



Bulloo
Shire

**I hereby give notice that
an Ordinary Meeting of Council will be held on:**

Date: Tuesday, 16 February 2021
Time: 9:00am
**Location: Council Chambers, 68 Dowling Street
Thargomindah Queensland 4492**

BUSINESS PAPER

Ordinary Council Meeting
16 February 2021

Lew Rojahn
Chief Executive Officer

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1 OPENING OF MEETING**2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The Bulloo Shire Council acknowledges the traditional owners of the land on which the meeting is being held, and pay respects to their elders, past and present.

3 ATTENDANCE INCLUDING APOLOGIES**4 CONDOLENCES****5 DECLARATION OF MATERIAL PERSONAL INTEREST/CONFLICT OF INTEREST**

- Pursuant to section 172 of the Local Government Act 2009, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees
 - (a) must disclose the interest to the meeting; and
 - (b) must not be present at or take part in the meeting while the issue is being considered or voted on.
- A councillor who is barred from a meeting under subsection (1) must not be in the chamber where the meeting is being conducted, including any area set apart for the public.

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF COUNCIL MEETING - 25 JANUARY 2021

File Number: 120515

Author: Daniel Dare, Executive Assistant

Authoriser: Lew Rojahn, Chief Executive Officer

Attachments: 1. Minutes of Council Meeting - 25 January 2021

RECOMMENDATION

That the Minutes of the Council Meeting held on Monday 25 January 2021 be received and the recommendations therein be adopted.

HEADING

Council held the Ordinary Council Meeting on Monday, 25th January 2021 at the Bulloo Shire Council Chambers, Thargomindah.



MINUTES

Ordinary Council Meeting

25 January 2021

**MINUTES OF BULLOO SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 68 DOWLING STREET THARGOMINDAH QUEENSLAND 4492
ON MONDAY, 25 JANUARY 2021 AT 9:00 AM**

PRESENT: Cr Shirley Girdler, Cr Vaughan Collins, Cr Glyn Dare, Cr Stewart Morton

IN ATTENDANCE: Mr Lew Rojahn (Chief Executive Officer), Daniel Dare (Minute Taker)

1 OPENING OF MEETING

The Deputy Mayor welcomed all Councillors and guests and declared the meeting open at 9:18 am.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Bulloo Shire Council acknowledges the traditional owners of the land on which the meeting is being held, and pay respects to their elders, past and present.

3 ATTENDANCE INCLUDING APOLOGIES

Cr John Ferguson OAM (Mayor)

4 CONDOLENCES

5 DECLARATION OF MATERIAL PERSONAL INTEREST/CONFLICT OF INTEREST

- Pursuant to section 172 of the Local Government Act 2009, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees
 - (a) must disclose the interest to the meeting; and
 - (b) must not be present at or take part in the meeting while the issue is being considered or voted on.
- A councillor who is barred from a meeting under subsection (1) must not be in the chamber where the meeting is being conducted, including any area set apart for the public.

6 CONFIRMATION OF MINUTES**6.1 MINUTES OF COUNCIL MEETING - 18 DECEMBER 2020****RESOLUTION 2021/1**

Moved: Cr Stewart Morton

Seconded: Cr Glyn Dare

That the Minutes of the Council Meeting held on Friday 18 December 2020 be received and the recommendations therein be adopted with the following amendment to Resolution 2020/386

That Council endorse the actions of the Deputy Mayor and CEO in offering to purchase Lot 55 on CPT 1916 from Mr Byrne and Ms Pokarier for an amount of \$3,000 being the unimproved valuation of the land and to further authorise the Deputy Mayor and CEO to negotiate on Council's behalf.

CARRIED

7 BUSINESS ARISING FROM PREVIOUS MEETING**8 RECEPTION OF PETITIONS****9 NOTICE OF MOTION**

Nil

10 RESCISSION MOTIONS**10.1 NOTICE OF RESCISSION - RESOLUTION 2020/348 TIDS FOUR YEAR PROGRAM 2023-2027****RESOLUTION 2021/2**

Moved: Cr Shirley Girdler

Seconded: Cr Stewart Morton

That Council rescind the following motion moved at the Ordinary Meeting of Council held 17 November 2020.

Resolution 2020/348 - TIDS Four Year Program 2023-2027

Moved: Cr Glyn Dare

Seconded: Cr Shirley Girdler

That Council

1. Endorse the attached TIDS 4-year program from 2023-2027

(a) Endorse Quilpie Rd final seals for 2023/2024 (\$975,000) & 2024/2025 (640,000)

- (b) Endorse 3km Seal on Bundeena Rd 50/50 contribution from Council Year 2024/2025 TIDS funding being \$335,000 matched by Council.
- (c) Endorse 4km Seal on Bundeena Rd 50/50 contribution from Council Year 2025/2026 TIDS Funding being \$975,000 matched by Council
- (d) Endorse 4km Seal on Bundeena Rd 50/50 contribution from Council Year 2026/2027 TIDS Funding being \$975,000 matched by Council.
- (e) Consider 100% funding used on state roads for widening for any of the above years.

If successful, I intend to move the following resolution;

That Council endorse the attached TIDS 4-year program from 2023-2027

- (a) Endorse Quilpie Rd final seals for 2023/2024 (\$975,000) & 2024/2025 (640,000)
- (b) Endorse 3km Seal on Bundeena Rd for 2024/2025, TIDS funding being \$335,000
- (c) Endorse 4km Seal on Bundeena Rd for 2025/2026, TIDS Funding being \$975,000
- (d) Endorse 4km Seal on Bundeena Rd for 2026/2027, TIDS Funding being \$975,000

There is no requirement for Council to match this funding on State Roads.

CARRIED

TIDS FOUR YEAR PROGRAM 2023-2027

RESOLUTION 2021/3

Moved: Cr Shirley Girdler

Seconded: Cr Vaughan Collins

That Council endorse the attached TIDS 4-year program from 2023-2027

- (a) Endorse Quilpie Rd final seals for 2023/2024 (\$975,000) & 2024/2025 (640,000)
- (b) Endorse 3km Seal on Bundeena Rd for 2024/2025, TIDS funding being \$335,000
- (c) Endorse 4km Seal on Bundeena Rd for 2025/2026, TIDS Funding being \$975,000
- (d) Endorse 4km Seal on Bundeena Rd for 2026/2027, TIDS Funding being \$975,000

There is no requirement for Council to match this funding on State Roads.

CARRIED

11 MAYORAL REPORTS

11.1 MAYORS REPORT

RESOLUTION 2021/4

Moved: Cr Glyn Dare

Seconded: Cr Stewart Morton

That Council receive and note the Mayors Report for the month of December 2020.

CARRIED

12 CHIEF EXECUTIVE OFFICER'S REPORTS

12.1 CHIEF EXECUTIVE OFFICERS REPORT

RESOLUTION 2021/5

Moved: Cr Stewart Morton

Seconded: Cr Glyn Dare

That Council receive and note the Chief Executive Officers report for the month of December 2020.

CARRIED

Adjournment:

Council adjourned the meeting at 9:48 am for Morning Tea.

Resumption:

Council resumed the meeting at 10:11 am.

Attendance:

Mr Neil Crotty (Acting Manager of Special Projects) attended the meeting at 10:14 am

12.2 APPROVAL FOR THE DEVELOPMENT OF 6 X 2 BEDROOM UNITS.

RESOLUTION 2021/6

Moved: Cr Glyn Dare

Seconded: Cr Stewart Morton

That Council approve the expenditure of \$2 million from Council revenue reserves to develop 6 x 2-bedroom units on the corner block of Sams and Eccles Street Thargomindah and that Council's Budget be amended accordingly to acknowledge this expenditure.

CARRIED

Attendance:

Mr Neil Crotty (Acting Manager of Special Projects) left the meeting at 10:36 am

13 COMMITTEE AUTHORITY MEETING MINUTES & BUSINESS ARISING**13.1 MINUTES OF LDMG COMMITTEE MEETING - 19 NOVEMBER 2020****RESOLUTION 2021/7**

Moved: Cr Stewart Morton

Seconded: Cr Vaughan Collins

That the Minutes of the LDMG Committee Meeting held on Thursday 19 November 2020 be received and the recommendations therein be adopted.

CARRIED

14 GENERAL BUSINESS & MATTERS FOR NOTING REPORTS**14.1 ADMINISTRATIVE SERVICES REPORT****RESOLUTION 2021/8**

Moved: Cr Glyn Dare

Seconded: Cr Vaughan Collins

That Council receive and note the Administrative Services Report for December 2020.

CARRIED

14.2 LOCAL GOVERNMENT REMUNERATION TRIBUNAL**RESOLUTION 2021/9**

Moved: Cr Vaughan Collins

Seconded: Cr Stewart Morton

That Council adopt the remuneration rates as decided by the Local Government Remuneration Tribunal from 1 July 2021.

Category	Remuneration	
Category 1	Mayor	\$108,222.00
	Deputy Mayor	\$ 62,435.00
	Councillors	\$ 54,110.00

CARRIED

Attendance:

Ms Tiffany Dare (Manager of Administrative Services) attended the meeting at 10:58 am

14.3 SUBDIVISION OF LAND - THARGOMINDAH**RESOLUTION 2021/10**

Moved: Cr Glyn Dare

Seconded: Cr Vaughan Collins

That Council include \$30,000 in the 2021/22 Budget for subdivision of General Residential land.

CARRIED

Attendance:

Mr Lew Rojahn (Chief Executive Officer) left the meeting at 11:06 am

Attendance:

Ms Donna Hobbs (Manager of Rural Services) attended the meeting at 11:06 am

14.4 OPERATIONAL PLAN 2020/21 PROGRESS REPORT - 31 DECEMBER 2020 (Q2)**RESOLUTION 2021/11**

Moved: Cr Vaughan Collins

Seconded: Cr Stewart Morton

That Council

- a) Receive and note the October - December 2020 quarterly report for the Operational Plan in accordance with S174 of the *Local Government Regulation 2012*.

CARRIED

14.5 ADVICE FOR LIQUOR LICENCE**RESOLUTION 2021/12**

Moved: Cr Vaughan Collins

Seconded: Cr Stewart Morton

That Council receive and note the report.

CARRIED

14.6 FINANCIAL PERFORMANCE REPORT**RESOLUTION 2021/13**

Moved: Cr Glyn Dare

Seconded: Cr Vaughan Collins

That Council adopt the Financial Performance Report for period ending 31st December 2020 in accordance with Section 204 of the *Local Government Regulations 2012*.

CARRIED

Attendance:

Ms Tiffany Dare (Manager of Administrative Services) left the meeting at 11:18 am

Attendance:

Mr Gerhard Van Der Walt (Consulting Accountant) attended the meeting at 11:19 am

Attendance:

Mr Lew Rojahn (Chief Executive Officer) returned to the meeting at 11:49 am

Attendance:

Ms Donna Hobbs (Manager of Rural Services) left the meeting at 11:49 am

14.7 DECEMBER 2020 BUDGET REVISION**RESOLUTION 2021/14**

Moved: Cr Glyn Dare

Seconded: Cr Stewart Morton

That Council adopt the December 2020 Budget revision.

CARRIED

Attendance:

Mr Gerhard Van Der Walt (Consulting Accountant) left the meeting at 12:22 pm

Adjournment:

Council adjourned the meeting at 12:23 pm for Lunch.

Resumption:

Council resumed the meeting at 12:56 pm.

14.8 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE REALLOCATION OF FUNDING**RESOLUTION 2021/15**

Moved: Cr Vaughan Collins

Seconded: Cr Stewart Morton

That Council reallocate funding from the Local Roads and Community Infrastructure Program Round 1 (LRCI Round 1) to include the below projects:

1. Standby Generator for Sams Street Senior Units
2. Construction of new footpaths to achieve a connected network

CARRIED

14.9 T2020-2021-115 CONTRACTOR FOR THARGOMINDAH AIRPORT & PARKS & GARDENS SERVICES**RESOLUTION 2021/16**

Moved: Cr Stewart Morton

Seconded: Cr Glyn Dare

That

- a) Council accept the rates specified in the tender from Bruce Riley;
- b) Prior approval be required before commencement of unforeseen extras;
- c) Prior approval be required before commencement of hours exceeding 45 per week;
- d) Council reimburse the costs of the Airport Liability Insurance to Bruce Riley; and
- e) The term of the contract is for the period of two years with a possible one year extension.

CARRIED

Attendance:

Ms Donna Hobbs (Manager of Rural Services) attended the meeting at 1:12 pm

Attendance:

Mr Lew Rojahn (Chief Executive Officer) left the meeting at 1:13 pm

14.10 T2020-2021-116 KERB & CHANNEL - THARGOMINDAH**RESOLUTION 2021/17**

Moved: Cr Vaughan Collins

Seconded: Cr Stewart Morton

That Council accept the tender from Durack Civil Pty Ltd for the total sum of \$385,433.02 including GST.

CARRIED

14.11 T2020-2021-117 DRFA FLOOD DAMAGE - REPA WORKS**RESOLUTION 2021/18**

Moved: Cr Stewart Morton

Seconded: Cr Glyn Dare

That Council accept:

- a) the tender from Tolbra Earthmovers and Haulage Pty Ltd, **Package 1**, for the total sum of \$1,648,776.65 including GST; and
- b) the tender from Tolbra Earthmovers and Haulage Pty Ltd, **Package 2**, for the total sum of \$1,074,458.86 including GST.

CARRIED

14.12 CORPORATE SERVICES REPORT**RESOLUTION 2021/19**

Moved: Cr Glyn Dare

Seconded: Cr Stewart Morton

That Council receive and note the Corporate Services report for the month of December 2020.

CARRIED

14.13 RURAL SERVICES DEPARTMENT REPORT**RESOLUTION 2021/20**

Moved: Cr Vaughan Collins

Seconded: Cr Glyn Dare

That Council receive and note the Rural Services Department Report for December 2020.

CARRIED

Attendance:

Mr Lew Rojahn (Chief Executive Officer) returned to the meeting at 1:40 pm

Attendance:

Ms Donna Hobbs (Manager of Rural Services) left the meeting at 1:40 pm

14.14 TOWN SERVICES REPORT

RESOLUTION 2021/21

Moved: Cr Glyn Dare

Seconded: Cr Vaughan Collins

That Council receive and note the Town Services Report for the month of December 2020.

CARRIED

14.15 PLANT REPORT

RESOLUTION 2021/22

Moved: Cr Glyn Dare

Seconded: Cr Vaughan Collins

That Council receive and note the Plant Report for the month of December 2020.

CARRIED

Attendance:

Mrs Julie Stewart (Road Services, Technical Officer) attended the meeting at 2:12 pm

14.16 ROAD SERVICES REPORT

RESOLUTION 2021/23

Moved: Cr Stewart Morton

Seconded: Cr Glyn Dare

That Council receive and note the Road Services report for the month of December 2020.

CARRIED

Attendance:

Mrs Julie Stewart (Road Services, Technical Officer) left the meeting at 2:33 pm

14.17 ENGINEER'S REPORT

RESOLUTION 2021/24

Moved: Cr Vaughan Collins

Seconded: Cr Stewart Morton

That Council receive and note the Engineer's Report for January 2021.

CARRIED

15 LATE ITEMS

16 CONFIDENTIAL MATTERS

Nil

17 NEXT MEETING

Tuesday, 16 February 2020

18 CLOSURE

The Meeting closed at 2:39 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 February 2021.

.....

CHAIRPERSON

7 BUSINESS ARISING FROM PREVIOUS MEETING

8 RECEPTION OF PETITIONS

9 NOTICE OF MOTION

Nil

10 RESCISSION MOTIONS

Nil

11 MAYORAL REPORTS

11.1 MAYORS REPORT

File Number: 120528
Author: John Ferguson, Mayor
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Mayors Report for the month of January 2021.

MEETINGS

The Mayor and Councillors, as part of their roles attend a range of meetings. Accordingly, meetings, appointments, functions, media commitments, civic receptions and committee meetings have been listed below.

Consultation and Engagement for the month of January 2021.

Meetings and Consultations

19 January 2021	Meeting with Prime Minister Scott Morrison – Quilpie Shire Council – Cr. Girdler & CEO
25 January 2021	Council Meeting – Cr. Shirley Girdler, Cr. Vaughan Collins, Cr. Glyn Dare, Cr. Stewart Morton
26 January 2021	Australia Day Celebrations – Cr. Girdler, Cr. Vaughan Collins, Cr. Glyn Dare & CEO

Media

CORRESPONDENCE

Nil

12 CHIEF EXECUTIVE OFFICER'S REPORTS

12.1 CHIEF EXECUTIVE OFFICERS REPORT

File Number: 121131
Author: Lew Rojahn, Chief Executive Officer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Chief Executive Officers report for the month of January 2021

ITEMS FOR INFORMATION AND DISCUSSION

1.1 General Highlights

Council is reminded that it will also need to undertake the renewal of the Corporate plan this year. The Administration Manager has already placed a survey to ascertain issues and the manner that the community wants to see the council communicate with it on this issue. Please refer to the Administration report to see the results of this survey.

1.2 Warri Gate Road inspection

On Tuesday 9/2/2021, Cr Girdler, Julie Stewart, Simone Talbot, Kalair MacArthur and I took an inspection tour of the Warri gate road primarily to familiarise Kalair and Simone with its location, condition and environment. Julie undertook a condition inspection, particularly of the washouts and floodway approaches and we reaffirmed the sealed and unsealed distances that we put in the reports we create.

Kalair MacArthur has been instrumental in putting together the CSIRO report and the business case that we currently use to present to Politicians etc. She will be updating those figures now as they are two years old. Also, the trip provided videos of interviews and a large range of environment and issue photos that will underpin the condition of the road and indicate what our maintenance requirements are. We will need to reconsider the estimate because if we achieve funding status, we will need to consider the standard of construction and from our estimates from the trip, there are crossings that will need culverts as opposed to floodways.

Simone Talbot is the new facilitator for the proposed SWROC and she has adopted Warrigate as her project for our shire and needed to understand the road, the conditions, and the requirements we have if she is to promote it on our behalf. Simone is well connected as a result of her experience working with ROCs in FNQ and the far west.

Both Kalair and Simone have recently worked with John and Julie to compile an application to have Warri Gate submitted as a ROSI project. This has now been forwarded to the RRTG to have it endorsed as a valid project for this funding stream. If accepted, it takes our funding case to a higher level of priority.

Simone is also working with Dan Dare to establish and engagement plan for Council to meet with federal and state politicians. We are also considering inviting Mr Neil Scales to drive the road with us and meet with people from Tibooburra to hear how the sealed road has positively affected the movement of people through their town.

At this stage, the State Government will not engage to fund the road as they say it is not a State responsibility because it is classified as a LRRS road and therefore is the responsibility of the Council. This is a quick argument to dilute any engagement rather than discuss the benefits to the State that the sealing of this road would have.

1.3 Meeting with Managers

The managers and I met to review the budget process we have in front of us. Matters of discussion entailed:

- The explanation of Operational versus Capital expenditure and what constitutes the different criteria,
- The need to review and audit redundant job cost numbers.
- The compilation of Job costing as opposed to General Ledger and the need to have balanced accounts
- The collation of information particularly around capital works to establish a budget for each project.
- The actual budget process and how that works, especially in relation to Council's role in the approval process
- The procurement Policy and how it should be applied
- The difference between Preferred Supplier Lists and Pre Qualified lists as required by the Act.

Engagement

January Engagement 2021		
Date	Attendee/s	Purpose
	Internal Staff meetings following Xmas closedown.	
27/1/2021- 8/2/2021		Fly out for leave

13 COMMITTEE AUTHORITY MEETING MINUTES & BUSINESS ARISING

Nil

14 GENERAL BUSINESS & MATTERS FOR NOTING REPORTS**14.1 ADMINISTRATIVE SERVICES REPORT****File Number:** 120460**Author:** Tiffany Dare, Governance Officer**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:** 1. Corporate Plan Review Survey Results**RECOMMENDATION**

That Council receive and note the Administrative Services Report for January 2021.

ARISING FROM PREVIOUS MEETINGS

Resolution	Action	Status
2019/306	Survey of Warri Gate	<ul style="list-style-type: none">• Negotiations commenced with DNRME regarding the Road Opening and Closure processes.• Commenced negotiations with surveyor• Surveyor engaged, background work commenced, physical survey work anticipated to commence in May 2020.• Ian Rosenberger forwarded a progress report on the Warri Gate Road survey works on 17th September 2020.
2020/363	Tender for Sale of Vacant Land in Hungerford	<ul style="list-style-type: none">• Tender Documents in development.

ADMINISTRATION**Corporate Plan Survey**

Council received 18 responses to the Corporate Plan Survey.

Responses attached.

Customer Service

Listed below is a summary of the 19 External Service Requests received for the month of January 2021.

Department - Type	Number
Aerodrome	1
Council Building Maintenance	1
Dogs Cats Complaints	1
Housing Maintenance	7
Livestock	3
Overgrown Land	1
Property Maintenance	1
Road Conditions	1
Road Design	1
Sewerage Complaint	2
Total	19

INSURANCE

Description	Decision	Comment
Class: ISR Property Loss Date: 04/11/2020 Excess: \$5,000 Description: Electrical Fire has damaged Electrical Infrastructure at caravan park.	Sedgwick Loss adjusting have been allocated the claim to review cause and scope of works.	Assessor carried out an onsite inspection on Monday 25 th January 2021.

PLANNING**Development Applications**

Material Change of Use	Reconfiguring a Lot	Operational Work	Building Work
Nil	Nil	Nil	Nil

BUILDING, PLUMBING & DRAINAGE APPLICATIONS

Building Application:

Ref	Applicant	Description	Decision
Nil			

LAND DEALINGS

Racecourse Reserve (Lot 7 WN68) & Pasturage Reserve (Lot 30 on WN8)

Council contact NDRME to

1. Make an application to change the purpose of the lease from Racecourse Reserve to Recreation Reserve. Recreation reserve being the more appropriate given the current use of the site.

