, key stakeholders to be engaged in the study and by the Project Steering Committee includes:

- The six (6) local governments in South-West Queensland
- Department of State Development, Infrastructure, Local Government and Planning
- Department of Agriculture and Fisheries
- Department of Environment and Science
- Local Government Association of Queensland
- Agforce
- Southern Queensland Landscapes
- The Carbon Market Institute
- Others ?

7. Timing

	Possible schedule	Date
a)	Establish steering committee and agree terms of reference	2nd quarter 2021
b)	Develop detailed statement of requirement and seek quote/s	2nd quarter 2021
c)	Contract supplier	Jul 2021
d)	Project carried out	3rd Quarter 2021
e)	Project completion	4th Quarter 2021





8. Budget

Through previous engagement with CSIRO on a possible study methodology, the SWQROC understands a budget in the order of \$165K would be required.

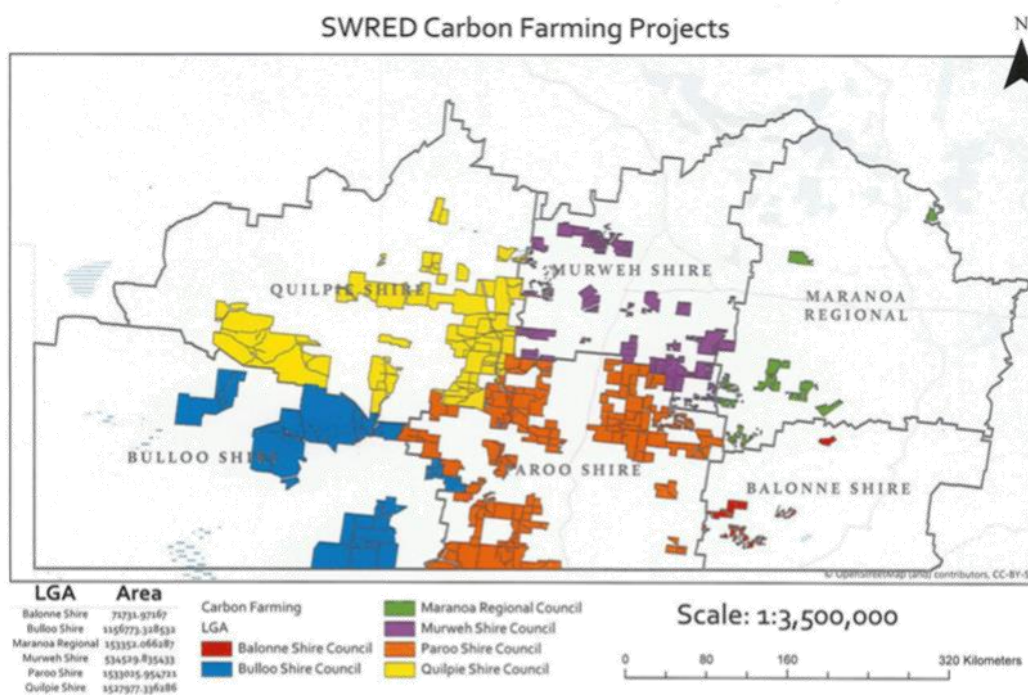
It is proposed that funding be sought in the following form:

SWQROC	\$10,000
Balonne SC	\$5,000
Bulloo SC	\$5,000
Maranoa RC	\$5,000
Murweh SC	\$5,000
Paroo SC	\$5,000
Quilpie SC	\$5,000
State Government	\$15,000
Commonwealth Government	\$110,000
Total	\$165,000





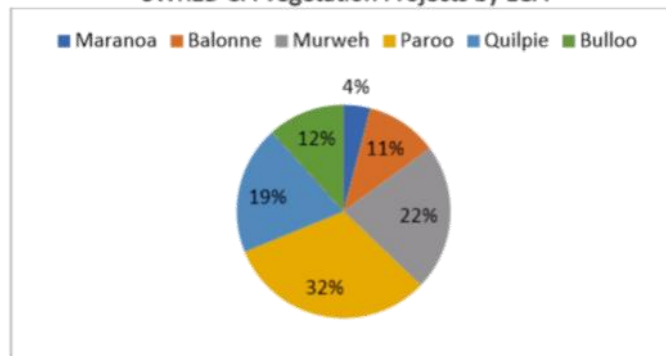
Appendix 1:



