

COVID-19 Safe Events

HEALTH DIRECTIONS FOR HOLDING A SAFE EVENT

Effective from Wednesday 17th February, all events that are run over multiple days and include on-site camping must have a COVID Safe Event Plan approved by the local public health unit (Darling Downs Public Health Unit) or the Chief Health Officer regardless of the number of people attending.

The planned event must be hosted in accordance with the following conditions:

Fewer than 500 people (indoors) and 1500 people (outdoors)—can proceed by following the [COVID Safe Event Checklist](#), no further approval needed

Between 500 people (indoors) / 1500 people (outdoors) and 10,000 people—develop a COVID Safe Event Plan and submit via the [COVID Safe Event Plan Submission Portal](#) for approval by the local Public Health Unit.

Over 10,000 people—develop a COVID Safe Event Plan and submit via the [COVID Safe Event Plan Submission Portal](#) for approval by the Queensland Chief Health Officer.

Multi-day events involving on-site accommodation including camping—develop a COVID Safe Event Plan and submit via the [COVID Safe Event Plan Submission Portal](#).

Therefore:

- If you plan on holding an event over multiple days but expect no more than 500 people for an indoor event or 1500 people for an the event and there is no camping on-site, than you can operate the event under a COVID Safe Event Checklist.
 - ◆ However you still must notify the Darling Downs Public Health Unit that you are holding a multi-day event without on-site camping under a COVID Safe Event Checklist.
- If you are holding a multi-day event that includes on-site camping or accommodation with shared facilities, you **MUST** develop a COVID Safe Event Plan for the Darling Downs Public Health Unit's approval, **regardless of the number of attendees** or if you are holding the event under an approved COVID Safe Industry Plan.
- If an event is being held at a Council Facility for only one day or multi-day and there is on-site camping or accommodation, the Council facility must have a Health Management Plan, that council have submitted to the Darling Downs Public Health Unit. Council will supply a copy of this Health Management Plan to the event organiser to submit with the COVID Safe Event Plan and the COVID Safe Industry Plan (if being used) through the [COVID Safe Event Plan Submission Portal](#).

COVID Safe Event Plan

You can contact the Bulloo Shire Council on 07 4621 8000 to receive a copy of the [COVID Safe Event Plan Template](#).

To develop your COVID Safe Event Plan, you will need to follow the process under the Industry Framework for COVID Safe Events.

- The Framework can be found at: https://www.covid19.qld.gov.au/data/assets/pdf_file/0018/132570/industry-framework-covid-safe-events.pdf

This Framework sets out key public health principles and event-specific public health strategies that will limit the transmission of COVID-19 at events and help event organisers operate safely, and is applicable for all events.

The Framework does not alter the existing approval arrangements that apply to events. As an event organiser, you are still required to obtain the relevant approvals/permits from the venue/land owner, local council and/or Queensland Police Service if required.

Should you have any queries relating to the Industry Framework for COVID Safe Events contact the Department of Tourism, Innovation and Sport on 13 QGOV (13 74 68).

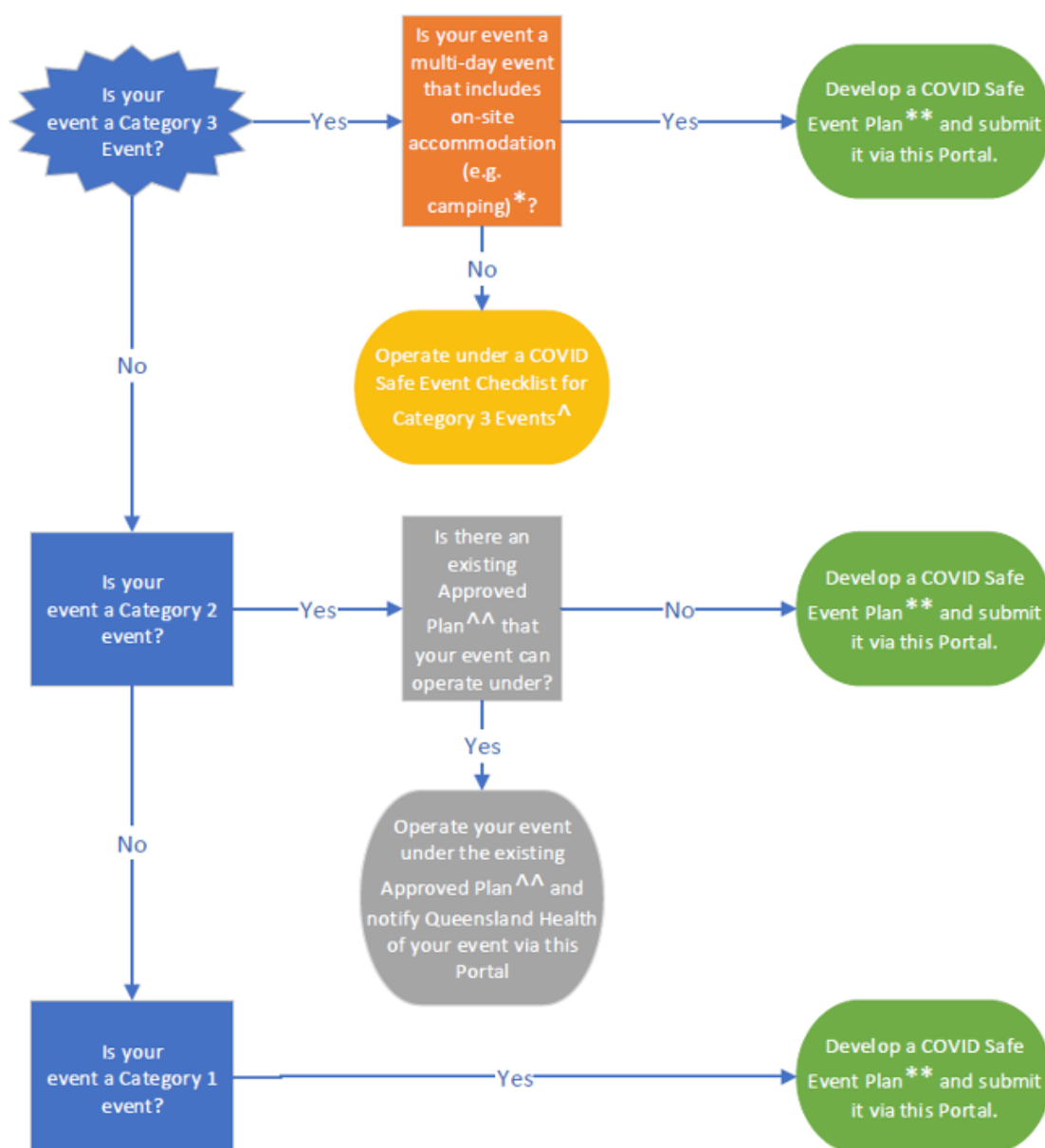
For further information on COVID Safe Event Plans, contact the Darling Downs Public Health Unit on 1800 490 468.