The Racecourse reserve was issued under the *Land Act 1962* and there is not the same information available today. But being both are Community purpose, following advice from DNRME, we are proposing to amend the purpose of the reserve to Recreation Reserve. The activities of the new purpose would not have a greater impact on the reserve.

Recreation - to be used for informal active recreation facilities (e.g. bicycle track, cricket net, tennis walls, half-size tennis or basketball courts).

This is relatively easy process including community consultation in relation to the change of purpose and a formal letter from Council requesting the change of purpose.

Council will continue with the change of purpose from Racecourse to Recreation Reserve once the below has been addressed.

2. Include the Rodeo Grounds, currently located on the Pasturage Reserve, into the Racecourse/Recreation Reserve.

In the QLD Globe mapping below, the Rodeo Ground is located on the Pasturage Reserve (Lot 30 on WN8). Council inquired about amending the Racecourse/Recreation Reserve boundary to include the Rodeo Grounds and was advised that the inclusion of the Rodeo Grounds into the Racecourse/Recreation Reserve will require native title to be addressed. A determination that native title exists was handed down on the 5/12/2014 in relation to the Kullili People. NNTT reference QI2014/030.

Council sort legal advice from MacDonnell's Law to determine if the Indigenous Land Use Agreement (ILUA) provides for the amendment of the reserve by the inclusion of part of the Pasturage Reserve and to also allow the amendment of the pasturage reserve by the exclusion of the area to be included into the adjoining Racecourse/Recreation Reserve.

Following advice from MacDonnell's Law, Council forwarded a letter to DNRME.

The ILUA between Council and the Kullili People contains, among other things, native title compliance and a process for undertaking future acts.

'Council is of the view that the dedication of part of Lot 30 on WN8 (and inclusion in Lot 7 WN68) and the appointment of Council as trustee (proposed dealing), in so far as it affects native title, can be dealt with under the terms of the existing ILUA because it would be considered a "Low Impact Tenure Grant".'

Advised by DNRME on 15th December that this matter has been referred to our native title services unit for confirmation on whether the proposed activity is acceptable under the Kullilli People and Local Government ILUA area agreement.

Council received a response from Department of Recourses on the 8th February 2021 advising "the only foreseeable way forward for this proposed dealing, would be by way of a newly

negotiated ILUA in accordance with Module Q of the Native Title work procedures.”

Council advised our Solicitor for the matter and they have contacted the Department to arrange a meeting with their Land Administration officers, native title services officers and Crown law to discuss further.

Bona Vacantia Transfer of Lot 510 on CP T1911 - 17 Sams St & 17B Fitzwalter St, Thargomindah

Correspondence has been forwarded to Crown Law in relation to this matter and Ian Rosenberger will advise Council when they receive a response from the Office of the Crown Law.

This matter was determined ‘Bona vacantia’ as the property that has no owner. The property was registered in the name of Cobb and Company Limited (Cobb & Co). A search of the Australian Securities & Investments Commission (ASIC) records reveal that Cobb & Co was deregistered as a company in 14 June 1907 and all property and rights of a dissolved company vested in Crown bona vacantia.

Crown law are finalising their research into the relevant law and facts of the matter. The solicitor handling the matter hoped to have a preliminary report to her managing partner by Friday 22nd January 2021. Provided this is in order the matter will be elevated to the next tier on the management process. There are two more tiers.

Proposed Road Opening Road Closure in Naryilco and Noccundra – Warri Gate Road

Ian Rosenberger advised that they are in the process of corresponding with the registered owner of the Nockatunga Freehold, the owner of the Nockatunga Holding Lease and also the lease of the Noccundra Town Reserve with a view to obtaining the relevant lessee and owners consent to the relevant Plans of Survey and also to enable use to make application to the Shire for a lot reconfiguration for the Nockatunga Freehold lot by way of the proposed road opening from the Bundeena Road over the Warri Gate construction.

They are also in the process of corresponding with the owners of the Naryilco Holding, again with a view to obtaining the consent of the owners to the proposed road opening over the Warri Gate construction.

Ian has corresponded with the DNRME in relation to the Department’s requirements for the proposed opening of road within a Leasehold holding and have been advised that the Departments preference is for us to obtain the landowners consent to the relevant Plans of Survey and accordingly they are following the Departments direction in this regard.

Once they have received the necessary consents and authorities they will continue to process the necessary application to both the Department and the Shire in relation to the lot reconfiguration.

The consent documents have been prepared and the relevant Applications to BSC and also the applications to the DNRME. Rosenberger’s have prepared correspondence to send to the relevant registered owners and lease holders. The draft plans are being finalised to a more final level so that the owners can use the plans to make a decision in relation to the consent issues.

DIG TREE REPORTDig Tree Monthly Financial Reports – 31st January 2021

MONIES HELD IN BULLOO SHIRE COUNCIL TRUST ACCOUNT		
BURKE & WILLS DIG TREE		
As of 31st January 2021		
Opening Balance 01-01-21		\$ 13,372.40
Receipts		
Total Income		\$ 13,372.40
Payments		
Transfer	Payments	\$ 0.00
Closing Balance 31/01/2020		\$ 13,372.40

PLANT AND EQUIPMENT PROFITABILITYThe table below shows actual vs budget BSC Plant Profitability to 31st January 2021.

		REVENUE		
		31-Jan-21	%	Budget
7000-0001	ASSET & RESOURCE MANAGEMENT			
7100-0002	PLANT			
7100-1100	Fuel Rebate Subsidy	\$ 49,124.00	82%	\$ 60,000.00
7100-1900	Flood Truck Revenue	\$ -	0%	\$ -
7100-1905	Plant Hire	\$ 2,116,916.60	62%	\$ 3,400,000.00
7100-1917	Other Income - Plant	\$ 261.64	5%	\$ 5,000.00
7100-1918	Profit/Loss on Disposal of Assets	\$ -	0%	\$ -
TOTAL REVENUE		\$ 2,166,302.24	63%	\$ 3,465,000.00

		EXPENDITURE		
		31-Jan-21	%	Budget
7100-2005	Plant Maint. - Parts & Labour	\$ 377,662.32	56%	\$ 670,000.00

7100-2010	Plant Maint. - Tyres & Batteries	\$ 79,729.06	61%	\$ 130,000.00
7100-2015	Plant Maintenance - Fuel & Oils	\$ 250,983.86	48%	\$ 520,000.00
7100-2020	Plant Rego. & Insurance	\$ 132,159.69	88%	\$ 150,000.00
7100-2025	Workshop Consumables	\$ 18,074.87	45%	\$ 40,000.00
7100-2026	Private Plant Hire	\$ 173,410.83	116%	\$ 150,000.00
7100-2030	Workshop Operating Costs	\$ 89,067.09	55%	\$ 162,000.00
7100-2035	Radio & T.V. Maintenance	\$ 3,813.92	64%	\$ 6,000.00
7100-2600	Depreciation-Plant & Depot	\$ 571,052.24	55%	\$ 1,038,050.00
TOTAL EXPENDITURE		\$ 1,695,953.88	59%	\$ 2,866,050.00

SURPLUS/(DEFICIENCY)		
31-Jan-21	%	Budget
\$ 470,348.36	79%	\$ 598,950.00

ASSET MANAGEMENT

Nil

TENDER

Item	Department	Status
T2019-2020-119 Sale & Removal of Council Buildings	Town Services	Request for Tender advertised and due to close Monday 25/05/2020. Request for Tender extended as no interest received. Closed 5/06/2020. Report to Council. McKellar Contractors awarded the project. Work has commenced.
T2020-2021-104 Trade/Sale of Two (2) Used Mack Granite 90-Ton Prime Movers & Supply & Delivery of Two (2) New Turbo Diesel 90-Ton Prime Movers	Town Services	Request for tender advertised and closing on Friday, 2 nd October 2020. Council did not accept any tender and readvertised via VendorPanel – Report to Council.

		<p>Council accepted the tender from Western Truck Group for the supply and delivery of one Mack Superliner and one Mack Granite Prime Mover.</p> <p>Council still to sell the two used Mack Granite prime movers.</p>
T2020-2021-113 Register of Pre-qualified Suppliers	Administrative Services	Report to Council.
T2020-2021-114 Tyre Contract	Town Services	To be advertised.
T2020-2021-115 Thargomindah Airport & Parks & Gardens Services Contract	Town Services	Bruce Riley awarded contract. Contract to be drawn up.
T2020-2021-116 Kerb & Channel - Thargomindah	Town Services	Durack Civil Pty Ltd awarded project. Contract to be drawn up.
T2020-2021-117 DRFA Flood Damage – REPA Works	Executive	Tolbra Earthmovers and Haulage Pty Ltd awarded project. Contract to be drawn up.
T2020-2021-118 Sale of Land – Hungerford	Administrative	To be advertised.

EXPRESSIONS OF INTEREST

Item	Department	Status
Nil		

PROCUREMENT

Bulloo Shire Council Procurement Policy states the commitment of Council to assist the local businesses in the development of competitive local business and industry. This is stated in Council Procurement Policy Statement No. 2:

“Council acknowledges that it has an important role to play in the local economy and is committed to assisting local industry engage in business with Council.”

To date, Council has paid a total of \$2,235,600.27 to local businesses for all goods and services procured from 1st July 2020 to 31st January 2021.

Debtors Category	Current	30 Days	60 Days	90 Days	Balance
Sundry Debtors	\$805.44	\$10,806.00	\$528.00	\$81,577.41	\$93,716.85
Govt. Debtors	\$71,000.70	\$644.26	\$0.00	\$0.00	\$71,644.96
Housing and Common Fees	\$1,834.79	\$704.34	\$65.00	\$12,021.22	\$14,625.35
SUB TOTAL	\$73,640.93	\$12,154.60	\$593.00	\$93,598.63	\$179,987.16

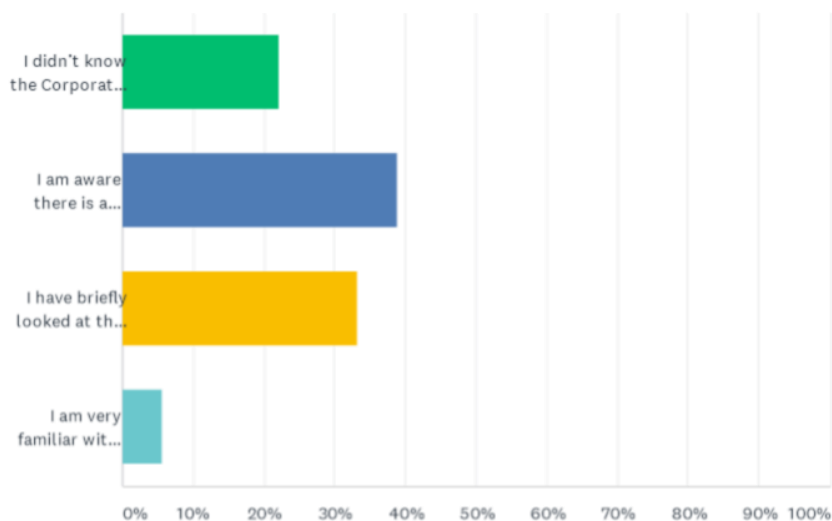
RATES SUMMARY

Rates	\$
Brought forward arrears including Interest	37,821.15
Interest current year	2,294.24
Rates Levied in 2020-21	2,710,961.61
Total	2,751,077.00
Rates Collected during 2020-21	2,634,502.32
Government & Council pensioner subsidy 2020-21	1,501.96
Discount on rates collection during 2020-21	74,023.43
Write-Offs	0
Credit supplementary notices	605.66
Total Outstanding Balance	40,443.63
Outstanding Instalments not yet due	19,803.15
Current Outstanding Balance	<u>20,640.48</u>

Corporate Plan Review Questionnaire

Q1 How much do you know about the current Corporate Plan?

Answered: 18 Skipped: 0

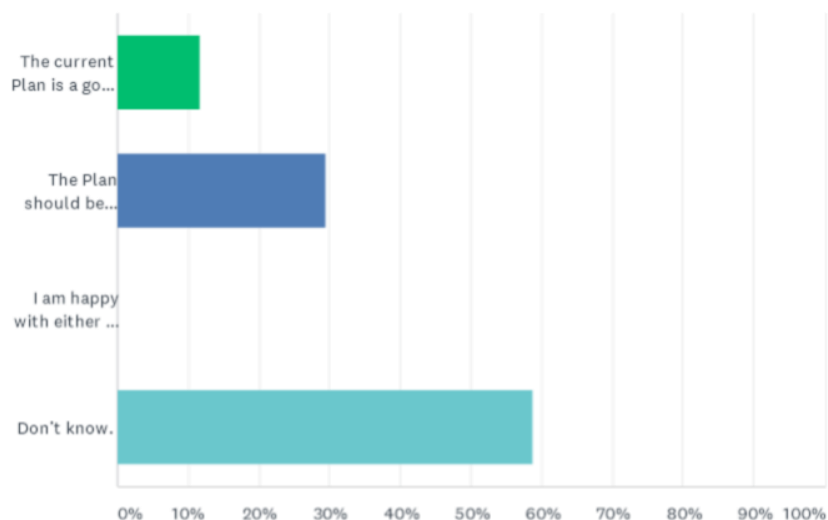


ANSWER CHOICES	RESPONSES	
I didn't know the Corporate Plan existed.	22.22%	4
I am aware there is a Corporate Plan but have never read it.	38.89%	7
I have briefly looked at the Corporate Plan.	33.33%	6
I am very familiar with the content of the Corporate Plan.	5.56%	1
TOTAL		18

Corporate Plan Review Questionnaire

Q2 Please indicate how you would like the next Corporate Plan to be developed

Answered: 17 Skipped: 1

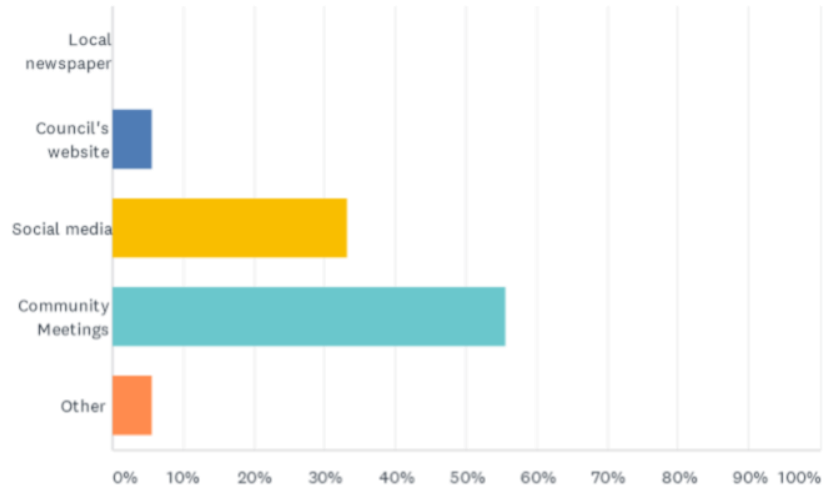


ANSWER CHOICES	RESPONSES	
The current Plan is a good document and simply needs to be updated.	11.76%	2
The Plan should be completely renewed and a different format adopted.	29.41%	5
I am happy with either 1 or 2	0.00%	0
Don't know.	58.82%	10
TOTAL		17

Corporate Plan Review Questionnaire

Q3 What would be the best way to engage with you during the review process?

Answered: 18 Skipped: 0



ANSWER CHOICES	RESPONSES	
Local newspaper	0.00%	0
Council's website	5.56%	1
Social media	33.33%	6
Community Meetings	55.56%	10
Other	5.56%	1
TOTAL		18

Corporate Plan Review Questionnaire

Q4 I would like to see the following areas of focus in the new Corporate Plan.

Answered: 8 Skipped: 10

#	RESPONSES	DATE
1	Growth, encourage youth to stay in area, activities including sport, support and encourage all sporting and social activities within the shire	2/1/2021 12:52 AM
2	Sustainable growth	1/11/2021 10:21 AM
3	Value for money.	1/9/2021 8:56 AM
4	community infrastructure - roads & buildings, tourism, long term sustainability	1/8/2021 2:37 PM
5	Housing	1/8/2021 12:25 PM
6	Housing development	1/7/2021 5:55 PM
7	No put side corruption	1/7/2021 4:56 PM
8	Council accountability for every project/event. Listed budget and list costs of everything for public to view	1/7/2021 4:26 PM

Corporate Plan Review Questionnaire

Q5 And finally, what one thing does Council have to do if the Shire is to develop in a way that meets your expectations of the future?

Answered: 13 Skipped: 5

#	RESPONSES	DATE
1	Additional housing	2/1/2021 12:52 AM
2	Attract people	1/11/2021 10:21 AM
3	Upgrade assets,	1/9/2021 8:56 AM
4	Housing, units	1/9/2021 7:26 AM
5	invest in housing	1/8/2021 2:37 PM
6	More housing	1/8/2021 1:05 PM
7	The council needs to find better ways and work harder at speaking to everyone about the corporate plan and the direction the shire intends to go.	1/8/2021 12:26 PM
8	Put money into much needed housing so it's attractive for new people to move into Thargomindah	1/8/2021 12:25 PM
9	Sell houses and build more because people can't afford to build themselves	1/8/2021 11:20 AM
10	Open a daycare	1/7/2021 5:55 PM
11	Spend monies more wisely	1/7/2021 5:12 PM
12	For all of us to get along and be equal	1/7/2021 4:56 PM
13	Stop the monopoly effect in town. If you wear a council uniforms you can not play favourites with tenders and contract	1/7/2021 4:26 PM

14.2 FINANCIAL PERFORMANCE REPORT

File Number: 120459
Author: Tiffany Dare, Governance Officer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of this report is to present the Council Monthly Financial Statements.

APPLICABLE LEGISLATION

Section 204 of the *Local Government Regulations 2012*.

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council adopt the Financial Performance Report for period ending 31st January 2021 in accordance with Section 204 of the *Local Government Regulations 2012*.

BACKGROUND

In accordance with Section 204 of the *Local Government Regulations 2012*, Council must prepare a financial report and present the report at each meeting of government.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

Financial statements including Councils Operating Statement and Statement of Financial Position (Balance Sheet), are included as attachments for information of Council as at 31st January 2021.

Performance to Budget**Operating Capability (deficit).**

The budget performance year to date figure reflects monthly performance (actual). As Council levies the yearly rates and charges twice a year the budget will reflect this as it is raised (rather than on a monthly basis). Accordingly, operating capability is positive.

A summary of the Actual v Budget Estimates in relation to the Operating Statement is outlined in the table below: -

OPERATING STATEMENT			
Revenue & Expenditure budgets are as expected for the end of December 2020, given that the rates have been issued for the first half. The table below gives a breakdown of the relevant programs.			
<ul style="list-style-type: none"> Operating Revenues 42.97% Operating Expenditures 54.11% 			
OPERATING REVENUE	Actual	Budget	% of Annual Budget
Rates & Charges	2,567,716	5,125,542	50.10%
Rates and charges for the second half of the financial year will be levied in February 2021 and will reflect in the March Statement. It is anticipated that the majority of receipts will be paid in September and October for the first-year levy.			
Fees & Charges	59,625	72,921	81.77%
Fees & Charges that are performing well within budget see below: -			
<ul style="list-style-type: none"> Annual Dog Registrations totalling \$5,461.50 have been levied. (Budget of \$6,200.00) Tourism Receipts are currently \$34,673.97 (Budget of \$52,000.00) 			
Rental Income	243,644	305,040	79.87%
Interest	82,754	244,680	33.82%
Recoverable Works	984,470	2,244,200	43.87%
Other Revenue	108,889	39,050	278.85%
Subsidies & Grants	2,534,051	7,285,100	34.78%
OPERATING EXPENDITURE			
Administrative & Governance	2,107,418	3,671,177	57.40%
The majority of the accounts relating to this budget are within or below the pro-rata budgets the exceptions being annualised accounts			
<ul style="list-style-type: none"> Insurances totalling \$243,234.23 to date, with a budget of \$251,000.00. 			
Corporate Service Costs	794,792	1,576,212	50.42%
Town Service Cost	2,277,272	3,523,675	64.63%
Council has spent \$683,555.89 out of the budget allocation of \$1,214,240 for RMPC works.			
Net Plant Operating Costs	(992,015)	(1,247,000)	79.55%
<ul style="list-style-type: none"> Plant Hire is tracking within budget to make the budget. Expenses for Registration & Insurance are annual costs and have been paid. Other operating costs are within budget 			
Rural Service	404,047	691,015	58.47%
Finance	(35,755)	7,230	-494.54%
<ul style="list-style-type: none"> Costs to date are mostly for Bank Charges, Stores Oncost Recovery. 			
Depreciation	3,224,876	5,894,237	54.71%
Road Services	1,180,871	2,444,683	48.30%

Capital Works

The table below shows total expenditures for 2020/2021 against the budget for the year for each category, including carryovers. Details of capital works projects have been included in the officer's reports.

	G/L No	Actual to Date (20/21)	Budget 20/21
Land	1709-4000-0	\$0.00	\$0.00
Rental Buildings	1728-4000-0	\$40,688.72	\$47,000.00
Buildings	1729-4000-0	\$510,785.92	\$3,462,973.00
Other Structures	1739-4000-0	\$4,134,004.40	\$5,959,135.00
Plant & Equipment*	1749-4000-0	\$483,963.62	\$2,358,400.00
Furniture & Fittings	1759-4000-0	\$18,949.90	\$41,859.00
Road Infrastructure	1769-4000-0	\$5,106,381.75	\$8,093,866.00
Road Infrastructure NDRRA)	1769-4010-0	\$1,126,188.21	\$1,316,836.00
Sewerage Infrastructure	1789-4000-0	\$216,890.55	\$490,690.00
Water Infrastructure	1779-4000-0	\$156,854.93	\$1,002,189.00

*Sales to cover budget

Balance Sheet

Cash at bank – the majority of this has been invested in QTC at market rates to maximise return on investment.