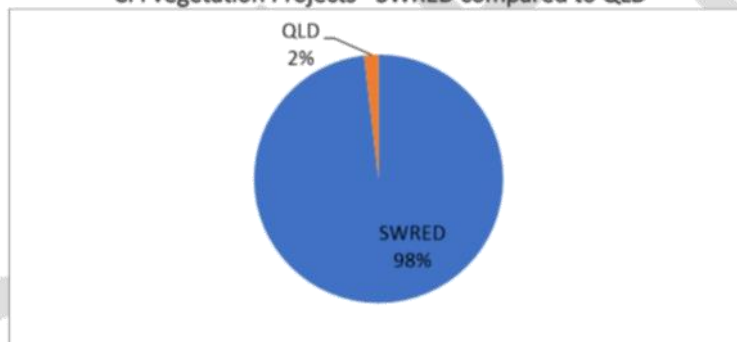


Appendix 2:

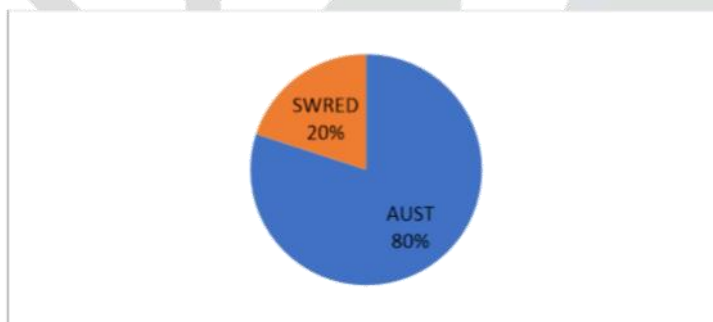
SWRED CFI vegetation Projects by LGA



CFI vegetation Projects - SWRED compared to QLD

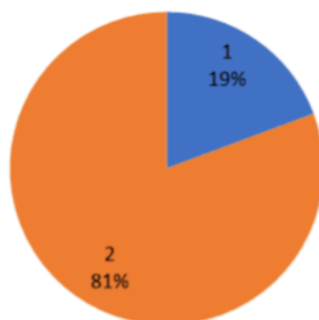


CFI vegetation Projects - SWRED compared to Australia





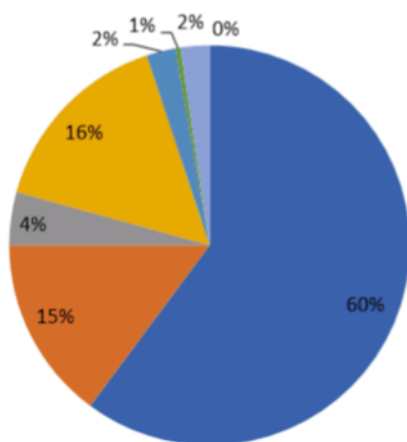
All CFI projects QLD v Australia



QLD : 19%

AUST: 81%

All CFI projects QLD



- vegetation
- landfill and waste
- agriculture
- savanna burning
- energy efficiency
- transport
- industrial fugatives
- facilities



14.24 HER MAJESTY THE QUEEN'S PLATINUM JUBILEE CELEBRATION

File Number: 124694
Author: Chloe Tuite, Admin
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: 1. Letter from Australian Monarchist League

PURPOSE

For Council to decide how to celebrate Her Majesty The Queen's Platinum Jubilee on 6th February 2022.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council decide how to celebrate Her Majesty The Queen's Platinum Jubilee on 6th February 2022.

BACKGROUND

Council received a letter from Australian Monarchist League enquiring how Council would be celebrating Her Majesty The Queen's Platinum Jubilee on 6th February 2022.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

When the anniversary of next year's Accession falls on 6th February 2022, the Queen will have been on the throne for 70 years. It is 120 years since federation. Queen Elizabeth II has been our Head of State for nearly sixty percent of our existence as a unified nation, and the Platinum Jubilee of her reign is an event which all Australians should properly honour and celebrate.

Some ways in which Council could acknowledge the Queen's reign include community events like morning teas and special motions at Council Meetings in February 2022, or naming local infrastructure such as roads, bridges or parks in Her Majesty's honour.

Some notable instances from the Diamond Jubilee include Brisbane City Council hosting a tree planting ceremony of 60 trees on Gregory Terrace (Diamond Jubilee Walk), which was attended by the Governor of Queensland, and lighting the Story and Victoria bridges to celebrate Royal

occasions and milestones in an appropriate colour. Moreton Bay Regional Council named Diamond Jubilee Way – a major arterial road, in celebration of the Queen's 60-year reign.

FINANCIAL IMPLICATIONS

Will depend on what celebration is decided.

STRATEGIC/OPERATIONAL RISK

Low

CRITICAL DATES

6th February 2022

CONSULTATION

Nil

Mayor of Bulloo Shire Council
 Cr John Ferguson
 PO Box 46
 THARGOMINDAH Queensland 4492



Queensland Branch

C/O U6 20 Kate Street, "Minnippi Parkside", CARINA Q. 4152

31 May 2021

Dear Cr Ferguson,

The Australian Monarchist League is contacting all councils in Queensland to enquire how they plan to celebrate Her Majesty The Queen's Platinum Jubilee. When the anniversary of next year's Accession falls on 6 February 2022, the Queen will have been on the throne for 70 years.