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Event Submission Decision Tree

The following Event Submission Decision Tree will enable Event Organisers to identify how they are to proceed with their event submission via this Portal.



* If you are holding a multi-day event that includes camping or accommodation with shared facilities, you MUST develop a COVID Safe Event Plan for Public Health Unit approval, regardless of the number of attendees or if there is an applicable COVID Safe Industry Plan or COVID Safe Site Specific Plan.

** When developing a COVID Safe Event Plan, event organisers MUST follow the process under the Industry Framework for COVID Safe Events.

^ Download and comply with a COVID Safe Event Checklist https://www.covid19.qld.gov.au/_data/assets/pdf_file/0014/132701/covid-safe-event-checklist.pdf

^^ Events may operate in compliance with an existing approved COVID Safe Industry Plan or COVID Safe Site Specific Plan (if applicable). If you are operating your event under an existing Approved Plan, you must notify the Public Health Unit via this Portal.

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According to the Industry Framework for COVID Safe Events section 2.3.2 multi-day events with fewer than 1,500 people per day which incorporate on-site accommodation such as camping, falls under a Category 2 event and must be submitted through the COVID Safe Event Plan Submission Portal

Once you have your COVID Safe Event Plan ready you then must submit your plan through the [COVID Safe Event Plan Submission Portal](#). You will need to register to access this portal.

Your COVID Safe Event Plan must be submitted at least 10 business days prior to the event.

- ◆ **It is recommended that all plans are submitted 3 months prior to the event, as Queensland Health cannot guarantee that plans submitted within 10 business days of an event will be assessed in time to allow the planned event to proceed.**

Please ensure that your 'COVID Safe Event Plan' is thoroughly completed and you have addressed all of the required criteria prior to submission. Missing information and lack of detail can cause delays and may result in your COVID Safe Event Plan not being approved.

A list of approved COVID Safe Industry Plans are available at:

<https://www.covid19.qld.gov.au/government-actions/approved-industry-covid-safe-plans>

Organisers must ensure compliance with Approved Plans for the relevant components relating to your event, including any specific requirements regarding approvals.

Organisers of events with more than 500 (indoors) / 1500 (outdoor*) people and operating in compliance with an Approved Plan other than a COVID Safe Event Plan must notify the Public Health Unit of the event a minimum of 10 business days before the event by emailing via the [COVID Safe Event Plan Submission Portal](#).

For more information visit [COVID Safe Events](#).

Frequent Asked Questions can be found at: https://www.covid19.qld.gov.au/data/assets/pdf_file/0019/132571/industry-framework-covid-safe-events-faqs.pdf

Application to Use Council Facilities for Events

You must submit the appropriate application form to use any of the following Council Facilities to hold an event.

- Thargomindah Sports (Rodeo) Grounds
- Thargomindah Sports Oval
- Thargomindah Town Hall
- Hungerford Sports Grounds
- Hungerford Town Hall
- Noccundra Sports Grounds
- Noccundra Town Hall

Please be advised that the Thargomindah, Hungerford and Noccundra Sports Grounds are all technically closed due to COVID-19 and if you are wishing to hire one of these facilities to hold an event (one day or multi-day), you must submit your request in writing to Council's Chief Executive Officer.

- Your approved COVID Safe Event Plan, as approved by the QLD Chief Health Officer, or a copy of the COVID Safe Industry Plan or COVID Safe Event Checklist must accompany your application to hire any Council facilities.
- You also need to attach a copy of the Statement of Compliance for which COVID Safe Event Plan, COVID Safe Industry Plan or COVID Safe Event Checklist you are using.
- Please contact the Bulloo Shire Council for the correct Council Facility Hire Application Form.

If you have any further questions, you can contact Dalena McNamara on 07 4621 8000 or via email at Council@bulloo.qld.gov.au