<u>BANK</u>	<u>\$</u>	<u>INTEREST RATE</u>
NAB	1,313,960.89	
QTC	19,802,550.23	0.85%
Float Money	800.00	
TOTAL	21,117,311.12	

Financial Sustainability Indicators

The current and cash expense ratios are within guidelines. The negative operating surplus reflects that Council has expended cash on work/projects and is awaiting reimbursement once this money is claimed this will change the ratio in the remainder of the year.

Key Local Government Performance Indicators

Indicator	Target		31/10/20	Comment
Current Ratio Is Council able to pay off its short-term liabilities with its current assets?	>3.0	<i>Current Assets/Current Liabilities</i>	13.35%	Within recommended guidelines.
Operating Surplus Ratio Does Council have sufficient operating revenue to meet Council operating costs?	Between 0 & 10%	<i>Surplus/(Deficit) from council operations / Revenue generated from Council operations</i>	-0.36%	Yearly Rates have not been levied. Annualised Payments for Insurance, Registration and subscriptions.
Cash Expense Ratio Has Council properly planned for when payments associated with Council activities are due?	3 months	Cash at Bank / Expected cash operating costs for one month	17.58 months	Better than recommended guidelines.

2020/2021 Budget

Annual budget entered.

FINANCIAL IMPLICATIONS-

Operating Revenues at 42.97%

Operating Expenditures at 54.11%.

CRITICAL DATES

N/A

CONSULTATION

Finance Officer

Finance Officer (Assets and Tenders)

Bulloo Shire Council Operating Statement For the period ended 31 st January 2021			
	1 July 2020 to 30 June 2021	Budget 2020/2021	Notes
Operating Revenue			
Rates and Charges	2,643,241	5,275,140	
Less: Discount, Rebate & Remissions	(75,525)	(149,598)	
	2,567,716	5,125,542	
Fees and Charges	59,625	72,921	
Rental Income	243,644	305,040	
Interest	82,754	244,680	
	386,023	622,641	
Recoverable Works	984,470	2,244,200	
Other Income	108,889	39,050	
Subsidies and Grants	2,534,051	7,285,100	
	3,627,410	9,568,350	
Total Operating Revenues	6,581,149	15,316,533	42.97%
Operating Expenditure			
Administration and Governance Cost	2,107,418	3,671,177	
Corporate Service Costs	794,792	1,576,212	
Town Services Costs,	2,277,272	3,523,675	
Net Plant Operating Costs	(992,015)	(1,247,000)	
Rural Services Costs	404,047	691,015	
Finance Services Costs	(35,755)	7,230	
Depreciation *	3,224,876	5,894,237	
Road Services Costs	1,180,871	2,444,683	
	8,961,506	16,561,229	54.11%
OPERATING CAPABILITY	(2,380,357)	(1,244,696)	
Capital Items			
Sale of non-current assets	0	0	
Contributions	0	0	
Subsidies and Grants	2,206,648	1,773,382	
Flood Damaged Road Write-Off	0	0	
INCR / (DECR) IN OPERATING	-173,709	528,686	

Bulloo Shire Council Statement of Financial Position For the period ended 31 st January 2021			
	1 July 2020 to 30 June 2021	Budget 2020/2021	
Current Assets			
Cash and Equivalents	21,096,479	16,902,755	
Trade and Other Receivables	311,904	541,506	
Inventories	537,255	555,137	
Total Current Assets	21,945,638	17,999,398	
Non-Current Assets			
Trade & Other Receivables	211,748	223,253	
Property, Plant and Equipment	198,349,624	197,923,809	
Total Non-Current Assets	198,561,372	198,147,062	
TOTAL ASSETS	220,507,010	216,146,460	
Current Liabilities			
Trade and Other Payables	585,780	2,600,591	
Contract Liabilities	481,936	1,191,620	
Borrowings	0	0	
Provisions	575,910	590,637	
Total Current Liabilities	1,643,626	4,382,848	
Non-Current Liabilities			
Trade and Other Payables	0	7,317	
Borrowings	0	0	
Provisions	102,572	110,931	
Total Non-Current Liabilities	102,572	118,248	
TOTAL LIABILITIES	1,746,198	4,501,096	
NET COMMUNITY ASSETS	218,760,812	211,645,364	
Community Equity			
Asset Revaluation Reserve	89,054,387	87,310,118	
Accumulated Surplus	129,706,424	124,334,446	
Shire Capital	0		
Other Reserves	0		
TOTAL COMMUNITY EQUITY	218,760,811	211,644,564	

14.3 FRINGE BENEFITS TAX

File Number: 120685
Author: Tiffany Dare, Administrative Services Manager
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of this report is to consider amending the 2020/21 budget to engage AIT Specialists to carry out a Fringe Benefits Tax (FBT) review and lodge Council's FBT for 2020/21.

APPLICABLE LEGISLATION

Fringe Benefits Tax Assessment Act 1986

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council approve \$15,000 in the 2020/21 budget for the Fringe Benefits Tax review.

BACKGROUND

FBT is paid by employers on certain benefits they provide to their employees or their employees' family or other associates. FBT applies even if the benefit is provided by a third party under an arrangement with the employer.

FBT is separate to income tax and is calculated on the taxable value of the fringe benefit. To determine the taxable value, the value of the benefit is calculated, grossed up by a factor (currently 2.0802 if there was GST included in the benefit provided, or 1.8868 if there was no GST). The FBT liability is 47% of all the taxable values of benefits provided by the Council. The employer must self-assess their FBT liability for the FBT year and lodge an FBT return. Where an employee is provided with fringe benefits with a taxable value of more than \$2,000 per annum, the Council need to report the reportable FBT benefits through Single touch payroll to the ATO.

Employers can generally claim an income tax deduction for the cost of providing fringe benefits and for the FBT they pay. Employers can also generally claim GST credits for items provided as fringe benefits, if applicable. The FBT year is from 1 April to 31 March every year.

Council has not submitted any FBT returns. It would seem that the FBT registration was cancelled in 2005.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

AIT Specialists, a subsidiary of Perks, will be reviewing Council's Fuel Tax Credit in March 2020. Perks has been engaged to carry out a review on Council's FBT at the same time while they are on site.

From discussions with Perks, it would seem that Council is providing benefits to its employees and that it could be liable for FBT. As Council has not submitted any FBT returns since 2005, there is a likelihood that Council will be required to pay FBT for past years. Unless the ATO can prove fraud or intent, Council will be required to submit FBT returns for the last 4 financial years.

Examples of fringe benefits include:

- allowing an employee to use a work car for private purposes
- giving an employee a discounted loan
- providing your employee with property, either free or at a discount e.g. goods, such as items of clothing or a television, real property, such as land and buildings
- paying an employee's gym membership
- reimbursing an expense incurred by an employee, such as study fees
- giving benefits under a salary sacrifice arrangement with an employee.
- providing entertainment to employee and or associates, for example Christmas parties
- providing housing to employees (remote area exemptions or reductions could be available)

The following are not fringe benefits:

- salary and wages
- shares purchased under approved employee share acquisition schemes
- employer contributions to complying super funds
- Employee relocation expenses
- minor benefits (less than \$300 in value) incurred infrequently and irregularly
- work-related items:
 - protective clothing
 - tools of trade
 - briefcases
 - mobile phones
 - laptops and similar portable digital assistants, including software, portable printers, calculators, electronic diaries.

Any benefits provided by Council will have to be identified, quantified and then included in the relevant FBT return since 2017.

Sale of Council Houses to Employees

AIT Specialists will also review the potential Fringe Benefits Tax for the sale of Council houses to Council Employees.

The QAO advised Council that Fringe Benefits Tax is payable on interest free loans provided to employees.

FINANCIAL IMPLICATIONS

Perks FBT review - \$12,000 - \$15,000 (excluding GST).

Additional cost could be incurred if further correspondence with the ATO is needed after Council has been reregistered for FBT and the outstanding FBT returns have been submitted.

STRATEGIC/OPERATIONAL RISK

As Council has not submitted any FBT returns since 2005, there is a likelihood that Council will be required to pay FBT for past years. Unless the ATO can prove fraud or intent, Council will be required to submit FBT returns for the last 4 financial years.

CRITICAL DATES

March 2021

CONSULTATION

AIT Specialists Pty Ltd

14.4 SELLING LAND FOR OVERDUE RATES OR CHARGES**File Number:** 120462**Author:** Tiffany Dare, Administrative Services Manager**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:** Nil**PURPOSE**

To inform Council of the intention to proceed with the Sale Land for Arrears of Rates.

APPLICABLE LEGISLATION

Section 140 of the Local Government Regulation 2012

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council

- a) sell the land identified as Lot 9 RP860688 Par Thargomindah, 4 McGregor St, Thargomindah for overdue rates or charges pursuant to section 140(2) of the *Local Government Regulation 2012*; and
- b) delegate to the Chief Executive Officer its power to:
 - i. give a Notice of Intention to Sell the land to all interested parties under section 140(3) of the *Local Government Regulation 2012*; and
 - ii. take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the *Local Government Regulation 2012* to effect the sale of the land.

BACKGROUND

Overdue rates on Lot 9 RP860688 Par Thargomindah, 4 McGregor St, Thargomindah as of 22nd January 2020 are \$9,813.64 and are expected to be \$11,085.70 when rates are levied on the 12th February 2021.

Some of the overdue rates or charges for the land are more than three years overdue.

If carried through to completion, the procedure for the sale of the land under Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012* involves three further stages.

- Stage 1 – preparation and issuance to all interested parties of notice of intention to sell.

- Stage 2 – if the overdue rates or charges are not sooner paid, undertake preparation and issuance to all interested parties of auction notice (no earlier than 3 months but no later than 6 months after the notice of intention to sell is issued).
- Stage 3 – if the overdue rates or charges are not sooner paid, undertake organisation of auction, prepare draft contract, any telephone advice required on auction day and post auction processes.

Previous Council Resolutions related to this Matter

Nil.

DISCUSSION

It is recommended that Council proceed with sale of the land under Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012*.

FINANCIAL IMPLICATIONS

If the sale procedures are successful, Council may be dependent upon the sale price to recover some or all of the overdue rates and charges for the land, and its expenses in relation to selling the land. Any surplus proceeds received from the sale will be distributed to other interested parties in the order of priority provided for by section 146 of the *Local Government Regulation 2012*.

STRATEGIC/OPERATIONAL RISK

Sale procedures must be carried out in accordance with the requirements of Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012*.

CRITICAL DATES

The process can take up to 12 months, and may not result in the sale of the land or the recovery of the overdue rates and charges.

CONSULTATION

King & Company Solicitors.

14.5 PROCUREMENT POLICY**File Number:** 120689**Author:** Tiffany Dare, Administrative Services Manager**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:** 1. Draft 2.74.1 Procurement Policy**PURPOSE**

The purpose of this report is to review the procurement policy in compliance with statutory requirements and to ensure that the policy is consistent with the sound contracting principles as determined under the Local Government Act 2009.

APPLICABLE LEGISLATION

Section 104 - *Local Government Act 2009*

Chapter 6 Part 3 - *Local Government Regulation 2012*

POLICY CONSIDERATIONS

2.74.1 Procurement Policy

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

N/a

RECOMMENDATION

That Council adopt the Procurement Policy as presented.

BACKGROUND

The Local Government Regulation 2012 (the Regulation) requires that a local government must prepare and adopt a policy about procurement (a procurement policy).

The procurement policy must include details of the principles, including the sound contracting principles that the local government will apply in the financial year for purchasing goods and services.

The sound contracting principles are defined in Section 104 of the Local Government Act 2012 as:-

- a) value for money; and
- b) open and effective competition; and
- c) the development of competitive local business and industry; and
- d) environmental protection; and
- e) ethical behaviour and fair dealing.

Previous Council Resolutions related to this Matter

N/a

DISCUSSION

The policy:-

- a) includes clear definitions and guidelines for staff in complying with the sound contracting principles;
- b) inclusion of clear guidelines when dealing with transparency and probity in purchasing;
- c) tightening of authorities to enter into contractual arrangements;
- d) limiting of the procurement thresholds ensure better value for money through more competitive quotations;
- e) places the onus for expenditure and budget control on Managers;
- f) allows for efficient purchasing arrangements through expanded use of Preferred Supplier arrangements.

The Policy has been amended using 'Track Changes'

- Minor formatting and grammar amendments
- The definition of 'not feasible' has been included in Definitions
- Amendments to the Procurement Reference Table
 - Purchases \$5,000 ex GST and less than \$15,000 ex GST has been removed, as the requirements are the same as Purchases \$500 ex GST and more but less than \$15,000 ex GST.
 - In accordance with *Local Government Regulation 2012 section 224*, the table had been amended to reflect that **Medium-sized Contractual Arrangement** constitutes Purchases at or over the value of \$15,000 ex GST and less than \$200,000 ex GST (previously \$50,000 ex GST and less than \$200,000 ex GST)
 - It is recommended that Council amend the Procedure for Purchases at or over the value of \$50,000 ex GST and less than \$200,000 ex GST from Goods and/or services are to be procured by accessing the register of pre-qualified suppliers (RoPS) (no quotes required), to Goods and/or services are to be procured by accessing the RoPS (two quotes required).

This is recommended because of the monetary value and various contractors on Councils RoPS offering the same goods and/or services.

- A clause was added to Purchases of \$200,000 ex GST and above (Large-sized Contractual Arrangement) for section 232 Exception for register of pre-qualifies suppliers & section 235 Other Exceptions.
 - c) accessing an arrangement in accordance with section 232 of the *Local Government Regulation 2012* (please see section 5.5.1 of this policy) with the written approval from the Chief Executive Officer.
 - d) accessing an arrangement in accordance with section 235 of the *Local Government Regulation 2012* (please see section 5.5.1 of this policy) with the written approval from the Chief Executive Officer.

FINANCIAL IMPLICATIONS

N/a

CRITICAL DATES

16 February 2021

CONSULTATION

CEO

Management

Policy No: 2.74.1



Procurement Policy

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Control:

Approved by:	Council	Adopted / Approved:	16 February 2021; Resolution 2021/
Authorised by:	Chief Executive Officer	Last Reviewed:	June 2020 February 2021
Responsible Officer:	Administrative Services Manager	Next Review:	June 2021

Context

This policy contains statements of legislation, principle, policies and procedures related to the acquisition of goods, services and works by Council. It contains both statutory and mandatory requirements and guidelines for officers of the Council. It establishes minimum standards and principles which are to be applied across the organisation in the procurement of goods, services and works.

It is the responsibility of all managers and supervisors to ensure that these policies and procedures are understood by all employees and that they are administered and applied uniformly in all instances involving procurement.

The Procurement Policy provides a framework for all competitive transactions. Whilst the procurement process will vary depending upon the value and nature of the goods, services or works being obtained, the consistent objective in the procurement process is to achieve value on behalf of Council and the community.

Any proposed amendment to the procedures contained in this manual must be submitted to the [Financial Services Manager](#) ~~Administrative Services Manager~~ for approval by the Chief Executive Officer and adoption by Council.

Scope

1. This policy only applies to the procurement of goods and services; it does not apply to employment arrangements.
2. Disposal of non-current assets is dealt with under the Non-Current Asset Accounting Policy.
3. This Policy applies to all Council staff in the procurement of all goods, equipment and related services, construction contracts and contracts of service (including maintenance). It overrides all existing understanding and practices where these conflict.

Breach of Policy

Employees must comply with this Policy at all times. If an employee is found to have breached this Policy, they may be subjected to disciplinary action in accordance with the Performance and Misconduct Policy. The type and severity of the disciplinary action will depend upon the circumstances of the case and the seriousness of the breach. In serious cases, this may include termination of employment.

Date of Effect

This Policy will commence on adoption. It replaces all other specific Procurement of Goods and Services policies of Council (whether written or implied).

Relevant Legislation / Policy

Legislation	Policy
<ul style="list-style-type: none"> ➤ Local Government Act 2009 ➤ Local Government Regulation 2012 	<ul style="list-style-type: none"> ➤ Employee Code of Conduct ➤ Delegations Register ➤ Non-Current Asset Accounting Policy ➤ Performance and Misconduct Policy

1. POLICY STATEMENT

1. Council's procurement activities will aim to achieve advantageous procurement outcomes by:
 - a) promoting value for money with probity and accountability;
 - b) advancing Council's economic, social and environmental policies;
 - c) providing reasonable opportunity for competitive local businesses that comply with relevant legislation to supply to Council; and
 - d) promoting compliance with relevant legislation.
2. Council acknowledges that it has an important role to play in the local economy and is committed to assisting local industry engage in business with Council.
3. Council will maintain a Register of Pre-qualified Suppliers (RoPS) to supply goods and services.
4. Council will use the default contracting procedures as set out in Chapter 6 Part 3 of Local Government Regulation 2012.[s](#)

2. DEFINITIONS

Approving Officer: A Council employee with financial delegation approved by the CEO or Council in accordance with the financial delegation register.

Creditor Officer: This is the Council [Corporate and Financial Administrative](#) Services department responsible for the processes relating to issuing payment to suppliers for goods and services.

Financial Delegation Register: a register which contains the financial delegation approved by the CEO or by Council. This includes [a](#) list of manager and senior staff who are given levels of authority to approve purchase requests.

Genuine Emergency - conforms to one or more of the following, if it:

- a) poses an immediate threat to life, health, property, or environment;
- b) has already caused loss of life, health detriments, property damage, or environmental damage; or
- c) has a high probability of escalating to cause immediate danger to life, health, property, or environment.

Large-sized Contractual Arrangement is a contractual arrangement with a supplier as per the Procurement Reference Table below.

Local Supplier for the purpose of this policy, a 'local supplier' is a supplier that:

- a) has a current base of operations within the Bulloo Shire Council area; and
- b) provides permanent employment to a resident of the local government area; and
- c) its Australian Business Number is registered within the area of Bulloo Shire Council.

Neighbouring shires (Quilpie, Paroo and Murweh) will be considered a local supplier over businesses not recognised as a Local Supplier.

Not feasible means:

- a) ~~that the supplier's offer does not comply with the 'Procurement principles set out in this' in the Procurement Policy; or~~
- b) ~~where the required goods and/or services are not listed available by accessing in the RoPS.~~

Medium-sized Contractual Arrangement is a contractual arrangement with a supplier as per Procurement Reference Table below.

Pre-qualified Supplier: is a supplier of goods or services who, as a result of expressions of interest called request for tenders called for from the local government area generally, has been assessed as having the technical, financial and managerial capability necessary to perform contracts on time and in accordance with agreed requirements. Any eligible person may apply for listing on the Register of Pre-qualified Suppliers (RoPS) by responding to Council Advertisement for expression of interest request for tender. This advertising is conducted once every twelve months and applications, received within the 21 day time limit will be assessed and applicants notified within three months. Outside the annual invitation period, no application will be accepted.

Assessments of supplier performance are ongoing. Failure to perform to satisfactory standard may lead to the immediate removal from Council's RoPS.

Procurement Officer: the Council employee who is responsible for purchasing and tendering arrangements entered into by Council in accordance with the Pprocurement pPolicy, procedures and guidelines approved by Council.

Requisition Officer: a Council employee who identifies the need for particular goods and services for their assigned task or department under the directive of a supervisor or manager. Requisition Officer is also responsible for writing the specification.

Stores Officer: a Council employee responsible for receiving stock required for the use of Council. Also, for purchasing in accordance with the Procurement Policy, procedures and guidelines approved by Council with relation to items of stock required for the store.

3. ELEMENT ONE: - PRINCIPLES

Council officers must have regard to the following procurement principles in all purchasing activities:

3.1. Value for Money

- Purchasing decisions should aim to achieve an acceptable solution at the lowest total cost.
- Lowest total cost should be determined by considering all significant costs associated with the acquisition. The nominal purchase price is important but other considerations such as timing, delivery, storage, trading terms, warranty, and ease of administration should be considered, if relevant. In the case of plant and equipment, whole of life costing should be used.
- Whole of life costing means taking into account the initial purchase price, durability and the estimated cost to operate and maintain the item of plant over its expected life.

3.2. Open and Effective Competition

- Open and effective competition is important to obtaining the best possible outcomes from dealings with suppliers.
- Competition implies pursuit of best value for money, the opportunity for potential suppliers to do business with Council, absence of bias or favouritism, accountability for results and transparency of process.
- The extent to which competition may be available and appropriate will vary from case to case, depending upon such things as the number of potential suppliers and the costs and benefits of promoting competition.
- All other factors being equal, Council may give preference to local economic benefit when sourcing products. When this criteria is nominated the benefit must be identifiable and reasonable. These benefits may take the form of:
 - a) increased local employment; or

- b) contribution of funds to the local economy with identifiable benefits.

3.3. Probity and Transparency

- Council is committed to high levels of ethical standards in purchasing.
- In every instance, decisions in purchasing must be based on value and benefit to Council and the community.
- Transparency in decision making is most formally met through written scope/specifications: written evaluations against these must be provided for accountability and record keeping.
- Information given to prospective suppliers must be designed to inform and not to mislead.
- Commercially sensitive information, including bid prices and terms must be treated confidentially.
- Officers must declare to their [Manager-manager](#) any potential or actual conflict of interest, including any situation where a supplier has an association or relationship with a Council officer.
- No purchases for private use are to be made using Council's orders or otherwise via Council unless specific written approval is obtained from the Chief Executive Officer.
- Officers must not accept from suppliers' any gifts, gratuities, entertainment or other forms of personal favour, other than those of a token kind.
- Guidelines for acceptable token gifts, benefits or hospitality are set out in the Staff Code of Conduct and reference must be made to that document.

3.4. Conflict of Interest

- Council Staff shall at all times avoid situations in which private interests conflict, or might reasonably be thought to conflict, or have potential to conflict with their Council duties.
- Council staff shall not participate in any action or matter associated with the arrangement of a contract (i.e. evaluation, negotiation, recommendation, or approval) where that person or any member of their immediate family has a significant interest, or holds a position of influence or power in a business undertaking tendering for work.
- The onus is on the member of council staff involved being alert to and promptly declaring an actual or potential conflict of interest to the Council.
- Council staff must declare to their [mM](#)anager any potential or actual conflict of interest, including any situation where a supplier has an association or relationship with a Council [oO](#)fficer. Where an [oO](#)fficer has a potential or actual conflict of interest, they are required to complete a declaration statement.