It is 120 years since federation. Queen Elizabeth II has been our Head of State for nearly sixty percent of our existence as a unified nation, and the Platinum Jubilee of her reign is an event which all Australians should properly honour and celebrate.

Our organisation was heavily involved in advising the Bligh, Newman and Queensland Local Governments on how they could celebrate the Diamond Jubilee. We would be more than willing to work with your council on ways in which they could celebrate Queensland's Head of State major milestone.

Some ways in which your council could acknowledge the Queen's reign include community events like morning teas and special motions during council meetings in February 2022, or naming local infrastructure such as roads, bridges or parks in Her Majesty's honour. Some notable instances from the Diamond Jubilee include Brisbane City Council hosting a tree planting ceremony of 60 trees on Gregory Terrace (Diamond Jubilee Walk), which was attended by the Governor of Queensland, and lighting the Story and Victoria bridges to celebrate Royal occasions and milestones in an appropriate colour. Moreton Bay Regional Council named Diamond Jubilee Way – a major arterial road, in celebration of the Queen's 60-year reign.



I would be very happy to meet with you or your representative to discuss ways of commemorating this historic event. I look forward to your response.

Kind regards,

Brant Rippon (m): 0423 360 207

Chairman

Queensland Branch

Australian Monarchist League

www.monarchist.org.au

E: brant.rippon@monarchist.org.au

14.25 LGAQ ANNUAL CONFERENCE 2021 - REGISTRATION TO ATTEND

File Number: 124705
Author: Chloe Tuite, Admin
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: 1. Accommodation Options
2. Program

PURPOSE

The purpose of this report is to consider registration to attend the LGAQ Annual Conference.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council

- (a) Endorse the attendance of two Councillors as delegates to attend the LGAQ Annual Conference in line with Councils Membership subscription.
- (b) Endorse the attendance of additional Councillors in conjunction with the CEO to attend the Conference as observers.

BACKGROUND

The 125th LGAQ Annual Conference will take place at the Mackay Entertainment and Convention Centre in Mackay from 25th – 27st October 2021.

Registration

Member Councils pay a Conference Levy in conjunction with their Membership Subscription which entitles Council to be represented at Conference by two (2) Delegates.

Additional Observer Registration Fees are \$1,540.00 (GST Inc.) each.

The Early Bird (\$1,540.00 GST Inc.) Cut Off date for Registrations is 20th August 2021. From then, the cost is \$1,740.00 GST Incl.

Welcome Ceremony \$ 75.00

Gala Dinner \$175.00

*Program attached.

Accommodation

Attached are options for accommodation.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

Council to consider attending the Annual Conference.

The early bird registrations cut off is 20 August 2021.

FINANCIAL IMPLICATIONS

\$1,540.00 - Registration Fee for Additional Persons

\$700 – Flights per person (return Thargomindah to Mackay)

\$1,020 – Accommodation per person in Mackay. Sunday night to Saturday (Bne Ibis) night

