
Funeral Fees Policy

CONTROL:

Policy Type:	Administration
Authorised by:	Council
Head of Power:	Nil.
Responsible Officer:	Chief Executive Officer
Responsibilities:	Nil.
Adopted / Approved:	17 September 2019; Resolution 2019/236
Last Reviewed:	July 2019
Review:	July 2023 Note: This Policy is reviewed when any of the following occur: <ol style="list-style-type: none">1. The related information is amended or replaced.2. Other circumstances as determined from time to time by the Chief Executive Officer. Notwithstanding the above, this Policy is to be reviewed at intervals of no more than four years.

1. INTRODUCTION

1.1 PURPOSE:

The purpose of this Policy to provide guidelines for Council staff in respect to funeral fees within the local region, including ensuring the discontinuance of the practice of offering funeral director services and contract with Paroo Shire Council for them to undertake any funerals in Thargomindah, Noccundra and Hungerford.

1.2 POLICY OBJECTIVES:

The objectives of this Policy are to ensure that Council objectives in respect to funeral fees are adhered to consistently and completely in each circumstance.

1.3 COMMENCEMENT OF POLICY:

This Policy will commence on adoption. It replaces all other specific Funeral Fees policies of Council (whether written or not).

1.4 SCOPE:

This policy applies to all Council employees, particularly front counter staff dealing with such enquiries.

2. POLICY

2.1 CONTEXT:

The Policy aims to ensure a clear and concise approach is undertaken in respect to the funeral fees and Council's intention with respect to same within the Shire.

2.2 POLICY STATEMENT:

In instances when a Shire resident dies and the funeral is to be conducted in the Shire or when a Shire resident dies and the resident is to be cremated, Council will supplement associated costs.

3. REFERENCE AND SUPPORTING INFORMATION

3.1 KEY PRINCIPLES

3.1.1 Funeral Costs

3.1.1.1 In instances when a Shire resident dies and the funeral is to be conducted in the Shire, Council will cover funeral costs to a maximum of \$5,000, costs may include:

3.1.1.1.1 Transportation of the body of deceased to and from Thargomindah to Cunnamulla for undertaking purposes.

3.1.1.1.2 Preparation of burial site, including graveside shade and seating.

3.1.1.1.3 Setting up seating and shade structures at the Church.

3.1.1.2 Additional Council costs will be invoiced.

3.1.1.3 Paroo Shire Council charges for funeral undertaking will be invoiced as per Councils Fees and Charges

3.1.2 Crematorium Costs

3.1.2.1 In instances when a Shire resident dies and the resident is to be cremated, Council will meet the cost of transportation of the body of deceased to and from crematorium associated with Paroo Shire Council Undertaking Services and cremation costs, equivalent to that of funeral costs to a maximum of \$5,000.

3.2 DEFINITIONS:

To assist in interpretation, the following definitions shall apply:

Word / Term	Definition
Council	means Bulloo Shire Council.

Shire	means Bulloo Shire Council.
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3.3 RELATED POLICIES, LEGISLATION AND DOCUMENTS:

Links to supporting documentation
Nil.