3.5. Environmental Protection

- Council is committed to achieving responsible environmental management. Council shall consider and evaluate relevant environmental factors in the procurement of goods and services.
- Environmental considerations will have regard to the environmental sustainability of the project.
- Different goods and services have different levels of environmental impact (risk) and opportunity within them. In identifying environmental procurement priorities both factors need to be taken into account. In order to ensure comparability between competing suppliers and to ensure Council's intent is clear. Environmental requirements must be established in the order, scope of requirement or specification.

Procurement Policy

- The specification should nominate specific environmental targets. Examples of these would include goods with defined energy consumption ratings, requirements for recycled materials to be included in building and construction works, and specifications for building design and construction.

4. ELEMENT TWO: - LOCAL PREFERENCE

4.1. Development of competitive local business and industry

- When it is likely a local supplier is able to provide the relevant goods or services, the Procurement Officer shall ensure an opportunity has been provided, through the Pre-qualified Supplier, to allow that supplier to quote.
- Local consideration may have regard to the local level of content in the procurement of goods and services, and the cost structures applicable to the suppliers' pricing regimes for goods and services.
- The application of local content shall have consideration of Sound Contracting Principles of the *Local Government Regulation 2012*.
- Specifications should identify local content opportunities and ensure they are nominated. Local content generally relates to the provision of gGoods, Services, Labour, Materials, plant and Supervision.

4.2. Local Preference

Council acknowledges that it has an important role to play in the local economy and is committed to assisting local industry engage in business with Council.

4.2.1.Key Principles

In accordance with the Policy Statement, above, Council will undertake the following, to assist local industry and local economic development:

- 4.2.1.1 Encourage a 'buy local' culture within the Council;
- 4.2.1.2 Advertise all tenders, contracts and expressions of interest in a manner readily available to the local community;
- 4.2.1.3 Package requirements in appropriately sized contracts to suit market capacity and encourage local competition;
- 4.2.1.4 Encourage local businesses to promote their goods and services to Council;
- 4.2.1.5 Encourage the use of local distributors within the delivery chain whenever goods, materials or services have to be sourced from outside the Local Government area.

5. ELEMENT THREE: - PROCUREMENT PROCESS

5.1. Recording and Internal Control

- It is vital for effective financial control and for reporting to Council that purchase transactions are processed and recorded accurately and on a timely basis. Failure to comply with specified procedures endangers the accuracy and timeliness of management reporting.
- Internal Controls are necessary to ensure completeness, validity, accuracy, security and subsequent accountability.

Completeness - All purchase transactions must be properly processed on a timely basis.

Validity - All purchase transactions must be properly authorised and all delivered transactions must refer to goods actually received.

Accuracy - Purchase transactions must be recorded accurately, and allocated to the correct account.

Security - Physical security of records and confidentiality of commercial information must be maintained. Refer to Council's standard Terms and Conditions for suppliers regarding risk, title and insurance.

Subsequent Accountability - Recording must be such that there can be independent periodic checks to ensure accountability.

- Internal controls include authorisation, segregation of duties, and support of third party documentation as well as periodic management review.

5.2. Accountability

- Financial Authorities and Delegations are provided under the Council's Delegation to the CEO and CEO's Delegation to Officers. Managers are constrained by budgets and are held accountable through the normal process of reporting against budget. Authorisation of purchase requisitions must be within their approved delegated authority. Financial Delegations are approved by the CEO only and recorded in the Financial Register. Financial Register must be updated ~~in-on a~~ regular basis.
- Managers have some discretion to nominate those officers under their supervision who may initiate requisitions and ~~m~~Managers have responsibility to ensure that requisitions initiated by officers in their area of control are approved. They are also responsible to ensure that delegated officers have the knowledge and experience to carry out the delegated tasks effectively and efficiently. Managers will be held totally accountable for all spending in their area of control.
- Each ~~m~~Manager must notify the Chief Executive Officer in the event of predictable (e.g. Illness etc.) absences. The Chief Executive Officer must nominate a substitute to carry out the ~~m~~Manager's delegation. The Procurement Officer must be notified in writing, details of nominated substitution each time a substitution takes place.

5.3. Acceptance of Quotations

There is no requirement to accept the lowest quotation, however where a quotation, other than the lowest quotation is accepted; the authorising officer must provide a brief written justification which must be kept with the order.

5.4. Ordering

Official Order Forms are not required for the following purchases but relevant authorisations are required on the invoice documentation:

- a) Australia Post;
- b) ~~e~~Electricity ~~A~~ccounts;
- c) ~~t~~elephone ~~s~~ervices ~~A~~ccounts (excludes equipment purchases);
- d) ~~s~~ubscriptions;
- e) ~~l~~icenses/~~r~~egistrations;
- f) ~~f~~reight;
- g) ~~i~~nvestments;
- h) Corporate Card ~~p~~urchases;
- i) ~~i~~tems purchased from Petty Cash;
- j) ~~a~~dvertisements;
- k) ~~l~~egal ~~e~~xpenses;
- l) Caretaker's fortnight or monthly bills when Contract in place; or
- m) ~~d~~onations.

5.5. Procurement Arrangements

5.5.1. Legislative Requirements

Medium-sized contractual arrangement

A local government cannot enter into a medium-sized contractual arrangement unless the local government first invites written quotes for the contract.

The invitation must be given to at least 3 persons who the local government considers can meet the local government's requirements at competitive prices.

The local government may decide not to accept any of the quotes it receives.

However, if the local government does decide to accept a quote, the local government must accept the quote most advantageous to it having regard to the sound contracting principles.

Large-sized contractual arrangement

A local government cannot enter into a large-sized contractual arrangement unless the local government first invites written tenders for the contract.

Exceptions

Chapter 6 (Contracting) Part 3 Division 3 of *Local Government – Regulation 2012* specifies when Council is exempt from the requirement to seek tenders or quotations [for medium-sized and large-sized contractual arrangements](#):

- (a) Section 231 - A local government may enter into a contractual arrangement for services without first inviting written quotes or tenders if the contract is made with a person who is on an approved contractor list.
- (b) Section 232 - A local government may enter into a [contractual arrangement](#)~~contract~~ for the supply of goods or services without first inviting written quotes or tenders if the contract is entered into with a supplier from a register of pre-qualified suppliers that is made in compliance with subsections (3) to ~~(76)~~.
- (c) Section 233 - A local government may enter into a [contractual arrangement](#)~~contract~~ for the goods or services without first inviting written quotes or tenders if the contract is entered into with a preferred supplier under a preferred supplier arrangement that is made in compliance with subsections (3) to ~~(89)~~.

- (d) Section 234 - A local government may enter into a ~~contractual arrangement~~contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.
- (e) Section 235 – A local government may enter into a contractual arrangement without first inviting written quotes or tenders if: -
 - i. the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or
 - ii. the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or
 - iii. a genuine emergency exists; or
 - iv. the contract is for the purchase of goods and is made by auction; or
 - v. the contract is for the purchase of second-hand goods; or
 - vi. the contract is made with, or under an arrangement with, a government agency.

5.5.2. Procurement Process

- The value or price of the goods, works or services to be obtained is the initial consideration in determining the appropriate procurement process. The nature of the item(s) being obtained and the state of the supply market for that item are important additional considerations. The opportunity to develop the relevant market and to encourage competition which will then benefit Council and the local community must be actively considered.
- Where local businesses (i.e. located in the Bulloo Shire) can provide the good/services required, procurement staff are encouraged to obtain quotations from those businesses in the first instance, in line with Council's intention to support local businesses.
- The Procurement Reference Table below outlines the minimum standard procurement process in each instance. The discretion to go beyond that minimum standard is available and will be exercised by the relevant ~~M~~anager and the Chief Executive Officer.
- Delegations and financial authorisations are consistent with the Procurement Reference Table.
- A quote can be accepted if only one quote is received out of the requested quotes invited.

Table 1: Procurement Reference Table

Supply Type	Procedure
Purchases up to \$50 ex GST	Purchases up to \$50 may be made out of petty cash in accordance with relevant procedures.
Purchases less than \$500 ex GST	<p>Where the goods and/or services are available locally, and the value is less than \$500:</p> <ul style="list-style-type: none"> a) the purchase may be made on a Manual Order form without reference to the Register of Pre-qualified Suppliers (RoPS) or the need for quotation; and b) orders must include a reasonable estimate of cost. <p>Where the goods and/or services are not available locally and the value is less than \$500:</p> <ul style="list-style-type: none"> a) an order must be made on an official order form; b) orders must include a reasonable estimate of cost; c) all details must be recorded on a Requisition for Goods-/or Services form and attached to the official order; and d) orders can only be approved by authorised employees as detailed in the Financial Delegation Register. <p>Goods and/or services are to be procured by accessing the RoPS (no quotes required, please see section 5.5.1 of this policy). However, when this option is not feasible, goods and/or services can be procured by:</p> <ul style="list-style-type: none"> a) accessing an LGA Arrangement (no quotes required, please see section 5.5.1 of this policy); or b) selecting one supplier that meets the requirements.
Purchases \$500 ex GST and less than \$15,000 ex GST	<p>Where the goods and/or services are at and over the value of \$500 but less than \$15,000, the purchases must:</p> <ul style="list-style-type: none"> a) be made using an official order form; b) orders must include a reasonable estimate of cost; c) all details must be recorded on a Requisition for Goods-/or Services form and attached to the official order; and d) orders can only be approved by authorised employees as detailed in the Financial Delegation Register. <p>Goods and/or services are to be procured by accessing the RoPS (no quotes required, please see section 5.5.1 of this policy). However, when this option is not feasible, goods and/or services can be procured by:</p> <ul style="list-style-type: none"> a) accessing an LGA Arrangement (no quotes required, please see section 5.5.1 of this policy); or b) selecting one supplier that meets the requirements.

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Supply Type	Procedure
Purchases \$5,000 ex GST and less than \$15,000 ex GST	<p>Where the goods and/or services are at and over the value of \$5,000 but less than \$15,000, the purchases must:</p> <ul style="list-style-type: none"> a) be made on an official order form; b) orders must include a reasonable estimate of cost; c) all details must be recorded on a Requisition for Goods / or Services form and attached to the official order; and d) order can only be approved by authorised employees as detailed in the Financial Delegation Register. <p>Goods and/or services are to be procured by accessing the RoPS (no quotes required, please see section 5.5.1 of this policy). However, when this option is not feasible, goods and/or services can be procured by:</p> <ul style="list-style-type: none"> a) accessing an LGA Arrangement (no quotes required, please see section 5.5.1 of this policy); or b) selecting one supplier that meets the requirements.
Purchases \$15,000 ex GST and less than \$50,000 ex GST (Medium Contractual Arrangement)	<p>Where the goods and/or services are at and over the value of \$15,000 but less than \$50,000, the purchases must:</p> <ul style="list-style-type: none"> a) be made on an official order form; b) orders must include a reasonable estimate of cost; c) all details must be recorded on a Requisition for Goods /-or Services form and attached to the official order; and d) orders can only be approved by authorised employees as detailed in the Financial Delegation Register. <p>Goods and/or services are to be procured by accessing the RoPS (no quotes required, please see section 5.5.1 of this policy). However, when this option is not feasible, goods and/or services can be procured by:</p> <ul style="list-style-type: none"> a) inviting at least 32 written quotes, allowing a minimum of 72 hours for a response and selecting one supplier that meets the requirements; or b) accessing an LGA Arrangement (no quotes required, please see section 5.5.1 of this policy) and selecting one supplier that meets the requirements.
Purchases \$50,000 ex GST and less than \$200,000 ex GST (Medium Contractual Arrangement)	<p>Where the goods and/or services are at and over the value of \$50,000 but less than \$200,000, the purchases must:</p> <ul style="list-style-type: none"> a) be made on an official order form; b) orders must include a reasonable estimate of cost; c) all details must be recorded on a Requisition for Goods /-or Services form and attached to the official order; and d) orders can only be approved by authorised employees as detailed in the Financial Delegation Register.

Procurement Policy

Supply Type	Procedure
	<p>Goods and/or services are to be procured by accessing the RoPS (no quotes requiredobtain 2 quotes from the RoPS, please see section 5.5.1 of this policytwo quotes required). However, when this option is not feasible, goods and/or services can be procured by:</p> <p>c)a) inviting at least 3 written quotes, allowing a minimum of 72 hours for a response and selecting one supplier that meets the requirements; or</p> <p>d)b) accessing an LGA Arrangement (notwo quotes required, please see section 5.5.1 of this policy) and selecting one supplier that meets the requirements.</p>
<p>Purchases of \$200,000 ex GST and above (Large-sized Contractual Arrangement)</p>	<p>Where the goods and/or services are at and over the value of \$200,000, tenders must be invited by:</p> <ul style="list-style-type: none"> a) Public Tender advertised in local newspapers, Council's webpage and Facebook page, and allow at least 21 days from the day of the advertisement on Council's webpage for the submission of tenders; or b) LG Tender Box advertised in local newspapers, Council's webpage and Facebook page, and allow at least 21 days from the day of the advertisement on Council's webpage for the submission of tenders. <p>Only when the above is not feasible, procurement of goods and/or services at and over the value of \$200,000 can be obtained by:</p> <ul style="list-style-type: none"> a) accessing VendorPanel, inviting a minimum of three suppliers to quote and allowing at least one week (preferable two weeks) to respond; or b) accessing an LGA Arrangement (no inviting a minimum of three suppliers to quote is required, please see section 5.5.1 of this policy); or c) accessing an arrangement in accordance with section 232 of the Local Government Regulation 2012 (please see section 5.5.1 of this policy) with the written approval from the Chief Executive Officer; or d) accessing an arrangement in accordance with section 235 of the Local Government Regulation 2012 (please see section 5.5.1 of this policy) with the written approval from the Chief Executive Officer. <p>Purchases for the recommended tenderer/supplier must:</p> <ul style="list-style-type: none"> a) have approval by council resolution; b) be made on an official order form; c) all details must be recorded on a Requisition for Goods / or Services form and attached to the official order with the council resolution; and d) orders can only be authorised by the Chief Executive Officer as detailed in the Financial Delegation Register. <p>Records of tenders received must be kept on file for the period outlined in the Retention and Disposal Schedules for Local Government as published by the Queensland State Archives.</p>

Procurement Policy

Supply Type	Procedure
	<p>A contractual agreement must exist for construction projects greater than \$200,000, signed by both a Council representative and the contractor's representative.</p> <p>Details of all contracts of \$200,000 and over must be provided to relevant finance staff for inclusion on the Contracts Register and publication on Council's webpage.</p>

14.6 COMMUNITY DROUGHT SUPPORT PROGRAM 2020-21

File Number: 121080
Author: Lisa Otaola, Grants Officer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of this report is to present to the Council an opportunity for funding under the State funded 2020-21 Community Drought Support Program.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Operational Plan 2020/2021 – Governance and Financial Management – Council maximises external grants which are in line with corporate aims.

RECOMMENDATION

That Council endorse funding submission into the 2020-21 Community Drought Support Program.

1. Make application for funding under the Community Drought Support Program to include:
 - (a) Financial support for Community Clubs total funding \$33,000
 - (b) Flexible Financial Hardships payments total funding \$132,000
2. Deliver the Flexible Financial Hardship payments under a Memorandum of Understanding arrangement with the Charleville Neighbourhood Centre
3. Amend the budget accordingly to include Community Drought Support Funding if successful

BACKGROUND

The Community Drought Support Program aims to strengthen the resilience of drought-affected Queenslanders by building on existing community support mechanisms to increase access and participation in the community. This will be done through contributing:

- Flexible Financial Hardship funding (FFH) to alleviate cost of living pressures and hardship for individuals, households and communities impacted by the drought; and
- to the delivery of community events or activities in drought-affected local government areas.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

Each drought declared Local Government Area has been allocated funding based on the length of time the area has been in drought and indicators of vulnerability. Bulloo Shire Council has been allocated \$165,000 which can be accessed following a successful grant application. The Queensland Government has specified that 80 percent of this funding must be prioritised towards FFH payments. This means \$132,000 will be distributed as FFH payments and \$33,000 can be utilised to fund community events that meet the funding criteria.

In past years, FFH payments have been delivered under a Memorandum of Understanding arrangement with the Charleville Neighbourhood Centre. This organisation has the policies and capacity to manage the needs assessment and accountable distribution of financial assistance to community members most adversely affected by the ongoing drought conditions.

FINANCIAL IMPLICATIONS

\$165,000 funding available

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

Applications close 15 March 2021.

CONSULTATION

Nil

14.7 CELEBRATING MULTICULTURAL QUEENSLAND PROGRAM- 2020-21 MULTICULTURAL PROJECTS

File Number: 121084
Author: Lisa Otaola, Grants Officer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

Present to the Council an opportunity for funding under the State Funded Celebrating Multicultural Queensland program.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Growth to support a strong diverse Economy

RECOMMENDATION

That Council endorse a funding submission into the 2020-21 Celebrating Multicultural Queensland program to:

1. Make application for funding of \$40,000 under the Celebrating Multicultural Queensland program to fund the development of an online platform that will support people with culturally diverse backgrounds to be more connected.
2. Council financial contribution of \$5,000, Department financial contribution of \$35,000
3. Amend the existing budget accordingly to include Multicultural Projects if successful

BACKGROUND

The Celebrating Multicultural Queensland (CMQ) program provides funding towards multicultural events and projects that engage people from culturally diverse backgrounds, including people who arrived in Australia as migrants or refugees, people seeking asylum, members of diverse cultural groups and the wider community, to contribute to building an inclusive, harmonious and united Queensland.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

Council is currently undertaking a project funded under the Celebrating Multicultural Queensland Program called the Regional Partnerships Program. This project is a Readiness Assessment for the placement of migrant families into the Bulloo Community.

The project, to be submitted under the most recent funding (Multicultural Projects), will support Council's Regional Partnerships program by developing a digital platform to connect people from culturally diverse backgrounds.

FINANCIAL IMPLICATIONS

\$40,000 funding available.

Council is required to make a financial contribution to this project however the amount hasn't been set by the Department. \$5,000 is a recommendation however that amount can be lower or higher depending on Council's preference.

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

Funding closes 15 March 2021

CONSULTATION

Noni McCarthy- Project Manager Regional Partnerships Program

14.8 CORPORATE SERVICES REPORT**File Number:** 120637**Author:** Tamie Warner, Corporate Services Manager**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Corporate Services report for the month of January 2021.

CORPORATE / HUMAN RESOURCES ORGANISATIONAL ACTIVITY

- Employee Performance Review increment and level increases have been implemented as per Bulloo Shire Council Operational Employees Certified Agreement 2018 and Bulloo Shire Council Officers Certified Agreement 2018.
- Internal movements have seen two Labourers on the Maintenance Crew to move to Full-time employees after a successful period of being casual employees.
- The Secondary School Facility upgrade is at the final stages with new furniture being organised for the School.
- Two casual employees from the Road and Town Services Department moved to fulltime employees.

HEADCOUNT

Class	Opening Balance	New Starters	Resigned/Terminated	Closing Balance
Full Time	56	1	2	57
Part Time	1		1	0
Casual	8	1		7
Totals	65			64

NEW STAFF

1 X PLANT OPERATOR/LABOURER (FULLTIME)

1 X WATER AND SEWERAGE CONSULTANT (CASUAL)

TERMINATED/RESIGNED

1 X BUSINESS ADMIN TRAINEE (FIXED TERM)

1 X TOWN SERVICES MANAGER (FULLTIME)

1 X RURAL LANDS OFFICER (PART TIME)

RECRUITMENT

Position	Employment Type	Status	Applicants
Business Administration Traineeship	Fixed Term	Open – Closes 05 February 2021	--

DIVERSITY DEMOGRAPHICS

Executive Services - 7							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
3	3			1			
Administration Services - 8							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
2	6						
Rural Services - 1							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
1							
Road and Town Services - 33							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
27	3			27	3		
Corporate Services - 5							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
	4				1		
Special Projects - 10							
Full Time		Part Time		Casual		Trainee/Apprentice	
Male	Female	Male	Female	Male	Female	Male	Female
5	4			1			

EQUAL EMPLOYMENT OPPORTUNITY

12 
Aboriginal, Torres Strait Islander

2 
Non-English-Speaking Background

1 
Disability

43 
Male

21 
Female

Executive Services – 7					
16-20	21-29	30-44	45-55	56-64	65+
		4	1	1	1
Administration Services - 8					
16-20	21-29	30-44	45-55	56-64	65+
	2	4		2	
Rural Services - 1					
16-20	21-29	30-44	45-55	56-64	65+
		1			
Road Services - 33					
16-20	21-29	30-44	45-55	56-64	65+
	6	9	10	6	2
Corporate Services - 5					
16-20	21-29	30-44	45-55	56-64	65+
	2	2	1		
Special Projects - 10					
16-20	21-29	30-44	45-55	56-64	65+
	1	2	3	3	1

WHS ORGANISATIONAL ACTIVITY

- 1 x WHS Employee Induction completed.
- 5 x Risk Assessments reviewed.
- 14 x Toolbox Talks delivered.
- 8 x Work Method Statements reviewed.
- 60 x Pre-starts conducted.
- 3 x SLAM Risk Assessments raised.
- 19 x Inspections by Management.
- 7 x Occupier Statements Raised.
- Organisation for Asbestos Inspections complete, with works to be taking place February.

TRAINING ORGANISATIONAL ACTIVITY

- Currently 75.32% of the training budget expended
- WHS Traineeship completed.
- Cert. III Business Administration (Traineeship) completed 19 January 2021. Council is currently advertising for another Traineeship with the First Start Program.
- Cert. III in Engineering – Fabrication Trade (Boiler making/Welding) apprentice on 3rd block training in Roma.