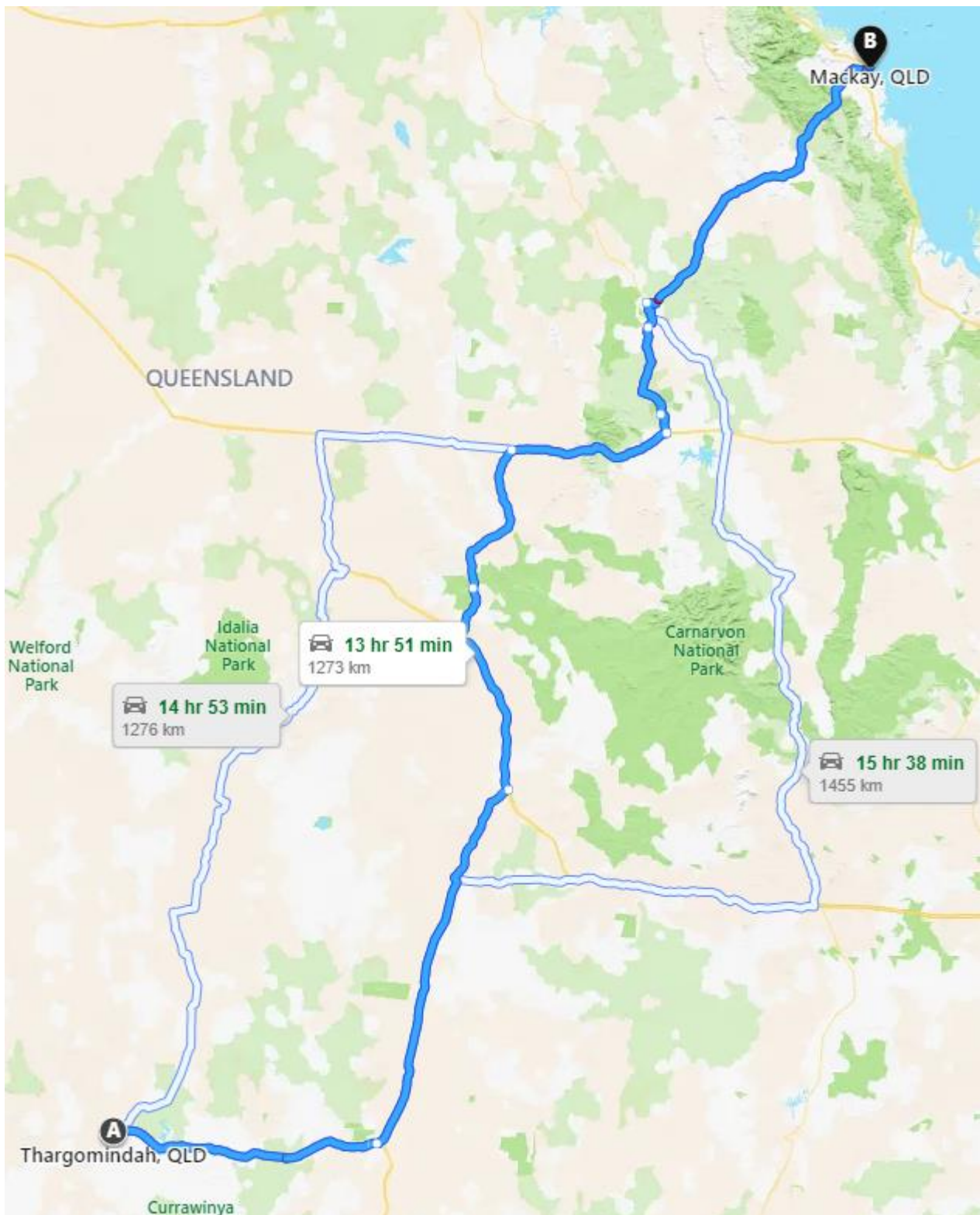
CRITICAL DATES

20 August 2021

CONSULTATION

Nil

Driving Option:





Accommodation options



Quest Mackay

38 MacAlister Street, Mackay

7-minute walk/3-minute drive to convention centre

Studio apartment \$140 per night

1 bedroom apartment \$170 per night

Quote 'LGAQ' on booking.

[Book here](#)



Quest Mackay on Gordon

27 Gordon Street, Mackay

8-minute walk/3-minute drive to convention centre

Studio apartment \$140 per night

1 bedroom apartment \$170 per night

Quote 'LGAQ' on booking.

[Book here](#)



Coral Sands Motel

44 MacAlister Street, Mackay

2-minute walk/1-minute drive to convention centre

Single \$115 per night

Twin share \$125 per night

Triple share \$135 per night

To book phone 07 4951 1244 or email admin@coralsandsmotel.com.au and reference 'LGAQ Annual Conference'.

[Book here](#)



Oaks Mackay Carlyle Suites

11-minute walk/2-minute drive to convention centre

Hotel Room \$144 per night

1 bedroom apartment \$161 per night

2 bedroom apartment \$229 per night

[Book here](#)



Accommodation options



Oaks Rivermarque

55/55-63 River Street, Mackay

11-minute walk/2-minute drive to convention centre

Hotel room	\$161 per night
Studio apartment	\$170 per night

[Book here](#)



Shakespeare Motel

309 Shakespeare Street, Mackay

7-minute walk/4-minute drive to convention centre

Standard queen	\$238 per night
Family suite	\$278 per night

To book phone 07 4969 0200 or visit their website and use the code 'ROMEO'

[Book here](#)



Rydges Mackay Suites

9 Gregory Street, Mackay

8-minute walk/4-minute drive to convention centre

Studio king	\$135 per night
One bedroom suite	\$169 per night
Deluxe two bedroom suite	\$305 per night

To book phone 07 4969 1000 or visit their website

[Book here](#)



The poster features a dark blue background with a collage of images including people at a conference, a smiling woman, a smiling man, and a woman in a police uniform. The text is white and arranged in a clean, modern font. The hashtag #LGAQ2021 is in the top right. The main title is centered in the upper half. The dates and location are in the lower left. A COVID safety note is at the bottom left, and the LGAQ 125 Years logo is at the bottom right.

#LGAQ2021

125TH ANNUAL CONFERENCE TOGETHER

**Monday 25 – Wednesday 27
October 2021**

Mackay Entertainment &
Convention Centre (MECC)

*This event will adhere to all COVID Safe rules

LGAQ
125 YEARS
1896 – 2021



PLATINUM



GOLD



PRESIDENT'S WELCOME

**MAYOR MARK
JAMIESON**
PRESIDENT



Welcome to the **Local Government Association of Queensland's 2021 Annual Conference** and Annual General Meeting in Mackay.

