

- Single Private Grave or ⊞
- Interment of Cremated Remains. ⊞

Location of burial site is described as follows (To be identified on cemetery map and / or on site at cemetery):

Section	Grave/Columbarium	Plot/Niche Number
Eg. <i>A</i>	<i>Grave</i>	<i>Plot 34</i>
.....	.....	.....

**This burial is for:**

Last Name: .....

First Names: .....

Maiden Names: .....

Religion: .....

Address: .....

Date of Birth: .....

Date of Death: .....

Age: .....

Occupation: .....

**Grave Site Details:**

If an unreserved Private Grave, what width: .....

If a reserved Private Grave, what width: .....

What depth: .....

Capacity of Grave: .....

Is this the first or second burial into grave: .....

**Other Arrangements**

Does the family wish the body to be dressed YES No

Does the family wish to place anything in the casket:- YES No

List Items: .....

Does the family wish for a viewing (can be done at church – family viewing only) YES No

Will there be a church service YES No

Will there be a public burial (Council to organise shade cover) YES No

**Priest / Officiator**

Family to Arrange

---

This Section to be faxed to Paroo Shire Council

**Radio Announcement** (Organised by Paroo Shire Council – announcements over Bourke Radio)

Name: .....

Age: .....

Date of Funeral: .....

Time of Funeral: .....

### **Checklist**

When some-one passes on phone and advised the CEO of Paroo Shire Council that they *may* have a funeral to conduct.

When the family advises that they wish for a person to be buried, the above application form to be completed and faxed to, Paroo Shire Council (Malcolm Powyer is their undertaker) – make sure that they have been notified, prior to faxing this form.

Cemetery Watered  
Cemetery Mowed  
Church Watered  
Church Mowed  
Main Street clean and tidy  
Road to cemetery graded (if grader in town)  
Road to cemetery watered (if water truck in town)

### **Preparation of gravesite**

Shade cover erected at cemetery  
Chairs taken to cemetery

### **For burial**

Grave to be excavated (insert dimensions)  
What else needs to be done?

### **For cremated remains**

Grave to be excavated (insert dimensions)

### **Office**

Wreaths order from ??? Charleville (Betts store no longer supply)  
Update Cemetery Map  
Update Cemetery Register  
Update PCS  
See Paroo Shire to take wreaths to church  
Change Phone message on answering machine, if office is closed for funeral – Refer attached message

### **Casket**

Family to choose casket (suggest they do this when they lodge the burial certificate)

### **Miscellaneous**

Family to lodge burial certificate at Paroo Shire Council – they will then get a copy of the death certificate

**PLEASE NOTE:** Council must be notified of any interments, and files noted accordingly. No remains can be buried without the prior knowledge of Council.

**Out of the ordinary**

You have reached the Bulloo Shire Council office in Thargomindah. The office will be closed from 10:00am to 1:00pm Monday, 6<sup>th</sup> November to enable staff to attend a memorial service. Our normal office hours are 8:30am to 5:00 pm Monday to Friday and these hours will resume on Tuesday, 7<sup>th</sup> November. In case of an emergency please contact Council's Deputy Chief Executive Officer, Mr Adrian Glumart on 0417 861 146 or leave your name, number and a short message after the beep, and we will return your call *during* office hours.