Upcoming/Continued (Certificates) Training

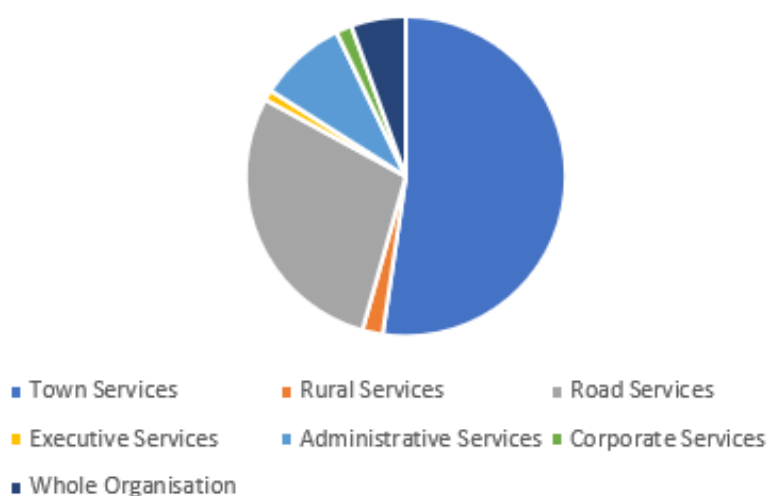
Training Program	Department	RTO	Comments
Workplace Rehabilitation and	Corporate Services	Kinnect Training	Online Training

Return to Work Coordinator			(Continued Training)
Diploma of Health and Wellbeing (fully funded)	Corporate Services	Torrens University	Part-time study (Continued Training)
Cert IV in Marketing and Communications	Corporate Services	Upskilled	Online (Continued Training)
Cert. III in Engineering - Fabrication Trade (Boiler making/Welding)	Town Services	TAFE QLD	Online/Block Training (Continued Training)
Diploma of Leadership and Management	Governance Services	Peak Services	Block Training (On hold due to COVID-19)
Certificate III in Accounts Administration	Administration Services	TAFE QLD	Online (5 modules completed) (Continued Training)
Justice of the Peace	Administration Services	TAFE Qld	Online

Budget to date

TRAINING (\$150,000.00)	
Town Services	\$51,356.38
Rural Services	\$1,979.72
Road Services	\$40,393.64
Executive Services	\$2,323.65
Administration Services	\$9,740.10
Corporate Services	\$1,893.50
Whole Organisation Training	\$5,291.70
Total	\$112,978.70
Percentage Expended	75.32%

Training



Facebook Statistics

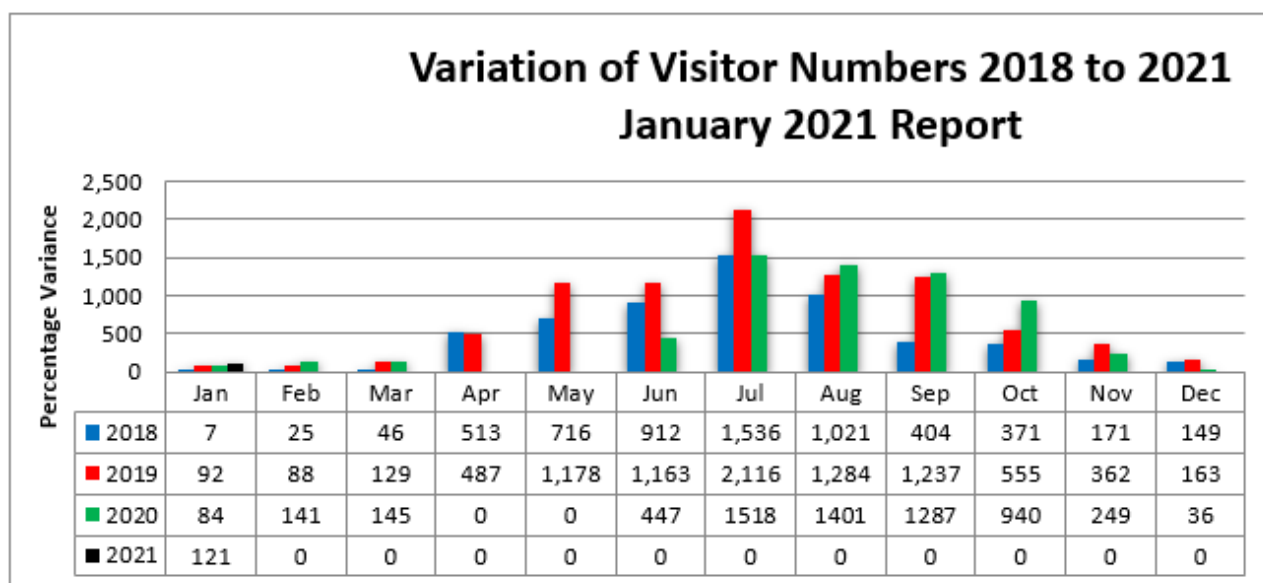
Bulloo Shire Council		Why Warri	
Followers:	2,287	Followers:	624
Likes:	2,018	Likes:	590
Page Views:	821	Page Views:	33
New Page Likes:	14	New Page Likes:	4
New Page Followers:	244	New Page Followers:	28
Post reaches:	6,466	Post reaches:	556

VIC ORGANISATIONAL ACTIVITY

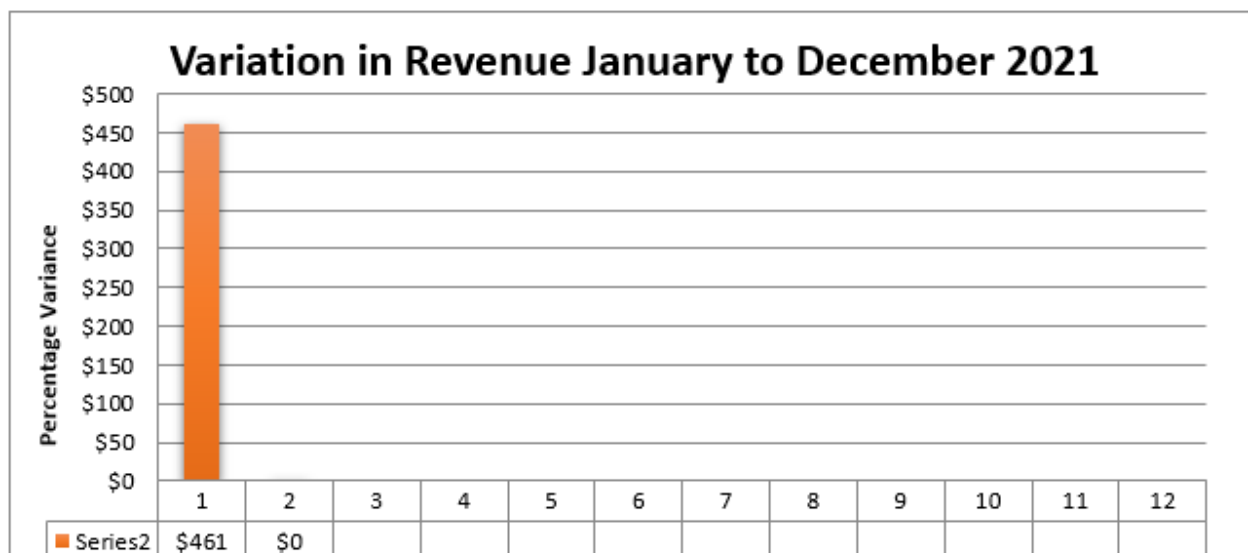
January turned out to be quite a busy month and numbers doubled from January 2020, although revenue decreased. People were looking more for information on roads due to the border closing into NSW, and people were wanting to get through to South Australia.

The Tourism ladies have been super busy learning all that is involved in their new roles and getting the “Shearers Shindig” back into some sort of order. There have been some huge views on the social media posts lately also. With the hopes that this is shaping up to be a busy tourism season.

There have been lots of communications with the SWQROC (South West Queensland Region of Councils) and the other 5 Shires (Balonne, Maranoa, Paroo, Murweh and Quilpie) involved. They have been very helpful in passing on information as to where everyone is up to in all the various projects that have been started in the past twelve months. This Committee includes ladies that have many years’ experience in tourism and therefore is a really beneficial Committee to be able to collaborate with and learn from.



- Received 121 visitors in January – an increase of 84 from January last year.



January's revenue was a decrease of \$277 from January 2020.

Website Statistics (Google Analytics)

Users: 579
 New Users: 560
 Sessions: 663
 Pageviews: 2,015
 Highest city users: Brisbane – 68, Sydney – 22 and Melbourne - 15

Facebook Statistics – Explore Bulloo

Followers: 5035
 Likes: 4691
 Page Views: 821
 New Page Likes: 130
 New Page Followers: 130
 Post reaches: 96,351

Most engaging posts: Cameron Corner “where three states meet” 5,600
 Beautiful Thargomindah “Gerda Live post” 1,100
 Explorers Caravan park “Photos and price info” 906

LIBRARY, HEALTH AND WELLBEING ORGANISATIONAL ACTIVITY

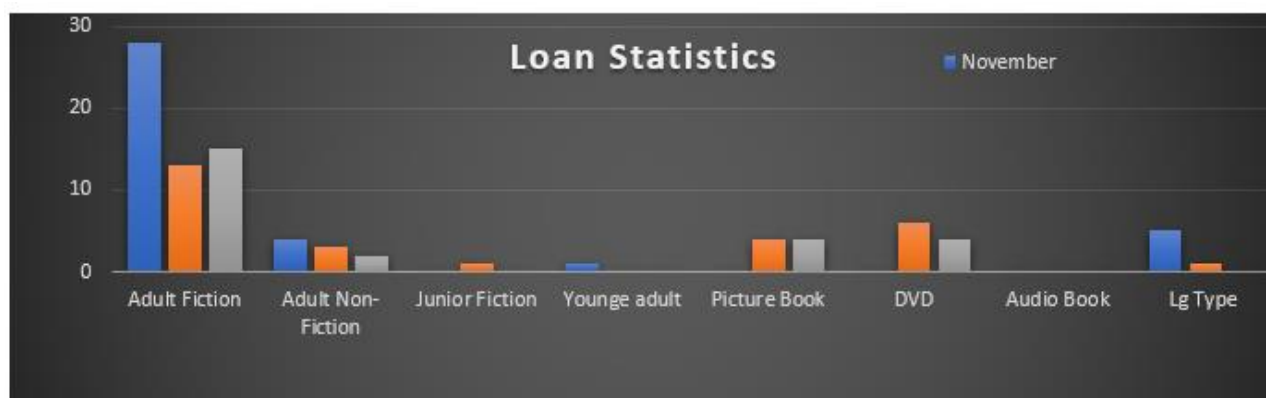
- Successful Australia Day celebrations held in Memorial Park with approx. 100 people in attendance.
- Community Movie night held using Memorial Park equipment, 48 in attendance
- Massage Therapist returned.
- Holiday program delivered over January with good attendance.

UPCOMING EVENTS

- Pool Competition to be held at Bulloo River Hotel for Valentine's Day.
- Seniors Trip to Charleville 23/24th February to join Luncheon and health talk with Charleville Healthy ageing group.
- Community Movie Night to be held Memorial Park 26th February.

Activity	Attendees
Total Library visits	67
Tourists	8
Local Adults	23
Local Children	25
First 5 Forever	11
<u>InBody Scans</u>	4
School Holiday Activities	76
Australia Day	100
WQPHN Activities	
Healthy Body-Happy Mind (Seniors Program)	27

BORROWING STATISTICS



14.9 TOP TOURISM TOWN AWARDS

File Number: 120734
Author: Teagan Cook, Human Resources Officer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of this report is to seek approval for nomination and submission of an entry for the Top Tourism Town Awards 2021.

APPLICABLE LEGISLATION

NIL

POLICY CONSIDERATIONS

NIL

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

NIL

RECOMMENDATION

That Council endorse nomination and submission for the Top Tourism Town Awards.

BACKGROUND

The Queensland Tourism Industry Council (QTIC) is presenting a new Tourism Award Program in 2021 to recognise Queensland's diverse and outstanding regional destinations.

The Top Tourism Town program is being introduced in each state and territory as part of the Australian Tourism Awards series.

The QTIC are wanting to recognise and reward towns:

- that offer an amazing visitor experience
- where tourism operators, businesses and the local community work together to make their town the best destination it can be
- who demonstrate a strong commitment and encourage tourism and increased visitation

Previous Council Resolutions related to this Matter

NIL

DISCUSSION

The Corporate Services Department is wanting to nominate Thargomindah in the Small Tourism Town Award – those with a population below 5,000.

Entrants are to nominate the following:

- Editorial Article
- Video
- Visitor Itinerary

A panel of 3 judges will review the written submission and score individually.

All entrants that reach a score of 75% from the judges will be deemed a finalist and proceed to the consumer voting component of the award process, which will be hosted on a website to be advised.

The public will then have the opportunity to review your submission details and vote on their favourite town.

The total score of the submission will be made up of:

- 30% score determined by panel of industry judges; and
- 70% score determined by public consumer vote.

The Judges will combine the written score with the consumer voted score to determine the winner.

Small Tourism Town Award Winner will receive:

- Recognition and promotion as Queensland's top Small Tourism Town
- Electronic logo
- Town signage artwork
- Small Tourism Town Trophy

FINANCIAL IMPLICATIONS

Cost for entry is \$150.00 (includes GST). QTIC will invoice the nominee.

STRATEGIC/OPERATIONAL RISK

NIL

CRITICAL DATES

Nominations Close: Tuesday 23 February 2021

Submissions Close: Tuesday 30 March 2021

Consumer / Public Voting Period: Tuesday 13 April to 27 April

Queensland Winners Announced: May 2021

CONSULTATION

- Donna Hobbs – Acting Chief Executive Officer
- Danielle Tuite – Tourism and Marketing Coordinator
- Tracey Capes - Senior Project Officer, QTIC

14.10 BULLOO BEAR LOGO**File Number:** 120740**Author:** Daniel Dare, Executive Assistant**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:**

1. Bulloo Bear Logo Options
2. BSC - Style Guide (under separate cover)
3. Use of Council Logo Policy (under separate cover)

PURPOSE

For Council to approve the use of the modified Council logo for the Bulloo Bear merchandise.

APPLICABLE LEGISLATION

Local Government Act 2009

POLICY CONSIDERATIONS JULY

Bulloo Shire Council Style Guide was approved by the Chief Executive Officer on 08 July 2019 and sets out a manual that is intended to provide consistency across all documents to standardise format and create a uniform public image.

Further consideration needs to be given to the Use of Council Logo Policy adopted 28 January 2020 which establishes guidelines for the use of the Bulloo Shire Council Logo.

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Growth to support a strong and diverse economy

RECOMMENDATION

That Council

- (a) Approve a new logo for the use of the Bulloo Bear.
- (b) Amend the Bulloo Shire Council Style Guide and the Use of Council Logo Policy to reflect Bulloo Bear Logo.

BACKGROUND

Currently all tourism marketing and advertising material is branded with the Bulloo Shire Council or Explore Bulloo logo. The CEO approached the Tourism staff with the suggestion of a Bulloo Bear to be created and sold at the Visitor Information Centre.

Tourism sourced the "Bulloo Bear" from Teddy Bear Treasures and approached "Mum and I Creations" (local craft) for the t-shirt.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

The use of the Bulloo Shire Council (BSC) and Explore Bulloo logo on all brochures, adverts, Facebook Page, Instagram and editorials, has served the purpose of the Bulloo branding being very well recognised. The logo will remain the same however the only changes for this logo will be the wording of Bulloo Bear and the circular shape format.

Options for the Bulloo Bear logo are attached and once adopted, Tourism staff will send the Bulloo Bear shirts to be embroidered with the chosen logo on the front of the shirt.

FINANCIAL IMPLICATIONS

Teddy Bear Treasures - Bulloo Bear - \$33.92/bear

Mum and I Creations – T-shirt - \$5.00/t-shirt

Embroidery set up cost – \$44.00 (estimate only)

Embroidery cost - \$9.90 each for 10 prints (estimate only)

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

16 February 2021

CONSULTATION

Corporate Services Staff

Tamie Warner – Corporate Services Manager

Lew Rojahn - CEO

Option 1.



Option 2.



Option 3.



Option 4.



Option 5.



14.11 RURAL SERVICES DEPARTMENT REPORT

File Number: 120638
Author: Donna Hobbs, Manager Rural Services
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Rural Services Department Report for January 2021.

Hungerford Update

Council's Rural Lands Officer inspected coral cactus at Hungerford and moved the bug onto new sites on the Hungerford Town Common and at the Landfill. The Paroo River had two rises during January high enough to pump and fill the town water storage dams.

Noccundra

Noccundra camp grounds have now re-opened after recent rains which also closed roads to Tibooburra and Packsaddle. All but one window has been repaired in the Noccundra Hall following the hail storm in November. The final window has been ordered to be installed this month.

BIOSECURITY**Landholders**

Phone and face to face consultations with landholders during the month on topics including Low Stress Stock Handling Course; QFever Vaccination; Water Agreements and Road Conditions. Properties consulted included Orientos, Tickalara, Boodgherree, Kilcowera, Innamincka Station, Nooyeah, Moombidary, Bulloo Downs, Nockatunga, Norley and Kihee.

Wild Dog Management

During the month reports of wild dog activity have been quiet, with only Nooyeah, Moombidary and Thargomindah Station reporting tracks or sign. Rural Services staff will commence consulting with landholders in relation to the May Baiting Program this month.

Qld Feral Pest Initiative Round 4

Council has secured funding from The Department of Agriculture and Fisheries to assist with coordinated baiting programs, a feral pig management workshop, trapping assistance, rural field days and pest mapping over the next two years under the Queensland Feral Pest Program Round 4.

Upcoming February consultations

Western Qld Dogwatch Teleconference (Agforce)
LGAQ Biosecurity Act Reference Group Teleconference
SWHHS Rural Mental Health Teleconference
Property visits including Kilcowera; Besm; Durham Downs
Border Regions Organisation of Councils Teleconference

Weeds (Invasive Plants)

Council's Rural Lands Officer completed the following weed spraying:

- Coral Cactus at Hungerford (including distribution of bug)
- Common prickly pear on the Blackgate Road (including distribution of bug)

**Water Agreements**

Tickalara, Orientos, Norley, Kihee and Kilcowera were all consulted during January to complete Water Agreements. 75% of water agreements have now been completed. Visits are now required to complete Durham Downs, Naryilco, Nockatunga and BESM.

Rural Services Officer – Tay Luckraft

Tay has been a committed member of the Rural Services Team who is passionate about life on the land. Tay has worked hard to develop respectful relationships with our landholders and always provided timely assistance. Tay has left Council's employment to work full time with her husband Mark in Luckraft Earthworks and also on Yakara Station, their family property. Tay's position will be advertised during February.

14.12 TOWN SERVICES REPORT**File Number: 120647****Author: Neil Crotty, Acting Special Projects Manager****Authoriser: Lew Rojahn, Chief Executive Officer****Attachments: Nil****RECOMMENDATION**

That Council receive and note the Town Services Report for the month of January 2021.

PURPOSE

The water and sewerage systems within the Bulloo Shire are operated and maintained by the Bulloo Shire Council and includes the township of Thargomindah, Hungerford and Noccundra.

WATER**Thargomindah**

The following readings were recorded for the month:

- | | |
|--|-----------|
| • January water supply usage | 29,264KL |
| • Water supply usage July to end January | 134,277KL |
| • Council's annual allocation (Licence No. 618478) | 345,000KL |
| • % of allocation used | 38.9% |
| • Maximum Air Temperature | 43.8°C |
| • Minimum Air temperature | 19.7°C |
| • Average Maximum Air Temperature | 37.9°C |
| • Average Minimum Air Temperature | 25.0°C |
| • Recorded rainfall for January | 14.6mm |

Hungerford (Non-potable & Raw Water Supplies)

- There were no incidents reported for either the raw or bore supplies during January.
- All dams in the offsite river storage currently have sufficient storage to allow town usage without restrictions for the next 6 months.
- Replacement Water Meters have been installed on the Hungerford Bore and the Non-Potable Overhead Tanks.

Noccundra (Raw Water Supplies)

- There were no incidents reported for the raw water supply during January.

SEWERAGE

Calculated volume of effluent pumped and processed by the sewerage treatment plant is ongoing with the following results recorded. The flow through the Thargomindah Sewerage Treatment plant for the month of January was:

○ total discharge pumped to wastewater treatment plant	1,474.549KL
○ total volume of effluent discharge from Wastewater Plant	1,226.9KL
○ average daily discharge to wastewater plant A	47.57KL
○ total discharge from Wastewater Plant (July to January)	11,948.4KL

An independent inspector has been engaged to advise on the Thargomindah Sewerage System Modernisation program.

AIRPORT

- Operation of the Thargomindah Airport during January was without incident;
- Apart from the standard visits for Thargomindah clinic, the RFDS had two (2) evacuations from the Thargomindah Airport during January 2020.
- New windsock circles and cones have been installed at the Noccundra Airstrip.

ANIMALS

- Horses have been entering the Thargomindah town area from the Town Common through where the grid has been removed from Bundeena Road requiring them to be physically removed multiple times by Council Staff.
- Council have offered horse owners the opportunity to place their horses in the paddock beside the Rodeo Grounds until the fence has been installed – to date, three owners have accepted this offer.
- Notification of the approved Animal Inspection Program has been advertised in the South West Newspaper, as well as on our digital platforms. This program is to be carried out between 1 February and 25 June 2021.

CARAVAN PARKS

Explorers Caravan Park

- No major faults were reported for the Explorers Caravan Park.
- The Insurance Assessor has assessed and approved the claim for the electrical issues caused by the underground electrical fires at the Explorers Caravan Park – the repair works to the Bunkhouse, Kitchen and Amenities Block are currently underway.