This year we will mark 125 years since the inaugural meeting of Queensland's 21-member Local Authorities Association on 30 October 1896. That body, in time, became the Local Government Association of Queensland. This year's Annual Conference theme – 'Together' – reflects not just why your Association came into being in 1896 but also that this commitment is every bit as relevant today, more than a century later.

Our level of government is at its most effective when we work together and speak with one voice.

We are now well into the second year of this local government term and together, we have provided unprecedented support for our communities through the darkest days of COVID-19 and continue to sustain and foster the wellbeing and future opportunities for our communities as we begin to emerge from the pandemic.

The 2021 Annual Conference program has allocated more time than in previous years for the Councils Forums – which will now be held on Monday – as will the Regional Roads and Transport Group Assembly and Indigenous Leaders Forum.

Program highlights include a look at 'Life Beyond 2021', through the eyes of in-demand futurist and entrepreneur Ross Dawson, and a keynote address from celebrated demographer and commentator, Bernard Salt, assessing the current state of play and challenges ahead for our sector.

An extra highlight this year will be the announcement of two Local Government Community Champions, the culmination of a 125th anniversary project that fittingly, highlights the contributions to our communities of councils' 40,000-strong workforce.

I encourage you to make the most of our time together in Mackay – not just by learning from the array of speakers and presentations, but also through the opportunities to meet and network with your council colleagues from across Queensland.

WELCOME TO MACKAY

**MAYOR GREG
WILLIAMSON**
MACKAY REGIONAL COUNCIL

It is a great pleasure to host the
125th anniversary of the LGAQ
Annual Conference in Mackay in
2021.

After operating for more than a year and half
with COVID-19 restrictions, we have plenty to
discuss while we reflect on key outcomes of
local government COVID-19 recovery programs
and share feedback on issues that continue to
present challenges going forward.

This event is an excellent opportunity for
local governments to collaborate and share
their knowledge, successes and learnings in
creating a bright and prosperous future for all
Queenslanders.

The event also provides a platform to introduce
the local government sector's policy priorities
for the year ahead and meet with trade
exhibitors.

I would like to encourage all guests to take
some time to discover our region during their
visit.

The Mackay region is home to unique tourism
experiences that can't be found anywhere else
in the world, such as feeding the wallabies on
the beach at sunrise at Cape Hillsborough,
spotting a platypus in the wild at Broken River,
or touring the region's unique miniature working
sugar mill and distillery at Sarina Sugar Shed
and sampling their award-winning rum.

So, join me in our beautiful part of the state
as we collaboratively strive to create a better
future for all Queenslanders.

LGAQ 125TH ANNUAL CONFERENCE MACKAY ENTERTAINMENT & CONVENTION CENTRE

TOGETHER

DAY 1 **SUNDAY**
24th October 2021

9:00am – 12:00pm **Peak Services Professional Development Course**
De-escalating aggressive and hostile language

1:00pm – 4:00pm **Peak Services Professional Development Course**
De-escalating aggressive and hostile language

1:00pm – 4:00pm Course repeated

Attendees must register with Peak Training prior to arriving at Conference

12:00pm – 4:30pm **Policy Executive Meeting**

12:00pm – 4:30pm **Registration**
Delegates, observers, trade, corporate and accompanying persons

LGAQ 125TH ANNUAL CONFERENCE MACKAY ENTERTAINMENT & CONVENTION CENTRE

TOGETHER

DAY 2

MONDAY

25th October 2021

8:00am – 5:00pm	Registration Delegates, observers, trade, corporate and accompanying persons
10:30am – 5:00pm	Indigenous Leaders Forum
10:30am – 11:00am	Morning tea
11:00am – 12:30pm	Trade Investment Queensland workshop
12:30pm – 1:00pm	Lunch
1:00pm – 2:45pm	Regional Roads and Transport Group Assembly
2:45pm – 3:15pm	Afternoon tea
3:15pm – 5:00pm	Council Forums Rural and Remote Councils Resources Councils SEQ Councils Coastal Councils

LGAQ 125TH ANNUAL CONFERENCE MACKAY ENTERTAINMENT & CONVENTION CENTRE

TOGETHER

CONTINUED

5:15pm – 6:30pm

Welcoming ceremony

5:25pm

Welcome to Country

5:30pm

Welcome to Mackay

Mayor Greg Williamson

5:35pm

Response

Mayor Mark Jamieson
President, LGAQ

5:40pm

Sponsor address

Tim-Fynes Clinton, Managing Partner
King & Company

5:45pm

2021 LGAQ Journalism award

The LGAQ Regional Journalism Award is dedicated to showcasing excellence in reporting in regional Queensland. The award honours the memory of ABC journalists John Bean, Paul Lockyer and Gary Ticehurst. The 2021 winner will receive a \$15,000 prize

