



Bulloo
Shire

Part 2

SPECIFICATION

Request for Tender (RFT)	Invasive Plant & Animal Services
Closing Time	12:00 noon on Thursday, 28 August 2025
RFT Number	T2025-2026-102

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1 Introduction

Bulloo Shire Council is seeking the provision of invasive plant and animal services for a period of two (2) years commencing 1 October 2025. Bulloo Shire Council requires the services of a suitably qualified contractor to undertake invasive plant and animal control services.

2 Particulars of Goods and/or Services

The successful tenderer will be required to:

- execute the contract directly and shall not be permitted to sub-contract any part or the whole of the work.
- make any alternative arrangements to ensure the duties of the contract are performed each day as required.
- obtain prior approval of the Council to the appointments of any other person/s to undertake part-time or relief work, if necessary.
- ensure that services are delivered in accordance with all state, federal and local laws and regulations.
- provide at their own expense all equipment, apparatus and replace as necessary.
- provide at their own expense all chemicals, poisons, PPE and consumables
- operate under the control of and carry out instructions as issued from time to time by the delegated Council staff member.
- provide own transport and be responsible for the maintenance and running cost of the vehicle/s.

Keys will be issued to the successful tenderer if required and they must be returned on completion or termination of the contract. Under no circumstances can copies be made of keys.

In case of dispute on the quality of services delivered, the decision of the Chief Executive Officer shall be final and binding to the tenderer.

3 Scope of Works

The contractor is to carry out seasonal invasive plant and animal management services across the Bulloo Shire. The services will support coordinated efforts with landholders, the Council and relevant government bodies such as Biosecurity Queensland.

The contractor will be responsible for the following activities:

- **Identification and Mapping:**
Assess and map the presence of invasive animal and plant species across the Shire. Identify high-priority areas for targeted control efforts and document population densities, control zones and related data.
- **Control Methods:**
Implement appropriate and effective control strategies, including (but not limited to) chemical application, mechanical removal, manual labour and

biological control. All methods must aim to minimise disruption to native vegetation and the broader environment.

- **Coordinated Baiting:**

Coordinate two (2) aerial 1080 baiting programs annually, along with ground-based 1080 baiting operations as requested, on behalf of Council.

All baiting activities will be planned in consultation with Council and Biosecurity Queensland.

- **Weed Identification and Eradication:**

Work in partnership with landholders and Biosecurity Queensland to identify invasive weed species and implement eradication programs accordingly.

- **Monitoring and Reporting:**

Monitor the effectiveness of control efforts and provide detailed reports, including recommendations for future management strategies.

- **Removal and Disposal:**

Ensure the safe removal and compliant disposal of invasive species in line with environmental health and biosecurity regulations.

- **Site Restoration:**

Where invasive plant removal has occurred, provide the Council with a native vegetation restoration plan to assist natural recovery of affected areas.

- **Public Education and Awareness:**

Collaborate with Council to develop and distribute educational materials or information campaigns to raise public awareness about invasive species and their impacts.

- **Reporting:**

Attend Council meetings or briefings as required and provide regular reports, updates, and technical recommendations.

Contract Engagement:

This is not a full-time contract. Engagement will be on an **as-required basis**. A **purchase order will be issued** for each specific task or project as determined by Council, based on the **rates provided in the tender submission**.

4 Specific Requirements

- Delivery of two (2) coordinated aerial 1080 baiting programs annually, along with ground-based 1080 baiting operations as requested.
- Provision of technical advice to landholders
- Weed identification and eradication conducted in consultation with landholders and Biosecurity Queensland.
- The contractor should have a qualified team, including environmental specialists, field technicians, and equipment.

The contractor must also hold and maintain the following certifications and licences:

- Commercial Operator's Licence
- Valid Manufacturing Licence for Regulated Poisons (Commercial Baiting) under the *Medicines and Poisons Act 2019*
- Valid General Approval for Regulated Poisons (Commercial Baiting) under the *Medicines and Poisons Act 2019*
- Pest Management Technician Licence
- Current Queensland Firearms Licence
- General Construction Induction Card (White Card)
- Ability to provide ongoing progress reports and maintain effective communication with stakeholders

5 Work Health and Safety

The successful tenderer must carry out the duties in accordance with Bulloo Shire Council's Work Health and Safety policy and the provision of the *Work Health and Safety Act 2011*.

Supply all necessary safety equipment, including personal safety clothing etc. so as to conform to the Council's safety policy.

6 Quality Assurance

Council delegates will be present at activities on the ground to observe that quality assurance standards are being met. Failure to meet standards on more than one occasion may result in termination of the contract as per Clause 7.

7 Cancellation of Arrangement

Council shall have the right to forthwith terminate the contract at any time if it considers that the contractor is in breach of the contract, has been negligent in duties or guilty of a serious misdemeanour. At the time of termination Council shall deliver to the contractor a Notice of Termination, setting forth the grounds of such termination.

The contract may be terminated by either party upon the giving of two (2) months written notice of the intention to terminate and nominate the date upon which obligations pursuant to this agreement cease.

8 Insurances

The successful tenderer must effect at their own cost public liability insurance for the sum of not less than ten million dollars (\$10,000,000.00) in respect of liability for bodily injury (including death) and damage to property occasioned in or about the carrying out of this contract.

All persons employed in connection with the contract must be insured by the contractor to the full extent of the liability under the *Workers' Compensation and*

Rehabilitation Act 2003 and must be kept so insured during the continuance of the contract.

9 Damage to Property

The successful tenderer must agree to indemnify Council and keep Council indemnified against all claims for injury loss or damage suffered by person/s or property arising out of a negligent act or omission in the performance of the contract and all liability for costs, charges and expenses incurred by Council in respect of the claim of any person/s or body.

The successful tenderer is responsible for making good all damage caused as a result of actions or works carried out by or arising from negligence or dishonesty.

If Council incurs any costs in making good any breach by the contractor under this clause, Council will certify the amount of those costs, which then becomes money due and payable to Council by the contractor and recoverable as a liquidated debt.

10 Prices and Payment

Tenderers shall indicate clearly the terms of payment required including any discounts that may be applicable.

Final payment for the goods or services covered by this tender shall not be made until the Council is fully satisfied that the performance of the goods or services conforms to the tender specifications and to the Council's satisfaction.

Invoices shall be supplied at the close of each month to Council for payment of the work performed under the contract, such invoices are to include the Contractors Australian Business Number (ABN) and detail the service fee and the GST individually.

Invoices and any other delivery documentation shall be submitted in a timely manner, clearly showing the Council's official Purchase Order number. Payment will only be made on verified invoices received for each delivery or Contract milestone as applicable.

Council will pay the supplier 14 days from receipt of valid Tax Invoice except:

- to the extent that the valid Tax Invoice is in dispute; or
- where Council has an arrangement with the Supplier to make payment within other agreed terms.

11 Miscellaneous

Any employment of locally based staff will be favorably considered.

Any issues that arise can be negotiated with Council.

The tenderer must not approach Councillors or Council staff to discuss the tender or contract. Any attempt to influence a Council decision will be reported to the Chief Executive Officer and may result in the exclusion of the tendered from consideration. Any approach or known evidence of canvassing, breach or confidentiality or collusion by a tendered will be reported to the Chief Executive Officer. If a tenderer is found to have participated in any of these actions the tendered may be considered in breach of the contract.