Yapunyah Caravan Park

- No major faults were reported for the Yapunyah Caravan Park.

COMMUNITY BUILDINGS

- Minor general maintenance matters reported during the month of January were rectified in a timely manner.
- Pest control has been completed in all Council facilities in Thargomindah and Hungerford.

Hungerford Hall

- The Drought Communities Funded project at Hungerford Hall is nearing completion.
 - Air Conditioners have been installed.
 - Works remaining:
 - Minor paint touch-up work to be completed from where the old ceiling mounted air conditioning units were removed.

HOUSING

- W4Q Housing Project.
 - Painting of the remaining two scheduled houses will be completed by the end of February.
- General maintenance continues to be performed as required.
 - Due to the extreme heat and power surges we have been experiencing, a number of air conditioner units in Council Housing continues to malfunction which requires ongoing repairs or replacement.
 - Air Conditioning Servicing in Council Houses and Buildings has been completed.
 - RCD Testing in Council Houses and Buildings has been completed – identified faults are being addressed.

PARKS & GARDENS

- The duties and responsibilities of the Parks and Gardens Staff are to ensure all Council owned outdoor areas and facilities are maintained and presented at a high standard to community members and visitors at all times:
 - General whipper-snipping and mowing of grassed footpaths and general tidying up of the town streets and verges;
- An incident occurred with a watering system malfunction on the grassed area opposite the hospital which caused a large area to become water logged between the Explorers Caravan Park and the Old Jail. Steps have now been implemented to ensure the integrity of the grassed area which includes constant monitoring.
- Current Projects:
 - Preliminary foundation works have commenced for the installation of the outdoor exercise equipment along the Town Walkway.

PROJECTS

- Fencing
 - Fence around the sewerage evaporation pit at the Rodeo Grounds has commenced, due to be completed in early February.
- Windsock Pole
 - Work has commenced on refurbishment of the windsock pole at the Thargomindah Aerodrome – replacement of bearings, installation of LED lighting and re-painting of the pole – work will be completed in early February.
- Memorial Park
 - 4 Solar Lights have been installed at the Memorial Park in Thargomindah.
- Removal/Demolition of Buildings
 - Yapunyah Caravan Park Caretakers Cottage – windows and doors have been removed, the rest of the building will be removed in pieces.
 - Old Administration Building - Demolition continues on the old Administration Building in Dowling Street, all windows, doors and wall sheeting have been removed.

WASTE & LANDFILL

- Waste collection through the month of January was carried out without incident;
- A continual watch will be kept of the collection process to ensure that only one bin is collected unless the owner of the property has requested an additional service to be added to their property;

WATER COOLING PROJECT – T2019-2020-119

Works on the Water Cooling Project are progressing as per schedule.

- NRG are now offsite until Ergon upgrade the transformer.
- NRG are due back on site mid-February to commence final testing prior to commissioning.

The Water Cooling Project still appears to be on track for completion by its due date.

14.13 SEWERAGE SYSTEM REVIEW**File Number:** 121081**Author:** Neil Crotty, Acting Special Projects Manager**Authoriser:** Lew Rojahn, Chief Executive Officer**Attachments:** 1. Flovac Wireless Monitoring System Pilot Proposal**PURPOSE**

To review the operational efficiency and reliability of the Thargomindah Sewerage Treatment Plant and associated Sewerage system.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATIONS

That Council consider the following recommendations:

1. That Council purchase the Flovac Wireless Monitoring System (or similar).
2. That Council purchase Two (2) Transfer/Discharge Pumps -Flygt Concertor 6020. Concertor is a waste water pumping system with integrated intelligent technology.
3. That Council install an appropriate back-up Gen-set with auto changeover at the Plant to ensure the viability of the system's operations during power outages. Cost is estimated at around \$25000 fitted.
4. That Council realign the inlet pipework to incorporate a diversion line/valve to redirect inflows during peak wet weather events. This will also involve re-purposing the current transfer pumps to retrieve the peak flows from the turkey's nest adjacent to the STP and pump it back to the STP

BACKGROUND

Over the last few months the Sewerage System has been struggling to cope due in main to a lack of regular maintenance to crucial aspects of the system.

Numerous instances of Sewerage overflows onto land, inside residences, blocked Sewerage pots, pump and electrical failures were in some cases graphic evidence that something needed to be done as quickly as possible.

That's not to say good work hasn't been done only that appropriate maintenance of the system requires daily attention and resources of more than one person.

The CEO, Manager of Corporate Services and myself agreed that given his high degree of expertise in the area and local knowledge, Jim Abbott should be brought in to carry out a full review of the System's Operations in order to identify and correct issues which if not attended to may in fact lead to much bigger and more expensive problems down the track.

In addition to normal Operational Maintenance expenditure, Council has Grant Funding of approximately \$84000 (remaining) and Capital Funding of \$164000 available to modernise/upgrade the system.

The majority of recommendations made can be funded from this money given that the work fits within the targeted modernisation/upgrading requirements of the expenditure.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

A description of the proposed Flovac system and summary of costs is attached. Jim will provide further information, details and advice to Council.

The Pumps are available in different configurations depending on requirements in the pumping application. Accurate cost will be provided to Council at the meeting.

FINANCIAL IMPLICATIONS

To be advised

STRATEGIC/OPERATIONAL RISK

High Importance

CRITICAL DATES

Ongoing

CONSULTATION

Jim Abbott



Wireless Monitoring System Pilot Proposal Thargomindah QLD

Client: Bulloo Shire

Date: 15 July 2020





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Easy Zoom Function. Identify Pit Location Exactly.....	4
Show Alarm States with Clear Colour Coding	5
Show Vacuum Pressure at the vacuum pump station and at the end of each vacuum main.	6
Get an overview of each vacuum valve activity daily.	6
Detect a failing valve or controller ahead of time.	8
Able to see Vacuum Pit status and Vacuum Pump Station Pressure on your phone	9
3) Easy Installation – Equipment Required for Set Up	10
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1) Wireless Monitoring System Overview

FLOVAC's Wireless Monitoring System provides a 24/7 status report of the vacuum sewer system, detecting abnormal conditions in the vacuum valves, sewer collection network and vacuum stations, allowing the operators to respond quickly to any call-outs and have a proactive approach to system maintenance.

One of the most important features of FLOVAC's System is its two-way or bi-directional radio network, allowing for seamless communication interaction between all devices in the system.

FLOVAC's System is capable of monitoring the following items:

- Valve stuck open
- Valve open/close cycles (allowing detection of unwanted storm or ground water infiltration)
- Last opening time log for potential valve not opening signal
- Vacuum pressure in vacuum lines
- Automatic air injection with remote valve control (open/closed)
- Alarms
- Alerts via SMS / e-mail (optional)
- Battery operated

FLOVAC's System also features the following benefits:

- No need for external power supply (batteries included)
- Battery life up to 10 years
- Wireless operating range up to 5 km
- LoRaWan protocol allows for many different modules to operate within the same system

2) Key Features

All of your system information will be available on your phone/tablet or computer via web based information securely stored and delivered via the 4G network via a sim card installed at the gateway.

The key alerts that operators like to get via sms or email is

- 1) Valve Stuck Open Alarm
- 2) Low Vacuum Pressure Alarm
- 3) High sewage level alarm in the pit.

Other information that operators like to get from the system is

- 4) Exact Location of problem valve or pit
- 5) Knowledge of which vacuum main is suffering from low vacuum. Show pressure at the end of each vacuum line (or sections of the main) and pressure at the vacuum pump station
- 6) Information about any infiltration or high flows occurring in the system
- 7) Potential controller or valve failure (mainly when parts are wearing out)
- 8) Incorrect air timing setting on the controller



Clear Overview of Entire Catchment



Kawakawa Bay New Zealand

Easy Zoom Function. Identify Pit Location Exactly





Show Alarm States with Clear Colour Coding



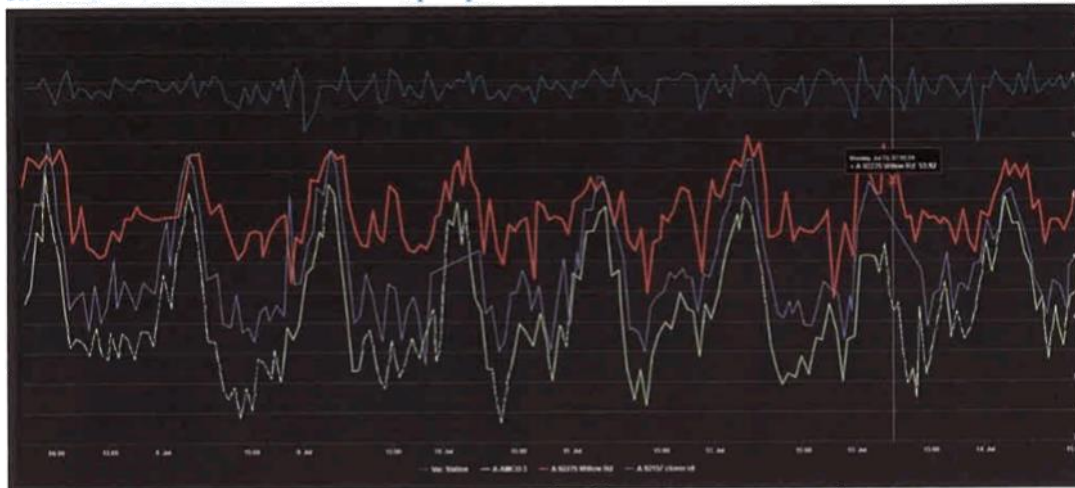
Byron Bay Vacuum System



Zoom in to locate problem Valve



Show Vacuum Pressure at the vacuum pump station and at the end of each vacuum main.



Get an overview of each vacuum valve activity daily. Shows Pit Location. Opening time of each valve in number of seconds. And shows the number of valve activations per valve. In your system each valve should operate about 80-100 times per day. Information that a valve has done a lot more activations may be signs of ground water inflow into the pit, stormwater entering the pit when it rains or illegal dumping into the pit.

Status	Pit Location	Alarms	Pit Alerts	Pit Opening Time	Pit Counter
⊕	1. Sump Pit	⊕	⊕	6.0	26
⊕	1. Sump	⊕	⊕	6.0	5
⊕	102.102.102.102	⊕	⊕	1.0	704
⊕	11.102.102.102	⊕	⊕	3.0	91
⊕	11.102.102.102	⊕	⊕	4.0	48
⊕	12.102.102.102	⊕	⊕	2.0	72
⊕	12.102.102.102	⊕	⊕	6.0	137
⊕	12.102.102.102	⊕	⊕	4.0	76
⊕	12.102.102.102	⊕	⊕	4.0	71
⊕	12.102.102.102	⊕	⊕	4.0	68
⊕	12.102.102.102	⊕	⊕	2.0	66
⊕	12.102.102.102	⊕	⊕	2.0	28
⊕	2. Sump	⊕	⊕	3.0	65
⊕	2. Sump	⊕	⊕	3.0	21
⊕	2.102.102.102	⊕	⊕	3.0	34
⊕	2.102.102.102	⊕	⊕	4.0	79
⊕	2.102.102.102	⊕	⊕	5.0	93

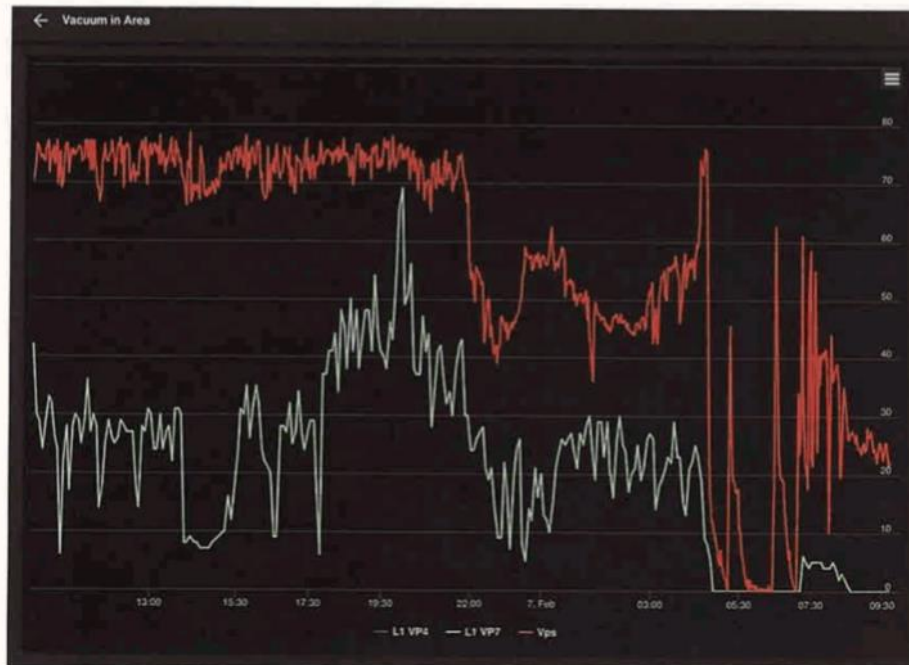


Below is an example of a problem that occurred at Byron Bay in NSW when floods hit the town earlier this year. Many of the streets were under water.



Byron Bay in Flood

Vacuum Pressure at the station and at the end of the vacuum main showing drops in vacuum pressure as the flood waters got into the system.



Byron Bay vacuum pressure at end of Line1 and at the Vacuum Pump Station



Valve monitoring shows which pits had high level alarms from the flood waters allowing operators to focus only on the affected pits.



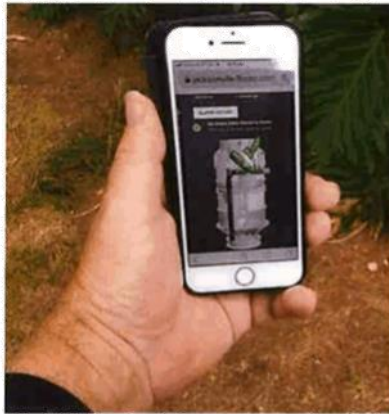
Detect a failing valve or controller ahead of time.

Each valve pit shows the number of valve operations and the amount of time each valve is open for each time it fires. If a controller is set at 4 seconds. Then the valve should also stay open for 4 seconds. If though parts are starting to wear out, we will see the timing slipping more and more each day until it fails. This may take place over a number of days or weeks allowing a change in the controller during normal maintenance rather than a failure during the night. The light green line on the chart shows the open time of the valve. It should be a straight line which you can see after the controller is changed on 2 April.





Able to see Vacuum Pit status and Vacuum Pump Station Pressure on your phone





3) Easy Installation – Equipment Required for Set Up



Installing a gateway at a Vacuum Pump Station

3.1) Gateway

The FLOVAC gateway communicates wirelessly with the monitoring modules in the field. All information received from the modules is transferred to the FLOVAC control server through GPRS/GSM.

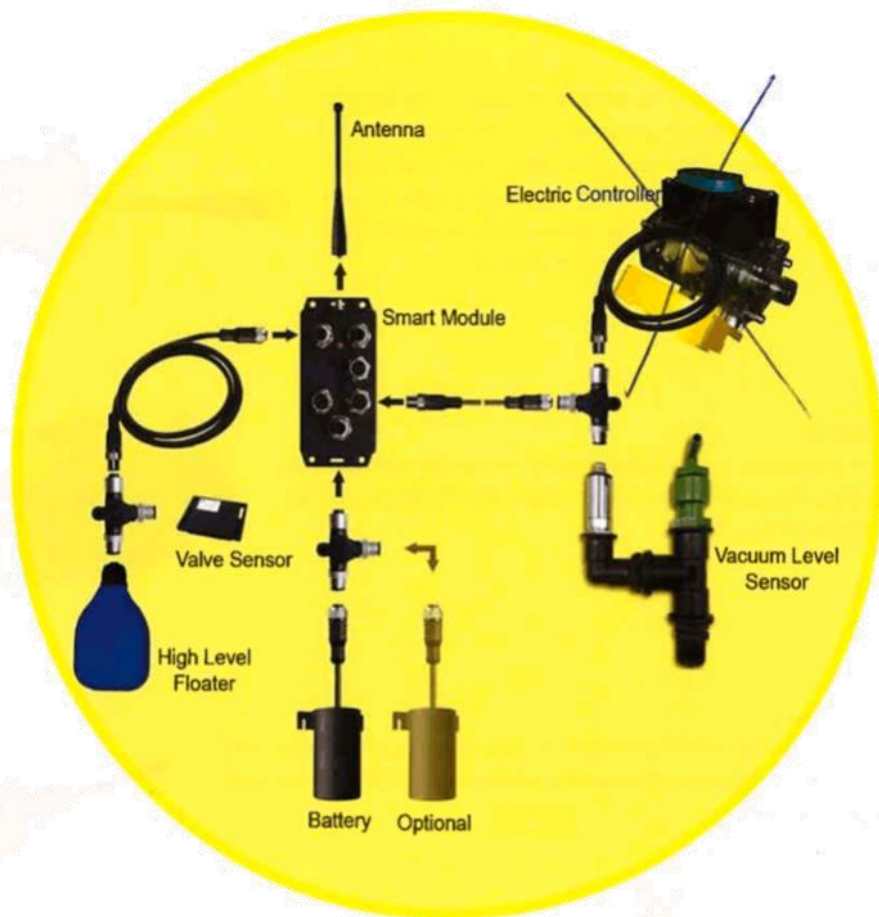
The best spot to install a gateway is at the vacuum pump station where there is dedicated power supply and is often at the centre of the catchment area.

The gateway would be located up a pole at the station provided by you and high enough to clear all potential interference.



3.2) Smart Modules

FLOVAC has developed a smart LoRaWan module specifically for vacuum sewage monitoring. Our module is powered by 3.6 volt batteries and can be custom programmed to handle many different I/O's. The module is IP68 weatherproof rated and can be installed outside or inside the valve pit (installation inside the valve pit may require a shorter distance between the module and the gateway).





3.3) Battery

Every module is powered by battery by default. The battery life depends on the transmit rate, and in a default configuration the battery can power the module for up to 10 years. When additional sensors are installed such as vacuum sensors or electrical controllers requiring greater power consumption, the use of additional battery packages is recommended. Battery is completely sealed and IP68 weatherproof rated.



3.4) Valve Sensor

The valve sensor is mounted on the vacuum valve inside the collection pit. Every change of state of the valve (open/close) will awake the module to start monitoring the status of the valve.



3.5) High Level Sensor

The high level sensor floating switch generates an early warning alarm every time that the sewer level in the collection pit exceeds a preset condition, so the operators can take the appropriate action.



P 12



3.6) Vacuum Level Sensor

The vacuum level sensor measures the vacuum pressure at the collection pit at pre-determined intervals (intervals could be configured according to client's requirements). In addition to showing the vacuum level on the visualization screen, the system could also be configured to generate an alarm when the vacuum level drops below a pre-determined setpoint. The vacuum level sensor is required for the Automatic Air Injection System (AAIS).



3.7) Flovac Pillar

To achieve the best coverage for the monitoring system it is important to get the module antenna outside of the collection pit.

Most clients have opted to use the dedicated Flovac Pillar and have the antenna and module installed within it. Clients have also used this pillar to house the vacuum controller, controller breather and sometimes the house vent as well.

By having the controller housed in the pillar, activation by the operator is easier, especially when the area is flooded.



Pillar located at Byron Bay next to the Collection Pit



4) Wireless Monitoring System Pilot Proposal

4.1) Proposed System Description and Features

This proposal includes the supply and installation of FLOVAC monitoring devices (smart modules, battery packs, valve sensors and high-level sensors) for 25 valves/pits within the Thargomindah vacuum sewer network. Those monitoring devices will be connected to FLOVAC through a gateway installed at a high point at the vacuum pump station. The monitoring will allow for pressure sensors at the end of each vacuum main and a pressure sensor at the vacuum pump station. The FLOVAC software and system database will be hosted on FLOVAC's secure cloud, which allows for remote support and software updates, in addition to remote access by authorized operations personnel on mobile smartphones and tablets.

4.2) Price

FLOVAC's price for the implementation of the Wireless Monitoring System is \$55,805, which includes the supply and set up of all wireless monitoring equipment described above, testing, training and commissioning of the system.

	QTY	Unit Price	Total Price
Gateway 930 Mhz , Module Excl. SIM Incl. Power Supply PoE	1	\$13,350	\$13,350
Standard Pit package including Flovac Smart Monitoring Module, 915Mhz, Incl. Antenna AUS 3.6 V Battery Pack, Valve sensor, high level float.	25	\$1,150	\$28,750
Vacuum Sensor plus node pack at VPS	1	\$1,530	\$1,530
Vacuum Sensor pack for end of line (Needs to be installed with package-not included))	4	\$950	\$3,800
Set Up, testing, operator training commissioning. 1 week	LS	\$8,000	\$8,000
Supply and Install new valve magnets incl holder	25	\$15	\$375
Total			
Optional			\$55,805
Flovac Pillar	25	\$425	\$10,625

FLOVAC's monthly fee for the Cloud Hosting is \$ 350.00 (three hundred and fifty dollars), which includes the features described above. Not payable during the pilot period.

4.3) Payment Terms

- 50% at Proposal Acceptance
- 30% at Equipment Delivery and Installation
- 20% at Commissioning and System Acceptance



4.4) Special Conditions

Preparatory scope of work:

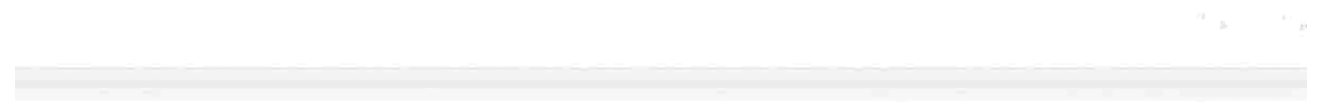
- *Drill a hole for a 50/100mm flexible conduit on the side of the upper pit chamber, to allow for the installation of the wires connecting the monitoring devices.*
- *Run a 50/100mm flexible conduit from the upper pit chamber to the pillar housing the antenna*
- *Install and supply galvanized steel pole for the gateway on top of the VPS*
- *Provide power supply to Gateway on Pole at VPS.*

FLOVAC installation scope of work:

- Supply valve sensors, high level sensors (floating switches), modules and antennas for valve/pit monitoring.
- Assist with the Installation the monitoring devices in the pits .
- Supply and Install new magnets and holders into the existing vacuum valves
- Install the gateway on the pole
- Start-up and test the system.
- Provide training to operators.