5:55pm – 7:30pm

Networking drinks

Trade exhibition

DAY 3 **TUESDAY**
26th October 2021

8:00am – 5:00pm	Registration
8:30am	Security briefing Masters of Ceremonies – Mr Tim Cox, Communications Advisor, LGAQ
8:31am	Call to order by the President
8:33am	Presentation of Policy Executive
8:45am	Official opening Hon Steven Miles MP (Invited) Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning
8:55am	Presidential address Mayor Mark Jamieson President, LGAQ
9:15am	Keynote address: The future of Local Government Ross Dawson Leading Futurist, Entrepreneur and Strategy Advisor Chairman of the Advanced Human Technologies group of companies
9:55am	Sponsor address – Telstra
10:00am	Morning tea

LGAQ 125TH ANNUAL CONFERENCE MACKAY ENTERTAINMENT & CONVENTION CENTRE

TOGETHER

CONTINUED

10:30am

Panel session: Council showcases

11:55am

Sponsor address – LGIA Super

12:00pm

Harnessing value from appropriate implementation of digital technologies and analytics in local government

Professor Rodney Stewart
Griffith University

12:30pm

Lunch

1:30pm

LGMS Member update and risk management awards

Ian Leckenby, Chair, LGMS

Mayor Rachel Chambers, North Burnett Regional Council and Board Member

1:50pm

Conflicts done better

Kathleen Florian, Independent Assessor

June Anstee, President, Councillor Conduct Tribunal

Panel discussion:

Facilitated by Glen Beckett, Head of Assist, LGAQ

Kathleen Florian, Independent Assessor

June Anstee, President, Councillor Conduct Tribunal

Tim Fynes-Clinton, Executive Partner, King & Company Solicitors

Natalie Wilde, Deputy Director-General Local Government and Regional Services, Department, Infrastructure, Local Government and Planning

Brètt de Chastel, CEO, Noosa Shire Council, President, LGMA

3:00pm

Domestic and Family Violence Award

CONTINUED

3:15pm

Sponsor address

3:20pm

Keynote address – Boost your personal brand

Jodie Bache-McLean, Managing Director of June Dally Watkins and Chic Management Brisbane

4:05pm

Program concludes

6:15pm for 7:15pm

Gala Dinner

The Big Shed, Mackay Showgrounds
supported by Hastings Deering

7:45pm

Presentation

Butch Lenton Memorial Bush Council Innovation Award

11:30pm

Dinner concludes

DAY 4

WEDNESDAY

27th October 2021

• • • •

• • • •

• • • •

• • • •

8:30am	Conference resumes
8:35am	Annual General Meeting including debate of motions
10:00am	Australian Local Government Association update Councillor Linda Scott, President, ALGA
10:10am	Sponsor address
10:15am	Morning tea
10:35am	Peak Services update Brent Reeman, Managing Director Teresa Handicott, Non – Executive Director
10:55am	Sponsor address
11:00am	Motions debate
12:00pm	Opposition update Ms Ann Leahy, Shadow Minister for Local Government (Invited)
12:30pm	Lunch
1:30pm	Council community champions
1:40pm	Motions debate
3:00pm	Keynote address – Demographic destiny Bernard Salt AM
3:45pm	Plenary concludes

LGAQ 125TH ANNUAL CONFERENCE MACKAY ENTERTAINMENT & CONVENTION CENTRE

TOGETHER

WORKSHOPS

MONDAY • • • •
25th October 2021 • • • •

INDIGENOUS LEADERS FORUM

Hosts: Cr Wayne Butcher and Cr Jason Woibo
Since 2011, the Indigenous Leaders Forum has been a valuable way for Aboriginal and Torres Strait Islander councils to come together to discuss specific challenges and to put forward issues they would like the LGAQ to assist them in addressing.

The Forum is held twice-yearly.

TIQ WORKSHOP

Councils can play a significant role in ensuring that their regions are best placed to attract and retain investment in a highly competitive market.

This session is perfect for those seeking a more sophisticated understanding of the investment attraction market as well as the practical skills needed for success.

You will hear from a world leading practitioner to understand the investment trends and the decision making process behind site selection. Obtain real-life insights about current world's best practices and how other leading investment promotion agencies are remaining competitive and successfully engaging with investors.

COUNCIL FORUMS

Come and join with your council peers in one of three forums to discuss, share and debate key issues. This is also your opportunity to talk with each other and your Policy Executive members about ways the LGAQ can help and support your council.

The forums will be hosted by the LGAQ Policy Executive members.

Please register for the forum that you believe will most interest your council – if you can't decide, you are welcome to send delegates to separate forums.

