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All correspondence to be addressed to:
 The Chief Executive Officer
 PO Box 46
 THARGOMINDAH QLD 4492



SPORTS OVAL HIRE APPLICATION

Applicant Details		
Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>	Surname:	Given Name:
Name of Company/Organisation:		
Postal Address:		
Home Phone:	Work Phone:	Mobile:
Email:		

Event Details		
<input type="checkbox"/> Birthday Party		
<input type="checkbox"/> Wedding Reception		
<input type="checkbox"/> Sports Event:		
<input type="checkbox"/> Social Gathering (please specify):		
<input type="checkbox"/> Other (please specify):		
Date of Event:	Start Time:	Finish Time:

Facilities Required

Sports Oval
 Bar
 Canteen

Oval Facilities :

Day Charge (6:00am – 6:00pm)

Night Charge (with lights)

Security Deposit

Fees and Charges: All fees and charges are as per Council's adopted Fees and Charges Register

MasterCard / Visa Authority

Card Type: Visa MasterCard

Expiry Date:	Card No:	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td> </tr> </table>																				
Amount:	Cardholder's Name:	Signature:																				

Acknowledgement

I agree that I/the nominated organisation/group/individual shall be bound by and shall observe the terms and conditions attached and that such terms and conditions shall be deemed to be part of this Agreement.

Applicant Signature:

Date:

Note: Keys for the Sports Oval are to be collected from the Bulloo Shire Council Office, 68 Dowling Street, Thargomindah, during business hours.

Office Use Only

Date of Booking:		Deposit Amount Paid:	
Entered in Venue Diary:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Hire Amount Paid:	
Entered By:		Receipt Number:	
Keys Signed Out by:		Date Paid:	
Date Deposit Refunded:		Receipting Officer:	
Petty-Cash Voucher No:		Deposit Refunded by:	

Terms and Conditions

1. Hirer must be eighteen (18) years of age or over.
2. Payment of Hire Charge (if required) to be paid before hire period.
3. If the Sports Oval is booked and no hire charge has been received by Council, Council will accept an alternate hirer.
4. Council staff have no authority to waive deposit / hire fees, a written application to Council is required.
5. If liquor is to be offered for sale to the public, a liquor license is to be obtained from the appropriate Department. Cans and kegs (no glass/bottles) only to be used.
6. Any damages incurred during the event are to be the responsibility of the hirer.
7. If the hirer shall fail or neglect or refuse to make good or repair any damage for which they are responsible as referred to in the preceding paragraph, the Council shall be at liberty to repair and make good the equipment, and the hirer shall pay to the Council upon demand all costs reasonably incurred by the Council in doing.
8. The hirer will indemnify and keep indemnified the Council from and against all actions, suits, proceedings, claims and demands which may be brought and maintained or made against the Council:
 - a) By any person or persons arising out of or occasioned by any act or omission on the part of the hirer, their servants or agents or the failure of the hirer, their servants or agents to observe these terms and conditions;
9. The Hirer is to ensure all facilities are to be left clean and tidy and the hirer shall be responsible for the following:
 - a) Lights are to be turned off after each function.
 - b) The cleaning of the oval and surrounds is the responsibility of the hirer and must be completed the day following the event or costs involved in having this undertaken will be charged to the hirer.
 - c) All personal belongings to be removed from the oval the day following the event.
 - d) If facilities are not left in an acceptable condition, a cleaning fee will be deducted from security amount.