John Radinoff
CEO
www.flovac.com



14.14 PLANT REPORT

File Number: 120657
Author: Helen Taylor, Asset Finance Officer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of the report is to outline for Council, the number of faults recorded and repaired on Councils plant and fleet for the month of January 2021.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Nil

RECOMMENDATION

That Council receive and note the Plant Report for the month of January 2021.

BACKGROUND

This report provides a monthly update on plant & equipment services and maintenance.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION**Plant**

- **Plant 509#** have been diagnosing the problem with the John Deere Grader. All faults lead to a turbo problem. So, will be ordering a Turbo for it.
- **Plant 8001# Water Tanker** – in workshop for Suspension overhaul.
- **Plant 769# Low Loader**- In workshop for suspension overhaul.
- **Plant 558# small Loader** – Workshop for brakes and Steering
- **Plant 6010# Dig tree Hilux**- At Obrien's Toyota was brought in from the dig tree as it had been bogged and the ranger could not get it out of low 4WD.

MONTHLY REPORT

A total number of defects YTD – **233** with **21** new defects for the month of January. **143** of the total defects have been completed. With **90** defects still outstanding as outlined in the below Table, most recorded defects received were for Heavy Vehicles. All vehicles other than the items above are still operational.

Council sent **37** Jobs out to local businesses for completion with **31** of those jobs being completed.

DEFECT STATUS

MONT H	PART S ON ORDE R	TO BE INSPECT ED	PARTS RECEIV ED	WAITI NG ON QUOTE	VEHICL E SERVIC ES	CHEC K PLAN T	TOTA L DEFE CT	COMPLET ED	TOTAL REMAINI NG
January		19	0	0	2	0	21	12	9
YTD Total	24	172	9	1	27	1	233	143	90

JOBS THAT WERE SENT OUT TO LOCAL BUSINESS IN TOWN AND STATUS.

MONTH	TURNOUTS	O'BRIEN TOYOTA	THARGO GEN STORE	AGO VIRES	TOTAL DEFECT	COMPLETED
January	11	2	0	0	13	9
YTD Total	29	22	0	2	53	47

WARRANTY JOBS

Plant Insurance/ Warranty Claims Register						
Date	Plant No:	Plant Description	Defect Type	Reported Defect		Repaired Defect
				Claim No	Rego	STATUS
22/09/2020	7000	Isuzu FRR 600 Truck	Open driver side door and a gust of wind pulled door from grasp and swung open with force	MO0044518	248VZX	Truck is due to be repaired by the 5/2/21
28/10/2020	6022	Toyota SR Hilux	Hail Damage	MO0044470	231ZNZ	Charleville for repairs, will be picked up on the 11 th Feb.
28/10/2020	6022	Toyota SR Hilux	Kangaroo Strike	MO0044621	231ZNZ	As above
	6019	Toyota SR Hilux	Kangaroo Strike	MO0045775	224ZNZ	Waiting on Higgins Bros for booking.

FINANCIAL IMPLICATIONS**PLANT DATA**

The Bottom line Data Is for 2020/21 Financial Year.

Plant Data Overview including an estimate 2020/21 figure

Year	YTD Hrs	FUEL,OILS	TYRES, TUBES	WAGES	PARTS	REGO &	Total Operating Costs	Total Annual Costs	Revenue
2013	58,698	\$727,676	\$133,271	\$495,111	\$547,679	\$162,506	2,760,264	\$4,006,023	4,026,214
2014	63,402	\$828,165	\$102,209	\$621,126	\$541,426	\$164,344	2,425,184	\$4,226,514	4,532,561
2015	42,283	\$457,394	\$74,189	\$681,617	\$235,459	\$171,032	1,672,278	\$3,076,637	2,838,451
2016	39,668	\$450,914	\$152,354	\$548,323	\$282,541	\$173,506	1,658,879	\$2,923,218	3,685,838
2017	42,950	\$414,584	\$123,460	\$422,273	\$301,141	\$148,331	1,453,333	\$2,342,371	3,356,376
2018	52,078	\$445,593	\$144,745	\$352,974	\$388,793	\$151,261	1,522,762	\$2,311,843	3,898,168
2019	71,876	\$483,222	\$107,482	\$290,234	\$311,533	\$143,395	1,382,815	\$2,759,074	3,144,888
2020	58,664	\$435,839	\$104,169	\$302,299	\$331,682	\$132,831	1,384,706	\$2,741,141	2,974,467
2021	44,190	\$204,897	\$72,824	\$176,456	\$151,849	\$131,780	794,225	\$1,494,816	2,015,391
2021 Estimated Forecast									
	80,000	\$410,000	\$146,000	\$353,000	\$304,000	\$135,000	\$1,461,000	\$2,862,000	\$3,628,000

No change to the above report, as I have not received report from Mead Perry for this month.

STRATEGIC/OPERATIONAL RISK

Nil

CRITICAL DATES

Nil

CONSULTATION

Workshop Staff and Road Services

14.15 ENGINEER'S REPORT

File Number: 120748
Author: John Chen, Engineer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Engineer's Report for January 2021.

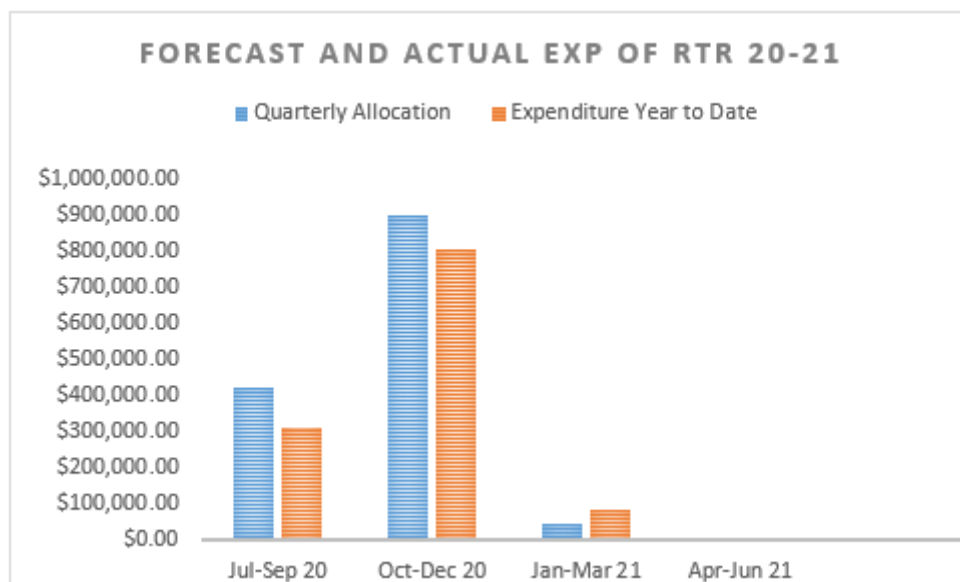
ARISING FROM PREVIOUS MEETINGS

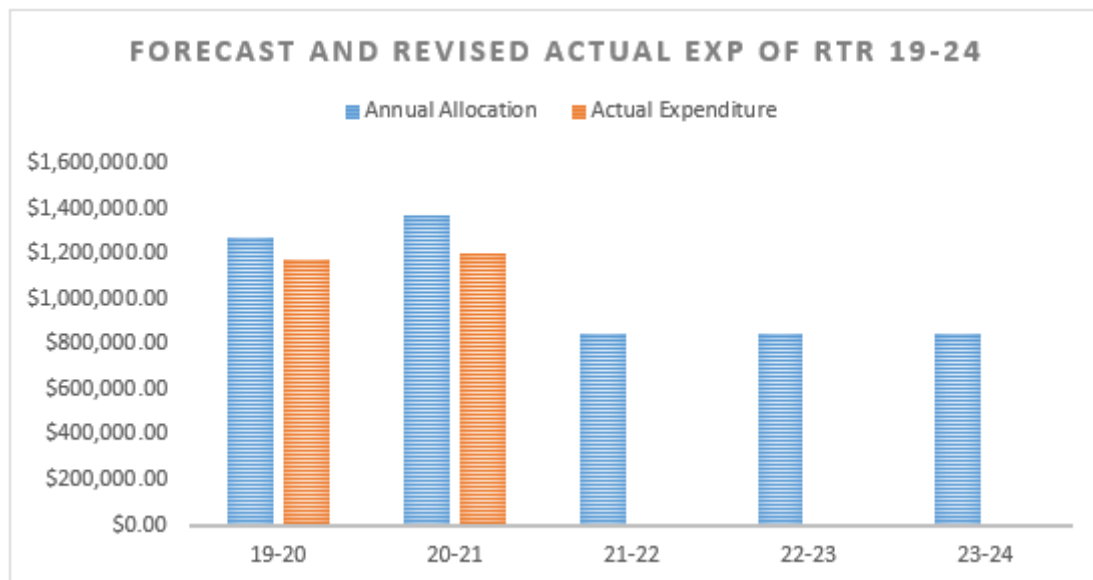
Resolution	Action	Status
Nil		

ROADS TO RECOVERY PROJECTS**Quarterly Expenditure Summary of the R2R Funding Program 2019-2024**

The Total Life of Allocation of Roads to Recovery Program 2019-2024 is \$5,093,524.00. The total YTD expenditure is \$2,377,575 with a total balance of \$2,715,949.

The allocation in 20/21 is \$1,372,789.00, and the total 20/21 expenditure is \$1,203,601.





Innamincka Road CH 121.70-124.45 Upgrade (seal)

The road services crew is working on pavement construction and surfacing works are scheduled on 15 February 2021.

ROAD SERVICES – CAPITAL AND TIDS PROJECTS

Bulloo Downs Bridge Repair and Maintenance

Bridge structure maintenance was completed on 20 November 2020. Concrete repair has been postponed due to water level rising in December.

Towns Street Reseal and Depot Reseal

Procurement processes are finished. Works are scheduled in early March 2021 to incorporate sealing the end of Cemetery Road.

Innamincka Road and Hungerford Road Reseal

The contract of this project was awarded and works are scheduled in March 2021 to allowing shoulder maintenance works undertaken by Crew 1 after completion of Innamincka Road upgrade project.

Thargomindah – Quilpie Road upgrade (seal)

Road Services Crew 2 has been working on pavement construction and sealing works are scheduled on 23-25 February 2021, pending on weather conditions.

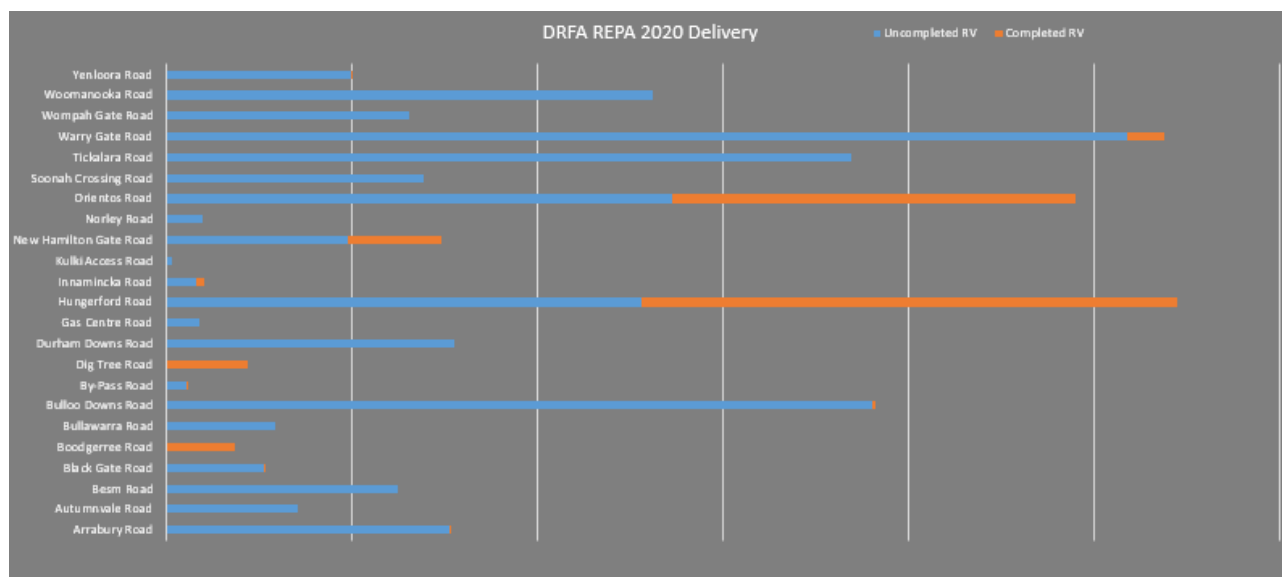
QRA-NATURAL DISASTER FUNDING AGREEMENT (DRFA) PROJECTS

QRA-DRFA TC Trevor 2019 Close-out

Restoration of Essential Public Asset (REPA) for Trevor 2019 event has been completed and is in close-out and acquittal processes. Close-out submissions were lodged on 30 September 2020 and are under assessment/audit.

QRA-DRFA TC Esther March 2020

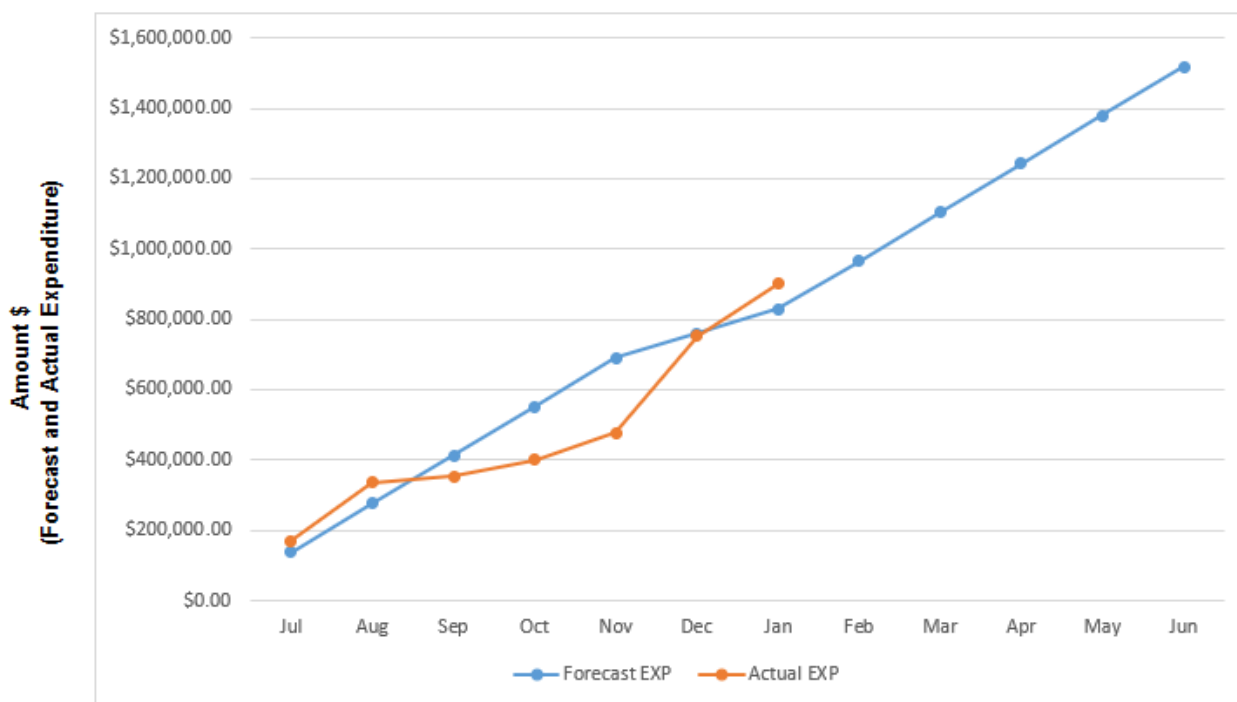
Restoration of Essential Public Asset (REPA) works are constructed by Road Services Crew and contractors. A total expenditure of \$1.34 million has been delivered. Two tender packages of five (5) roads have been awarded to contractor. Restoration works will start in February after the finalisation of the contract. The second round of tender would be released in March 2021.



- **Hungerford Road**- Restoration works are undertaken by Road Services Crew 3; Restoration works distributed along 90km have been finished and 70kms' medium formation grading is to be done.
- **Orientos Road** - Restoration works were commenced on 9 October 2020. 50 per cent of the works have been completed.
- **New Hamilton Gate Road** – Restoration works were commenced on 8 September 2020 and suspended due to rain event. 30 per cent of the work scope was completed.
- **Innamincka Road, Warry Gate Road, Bulloo Downs Road, Tickalara Road and Wompah Gate Road** – works will start in February depending on contract award.

ROAD MAINTENANCE PERFORMANCE CONTRACT (RMPC) DELIVERY

The Monthly expenditure claim of January 2020 is \$14,8502 and a total expenditure of \$900,425 has been delivered. Road Services is working with TMR on a minor culvert replacement on Bundeena Road around the Carr's Hill.



OTHER PROJECTS

Independent Living Units

Stage 1 – The revised detailed design had been received and reviewed. Designers are working on a second revision.

Stage 2 - Building Better Regions Fund (BBRF) fund round opened on 12 January 2021 and closes 05 March 2021. I have engaged Statewide Building Design to provide concept plans and cost estimation for funding application. The stage 2 concept is to construct 4 one-bedroom units and 2 two-bedroom units.

Pelican Point Weir Rehabilitation

A site visit for project design is scheduled on 10 February 2021. Design works are to be finished in April 2021.

Asset Management

Shepherd Services is building an ArcGIS Asset Management system for Council. Roads, Water and Sewerage Asset condition survey is scheduled in April to Jun 2021. Asset re-evaluation and Asset Management Plan update will be undertaken after completion of asset condition survey.

Disaster management dashboard

Guardian dashboard is ready to go live. I am working with the supplier, QIT Plus, on a training section for key staff.

14.16 C2020-2021-102 QUILPIE ROAD SEAL

File Number: 120747
Author: John Chen, Engineer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of this report is for Council to consider the quotes received for the 4km Quilpie Road seal of chainages 153.29–157.29.

APPLICABLE LEGISLATION

Local Government Act 2009

POLICY CONSIDERATIONS

2.74.1 Procurement Policy

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Maintain and upgrade the current infrastructure in accordance with the needs of the community.

RECOMMENDATION

That Council accepts the quote received from RPQ Spray Seal Pty Ltd for the total sum of \$298,560.00 including GST to deliver full seal services on Quilpie Road on chainages 153.29–157.29.

BACKGROUND

Bulloo Shire Council received funding from TIDS 19-23 Four Year Program and Sole Invitee Re-sheet contract to extend the Quilpie Road upgrade to 4km for new pavement and seal, in which the cost of bitumen seal is expected to exceed the \$200,000 threshold. Under *Local Government Regulation 2012* and Bulloo Shire Council's Procurement Policy, Council called for quotes for the Quilpie Road seal of chainages 153.29-157.29 by accessing suppliers through an LGA Arrangement.

Council approved one crew to commence this project a week earlier during the Christmas shutdown as weather contingencies were expected in the project planning. However, the favourable weather conditions have allowed the project to be brought forward, allowing a smooth delivery of other TMR projects this financial year. Due to this, quotes were called by accessing suppliers through Local Buy (LGA Arrangement) rather than by public tender or LG Tenderbox as the timely process which would offset this opportunity.

From works delivered in last year's projects, the available seal service suppliers in the Bulloo shire are all on the Local Buy's Current Supplier List. As such, Council called for quotes from four suppliers under contract BUS270 Roads, Sewerage & Civil Works.

The successful supplier will be expected to supply all the necessary labour, plant and materials to successfully undertake the work as specified. While the successful supplier will be the principal

contractor and be responsible for all necessary documentation and legislation compliance, Council will carry out regular inspections.

PREVIOUS COUNCIL RESOLUTIONS RELATED TO THIS MATTER

Nil

DISCUSSION

Council received responses from the following:

SUPPLIER	Price Inc GST
RPQ Spray Seal Pty Ltd	\$ 298,560.00
Colas Queensland Pty Ltd	\$ 306,413.63
Austek Asphalt Services Pty Ltd	\$ 297,920.00
Road Services Group Pty Ltd	\$ 303,991.80

The responses received from the Local Buy suppliers were evaluation against price, experience, resource and local content. All the four suppliers delivered multiple projects for Council in the recent years and have the capability and resources to deliver the proposed works. RPQ Spray Seal delivered a good outcome on sealing for 19/20 Quilpie Road TIDS project of chainages 157.22-163.43 conforming to TMR requirements. A potential saving of \$15,900.00 is offered by RPQ as RPQ has been awarded other sealing works to be done in February 2021. Austek also offered a reduction of \$7,700 if their crew was in the Southwest Region, which is out of our control.

The prices offered by the four suppliers are very close and RPQ is the second cheapest with \$640 higher than Austek. Based on RPQ's performance delivered on the same road and specifications required, with consultation with Road Services, it is recommended that Council accept the quote from RPQ Spray Seal Pty Ltd.

FINANCIAL IMPLICATIONS

This project is funded by TIDS 19-23 Four Year Program.

STRATEGIC/OPERATIONAL RISK

Nil.

CRITICAL DATES

Proposed works are scheduled on 23th to 25th February 2021, pending on weather condition.

16th February 2021, Ordinary Council Meeting.