RURAL AND REMOTE COUNCILS

Hosts: Cr Robyn Fuhrmeister, Cr Robert Dare and Cr Jane McNamara

RESOURCE COUNCILS

Hosts: Cr Paul McVeigh

COASTAL COUNCILS

Hosts: Cr Jack Dempsey, Cr Matt Burnett, Cr Jenny Hill, Cr Peter Scott and Cr Andrew Willcox

SOUTH EAST QUEENSLAND COUNCILS

Hosts: Cr Peter Matic, Cr Karen Williams, Cr Paul Tully and Cr Peter Flannery

CONFERENCE SHIRT

(Council delegates/observers only)

Council delegates and observers will be issued with ONE shirt whilst at Conference. These need to be ordered online as part of your conference registration.

The sizing is as follows:

MENS MODERN FIT	S	M	L	XL	2XL	3XL	5XL
GARMENT ½ CHEST (CM)	52	55	58	62	65	71	79

LADIES MODERN FIT	8	10	12	14	16	18	20	22	24
GARMENT ½ CHEST (CM)	46.5	49	52	54	56.5	59	62	65	68

Please select your size carefully as there won't be the opportunity to change your size once at Conference.

CONFERENCE REGISTRATION

Early Bird Registration – prior to and including 20 August 2021

Council or State Government observer	\$ 1540.00
5 or more observers from one council/Government Department	\$ 1430.00
Corporate (private sector)	\$ 3000.00

After 20 August 2021

Council or State Government observer	\$ 1740.00
5 or more observers from one Council/Government Department	\$ 1600.00
Corporate (private sector)	\$ 3240.00

Early Bird One Day Registration – prior to and including 20 August 2021

Council or State Government observer	\$ 770.00
Corporate (private sector)	\$ 1210.00

After 4 September 2020

Council or State Government observer	\$ 880.00
Corporate (private sector)	\$ 1600.00

FUNCTIONS

Welcoming Ceremony (accompanying persons, day registrations and additional trade exhibitors)	\$ 75.00
---	----------

DINNER

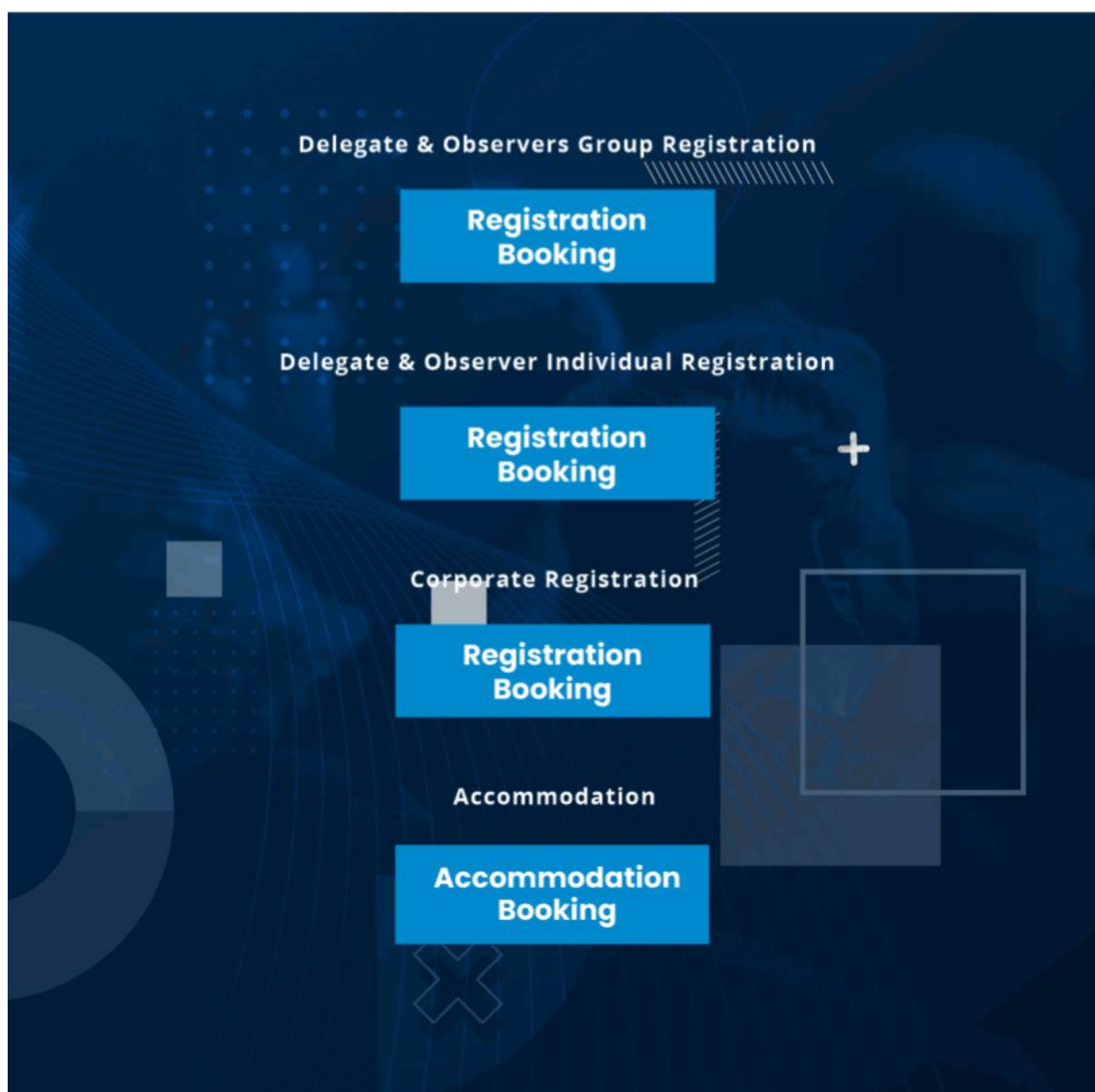
Gala Dinner – Tuesday evening (26 October 2021)	\$ 175.00
---	-----------

Please note that the Welcoming Ceremony on the Monday evening is included in the conference fee for delegates, observers and corporates attending the full three days of Conference.

Accompanying persons are welcome to attend the Welcoming Ceremony and Gala Dinner.

Register via links below or online at www.lgaq.asn.au under the Events Tab.

Register via links below or online at
www.lgaq.asn.au
 under the Events Tab 125th LGAQ Annual
 Conference.





14.26 T2021-2021-114 TYRE SUPPLY & CHANGING SERVICE

File Number: 124316
Author: Marianne Hortin, Ms
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

Council consideration of the contract for Supply of Tyre & Tyre Changing operations

APPLICABLE LEGISLATION

Local Government Act 2009

POLICY CONSIDERATIONS

2.74.1 Procurement Policy

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council accept the Tender submitted by Turnouts Mechanical Services for T2020-2021-114 for Tyre Supply & Changing Service for a 2-year period.

BACKGROUND

Tenders have been called through open tender for the Tyre Supply & changing operations for current items in Councils Fleet.

The Bulloo Shire Council requires a Contractor for the supply & delivery of tyres, fittings, balances & repairs as per the Specification.

This service would require the approved Contractor to:

- maintain all tyres on Bulloo Shire Council Fleet and Machinery
- provide mobile supply and repair service to Shire camps and worksites
- supply and fit all tyres required for Bulloo Shire Council Fleet and Machinery
- Work may occur anywhere within the Bulloo Shire. The successful Contractor's travel insurance and other costs must be the responsibility of the Contractor. The successful Contractor is to make their own travel arrangements to carry out the job.

The intent of this Tender is to provide the Bulloo Shire Council with access to a suitably qualified Contractor in Tyre fitting services

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

One tender was received by the closing time 12:00pm on 24th May 2021 and One tender was received after the closing time of 12.00pm on the 24th May 2021. The tenders received were opened 3rd June 2021, these results are shown in the below

Evaluation Table

Tenderer	Tyres	Make	Supply of Tyres Price Each (ex GST)	Tyre Repair & Labour /hr	
Turnouts Mechanical Service	Various	Various	Various	Sml to medium Large Tyre Earthmoving	\$40.00 + \$55/hr \$80.00 + \$55/hr \$140.00 + \$55.00
O'Brian Toyota's <i>Non- Conforming as the Tender was received after Closing time</i>	Various	Various	Various	Sml to medium Large Tyre Earthmoving	\$35 \$50 Hourly rate of \$132 inc

Recommendation

That Council accept the Tender submitted by Turnouts Mechanical Services for T2020-2021-114 for Tyre Supply & Changing Service for a 2-year period based on

- Overall cost of supply & repair of tyres
- Delivery timeframe and availability of tyres and service
- Past experience with Council
- Local Business

FINANCIAL IMPLICATIONS

Nil

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

Nil

CONSULTATION

Nil

15 LATE ITEMS

16 CONFIDENTIAL MATTERS**CLOSURE OF MEETING****RECOMMENDATION**

THAT pursuant to Section 275 (1) of the *Local Government Regulation 2012*, the meeting be closed to the public at [enter time] to discuss the confidential matters listed below:

16.1 Application for Review of Local Decision

This matter is considered to be confidential pursuant to Section 254J(3)(1) (e) of the *Local Government Regulation 2012* as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

To be discussed:

To discuss the review of Local Government Decision made to issue a Proposed Regulated Dog Declaration Notice.

17 NEXT MEETING

18 CLOSURE