CONSULTATION

Chief Executive Officer

Engineer

Technical Coordinator

Works Coordinator

Finance Officer

14.17 REQUEST NEW BUDGET FOR BULLOO RIVER WEIR UPGRADE DESIGN

File Number: 120749
Author: John Chen, Engineer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of this report is to seek Council's approval of a new budget for Bulloo River Weir Update design works.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

As expressed in the Corporate Plan, Council aims to provide an integrated network of facilities and open spaces contribute to the attractiveness of the local government area and cater for the recreation needs of the community.

RECOMMENDATION

That Council approve a new budget of \$30,000 for Bulloo River Weir Upgrade design and amend the current 20/21 FY budget accordingly.

BACKGROUND

The Bulloo River Weir near the Pelican Point is a popular recreational point for locals and tourists. The existing Weir is in poor condition with leaking issues due to deterioration and flood damages. Council had proposed Weir upgrade works and potential resolutions had been searched, which are indicated on the reports, Pelican Point Restoration Thargomindah by BlighTanner dated 7 Jun 2018 and Pelican Point Weir Rehabilitation by CDM Smith dated 4 September 2018.

In the latter report there above, solutions of rehabilitation of the existing weir, removal and construction new a new weir at the existing location, upstream or downstream with 1m increment of the crest level have been proposed for consideration.

Previous Council Resolutions related to this Matter

Nil

DISCUSSION

As per the previous consultation with Council, the preferred solution is to restore the existing weir with improvements to its presentation and access. The crest level will be maintained to simply works approvals and reduce potential environmental impact.

Discussions with available specialists had been taken and a new budget is now requested for design works, including site investigation, preliminary design and detailed construction design. The cost is estimated to be \$30,000.

FINANCIAL IMPLICATIONS

\$30,000 of Council funding.

STRATEGIC/OPERATIONAL RISK

Low risk at this stage.

CRITICAL DATES

N/A

CONSULTATION

Chief Executive Officer

14.18 BUDGET AMENDMENT FOR INDEPENDENT LIVING UNITS STAGE TWO CONCEPT DESIGN

File Number: 120750
Author: John Chen, Engineer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of this report is to seek Council's approval to amend 20/21 FY's budget and allocate \$10,000 for the Independent Living Units Stage two concept design.

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Council's Corporate Plan aims to provide support and advocacy for community members accessing a wide range of active services, including aged care services.

RECOMMENDATION

That Council approve to allocate \$10,000 budget for the Independent Living Units Stage two concept design and amend the 20/21 budget accordingly.

BACKGROUND

Council has successfully applied for \$1.78 million from Round Four of the Building Better Regions Fund (BBRF) with a 25% matching contribution of \$595,037 for the construction of the Stage One of the Independent Living Units project.

The Round Five of the BBRF opened for application on 12 January 2021 and is an opportunity for Council to seek funds for the Stage Two construction.

Previous Council Resolutions related to this Matter

RES.2019/227

1. That Council approves the development of an Independent Living Residential facility and that Officers seek appropriate funding to construct such facility in stages.
2. That Concept plans be presented to a Councillor workshop to allow input on design and facilities.

DISCUSSION

Ongoing housing constraints had been identified in Council operation and the Bulloo Shire Housing Strategy Workshop held in August 2020. The requirements for lower care units for aged people had been analysed and presented in the successful Stage One funding application. The proposed

one-bedroom and two-bedroom units also provide a de-sizing opportunity which could improve the efficiency of using existing houses.

The concept design and construction cost estimation are essential in the funding application. Based on the concept developing of stage one, a cost of \$10,000 excl. GST is expected for this stage two. A such, an amount of budget is recommended to be sourced from other projects within the current total budget.

FINANCIAL IMPLICATIONS

There is a budget of \$22,500 for Consulting Engineering Job Cost and \$300 has been spent in this Financial Year. No significant expenditure is identified in the foreseeable future.

The proposed budget of \$10,000 is recommended to be transferred from Consulting Engineering (3000-2004-0000) to Independent Living Unit - Stage 2 Design Concept (7300-4105-0001).

STRATEGIC/OPERATIONAL RISK

Low

CRITICAL DATES

Applications for Round Five of the Building Better Regions Fund will close on 5 March 2021.

CONSULTATION

Chief Executive Officer

Administrative Services Manager

14.19 ROAD SERVICES REPORT**File Number: 120751****Author: Julie Stewart, Technical Services Coordinator****Authoriser: Lew Rojahn, Chief Executive Officer****Attachments: Nil****RECOMMENDATION**

That Council receive and note the Road Services report for the month of January 2021.

WORKS REPORT

Bulloo Shire Maintenance budget consists of \$1,095,000 across all local roads for the 2020/2021 financial year. The below is the expenditure for each road, totalling **\$1,076,783.25**. Not all roads have a budget amount, although these roads are not excluded if any works are to be scheduled, budget transfers will be done accordingly. Budget remaining is \$18,216.75.

The Roaming Grader Crew started with their first nine-day stint on the 2nd November 2020, 30km of dry grading was achieved on the Cameron Cnr Rd, two team members out of the crew are learning to be Grader Drivers with the other member being semi experienced going back over the work the learner driver achieves. Roaming Grader has now had three stints out on Cameron Cnr Road being 9 days on and 5 days off, costings are working out to be around \$10,000 per week.

Roaming Grader job costing per road includes MOB & DEMOB, Accommodation, Pays & Plant, so far this has been totalled to \$101,753.32 over 32 days which is 3.5 nine-day stints. The roaming Grader Turbo died in the first week returning back to work this year and that crew have been helping Maintenance and other jobs around while waiting for parts. Expected date to return back to Camerons Cnr Rd is 15/02/2021.

Road Numbers in brackets are from the shire road register for your information.

PROJECT % COMPLETION Bulloo Shire Maintenance	COMMITTED EXPENDITURE from July to June 2021	COMMENTS
Road Asset Management	\$162,419.29	<p>Jobs have been broken down under the items costing to see where the money has been spent under each Parent job.</p> <ul style="list-style-type: none"> • Inspection of roads \$29,856.72 • Grid Inspections \$8,604.81 • Consumables – Marking Paint \$2,076.00 • Consumables Metro Road Counters \$2,516.20 • Generic Traffic guidance schemes have been ordered for our local roads to be compliant

		with signage on jobs. \$359.87 <ul style="list-style-type: none"> • Hungerford Camp Maintenance \$2,674.83 • Naccowlah Camp Maintenance \$33,026.44 • Bundeena Camp Removal \$11,433.21 • Water point Inspection/Logging \$4,375.46 • Desilting Dams H/Ford Rd \$17,428.09 • Desilting Dams Bulloo Downs Rd \$31,847.46 • Yakara Bore repairs \$14,336.71 • Kihee Bore repairs \$3,883.50
Hungerford Rd (Road 1)	\$33,224.75	<ul style="list-style-type: none"> • Defect Logging \$963.34 • Pot Hole Patching \$3,241.56 • Install Repair Signs \$255.24 • Guide Posts \$1,227.50 • Repair/Replace/clean Grids \$18,310.60 • Emergency Works Repairs \$1,833.57 • Road Inspection \$6,983.39 • Supervision \$405.69
Warri Gate Rd (Road 2)	\$55,611.43	<ul style="list-style-type: none"> • Defect Logging \$1,297.21 • Pot Hole Patching \$2,686.85 • Mob/Demob of plant \$1,208.68 • Medium Formation Grade \$29,500 <i>"Preparation for Seal at the NSW border, Tolbra to prepared the 10m wide pavement for a 60m x 8m seal, NSW had approached Bulloo Shire Council stating that they will pay for the seal and Gravel if Council could prepare the road."</i> • Floodway repairs \$5,143.90 • River Signage Installation \$10,168.68 • Emergent works \$2,112.99 • Maintenance Inspection \$3,489.60
Soonah Crossing (Road 5)	1,664.60	<ul style="list-style-type: none"> • Grid cleaning \$1,664.60
Hamilton Gate Rd (Road 6)	4,993.80	<ul style="list-style-type: none"> • Grid cleaning \$4,993.80
Cooks Well Rd (Road 10)	42.79	<ul style="list-style-type: none"> • This is a mistake as it has been booked to MJ & SJ Parker caretaker fees – will be sorted by

		next report
Innamincka Rd (Road 12)	\$85,545.27	<ul style="list-style-type: none"> Pot hole Patching \$6,342.94 Camp Establishment \$25.84 Mob & Demob \$4,000.92 Heavy Shoulder Grade \$74,525.65 Maintenance Inspections \$649.92
Orientos Rd (15)	\$1,684.43	<ul style="list-style-type: none"> Roaming Grader \$1,684.43
Camerons Cnr (Road 16)	\$87,660.96	<ul style="list-style-type: none"> Roaming Grader \$87,660.96
Toonah Gate (Road 18)	\$32,634.05	<ul style="list-style-type: none"> Light Formation Grade \$20,727.27 Roaming Grader \$11,976.73
Kilcowera Rd (Road 25)	\$1,412.01	<ul style="list-style-type: none"> Light Formation Grade \$1,412.01
Besm Rd (Road 29)	\$2,325.76	<ul style="list-style-type: none"> Repair/Replace/clean Grid \$1,664.60 Inspections \$661.16
Norley Rd (Road 31)	1,498.00	<ul style="list-style-type: none"> Install/Repair Signs \$665.70 Repair/Replace/clean Grid \$832.30
Bypass Rd (Road 33)	\$832.30	<ul style="list-style-type: none"> Repair/Replace/clean Grid \$832.30
Race Course Rd (Road 34)	\$4,723.99	<ul style="list-style-type: none"> Light Formation Grade \$3,891.69 Repair/Replace/clean Grid \$832.30
Bullawarra Rd (Road 35)	\$1,664.60	<ul style="list-style-type: none"> Repair/Replace/clean Grid \$1,664.60
Blackgate Rd (Road 42)	\$1,863.09	<ul style="list-style-type: none"> Light Formation Grade \$1,863.09
Omicron Rd (43)	\$1,758.04	<ul style="list-style-type: none"> Roaming Grader \$431.20 Install Repair Signs \$1,327.33
Bulloo Downs Rd (Road 44)	\$14,934.29	<ul style="list-style-type: none"> Heavy Formation Grade \$1,440.00 Repair/Replace/clean Grid \$12,484.50
Autumnvale Rd (Road 46)	\$832.30	<ul style="list-style-type: none"> Repair/Replace/clean Grid \$832.30
Woomanooka Rd (Road 47)	\$300.00	<ul style="list-style-type: none"> Repair/Replace/clean Grid \$300.00
Buckaroola Rd (Road 50)	\$8,100.00	<ul style="list-style-type: none"> Medium Formation Grade \$8,100.00
Quarry Management	\$579,064.91	<ul style="list-style-type: none"> Rehabilitation \$624.41 Soil Testing \$981.14 Gravel Pit Inspections \$20,182.81

		<ul style="list-style-type: none"> Gravel Pit Stockpile \$556,812.55 Cultural Heritage \$464.00
TOTAL	\$1,076,783.25	

CAPITAL PROJECTS 2020/2021

These projects for Road services will be carried out in this financial year by Bulloo Shire Staff or Contracted

DESCRIPTION	BUDGET	FUNDING	EXPENDITURE TO DATE	START	FINISH
Warry Gate Seal 5km Chainage 32.4 - 37.67	\$945,000	R2R – \$445,000 Funded Depreciation \$500,000	\$1,134,456.41	01/07/2020	6/11/2020
Comments	<p>Crew 1 are on Warry Gate Rd doing a 5km Seal this will be joining the bitumen areas together at the Noccundra end of the Warri Gate Rd.</p> <p>With delays due to rain and having to keep fixing the side tracks afterwards, Warrigate 5km seal is completed. This project has gone over budget due to rain events and having to fix up issues occurred by the rain, Tiffany Dare is looking into insurance to see if we can cover these costs, the budget was exceeded by \$104,024.36.</p> <p>COMPLETED</p>				
Airport & Industrial Intersection	\$780,000	R2R-\$280,000 Funded Depreciation \$500,000	\$727,998.30	28/01/2020	
Comments	<p>This job has been carried over to this financial year to complete the boundary fencing. Quotes have been sourced and discussions with TMR have been had regarding land parcels. Santos has also been notified for the pipeline. Santos has requested that they be onsite when the fence is installed.</p> <p>Concrete Matting has arrived and will be installed before Christmas 2020. Still awaiting contracts from John Hardy to finalise the boundary fence.</p> <p>Fence has been approved by Throsby and will now be installed along the boundary of the road corridor. Surveyors are being sourced and Concrete matting is being installed. This job will be finalised and closed in January.</p> <p>Fence is being installed and will be finished by the end of February 2021</p>				
DESCRIPTION	BUDGET	FUNDING	EXPENDITURE	START	FINISH

			TO DATE		
TIDS Quilpie Rd Seal Chainage 155-157.22	\$603,000	Fully funded by TIDS	\$96,143.15	January 2021	
Comments	Works have started and is due to be sealed 23/2/2021				
Quilpie Rd – Resheet 155-157.22 2.22km	\$276,617.00	TMR – Private Works	\$39,605.54	January 2021	
Comments	<p>Proposed works for 20/21 – 2.22km will be resheeted and then sealed with TIDS money</p> <p>Works are scheduled to start in January 2021.</p> <p>Budget will be allocated once TMR approves Sole invitee Tender</p> <p>TMR have awarded the sole invitee tender to Bulloo Shire Council and works are scheduled for January 2021 when TIDs works start.</p> <p>Works started 4/01/2021 sealing is due 23/2/2021</p>				
Eulo Hungerford Rd Resheet 103.95-105.65 1.7km	\$273,408.80	TMR Private Works	\$	January 2021	
Comments	<p>TMR have awarded the sole invitee tender to Bulloo Shire Council and works are scheduled to start January 2021 – Contractor has held up work with Gravel Pit being too wet to enter to crush gravel. Works will be delayed until gravel is crushed and tipped. Gravel is due to be crushed 8/2/2021</p>				
Innaminka Rd TIDS Chainage 121.70-124.45	\$1,049,675	TIDS contribution \$372,000 Council \$677,678	\$856,004.58	27/07/2020	
Comments	<p>This project has been held up with rain, it is now expected to finish in 6 weeks.</p> <p>This project has been put on hold due to road being too wet, we are still planning for these works to be finished prior to shut down.</p> <p>Crew 1 will be finishing works in January and seal to be laid in February 2021</p> <p>Seal is due 15/2/2021</p>				
Footpaths/Kerbs	\$175,000	Funded	\$2,958.61	01/07/2020	30/06/2021

&Water Points		Depreciation			
Comments	Water points have been excavated on Bulloo Downs Rd & Refuse Lane				
Grids and Gates	\$100,000	Funded Depreciation	\$8,403.41		
Comments	Bulloo Downs Grid #2 has been replaced due to wear and tear. The \$359.98 is costed through store parts Pays have now been accrued to replace Grid #2 on Bulloo Downs Rd.				
Seal Cemetery Rd End Culdesac	\$50,000				
	Job due to start in March				

RMPC 2020/2021

	Current Claim	Claim to date	Remaining	Allocated for financial year
RMPC	\$148,502.49	\$900,425.96	\$617,374.04	\$1,517,800.00
TMR Flood Damage	89,864.91	\$89,864.91	No Budget	No Allocation

- Flood Damage with TMR has been claimed for Emergent Works on 94A Bulloo Development Rd (Cunnamulla Rd) \$3,087.81, 94B Bulloo Development Rd (Bundeena Rd) \$56,095.80, Quilpie Rd \$5,896.00 & Eulo Hungerford Rd \$24,785.30. This total the above claim \$89,864.91.
- Brian from TMR has now been appointed to assess damages on TMR roads. Brian will be inspecting all Shires and will let Council know when he is due in Thargomindah.
- Contractors are working on RMPC works to keep spending the budget, while BSC crews are working with other funding projects.
- MAINTENANCE CREW**, working under RMPC Budget installing signs, guide posts, pot holes & Tree Clearing.
- Flood Damage QRA.**
Crew 3 started QRA Flood Damage on Boodgheree Rd which was completed at the start of September 2020. Kilcowera Access Road was also lightly graded, New Hamilton Gate Road started but got rained out, and Crew 3 have mobilised to Cardenyabba to start the floodway. The Hungerford Road has started flood damages and will be mobilised back to the section they have completed after a week's preparation at Cardenyabba. This Crew will be on Hungerford road till the end of the flood damage. Crew 2 have started at the Hungerford end of Hungerford Rd also doing Flood Damage until Innamincka TIDS Project can restart.

Crew 3 have started the year back on Hungerford Rd Flood Damage.

CONTRACTORS

- SC & KG Bowen -Toonah Gate widening of hills has been undertaken in August and has now been completed.
- Tolbra Earthmovers & Haulage – Council have had to hire triple side tippers on Warri Gate Rd and Innamincka Rd. Tolbra have also started works on the Orientos Rd for QRA Flood Damage due to the detour being used for Burke and Wills Bridge. Tolbra have been sourced to prepare 60m x 8m seal at the NSW end of Warri gate Rd. NSW had offered to pay for the seal and gravel if Bulloo Shire Council would prepare for seal. Tolbra have also been awarded the Warri Gate Flood Damage 10km to replace “Trevor event” that was superseded from the Esther Event. Tolbra have had delays with Orientos Rd due to road closures, Tolbra have now gone back to finish flood damage.
- Gravel Pits have also been won by Tolbra and have started crushing at Quilpie Pits.
- J. Prisk Contractors – Council have continued to Hire a water cart driver and truck. This service is ongoing.
- Ezy Quip – A Padfoot Roller is on Hire for the Innamincka Rd
- Coal Gas Camps – The Hired Camp is still being used on the Warri Gate Rd. The camp is now located on Eromanga Rd with RMPC works. Camp will be used for the Innamincka missing link project till complete and then returned back.
- Durack Civil – were contracted for Burke and Wills Bridge & Cardenyabba creek, we are also sourcing works from Durack for culverts on Hungerford Eulo Rd and Carrs Hill and concrete floodways on Quilpie Rd. – **Completed**
- **SK Bowen has been sourced to do works with RMPC to help spend the budget. Bowen will also be sourced to keep going with RMPC to spend more funds.**
- **RPQ will be sealing Innamincka missing Link, and appointed the Town Reseals & Depot also Quilpie Rd TIDS**
- **Paul Easton is cleaning grids around the Bulloo Shire**

Angle Parking Trial

Angle Parking Trial – Line Marking Contractors have been sourced to paint new lines around town, angle parking, Disability Carparks at the airport, Carpark lines at the Explorers Rest & the emergency bay at the hospital. Signs have arrived and will be installed once lines are painted for the angle parking located in Gilmour St.

Angle Parking has been lined near the admin office as well as the Explorers caravan park, Emergency Bays at the Hospital and the Angle Parking at the airport is also completed.

Does Council want to proceed with Angle Parking?

14.20 COUNCIL'S FUND CONTRIBUTION FOR THE PROPOSED STAGE TWO OF THE INDEPENDENT LIVING UNITS PROJECT

File Number: 120857
Author: John Chen, Engineer
Authoriser: Lew Rojahn, Chief Executive Officer
Attachments: Nil

PURPOSE

The purpose of this report is to seek Council's consent to contribute 25% of the overall costs of the Independent Living Units Stage Two to meet funding assessment criterion 3 - Capacity, capability and resources to deliver the project (5 points).

APPLICABLE LEGISLATION

Nil

POLICY CONSIDERATIONS

Nil

CORPORATE & OPERATIONAL PLAN CONSIDERATIONS

Council's Corporate Plan aims to provide support and advocacy for community members accessing a wide range of active services, including aged care services.

RECOMMENDATION

That Council consents to contribute the 25% of the overall costs of the Independent living Units Stage Two.

BACKGROUND

Council has successfully applied for \$1.78 million from Round Four of the Building Better Regions Fund (BBRF) with a 25% matching contribution of \$595,037 for the construction of the Stage One of the Independent Living Units project.

The Round Five of the BBRF opened for application on 12 January 2021 and the funding provides up to 75% of the overall cost.

Previous Council Resolutions related to this Matter

RES.2019/227

1. That Council approves the development of an Independent Living Residential facility and that Officers seek appropriate funding to construct such facility in stages.
2. That Concept plans be presented to a Councillor workshop to allow input on design and facilities.

DISCUSSION

The BBRF provides up to 75% of the overall cost of the proposed project. In the assessment criterion 3 - Capacity, capability and resources to deliver the project (5 points), suppliers are requested to demonstrate their readiness to commence the project, including fund contribution.

Based on the detailed estimation of Stage One, a quick estimation of Stage Two to construct four one-bedroom units and two two-bedroom units is shown below. The concept design and estimation are being developed for funding application and will be a start point for review and input. Final cost estimation may change subject to the final detailed design.

Quick estimation based on the detailed estimation of Stage One			
	Quantity/m2	Rate \$/m2	Cost excl. GST
4*one-bedroom units	507	\$ 3,200	\$ 1,622,400
2*two-bedroom units	278	\$ 3,200	\$ 889,600
Contingency 10%			\$ 251,200
Total			\$ 2,763,200
75% External Fund			\$ 2,072,400
25% Internal Fund			\$ 690,800

Ongoing housing constraints had been identified in Council's operation and the Bulloo Shire Housing Strategy Workshop held in August 2020. The requirements for lower care units for aged people had been stated in the application of the successful Stage One funding. This accommodation and facility will support seniors of the Shire to age in place amongst family and friends and support them to remain active members of the community. Access to these facilities will prevent senior community members and their families from having to move prematurely away from the shire - thereby stopping the population decline. Having access to facilities such as this makes Thargomindah and the Bulloo Shire a more attractive and liveable community.

FINANCIAL IMPLICATIONS

For discussion.

STRATEGIC/OPERATIONAL RISK

Low.

CRITICAL DATES

Applications for Round Five of the Building Better Regions Fund will close on 5 March 2021.

CONSULTATION

Chief Executive Officer

15 LATE ITEMS

16 CONFIDENTIAL MATTERS

Nil

17 NEXT MEETING

18 CLOSURE